



Public Agenda

Date: Thursday, May 30, 2024

Time: 9:00 a.m.

Location: Community Room, HRRPS Headquarters/Zoom Video Conference
Livestream at <https://haltonpoliceboard.ca/>

Members of the public and other interested parties are welcome to watch the livestream of this meeting at the link above.

1. GENERAL

- 1.1 Indigenous Land Acknowledgement
- 1.2 Regrets
- 1.3 Disclosure of Conflicts of Interest
- 1.4 Confirmation of Minutes of Meeting P24-04 held Thursday, April 27, 2024
(Agenda Pages 1 – 6)

2. PRESENTATIONS/DELEGATIONS

- 2.1 #1 District Overview
(Agenda Pages 7 – 26)
- 2.2 Presentation on Annual Report

3. INFORMATION REPORTS

- 3.1 **P24-05-I-01** - Community Safety and Well-Being Plans
(Agenda Pages 27 – 30)
- 3.2 **P24-05-I-02** - Financial Report and Forecast - First Quarter 2024
(Agenda Pages 31 – 36)

3.3 **P24-05-I-03** - Semi-Annual Grant Agreements Execution Report
(Agenda Pages 37 – 40)

4. RECOMMENDATION REPORTS

4.1 **P24-05-R-04** - Limited Tender - Kyzach Inc. - NG 9-1-1 Project Management Services
(Agenda Pages 41 – 44)

4.2 **SEC24-05-R-01** - A By-law to Establish a Grievance Committee
(Agenda Pages 45 – 48)

4.3 **CGO24-R-05-01** - Proposed Review of Shared Service (S14) Agreements
(Agenda Pages 49 – 52)

5. OPERATIONAL VERBAL UPDATES

6. ACTION REGISTRY

6.1 Public Information Action Registry
(Agenda Pages 53 – 56)

7. RECEIPT OF PUBLIC CORRESPONDENCE

7.1 Monthly Correspondence List - May 2024
(Agenda Pages 57 – 58)

8. NEW BUSINESS

9. MOVE INTO CLOSED SESSION

10. CLOSED SESSION REPORT

11. ADJOURNMENT



Public Minutes

MEETING NO. P24-04

DATE OF MEETING: Thursday, April 25, 2024
9:00 a.m.

LOCATION: Community Room, HRPS Headquarters

MEMBERS PRESENT (in person): Jeff Knoll (Chair)
Councillor Sameera Ali, Councillor Lisa Kearns, Curt Allen, Navdeep Dhaliwal, Ingrid Hann, Jane McKenna

STAFF PRESENT: Chief Stephen Tanner
Deputy Chief Roger Wilkie
Deputy Chief Jeff Hill
Deputy Chief Kevin Maher
Paul Lavergne, Director, Corporate Services
Tracy Dottori, Director, Human Resources
Bill Payne, Director, Information Technology
Adam Woods, Manager, Information Technology
Inspector Trevor Bradley
S/Sgt. Tamara Sandy
S/Sgt. Ryan Eacrett
Sgt. Al Albano
Ellie Bale, President, HRP
Fred Kaustinen, Chief Governance Officer
Chris Lallouet, Yellow Robot Communications
Graham Milne, Board Secretary
Jessica Warren, EA and Communications Advisor to the Chair



1. **GENERAL**

1.1 **Indigenous Land Acknowledgement**

The Halton Police Board acknowledges the lands on which we gather for this meeting as the Treaty Territory of the Mississaugas of the Credit First Nation and the Traditional Territory of the Haudenosaunee, Huron-Wendat and Anishinabek.

No matter our origins, our lives are intertwined through the shared earth beneath us, the water we consume, and the air we breathe.

As those responsible for the governance of the security of all who gather on this land we now call Halton, we are committed to the path of Truth and Reconciliation in our words and in our actions and call on those watching this meeting to do the same.

1.2 **Regrets**

None.

1.3 **Disclosure of Conflicts of Interest**

The Chair called upon Board members to declare any conflicts of interest they might have on the agenda. No declarations were made.

1.4 **Confirmation of Minutes of Meeting P24-03 held Thursday, March 28, 2024**

Moved by: S. Ali

Seconded by: I. Hann

"THAT the Minutes of Meeting P24-03 held Thursday, March 28, 2024 be adopted as circulated."

Carried.

2. **PRESENTATIONS/DELEGATIONS**

2.1 **Uniform Recruiting Overview 2024**

Inspector Trevor Bradley gave a presentation on the Service's recruiting program for uniformed officers. A copy of the presentation was appended to the agenda.



Moved by: I. Hann
Seconded by: L. Kearns

"THAT the Uniform Recruiting Overview 2024 be received."

Carried.

3. INFORMATION REPORTS

3.1 P24-04-I-06 - Community Safety and Well-Being Plans

Moved by: S. Ali
Seconded by: N. Dhaliwal

"THAT Report No. P24-04-I-06 - Community Safety and Well-Being Plans be received for information."

Carried.

3.2 CA24-04-I-01 - Neighbourhood Watch Programs

Moved by: N. Dhaliwal
Seconded by: S. Ali

"THAT Board staff and HRPS management research ways to support new community initiatives for Neighbourhood Watch programs and identify potential HRPS options in terms of time and resources."

