



Halton Police Board Public Meeting - AUGUST 28, 2025

James Harding Community Room, Halton Regional Police Headquarters

2485 North Service Road West

Oakville, ON, L6M 3H8

Halton Police Board Public Meeting - AUGUST 28, 2025

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1. General

1.1 Indigenous Land Acknowledgement

1.2 Regrets

1.3 Disclosure of Conflicts of Interest

1.4 Confirmation of Minutes of Meeting 06-25 held Thursday,
June 26, 2025

Public Minutes - June 26, 2025.docx - 4

2. Presentations/Delegations

2.1 Presentation - Recruitment Strategy - Provincial Campaign

2.2 Presentation - Halton Regional Police Recruitment Strategy

3. Information Reports

3.1 P25-08-I-04 - Capital Projects/ Programs Status - June 30,
2025

P25-08-I-04.pdf - 9

P25-08-I-04 attachment.pdf - 11

3.2 P25-08-I-06 - Semi-Annual Complaints Statistical Report –
Public/Internal – January - June 2025

P25-08-I-06.pdf - 14

3.3 P25-08-I-07 - FOI/Summary/IPC Annual Report

P25-08-I-07.pdf - 18

3.4 P25-08-I-01 - Quarterly Humans Resources Summary

P25-08-I-01.pdf - 21

3.5 P25-08-I-02 - Financial Report and Forecast - Second
Quarter 2025

P25-08-I-02.pdf - 25

3.6 P25-08-I-08 - Reserves Status Report - June 30, 2025

P25-08-I-08.pdf - 31

P25-08-I-08 attachment.pdf - 32

3.7 P25-08-I-03 - Purchasing Activity Report - January - June,
2025

P25-08-I-03.pdf - 33

P25-08-I-03 attachment.pdf - 36

3.8 PBM-08-I-01 - Semi-Annual Board Governance Expenditure
Report

Board Governance Budget YE variance report - August
Update.doc - 38

PSB - Jun 2025.pdf - 39

3.9 P25-08-I-05 - Board Community Fund as of June 30, 2025

4. Recommendation Reports

4.1 PBM-08-R-02 - 2026 Board Meeting Schedule

2026 Board Schedule.doc - 42

5. Operational Verbal Updates

6. Action Registry

6.1 Public Information Action Registry

HPB - Action Registry - Public Section.docx - 44

7. Receipt of Public Correspondence

July and August - Correspondence List.doc - 45

8. New Business

9. Move Into Closed Session

10. Closed Session Report

11. Adjournment



Public Minutes

MEETING NO. P25-06

DATE OF MEETING: Thursday, June 26, 2025
9:14 a.m.

LOCATION: James Harding Community Room, HRPS Headquarters

MEMBERS PRESENT (in person): Jeff Knoll (Chair)
Councillor Sameera Ali, Councillor Lisa Kearns, Navdeep Dhaliwal, Ingrid Hann, Jane McKenna

STAFF PRESENT: Chief Stephen Tanner (via Zoom)
Deputy Chief Roger Wilkie
Deputy Chief Jeff Hill
Deputy Chief Kevin Maher
Ken Kelertas, Director, Legal Services and Legal Counsel
Bill Payne, Director of Information Technology
Louise More, Executive Director of Human Resources
Adam Woods, Manager of IT Innovation and Transformation
S/Sgt Tamara Sandy
Inspector Paul Foley
Fred Kaustinen, Chief Governance Officer
Chris Lallouet, Yellow Robot Communications
Jessica Warren, Manager of Board Operations/ Board Secretary

1. GENERAL

1.1 Regrets

N/A



1.2 Disclosure of Conflicts of Interest

The Chair called upon Board members to declare any conflicts of interest they might have on the agenda. No declarations were made.

1.3 Confirmation of Minutes of Meeting P25-05 held Thursday, May 22, 2025

Moved by: J. McKenna

Seconded by: N. Dhaliwal

"THAT the Minutes of Meeting P25-05 held Thursday, May 22, 2025, be adopted as circulated."

Carried.

2. PRESENTATIONS/DELEGATIONS

2.1 Northern Exposure

2.2 2024 Annual Report

Moved by: L. Kearns

Seconded by: J. McKenna

*"THAT the 2024 Annual Report be approved; and
THAT the Annual Report policy be updated."*

Carried.

3. INFORMATION REPORTS

3.1 P25-06-I-01 – New 1 District Facility – Quarterly Update

3.2 PBM-06-I-01 – Regional Update on Community Safety and Well-Being (CSWB)

Moved by: S. Ali

Seconded by: N. Dhaliwal

"THAT Items 3.1 and 3.2 on the Information Reports agenda be received for information."

Carried.



4. RECOMMENDATION REPORTS

4.1 P25-06-R-04 - Accountability Mechanisms for the Police Response to Survivors of Sexual Assault

Moved by: I. Hann
Seconded by: S. Ali

"That the Halton Police Board receive and review this annual report and update on the activities of the Sexual Assault Advisory Committee in their ongoing mandate of ensuring a mechanism of accountability for survivors of sexual assault."

Carried.

4.2 P25-06-R-01 – Crime Stoppers – Memorandum of Understanding (MOU)

Moved by: L. Kearns
Seconded by: I. Hann

1. *"THAT the Memorandum of Understanding (MOU) between Crime Stoppers and the Halton Police Service Board be approved;*
2. *THAT the Halton Police Board Chair sign the completed MOU; and*
3. *THAT the \$75,000 annual funding to commence in 2026 be funded from the Halton Regional Police Service annual budget for the five-year term of the MOU."*

Carried.

5. OPERATIONAL VERBAL UPDATES

Operational verbal updates were provided regarding the following:

- OACP is launching a new recruitment campaign for Ontario on July 7th.
- Charges laid in Human Trafficking investigation last week in Oakville.

6. ACTION REGISTRY

6.1 Public Information Action Registry

Moved by: J. McKenna
Seconded by: L. Kearns



"THAT the updated Public Information Action Registry be received and updated."

Carried.

7. RECEIPT OF PUBLIC CORRESPONDENCE

Moved by: L. Kearns

Seconded by: S. Ali

"THAT the updated Public Correspondence for June 26, 2025, be received."

Carried.

8. NEW BUSINESS

Lisa Kearns provided an update regarding a case of IPV in Burlington, where a woman was killed by her partner who is now facing charges.

9. MOVE INTO CLOSED SESSION

Moved by: I. Hann

Seconded by: N. Dhaliwal

"THAT the Board do now convene into closed session."

Carried.

10. CLOSED SESSION REPORT

The Chair reported that during the closed session, the Board considered matters pertaining to identifiable individuals and a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

11. ADJOURNMENT

Moved by: L. Kearns

Seconded by: S. Ali

"THAT the Halton Police Board do now adjourn this meeting."



**HALTON
POLICE
BOARD**
EXCELLENCE IN GOVERNANCE

Carried.

The meeting adjourned at 3:02 p.m.

Jeff Knoll
Chair

Jessica Warren
Board Secretary



Halton Regional Police Service Public Agenda Recommendation Report

To: Chair and Board Members

From: Chief Stephen J. Tanner

Subject: CAPITAL PROJECTS / PROGRAMS STATUS – JUNE 30, 2025

Report #: P25-08-I-04

Date: August 28, 2025

RECOMMENDATION:

"That the Halton Police Board approves the closure of Project T6903A Body Scanner and that the surplus funds of \$42,329 be returned to the Police Capital Reserve and the Development Charge Reserves as appropriate."

A handwritten signature in black ink, appearing to read "Stephen J. Tanner".

Stephen J. Tanner
Chief of Police

:GK

Attachments: Capital Projects/Programs Status Report

INTRODUCTION AND BACKGROUND:

Attached is a summary of ongoing capital projects and capital programs showing the budget and expenditures to date for each as at June 30, 2025. Capital projects and capital programs are reviewed regularly to assess not only the project status but also the ongoing need for the funding to remain as originally assigned.

