



Policy PoP-07

Annual Report

DRAFT 18 December 2025

Purpose

1. The purpose of the Annual Report is to provide the people of Halton Region with the Board's transparent, balanced account of the Provision of Policing in Halton Region. The Annual Report serves to build confidence in policing and the HRPS through its honest and fulsome account of what has transpired, what has been achieved, and what needs to be improved.
2. Legislatively, the Annual Report must include:
 - 1.1 the implementation of the board's strategic plan and the achievement of the performance objectives identified in the strategic plan;
 - 1.2 the affairs of the police service; and
 - 1.3 the provision of policing as it relates to Halton Region Community Safety & Well-being (CSWB) Plan.

Requirements.

3. The Chief of Police shall prepare the Annual Report for the Board that presents information in the following sequence:
 - 3.1. introductory letters from the Chair and Chief;
 - 3.2. Strategic Plan Implementation Status of each of the Strategic Objectives in terms of the specified performance metrics;
 - 3.3. other HRPS undertakings, starting with: past 5 years data regarding the cost of policing, use of force and public complaints; and
 - 3.4. the provision of policing as it relates to Halton Region (CSWB) Plan, specifically how did HRPS help achieve the CSWB Plan's objectives.



4. The Chief of Police shall brief the Board with draft copies of the Annual Report at both the April and May meetings each year.
5. The Board has overall authority over the Annual Report. The Board reserves the right to adjust the Annual Report at any time for any reason.

Monitoring and Reporting Requirements

6. The HRPS Mid-year Performance report shall align with Annual Report, in that it shall address as a minimum:
 - 6.1. the implementation of the Board's strategic plan and the achievement of the performance objectives identified in the strategic plan; and
 - 6.2. the provision of policing as it relates to Halton Region Community Safety & Well-being (CSWB) Plan.
7. The primary venue for disseminating the Annual Report shall be through the Board Office.
8. The Board shall provide the Annual Report to Regional Council and the Solicitor General and post it on its website for the public on or before June 30 each year.

References:

CSPA 2019 s41, 251(d)
HPB Policy PoP-03 Strategic Planning
HPB Policy G-07 Governance Calendar