DISCUSSION / ANALYSIS:

Staff has reviewed the status of existing Capital Project Accounts and recommend closure/reduction of the following projects since the projects are complete and that the funds be returned to the Police Capital Reserve / Police Vehicle Reserve and the Police Development Charge Reserves as appropriate.

Capital Project Name	Year Set Up	Unspent Balance	Reason for Closure/Reduction
T6903A – Body Scanner	2022	\$ 42,329	Project complete

ALTERNATIVES:

N/A

CONSULTATION:

- Greg Kinnear – Manager, Finance Services (author)
- Project Managers – Capital Projects
- Marko Stefanovic – Halton Region, Manager – Capital Budgets and Asset Management

FINANCIAL / HUMAN RESOURCE / LEGAL ISSUES:

Capital Project budgets are a guide in terms of planning for longer term expenditures of a major nature. If the original need is changed or the project is completed, the Board may authorize changes to close off accounts and allocate any remaining funds accordingly. For projects that are partially funded by way of Development Charges, the amount identified above for closure / reduction is refunded to the Police Capital Reserve and the applicable Development Charge Reserve based on the original funding allocations.

Halton Regional Police Service
Capital Projects / Programs Status Report
For The Six Month Period January 1, 2025 to June 30, 2025

Capital Projects (represent specific initiatives that have been individually approved by the Board)	Year(s) Approved	Amount(s) Approved	Unspent Balance Period Opening (Jan 1/25)	Spent This Period	Adjustments (see Notes)	Unspent Balance Period Closing (Jun 30/25)	Funds Committed (PO Issued)	Notes (See Below)
IT & Radio Trunking Projects								
T6888A LTE Project	2017-2025	10,335,441	1,408,600	(2,817)	3,400,000	4,811,416	550,424	2
T6849F P25 Radio System	2019	90,964	90,964		(90,964)	0		1
T6912A P25/LTE Backhaul Replacement	2023	1,500,000	1,047,967			1,047,967	17,107	
T6915A P25 Channel Addition	2024/25	1,650,000	825,000		825,000	1,650,000		2
T6919A Radio Tower Sites - Civil Work	2025	150,000		0		150,000	199,857	
T6905A NICE System Upgrade	2022	200,000	200,000			200,000		
T6875A Disaster Recovery Centre	2014, 2021,2023	825,000	252,159			252,159		
T6889B Backup Data Centre	2021/23/24	1,121,368	878,816	75,798		803,018		
T6923A 1 District Hot Disaster Recovery	2025	1,000,000				1,000,000		
T6924A 1 District IT Infrastructure	2025	1,350,000				1,350,000		
T6877C Portal Re-design - Phase 4	2018/19/20/22/23	530,000	78,111			78,111		
T6913A Cybersecurity	2023/24	1,005,000	995,897	116,264		879,633	245,852	
T6909A Dedicated Public Safety WAN	2023/24	1,500,000	1,491,605		(1,491,605)	0		1
		21,257,773	2,547,530	189,245	2,642,431	12,222,303	1,013,240	
Facilities Projects								
T6866A District 1 Facilities	2008/15/19/22	76,019,852	54,007,115	12,963,582		41,043,533	28,827,648	
T6872A HQ - New Building	2014 / 15 / 16 / 18	71,919,000	1,165,899	35,382		1,130,517	319,733	
T6834C Building Security Systems	2024	835,000	835,000		(305,000)	530,000		4
T6910A District Office Space Re-align	2023/24/25	495,000	228,481	216,162	170,000	182,319	46,775	2
T6925A Faraday Room	2025	293,601				293,601		
T6926A 30 Division Locker Room Expansion	2025	450,000				450,000		
T6904A Safety Village	2022	175,000	102,729		(102,729)	0		1
		150,187,453	55,275,742	13,215,126	(237,729)	43,629,969	29,194,156	

Capital Projects (represent specific initiatives that have been individually approved by the Board)	Year(s) Approved	Amount(s) Approved	Unspent Balance Period Opening (Jan 1/25)	Spent This Period	Adjustments (see Notes)	Unspent Balance Period Closing (Jun 30/25)	Funds Committed (PO Issued)	Notes (See Below)
Other Projects								
T6853C HRIS	2016/22/24/25	2,927,596	591,406	334,862	300,000	556,544	51,835	2
T6879A In-Car Camera System (ICCS)	2016/22	1,300,000	261,039	6,594		254,446		
T6879B Body-Worn Cameras	2021/22	500,000	500,000			500,000	87,539	
T6891A Digital Evidence Management	2019/23/24	625,000	625,000		(625,000)	0		1
T6917A Data Evidence Storage	2024	100,000	100,000			100,000		
T6922A Video Data Storage	2025	100,000				100,000		
T6894A Intelligence Database	2020/21/25	565,503	109,026		100,000	209,026	42,739	2
T6844J Video Conferencing	2018/24	400,000	133,274	22,523		110,752	15,908	
T6850C Automated Finger Printing	2020	200,000	103,767	3,373		100,395		
T6858B Handgun Replacement	2020/25	875,398	134,226	333,307	271,898	72,818	43,762	2
T6893A Next Generation 911	2020, 2021	1,625,000	(71,053)	1,555,651	2,502,768	876,064	1,072,532	3
T6896A E-Ticketing	2020	337,000	173,931	8,009		165,922		
T6901A In-Car System and Video Management	2021/22/23/24	550,000	474,677	4,883		469,794	1,585	
T6903A Body Scanner	2022	253,500	253,500	211,171		42,329	1,526	1
T6908A Centralized Computer Crime	2022/23	1,600,000	582,458	57,864	(450,000)	74,594	926	4
T6886B Automatic License Plate Recognition	2022	100,000	100,000		191,448	291,448		3
T6829C MCU #1	2022	100,000	82,799			82,799	5,587	
T6911A MCU#2	2023	100,000	72,929			72,929	34,844	
T6848C Search & Rescue Vessel	2023/24	850,000	557,400	553,525		3,875		
T6869D Search & Rescue Vessel	2024	750,000	429,883	299,147	750,000	880,736	1,685	5
T6914A RIS Shared Infrastructure (Wire Room)	2024	500,000	500,000			500,000		
T6916A Bullet Recovery Tank	2024	130,000	28,320			28,320		
T6810C Hard Body Armour	2024/25	244,845	123,381	37,730	108,845	194,496		2
T6810D Soft Body Armour & Carriers	2024/25	523,118	150,276	28,728	351,918	473,467	35,148	2
T6814G Mobile Workstation Replacement	2025	2,000,000		34,743		1,965,257	18,692	
T6864C CAD Replacement/Upgrade	2025	3,000,000				3,000,000		
T6918A Fitness Equipment - 1 District	2025	75,000			75,000	150,000		5
T6920A Unknown Substance Tester	2025	100,000				100,000		
T6921A Interview Room Equipment	2025	200,000				200,000		
		20,631,960	11,801,308	3,492,110	3,576,877	11,576,008	1,414,308	
Total Capital Projects		192,077,186	69,624,580	16,896,480	5,981,580	67,428,280	31,621,704	

Notes re: Capital Projects

- 1 Projects completed / closed; remaining funds returned to the Police Capital Reserve and Develop Charge Reserves as appropriate.
- 2 Adjustments relate to additional funds added to the project
- 3 Adjustments relate to government grant funding for the project
- 4 Adjustment relates to capital returned to the Police Capital Reserve
- 5 Adjustment relates to additional funds added to the project that will be returned to the Police Capital Reserve in July 2025

Capital Programs (represent the on-going replacement of existing infrastructure)		Unspent Balance Period Opening (Jan 1/25)	Addition Approved This Period	Spent This Period	Adjustments	Unspent Balance Period Closing (Jun 30/25)	Funds Committed (PO Issued)	Notes (See Below)
Technology Projects								
Network Servers (LAN Room Infrastructure) T6844E		557,522	420,000	287,086	(295,000)	395,436	6,886	6
Technology Replacements (Infrastructure to User) T6844G		503,174	650,000	(1,862)		1,155,035	45,723	
Computer Replacement (End User Equipment) T6836D		(64,471)	250,000	88,329		97,200	5,240	
System Replacements (Software Applications) T6838C		900,711	495,000	157,052		1,238,659	50,936	
		1,896,936	1,815,000	530,606	(295,000)	2,886,330	108,785	
Other								
Building Repairs T6865A		307,770	250,000	11,382	(255,000)	291,388	108,623	6
Furniture Replacement T6899B		20,435	100,000	48,749		71,686	21,715	
Operational Support Program T6892A		129,753	100,000			229,753		
Vehicles (2025) T30825V		-	4,335,503	1,635,159		2,700,344	392,390	
Vehicles (2024) T30824V		919,893		466,079		453,814	151,639	
Vehicles (2023) T30823V		(635,104)		67,187		(702,291)	358	5
Vehicles (2022) T30812V		(375,490)			375,491	0		
		367,256	4,785,503	2,228,555	120,491	3,044,695	674,724	
Total Capital Programs		2,264,191	6,600,503	2,759,161	(174,509)	5,931,024	783,509	

Notes re: Capital Programs

- 5 Reconciliation being prepared to validate remaining balances prior to recommendation to close balances into the Vehicle Capital Reserve.
- 6 Adjustment relates to capital returned to the Police Capital Reserve

Consolidated Capital Summary (from above)	Unspent Balance Period Opening (Jan 1/25)	Addition Approved This Period	Spent This Period	Adjustments	Unspent Balance Period Closing (Jun 30/25)	Funds Committed (PO Issued)	Notes (See Below)
Total Capital Projects	69,624,580	14,719,344	16,896,480	(19,163)	67,428,280	31,621,704	
Total Capital Programs	2,264,191	6,600,503	2,759,161	(174,509)	5,931,024	783,509	
Total Capital Items	71,888,772	21,319,847	19,655,641	(193,673)	73,359,305	32,405,213	



Halton Regional Police Service Public Agenda Information Report

To: Chair and Board Members

From: Chief Stephen J. Tanner

Subject: SEMI-ANNUAL COMPLAINTS STATISTICAL REPORT – PUBLIC/INTERNAL
JANUARY – JUNE 2025

Report #: P-25-08-I-06

Date: August 28, 2025

INTRODUCTION AND BACKGROUND:

The following is a statistical summary of the complaints received during the first six months of the year 2025 as prepared by the Professional Standards Bureau.

Public Complaints

Members of the public who have a complaint regarding conduct of Police Officers, the policies and/or services provided by the Police Service must file their complaint with the Law Enforcement Complaints Agency (LECA).

Table 1 - Summary – Halton Related Public Complaints filed with LECA		2022	2023	2024	2025 YTD
Total complaints (Total Lines 1, 2, 3, 4)		100	119	122	89
Line 1	Not accepted (no action taken)¹	55	67	77	60
Line 2	Retained by LECA²	0	0	0	0
Line 3	Referred to another Service by LECA³	2	2	2	1
Line 4	Referred to our Service	43	50	43	28
Line 5	• Conduct - <i>Refer to Table 2</i>	44	51	38	29
Line 6	• Policy/Service – <i>Refer to Table 4</i>	1	1	7	0

¹ Made too late; frivolous, vexatious, bad faith; dealt with under another Act; not in the public interest; no direct effect on complainant

² After investigation, LECA may deem the complaint to be unsubstantiated or, if based on reasonable grounds, there is misconduct or unsatisfactory work performance; the complaint shall be referred to the Service for disposition. Disposition is included in the “Disposition of Complaints” section. (See Table 2)

³ The Chief of another Service is required to investigate the complaint and submit a written report to our Chief. Disposition is included in the “Disposition of Complaints” section. (See Table 2)

Conduct Complaints

The following charts outline the disposition and any discipline imposed regarding the conduct complaints investigated by LECA, by another Service or by Halton Police.

Table 2 - Disposition of All Conduct Complaints	2022	2023	2024	2025 YTD
Total Number of Conduct Complaints (Line 5 of Table 1)	44	51	38	29
Outstanding/Under Review	0	0	6	17
Unsubstantiated/Withdrawn	36	41	27	3
Informal Resolution	7	9	4	9
Substantiated	1	1	1	0
Disposition of Substantiated Complaints				
Awaiting Disposition	0	0	0	0
Informal Discipline	1	1	1	0
Formal Resolution/Discipline	0	0	0	0
Suspension without pay, forfeiture of time, reprimand, counselling, specific program	0	0	0	0
Dismissal; Resignation Accepted, Demotion	0	0	0	0
Resulting in Police Act or other charges laid	0	0	0	0

Table 3 – Appeals of Conduct Complaint Decisions	2022	2023	2024	2025 YTD
Appealed to OCPC or LECA	4	4	7	0
Outstanding/Under Review	0	0	3	0
Confirmed by OCPC or LECA	3	4	4	0
Modified by OCPC or LECA	1	0	0	0

Policy/Service Complaints:

In accordance with Section 63 of the *Police Services Act (PSA)*, policy/service complaints must be reviewed by the Chief whose written disposition must be submitted to the complainant, LECA and the Police Board.

Within 30 days of receiving the Chief's written report, a complainant may request a review by the Board of the Chief's decision.

Table 4 – Requests for Review of Chief's Decision	2022	2023	2024
Total Number of Policy/Service complaints (Line 6, Table 1)	1	1	7
Requests to the Police Services Board for Review	0	0	2
Outstanding/Under Review	0	0	0
No action taken by the Board	0	0	2
Action taken by the Board	0	0	0

Special Investigations Unit (SIU) Investigations

Table 5 - Special Investigations Unit Investigations	2022	2023	2024	2025 YTD
Investigations Commenced by SIU	11	12	10	9
Outstanding	0	0	1	6
Concluded with No Action Taken	11	12	9	3
Concluded with Criminal Charges Laid	0	0	0	0

Chief's Internal Conduct Complaints

Table 6 provides a summary of internal complaints initiated by the Chief of Police regarding the conduct of a Police Officer.

Table 6 - Summary - Internal Complaints		2022	2023	2024	2025 YTD
Line 1	Total Internal Chief's Complaints	13	9	28	7
Line 2	Still Outstanding/under Investigation	0	0	7	3
Line 3	Referred to another Chief for investigation ⁴	0	0	0	0
Line 4	Completed/disposed – Refer to Table 7	13	9	21	4

The following charts outline the disposition and any discipline imposed regarding the Chief's Internal Conduct Complaints.

Table 7 - Disposition of Chief's Internal Conduct Complaints		2022	2023	2024	2025 YTD
Total Number of Internal Complaints Completed/Disposed (Line 4 of Table 6)		13	9	21	4
Unsubstantiated		3	1	8	1
Substantiated		10	8	13	3
Substantiated Complaints					
Awaiting Discipline Disposition		0	0	0	0
Informal Discipline		6	6	11	1
Formal Discipline		4	2	2	2
Suspension without pay, forfeiture of time, reprimand, counselling, specific program		0	1	0	2
Dismissal; Resignation Accepted, Demotion		4	1	2	0
Resulting in Police Act or other charges laid		0	0	0	0
Withdrawn or Resolved prior to PSA hearing		0	0	0	0

⁴ The Chief is required to seek Board approval prior to referring a complaint to the Chief of another Service to investigate.

Table 8 – Appeals of Chief's Internal Conduct Complaint Decisions	2022	2023	2024	2025 YTD
Appealed to OCPC or LECA	0	0	0	0
Outstanding/Under Review	0	0	0	0
Confirmed by OCPC or LECA	0	0	0	0
Modified by OCPC or LECA	0	0	0	0

Workplace Violence and Harassment Investigations

Table 9 - Workplace Violence and Harassment Investigations	2022	2023	2024	2025 YTD
Total Number of Complaints filed by employees this period	16	7	4	3
Total Complaints Still Outstanding	0	0	1	2
Disposition				
Unsubstantiated	9	3	3	1
Informal Resolution	5	4	0	0
Formal Resolution	2	0	0	0



Stephen J. Tanner
Chief of Police

NA:CD



Halton Regional Police Service Public Agenda Information Report

To: Chair and Police Board Members

From: Chief Stephen J. Tanner

Subject: FOI SUMMARY/INFORMATION PRIVACY COMMISSION ANNUAL REPORT

Report #: P25-08-I-07

Date: August 28, 2025

INTRODUCTION AND BACKGROUND:

The *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)* was enacted January 1, 1991, and applies to Ontario's municipalities, school boards, and local boards, including police services boards. The *Act* requires that the government protect the privacy of an individual's personal information existing in government records. It also gives individuals the right to request access to government information, including general records and records containing their own personal information.

The Freedom of Information Unit's workflow is driven by a statutory requirement to process all access requests made pursuant to *MFIPPA* within 30 days or permitted extended time limitsⁱ. In 2024, the Unit consisted of six full-time employees and one contract employee: An Information Privacy Officer/FOI Coordinator, four Freedom of Information Analysts, and two FOI Clerks.

The following are the statistics generated by the Halton Regional Police Service in 2024 pursuant to *MFIPPA*:

1. The FOI Unit received 2036 new requests in 2024, an increase from 2007 requests in 2023 (a 1.4% increase).
2. 191 requests from 2023 were carried over to 2024; 123 requests from 2024 were carried forward to 2025.
3. 8 requests for the correction of personal information were received: 5 corrections were made in whole while 3 were refused. One (1) Statement of Disagreement was submitted and recorded.
4. 12 requests (0.6%) were appealed to the Information and Privacy Commissioner of Ontario (IPC).
5. A total of \$10,150.00 was generated in application fees. An additional \$15,815.05 was generated in recovery fees, which includes preparation, search, shipping, and photocopy fees; \$2,909.05 of recovery fees were waived under Section 45(4) of *MFIPPA* and Section 8 of Ontario Regulation 823.

6. In total, 1901 requests (91%) of requests were completed in compliance with MFIPPA; an increase from 2023 (86% compliance rate).
7. In addition to the 2089 completed FOI requests, the FOI Unit processed:
 - (a) 470 information-sharing requests from law-enforcement or administration of justice agencies in 2024, an increase from 402 requests in 2023 (17% increase).
 - (b) 68 requests received from the Office of the Children's Lawyer; this is a 6% decrease from 2023.
 - (c) 289 requests were received for records sold under Halton Police Board By-Law 2020- 003, including Collision Reconstruction records, Confirmation of Occurrences for frauds & sudden deaths, and MVC statements. A total of \$7,822.00 in fees were invoiced; \$6,777.00 has been recovered.
 - (d) 45 requests for records under the Youth Criminal Justice Act were received in 2024, a decrease of 5.3%.

Considering all requests submitted pursuant to MFIPPA, all information sharing requests, appeals, and court orders, the FOI Unit processed approximately 2960 separate access to information requests in 2024 (a 22% increase from 2023).

It should be noted that requests have become more complex as the Service increases their reliance on digital media. An FOI request has evolved past the common "report & notebooks"; requestors would also like access to all audio and video, including 911 calls, ICCS, CCTV, and body-worn camera video which have all become common requests. Each record must be reviewed & redacted accordingly, thus increasing time and effort per request.

As reported within the 2024 Information and Privacy Commissioner of Ontario Statistical Report, you will find that Halton Regional Police Service is one of Ontario's most-requested police services, ranking fourth among municipalities and third among police services for number of FOI requests received. Only ahead of HRPS in requests for 2024 were Toronto Police Service, City of Toronto and York Regional Police. HRPS has the highest compliance rate out of these four institutions.



Stephen J. Tanner
Chief of Police

:SK

Attachments: Year-End Statistical Report for the Information and Privacy Commissioner of Ontario

ⁱ Compliance: requests were completed within the 30-day statutory time limit or other time limits permitted under section 27(1) or section 28(1) of MFIPPA



Halton Regional Police Service Public Agenda Information Report

To: Chair and Police Board Members

From: Chief Stephen J. Tanner

Subject: 2025 Q2 HUMAN RESOURCES QUARTERLY BOARD REPORT

Report #: P25-08-I-01

Date: August 28, 2025

INTRODUCTION AND BACKGROUND:

The following is the Police Service's personnel summary as of quarter's end.

POLICE	Q3 2024 Actual	Q4 2024 Actual	Q1 2025 Actual	Q2 2025 Actual	Current Authorized Positions	Current Variance
Chief	1	1	1	1	1	0
Deputy Chief	3	3	3	3	3	0
Superintendent	6	6	6	6	6	0
Inspector	12	11	14	14	14	0
Staff Sergeant	27	29	28	26	26	0
Detective Sergeant	11	11	11	11	11	0
Sergeant	48	48	57	56	54	2
Detective	43	41	49	50	50	0
Constable (1st Class)	500	503	476	497	N/A	
Constable (2nd Class)	59	59	59	44		
Constable (3rd Class)	41	41	40	39		
Constable (4th Class)	39	53	62	67		
Recruits in Training	25	23	23	23		
Total Constables	664	679	660	670	711	-41
TOTAL SWORN	815	829	829	837	876	-39
Cadet *	16	15	9	18	0	0

* Cadets not included in complement (uniform contract positions)

CIVILIAN	Q3 2024 Actual	Q4 2024 Actual	Q1 2025 Actual	Q2 2025 Actual	Current Authorized Positions	Current Variance
Senior Management/Administration	9	9	12	11	14	-3
Supervisory/Professional/Senior Clerical	116	120	120	123	140	-17
Clerical	108.5	105.5	106.5	105.5	122	-16.5
Communications	56	56	55	56	59	-3
Special Constables (Escorts/Summons)	30	30	26	30	30	0
Facilities Technicians	7	7	7	7	7	0
TOTAL CIVILIAN	326.5	327.5	326.5	332.5	372	-39.5

TOTAL COMPLEMENT	1141.5	1156.5	1155.5	1169.5	1248	-78.5
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TEMPORARY STAFF (Temporary employees do not form part of the authorized complement.)	Q3 2024 Actual	Q4 2024 Actual	Q1 2025 Actual	Q2 2025 Actual	Comments
Full-time	13	14	10	9	* See details below
Part-time	2	1	1	18	1 – District Clerk 17 - Students: <ul style="list-style-type: none"> • 1 Human Resources • 6 CMB/DRU • 4 IT • 1 Policy/Forms • 1 Records • 1 FOI • 1 Community Services • 1 Fleet Services • 1 Architect/Interior Design
As Required	53	63	85	81	Communications/Courts Services/Districts/Drugs, Guns & Gangs/Forensic Identification/Homicide/ Training/ Intelligence/ Police Analytics/ Information & Records Services/Support Services/Victim Services/Monitors
Total Temporary Staff	68	78	96	108	

* FULL-TIME ALLOCATIONS	Q3 2024 Actual	Q4 2024 Actual	Q1 2025 Actual	Q2 2025 Actual	Comments
Replacements (Secondments/ Maternity/ LTD/etc).	5	6	6	5	1 – Business Analyst 1 – Snr. Corp. Comms. Specialist 1 – HR/Assistant

					1 – Social Worker 1 – Project Specialist
Special Projects	4	4	1	1	1 – Victim Quick Response Coordinator
In Training	0	0	0	0	
Vacancy	2	2	0	1	1 – Manager, Human Resources
Work Volume	2	2	3	2	1 – Business Analyst 1 – Facilities Maintenance Technician

SPECIAL SITUATIONS - UNIFORM <i>* (Not included in authorized complement)</i>	Q3 2024 Actual	Q4 2024 Actual	Q1 2025 Actual	Q2 2025 Actual	Comments
External Secondments	10	14	13	12	1 – HRPD President 2 – Ontario Police College 1 – Provincial Firearms Office 1 – OPP Power Case 1 – OPP Intelligence Led Joint Forces Strategy 1 – Repeat Offender Parole Enforcement 1 – OPP Biker Enforcement Unit 1 – OPP – Provincial Anti Terrorism Secondment 2 – OPP G&G 1 – OPP PATT
WSIB >1 year	19	22	27	28	
Leaves of Absences	2	4	3	3	3 – Unpaid LOA
Long Term Disability < 2 yrs	2	1	4	4	
* Long Term Disability > 2 yrs	8	9	8	7	
Short Term Sick Leave/WSIB < 1 Year	13	23	19	21	
Parental/Pregnancy Leave	9	8	7	7	
Jobs Shared by 2 Members	0	0	0	0	
SPECIAL SITUATIONS - CIVILIAN <i>* (Not included in authorized complement)</i>	Q3 2024 Actual	Q4 2024 Actual	Q1 2025 Actual	Q2 2025 Actual	Comments
External Secondments	0	0	0	0	
WSIB >1 year	5	4	4	4	
Leaves of Absences	3	4	0	1	1 – Unpaid LOA
Long Term Disability < 2 yrs	3	2	5	4	Largely filled with Temporary Full-time
* Long Term Disability > 2 yrs	9	10	11	11	

Short Term Sick Leave/WSIB < 1 Year	8	4	6	19	
Parental/Pregnancy Leave	10	15	10	9	Largely filled with Temporary Full-time
Jobs Shared by 2 Members	0	0	0	0	

DEPARTURES	Q3 2024 Actual	Q4 2024 Actual	Q1 2025 Actual	Q2 2025 Actual	Total YTD 2025
TOTAL					
Uniform					
Retirements	1	2	4	3	7
Resignations	11	3	5	10	15
Terminations	0	0	0	0	0
Deaths	1	0	0	0	0
Civilian					
Retirements	1	2	1	4	5
Resignations	3	2	3	1	4
Terminations	0	0	0	0	0
Other – position redundant	0	0	0	0	0
Deaths	0	0	0	0	0

ADVANCEMENTS	Q3 2024 Actual	Q4 2024 Actual	Q1 2025 Actual	Q2 2025 Actual	Total YTD 2025
TOTAL					
Sworn Reclassifications	26	4	1	34	35
Sworn Promotions*	0	2	27	2	29
Civilian Reclassifications	14	9	90	5	95

*SWORN PROMOTIONS	
NAME	RANK
T. Sandy	Inspector
K. David	Sergeant



Stephen J. Tanner
Chief of Police

:CB



Halton Regional Police Service Public Agenda Information Report

To: Chair and Board Members

From: Chief Stephen J. Tanner

Subject: FINANCIAL REPORT AND FORECAST – SECOND QUARTER 2025

Report #: P25-08-I-02

Date: August 28, 2025

INTRODUCTION AND BACKGROUND:

Given below is a summary of the Quarterly Financial Report as of June 30, 2025. Details of each major cost element indicated in the summary are included in the following pages.

SUMMARY

\$ 000's

Favourable (Unfavourable)

Cost Elements	Current Quarter Actual	June 30, 2025 YTD				2025 Full Year		2024 YTD Actual
		Actual	Planned	Var \$	Var %	Budget	Proj. Var.	
Compensation & Benefits	44,959	94,082	94,897	815	0.9%	199,364	1,800	87,183
Materials & Supplies	2,531	5,295	4,725	(570)	(12.1%)	8,710	(450)	4,947
Purchased Services	3,866	14,329	14,006	(323)	(2.3%)	19,106	(900)	11,459
Rent & Financial	167	931	987	56	5.6%	1,374	50	760
Debt Charges	1,719	3,437	3,437	0	0.0%	6,874	0	1,776
Transfer To Reserve	2,448	4,895	4,895	0		9,790	0	7,689
Interdepartmental Charges	832	1,647	1,663	16	0.9%	3,326	0	1,401
Total Expenditure	56,522	124,616	124,609	(7)	(0.0%)	248,543	500	115,215
Total Revenue	4,110	7,870	7,606	264	3.5%	15,553	300	8,080
Net Expenditure	52,412	116,746	117,003	257	0.2%	232,990	800	107,136

Comments:

- As of the end of the second quarter, we have expended \$116.7 million (or 50% of the annual budget) which results in YTD savings of \$257 thousand as compared to our approved 2025 Budget.
- Based on meetings with Operational and Administration managers to discuss their 2025 variances and expectations, Staff is currently conservatively projecting a Net Expenditure savings of \$0.8 million for the full year.

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The following tables present additional details regarding year-to-date variances for each major cost element.

Compensation & Benefits

\$ 000's

Favourable (Unfavourable)

Cost Elements	Current Quarter	June 30, 2025 YTD				2025 Full Year		2024 YTD
	Actual	Actual	Planned	Var \$	Var %	Budget	Proj. Var.	Actual
Salaries	29,306	63,256	66,916	3,661	5.5%	142,518	10,000	60,665
Temporary Help	1,684	2,936	1,280	(1,656)	(129.4%)	2,662	(4,400)	1,897
Net Wages	30,990	66,192	68,196	2,004	2.9%	145,180	5,600	62,562
Overtime & Court-time	2,037	3,363	1,832	(1,531)	(83.6%)	3,805	(4,000)	2,584
Retention Pay	557	1,210	1,458	249	17.0%	3,028	500	1,134
Other Personnel Costs	928	1,573	1,531	(42)	(2.8%)	5,017	(100)	1,224
Total Expenditure	34,512	72,338	73,018	680	0.9%	157,030	2,000	67,503
Benefits	10,448	21,743	21,879	136	0.6%	42,334	(200)	19,679
Total Comp. & Benefits	44,959	94,082	94,897	815	0.9%	199,364	1,800	87,183

Comments:

- **Net Wages** – Salaries and Temporary Help are projected to be favourable by \$5.6M due to lower than anticipated uniform staffing levels and vacant civilian positions throughout the year. We are projecting to be at full strength on the sworn side by the end of the year. Temporary Help is utilized to offset the much of the civilian vacancy savings.
- **Overtime & Court-time** –The projected unfavourable variance is related mainly to increasing overtime required to meet uniform staffing levels.
- **Retention Pay** –The projected favourable variance relates to retirements of officers who would otherwise have been eligible for Retention Pay.
- **Other Personnel Costs** –The projected unfavourable variance relates mainly to higher than anticipated acting costs.
- **Benefits** –The projected unfavourable variance relates mainly to increased health and dental benefit costs based on 2024 results.

Materials and Supplies

\$ 000's

Favourable (Unfavourable)

Cost Elements	Current Quarter	June 30, 2025 YTD				2025 Full Year		2024 YTD
	Actual	Actual	Planned	Var \$	Var %	Budget	Proj. Var.	Actual
Tires & Parts For Fleet	241	417	341	(76)	(22.3%)	682	(100)	419
Telephone & Data Line	372	556	472	(84)	(17.9%)	944		452
Fuel Cost For Fleet	506	1,078	959	(120)	(12.5%)	1,917	(200)	1,159
Clothing & Equipment	292	594	511	(83)	(16.3%)	1,162	(150)	615
Supplies	177	384	315	(70)	(22.2%)	589		248
Utilities	249	550	640	90	14.0%	1,280	150	607
Minor Capital	397	1,061	802	(259)	(32.3%)	965	(150)	949
Other Misc. Material & Supplies	297	654	686	32	4.7%	1,171		499
Total Materials & Supplies	2,531	5,295	4,725	(570)	(12.1%)	8,710	(450)	4,947

Comments:

- **Tires & Parts For Fleet** – The projected unfavourable variance relates to additional costs as we extend the usage of our vehicles (for non-patrol related purposes).
- **Fuel Cost for Fleet** – The projected unfavourable variance relates to an increase in the net pump price of fuel. Fuel prices came down in April based on the cancellation of the consumer carbon tax and these reduced prices are expected to continue for the rest of the year.
- **Clothing & Equipment** – The projected unfavourable variance relates mainly to higher than anticipated costs related to new hires and changes to uniform standards.
- **Utilities** – The projected unfavourable variance relates mainly to lower than anticipated Hydro costs.
- **Minor Capital** – The projected unfavourable variance relates mainly to higher than anticipated costs for new hires and radio parts and replacements.

Purchased Services

\$ 000's

Favourable (Unfavourable)

Cost Elements	Current Quarter Actual	June 30, 2025 YTD				2025 Full Year		2024 YTD
		Actual	Planned	Var \$	Var %	Budget	Proj. Var.	Actual
Computer Maintenance	1,639	10,245	10,218	(27)	(0.3%)	11,649	(100)	7,183
Building Maintenance	394	729	657	(73)	(11.1%)	1,313		572
Janitorial Services	167	373	388	15	4.0%	777		367
Staff Development	488	763	626	(137)	(21.9%)	1,252	(500)	842
Professional Services	436	849	834	(15)	(1.8%)	1,668	(100)	942
Fleet Support Costs	186	393	292	(101)	(34.5%)	464	(200)	398
Advertising/Public Relations	25	37	45	8	17.9%	90		69
Other Misc. Services	530	940	946	6	0.7%	1,892		1,086
Total Purchased Services	3,866	14,329	14,006	(323)	(2.3%)	19,106	(900)	11,459

Comments:

- **Computer Maintenance** – The projected unfavourable variance relates mainly to additional setup costs in year one of the facial recognition software.
- **Staff Development** – The projected unfavourable variance relates mainly to additional course enrollments and additional travel costs. The majority of training occurs in the spring and fall.
- **Professional Services** – The projected unfavourable variance relates mainly to IT related consulting to backfill for staffing vacancies.
- **Fleet Support Costs** – The projected full year unfavourable variance relates to an increased utilization of external garages for maintenance.

Various

\$ 000's

Favourable (Unfavourable)

Cost Elements	Current Quarter Actual	June 30, 2025 YTD				2025 Full Year		2024 YTD
		Actual	Planned	Var \$	Var %	Budget	Proj. Var.	Actual
Rent & Financial	167	931	987	56	5.6%	1,374	50	760
Debt Charges	1,719	3,437	3,437	0	0.0%	6,874		1,776
Transfer to Reserves	2,448	4,895	4,895	0		9,790		7,689
Interdepartmental Charges	4,333	9,263	9,319	56	0.6%	18,038	50	10,225

Comments:

- **Rent & Financial** – The projected favourable variance relates mainly to lower than anticipated vehicle lease costs.

Interdepartmental Charges

\$ 000's

Favourable (Unfavourable)

Cost Elements	Current Quarter Actual	June 30, 2025 YTD				2025 Full Year		2024 YTD
		Actual	Planned	Var \$	Var %	Budget	Proj. Var.	Actual
Risk Management	497	994	994	0	0.0%	1,989		920
Fleet Maintenance	337	626	641	16	2.4%	1,282	0	453
Other Charges	(2)	27	27	(0)	(0.0%)	55		27
Interdepartmental Charges	832	1,647	1,663	16	0.9%	3,326	0	1,401

Comments:

n/a

Revenue

\$ 000's

Favourable (Unfavourable)

Cost Elements	Current Quarter Actual	June 30, 2025 YTD				2025 Full Year		2024 YTD
		Actual	Planned	Var \$	Var %	Budget	Proj. Var.	Actual
Government Subsidy	1,635	3,211	3,211	(0)	(0.0%)	6,422	0	2,310
Program Fees	620	1,142	931	211	22.6%	1,863	150	932
External Recoveries	1,037	1,884	1,834	50	2.8%	3,929	150	1,612
Internal Recoveries	67	131	128	3	2.4%	336		127
Transfer from Reserve	751	1,502	1,502	0		3,004		3,099
Total Revenue	4,110	7,870	7,606	264	3.5%	15,553	300	8,080

Comments:

- **Program Fees** – The projected favourable variance relates mainly to higher than anticipated Pay Duty recoveries.
- **External Recoveries** – The projected favourable variance relates mainly to grant funding for Victim Services programs.

Overall

As of the end of the second quarter, we have YTD savings of \$257 thousand as compared to our 2025 Budget which represents a combination of expenditure timing differences which will correct themselves by year-end plus permanent expense savings / revenue increases.

Based on a line by line review of all expense and revenue items with Budget Managers, Staff currently projects a savings of \$0.8 million for the full year.



Stephen J. Tanner
Chief of Police

:GK



Halton Regional Police Service Public Agenda Information Report

To: Chair and Police Board Members

From: Chief Stephen J. Tanner

Subject: RESERVE STATUS REPORT – AS AT JUNE 30, 2025

Report #: P25-08-I-08

Date: August 28, 2025

The attached schedule indicates the financial status of the Police Reserves and any approved commitments.

Regional Council established these reserves at the request of the Police Services Board. As per policy approved by the Board, any year-end surplus is transferred *to* the Capital Reserve and any year-end deficit is transferred *from* Capital Reserve. Regional Council defers to the Police Services Board on how the reserves shall be used to cover capital projects or unexpected major commitments.

As the report indicates, as at June 30, 2025 the total balance of all Police Reserves is (\$6,748,818). The shortfall is mainly a result of the timing of non-residential development charges that tend to lag behind residential development.

Any funds not used for the intended purpose as described under commitments would be used for funding other capital programs and recommendations would be brought to the Board for consideration. Any further commitments to the Reserves will be determined by the Board at each year-end.

A handwritten signature in black ink, appearing to be "J. Tanner", written over a horizontal line.

Stephen J. Tanner
Chief of Police

:GK

Attachments: Reserve Funds Status Report

Halton Regional Police Service
Reserve Funds Status Report
For The Six Month Period January 1, 2025 to June 30, 2025

SAP #	\$ Available Period Opening (Jan 1/25)	Funds In			Funds Out			\$ Available Period Closing (Jun 30/25)	Notes
		From Operating Budget	From Capital Budget	Other / Interest	To Operating Budget	To Capital Budget	Other		
Statutory Reserves									
Development Charges - Residential	516040	5,853,736		280,141	1,993,272	2,594,000		1,546,605	1
Development Charges - Commercial	517020	(5,867,273)		122,896	1,010,772	1,013,000		(7,768,149)	1
		(13,537)	-	403,037	3,004,044	3,607,000	-	(6,221,544)	
Board Approved Reserves									
Legal Indemnification	509010	374,672						374,672	
Vehicle Replacement	503010	192,552	3,746,004	600,000		4,503,994		34,563	2
Vested Sick Leave	519531	107,345						107,345	
		674,569	3,746,004	-	600,000	-	4,503,994	-	516,579
Capital Reserve	505040	3,832,131	6,044,089	3,616,188		13,936,262	600,000	(1,043,854)	3
Total		4,493,163	9,790,093	3,616,188	1,003,037	3,004,044	22,047,256	600,000	(6,748,818)

Notes:

- 1 Funds In from Other / Interest represents transfer of Development Charge Revenue (from Region).
- 2 Funds In from Other / Interest relates funds transferred from the Capital Reserve (505040).
- 3 The Capital Reserve balance will be (\$176,525) once the Region does the entries to move closed projects back into the Reserve (\$750K for Marine Vessel, \$75K for Fitness Equipment , and \$42K for Body Scanner).



Halton Regional Police Service Public Agenda Information Report

To: Chair and Police Board Members

From: Chief Stephen J. Tanner

Subject: PURCHASING ACTIVITY REPORT - JANUARY 1, 2025 – JUNE 30, 2025

Report #: P25-08-I-03

Date: August 28, 2025

INTRODUCTION AND BACKGROUND:

The Halton Police Board approved By-law 2020-5 on November 26, 2020, which came into effect on March 1, 2021. This Purchasing Activity Report is submitted in accordance with this By-law, whereby it states;

Article 13 Reporting Procedures: sub-article 13.3:

“Purchasing Activity Report: The Chief shall submit a report to the Board, listing of all HRPS procurements of Goods and Services, not otherwise approved by the Board, in excess of \$100,000 on a semi-annual basis as information to the Board.”

In addition to the attached Report for procurements in excess of \$100,000, the following chart provides the Board with further information on all procurement activities for the period **January 1, 2025 to June 30, 2025**.

	January 1, 2025 - June 30, 2025
Total value of all Purchase Orders	\$25,069,730
Total number of Purchase Orders	1199
Total number of Vendors	179

The Purchasing Services unit utilized the various procurement processes to award goods and services contracts during this reporting period. Bids & Tenders (3rd party bidding portal site) has been utilized whenever possible for the issuance of open market formal bid solicitations (RFQ, RFT, RFP). Purchasing Services has been successfully awarding contracts from the use of this portal site.

In addition to the various procurement processes, Purchasing Services also performs many of the contract administration functions for the awarded contracts. These may have included: resolving invoice discrepancies, coordinating security clearances, photo ID and fingerprinting requirements, ensuring the Board was covered under the service

One Team – People First

providers insurance policy, validating a WSIB status, collecting and distributing safety data sheets, expediting delivery of goods, strategic sourcing goods in short supply, negotiating new rates for contract extensions and monitoring supplier/contractor performance.

Team members of the Purchasing Services unit participate, contribute and have been the lead agency on cooperative procurements for two main Buying Groups – the HCPG (*Halton Cooperative Purchasing Group*) and the OACP's PCPG (Ontario Association of Chiefs of Police's *Police Cooperative Purchasing Group*).

Purchasing Services also monitors and researches other governmental agency's established contracts and/or Vendors of Record for opportunities to strategically procure goods and services. These processes support the Board's By-laws and the Service's Strategic Plan.

Purchasing Services recently introduced several new initiatives to ensure the processes are more effective and efficient, such as:

- The **Digital Purchase Order Filing Cabinet** which now houses comprehensive information on nearly 6,700 HRPS purchase orders including client group requisitions, quotations, vendor correspondence, acquisition reports and signed purchase orders, all organized by PO number. This setup ensures efficient access to details for any purchase order placed since 2021.
- The **Digital Security Clearances** portal folder which contains 350 sorted entries by contractor name. Each file within the folder includes signed security waivers and photo identification, ensuring convenient access when required.
- The **Digital Uniform and Equipment master list** which details 400 uniform and equipment items stocked in our Quarter Master Stores featuring supplier details, contacts, and pricing. Digital photos accompanying most items provide visual clarity for precise ordering. Additionally, the folder includes a section for Specialty Order items tailored to specific units (marine unit, motorcycle unit, tactical unit, etcetera). This spreadsheet holds information on 175 Specialty Items offering detailed supplier information, pricing, and photos.
- Future plans include **implementing DocuSign**, enabling client groups to submit purchase requisitions directly to Purchasing and track the workflow. This will provide visibility into each stage, whether the procurement requires an acquisition report for Chief approval per the By- Law, competitive quotes, new vendors set up and the issuance of the purchase order.



Stephen J. Tanner

Chief of Police

:SK

Attachments: Procurements of Goods and Services in excess of \$100,000

REPORTING - BY-LAW 2020-5, ARTICLE 13 PURCHASING ACTIVITY REPORT PROCUREMENT OF GOODS AND SERVICES IN EXCESS OF \$100,000 PERIOD: JANUARY 1, 2025 - JUNE 30, 2025					<i>HCPG = Halton Cooperative Purchasing Group</i> <i>PCPG = Police Cooperative Purchasing Group</i> <i>MoGS = Ministry of Government Services</i> <i>OSS = Ontario Shared Services</i> <i>OECM = Ontario Education Collaborative Marketplace</i>	
<i>Month</i>	<i>Vendor</i>	<i>Service / Goods</i>	<i>Value</i>	<i>Type</i>	<i>Budget Type</i>	<i>Comments</i>
January	Airbus Helicopters Canada	Goods	\$ 9,481,037.20	Supply and Delivery of one (1) police helicopter.	Capital	Competitive
January	Milton Ford	Goods	\$ 1,913,088.00	2025 Capital Plan for Ford Vehicle Purchases	Capital	Competitive
February	Various Dry Cleaners	Service	\$ 335,808.00	Dry cleaning program 2025-2026	Operating	Competitive
February	Cellebrite	Service	\$ 223,268.00	Subscription renewal for multiple hardware and software products	Operating	Board report C24-03-R-10 Board delegates authority to Chief to approve extensions
February	Staples	Goods	\$ 103,795.20	Stationary contract	Operating	Competitive
February	General Motors	Goods	\$ 508,800.00	2025 Capital Plan for General Motors Vehicles	Capital	Competitive
February	PPT Consulting	Services	\$ 142,464.00	Consulting services - Facial Recognition	Operating	Limited Tendering
February	Toyota Canada	Goods	\$ 330,720.00	2025 Capital Plan for Toyota Canada Vehicles	Capital	Competitive
March	Acura of Hamilton	Goods	\$ 166,799.30	Supply and delivery of 3 2025 Acura RDX Vehicles	Capital	Competitive
March	Rampart International	Goods	\$ 135,590.11	G45 Glock - Replacement Program	Capital	Competitive
March	Powerhouse of Milton	Goods	\$ 125,486.87	Supply of 2 Honda Pilot Vehicles	Capital	Competitive
March	Fiat Chrysler Automobile	Goods	\$ 641,560.00	2025 Capital Plan for FCA Vehicles	Capital	Competitive
March	Optiv Canada	Service	\$ 190,180.00	RFT 25-RFT-391 Cyberark Privileged Managed Solution	Operating	Competitive

REPORTING - BY-LAW 2020-5, ARTICLE 13 PURCHASING ACTIVITY REPORT PROCUREMENT OF GOODS AND SERVICES IN EXCESS OF \$100,000 PERIOD: JANUARY 1, 2025 - JUNE 30, 2025					<i>HCPG = Halton Cooperative Purchasing Group</i> <i>PCPG = Police Cooperative Purchasing Group</i> <i>MoGS = Ministry of Government Services</i> <i>OSS = Ontario Shared Services</i> <i>OECM = Ontario Education Collaborative Marketplace</i>	
April	Rogers Communications	Goods / Services	\$ 2,625,743.81	Data, Voice and replacement phones	Operating	Competitive
May	Info-Tech Research Group Inc.	Services	\$ 101,644.00	For the provision of Consulting services	Operating	Limited Tendering
May	HCE Telecom	Services	\$ 195,595.00	High speed WAS Service Wide	Operating	Competitive
May	Powerwave Energy solutions	Goods / Services	\$ 199,857.00	For the Supply, delivery and replacement of four hundred (400) Energys Power Safe Batteries	Capital	Competitive



Public Agenda Information Report

To: Halton Police Board

From: Jessica Warren
Manager of Board Operations

Subject: Semi-Annual Board Governance Expenditure Report

Report #: PBM25-08-I-01

Date: 28 August 2025

INTRODUCTION AND BACKGROUND:

Per standing direction, semi-annual reporting on the Board's expenditures will be submitted in August and February each year.

DISCUSSION:

A summary of the Board's expenditures for the period ending June 30, 2025 is appended as a schedule to this report.

As of June 30, 2025 the Board is currently at 40% of the annual budget.

It is noted that several expenses need to be reallocated under different cost centre. Looking ahead to the end of the year it is forecasted the Board will exceed the conference budget by approximately \$10,000, and that personnel costs will be exceeded by approximately \$20,000.

The next report on this matter is due to be presented to the Board in February 2026.

Attachments: Board Governance Budget – at June 30, 2023

HRPS				
PSB				
As of Jun 2025				
Favourable (Unfavourable)				
Actual (YTD)	Cost Elements	Plan (YTD)	Var \$ (YTD)	Annual Plan
78,354	11102 - Salaries: Regular	72,228	-6,126	146,250
78,354	Total S&B - Salary	72,228	-6,126	146,250
3,635	11711 - CPP: Company Portion	3,561	-75	7,228
1,507	11712 - UIC Premiums: Comp	1,094	-413	2,224
1,532	11713 - Employer Health Tax	1,409	-124	2,852
1,297	11714 - WSIB Premiums	1,216	-81	2,461
5,848	11721 - OMERS: Company Contr	5,238	-610	10,475
1,347	11731 - EHC Premiums	2,490	1,143	4,980
423	11732 - Dental Plan	948	525	1,896
67	11733 - Deluxe Travel	68	0	135
225	11741 - Life Insurance	241	16	482
16	11742 - AD&D Premiums	16	-0	32
624	11743 - LTD Premiums	550	-74	1,100
16,522	Total S&B - Benefits	16,829	307	33,865
94,876	Total Salaries & Benefits	89,057	-5,818	180,115
55	12862 - Cloth & Equ-Sr Offic		-55	
223	12866 - Cloth & Equ-Civilian		-223	
278	Total M&S - Clothing & Equipment		-278	
19	12800 - Mats and Supplies		-19	
259	12801 - Office Supplies		-259	
279	Total M&S - Supplies		-279	
-21	12847 - Undis Pur Card Ex		21	
-21	Total M&S - Other Misc		21	
535	Total Materials & Supplies		-535	
623	12682 - Cont Maint: Software	13,600	12,977	27,200
219	12683 - Computer Maintenance		-219	
841	Total P&S - Computer Maint	13,600	12,759	27,200
8,337	13011 - Dues/Memberships AP	8,091	-246	16,181
8,693	13020 - Conf/Conventions	17,500	8,807	35,000
998	13040 - Travel Expenses		-998	
18,028	Total P&S - Staff Development	25,591	7,563	51,181
121,068	13100 - Profess Services	132,598	11,530	265,196
	13130 - Prof Serv: Legal	25,000	25,000	50,000
121,068	Total P&S - Professional Services	157,598	36,530	315,196
2,765	13090 - Meals/ Official Func	2,250	-515	4,500
38	13999 - Other Expenses	14,758	14,720	29,516
2,802	Total P&S - Other Misc	17,008	14,206	34,016
142,740	Total Purchased Services	213,797	71,057	427,593
17,500	44030 - NP Chg: Non-Program	17,500	-0	35,000
17,500	Total Int - Other Charges	17,500	-0	35,000
17,500	Total InterDept Charges	17,500	-0	35,000
255,650	Total Expenditure	320,354	64,703	642,708
255,650	Net Position	320,354	64,703	642,708



Halton Regional Police Service Public Agenda Information Report

To: Chair and Police Board Members

From: Chief Stephen J. Tanner

Subject: BOARD COMMUNITY FUND – AS AT JUNE 30, 2025

Report #: P25-08-I-05

Date: August 28, 2025

INTRODUCTION AND BACKGROUND:

Attached is a financial statement indicating the status of the Board's Community Fund held by the Halton Regional Police Services Board as at June 30, 2025.

The Community Fund's revenues are mainly generated through police auctions, interest earnings and seized funds. As per the Police Services Act requirement, these funds are directed specifically to purposes the Board considers to be in the public interest.

A handwritten signature in black ink, appearing to be "J. Tanner", is written over a light gray rectangular background.

Stephen J. Tanner
Chief of Police

: GK

Attachments: Board Trust Fund/Community Fund Financial Statement

BOARD TRUST FUND/COMMUNITY FUND
FINANCIAL STATEMENT
For the 6 Month Period Ended June 30, 2025

	<u>Revenues</u>	<u>Expenditures</u>	<u>Balance</u>
Balance as of January 1, 2025			<u>1,157,250</u>
Transactions:			
Auction Proceeds	7,922		
Interest Earnings	18,401		
TigerJeet Singh Foundation		10,000	
Hum-We Stand Together		12,500	
OAPSB Annual Meeting & Conference		1,000	
HRPS Pipes and Drums		15,000	
Canadian Association of Police Boards		5,000	
Chq /Dep printing fees		55	
Expenditures from specific funds below:			
Sexual Assault Advisory Committee		108	
	<u>26,323</u>	<u>43,663</u>	<u>-17,340</u>
Balance Available - June 30, 2025			<u>1,139,910</u>

	<u>Approved Amount</u>	<u>Balance Outstanding</u>
Approved Commitments		
Purpose:		
Discretionary Fund - Police Services Board	5,000	5,000
Community Consultation Committee	5,000	5,000
Sexual Assault Advisory Committee	15,000	8,535
William McIntyre Homicide Reward	50,000	50,000
Mathew Flannigan - Reward	5,000	5,000
Halton SALT Committee	5,000	5,000
	<u>85,000</u>	<u>78,535</u>
Unencumbered Balance - June 30, 2025		<u>1,061,375</u>



Public Agenda Recommendation Report

To: Halton Police Board

From: Jessica Warren
Manager of Board
Operations

Subject: 2026 Board Meeting Schedule

Report #: PBM-08-R-02

Date: 28 August 2025

RECOMMENDATION:

THAT the 2026 Board Meeting Schedule be approved.

INTRODUCTION AND BACKGROUND:

The proposed 2026 Schedule of Meetings is reflected below. The schedule adheres to the Board's practice of scheduling meetings on the final Thursday of the month. It is also proposed that no July meeting be scheduled.

2026 is a municipal election year which impacts the membership on the Board of the three Regional Council Board Members and the Council-appointed citizen member. The schedule has been designed to take this into account and is further explained below.

DISCUSSION/ ANALYSIS:

The proposed 2026 Schedule of Meetings is below. A schedule of 10 meetings throughout the year is proposed. Additional meetings may be called as necessary by the Chair of the Board.

The election for the 2026 - 2030 term of Regional Council is Monday, October 26, 2026. The appointments of the three current Council members of the Board as well as the Council-appointed citizen member end on November 14, 2026, with the conclusion of the present Council term. As the Inaugural Meeting of the new 2026-2030 Regional Council is scheduled for December 9, 2026, there will not be an opportunity to appoint new Board members in time for a November Board meeting, hence no meeting is proposed for that month.

The first business meeting of the new Council is tentatively scheduled to occur on December 16, 2026, where the three Council members of the Board will be appointed for the new term, making them available to

attend the proposed December 23, 2026 meeting of the Board. The timing for the Council appointment for the citizen member for the new term is not known at this time but is likely not to occur until at least Q1 2027. The term of the current citizen member may be carried forward until a successor is designated by Council, as per the appointment resolution.

2026 Proposed Schedule of Meetings

Meeting No. 01-26	Thursday, January 29, 2026
Meeting No. 02-26	Thursday, February 26, 2026
Meeting No. 03-26	Thursday, March 26, 2026
Meeting No. 04-26	Thursday, April 30, 2026
Meeting No. 05-26	Thursday, May 28, 2026
Meeting No. 06-26	Thursday, June 25, 2026
Meeting No. 07-26	Thursday, August 27, 2026
Meeting No. 08-26	Thursday, September 24, 2026
Meeting No. 09-26	Thursday, October 29, 2026
Meeting No. 10-26	Wednesday, December 23, 2026

FINANCIAL / HUMAN RESOURCE / LEGAL ISSUES:

N/A



Jessica Warren
Manager of Board Operations

Action Registry – Public Section

Motion Date	Motion ID	Motion	Task Assigned To	Scheduled Completion	Status/Comments
26 Jun 25	2.2	<i>THAT the Annual Report policy be updated.</i>	CGO	Sep	



Monthly Correspondence List – July & August 2025

Below is the list of Correspondence to the Halton Police Board received during the past month. Copies of the documents are available through the Board's online portal. Please contact the Board Secretary for further information.

<u>No.</u>	<u>Title</u>	<u>Date Received</u>
<u>1</u>	<u>Inspector General Memo #6: Release of the Inspector General of Policing - 2024 Annual Report</u>	<u>July 15, 2025</u>
<u>2</u>	<u>All Chiefs Memo – General Information</u>	<u>August 6, 2025</u>