Carried.

3.3 P24-04-I-03 - Human Resources Quarterly Board Report

Moved by: I. Hann
Seconded by: N. Dhaliwal

"THAT Report No. P24-04-I-03 - Human Resources Quarterly Board Report be received for information."

THAT the Service provide a presentation on the Sergeant Development program at a future meeting to be determined."



Carried.

3.4 P24-04-I-01 - Seized Fund Summary - February 29, 2024

Moved by: C. Allen

Seconded by: J. McKenna

"THAT Report No. P24-04-I-01 - Seized Fund Summary - February 29, 2024 be received for information."

Carried.

3.5 P24-04-I-02 - 2023 Audit Report

Moved by: S. Ali

Seconded by: N. Dhaliwal

"THAT Report No. P24-04-I-02 - 2023 Audit Report be received for information."

Carried.

4. RECOMMENDATION REPORTS

4.1 SEC24-04-R-01 - Amendments to Procedural By-law – CSPA Updates

Moved by: L. Kearns

Seconded by: J. McKenna

"THAT Procedural By-law 2020-1 be amended as set out in the attachment to Report No. SEC24-04-R-01."

Carried.

5. OPERATIONAL VERBAL UPDATES

Operational verbal updates were provided regarding the following:

- Introduction of Staff Sergeant Ryan Eacrett as executive officer for Deputy Chief Hill
- Project Sharp – arrests in grandparent scam
- Promotion of two new superintendents and upcoming presentations on Districts
- Police Day May 11, 2024



- Service EDI team Diversity Roundtable Event

6. **ACTION REGISTRY**

6.1 **Public Information Action Registry**

Moved by: J. McKenna

Seconded by: N. Dhaliwal

"THAT the updated Public Information Action Registry be approved."

Carried.

7. **RECEIPT OF PUBLIC CORRESPONDENCE**

There was no public correspondence for receipt.

8. **NEW BUSINESS**

There was no new business.

9. **MOVE INTO CLOSED SESSION**

Moved by: J. McKenna

Seconded by: C. Allen

"THAT the Halton Police Board do now convene into closed session as the subject matters to be discussed concern:

- *personal matters about an identifiable individual, including members of the police service or any other employees of the board."*

Carried.

10. **CLOSED SESSION REPORT**

The Chair reported that during the closed session, the Board considered personnel matters and motions were approved by the Board regarding these matters.



11. ADJOURNMENT

Moved by: N. Dhaliwal

Seconded by: J. McKenna

"THAT the Halton Police Board do now adjourn this meeting."

Carried.

The meeting adjourned at 1:55 p.m.

Jeff Knoll
Chair

Graham Milne
Board Secretary

#1 District Operational Overview



Areas of Focus

People First



01

EQUITY, DIVERSITY & INCLUSION

- Internal Support Networks
- EDI training for Commanders

02

EMPLOYEE WELL-BEING

- Debriefs of critical incidents
- District training initiative
- Project Safeguard

03

COACHING & MENTORSHIP

- Comprehensive strategy
- Training, Wellness & Goal-Setting
- Aligned to Regional Strategy

04

BE THE DISTRICT OF CHOICE

- Prioritized recognition
- Redecorating of 1 District
- MWS Login graphics

Areas of Focus

People
First



04

MEDIA STRATEGY

- District training & Liaison
- Educate the public
- Recognize great work

05

CLEARANCES

- Organizational review
- Collaboration with stakeholders
- Recommendations & changes

06

TRAFFIC SAFETY

- #1 organizational concern
- Robust DRT team
- Team effort alongside uniform

07

PARTNER RELATIONSHIPS

- Individual meeting with Town Councillors



CLEARANCE RATES

LAST UPDATE: 4/11/2024 5:00:24 AM (Dashboard is refreshed daily, Monthly clearance stats available for complete months.)

CURRENT PERIOD: 1/1/2023 - 12/31/2023

DATE RANGE

1/1/2023

12/31/2023

REGION

6,999

OCCURRENCES

previous period: 6,783
change: 3% ▲

42%

previous period: 44%
change: -5% ▼

YEAR TO DATE: 1/1/2023 - 12/31/2023

REGION

6,999

OCCURRENCES

previous period: 6,783
change: 3% ▲

42%

previous period: 44%
change: -5% ▼

DISTRICT 1

2,007

OCCURRENCES

previous period: 1,931
change: 4% ▲

49%

previous period: 55%
change: -12% ▼

OCCURRENCE TYPE

Select all

905

908

909

910

911

912

913

914

916

918

926

928

933

12M ROLLING AVG: 1/1/2023 - 12/31/2023

REGION

583

OCCURRENCES

previous period: 565
change: 3% ▲

42%

previous period: 44%
change: -5% ▼

DISTRICT 2

2,518

OCCURRENCES

previous period: 2,438
change: 3% ▲

36%

previous period: 37%
change: -3% ▼

DISTRICT 3

2,437

OCCURRENCES

previous period: 2,368
change: 3% ▲

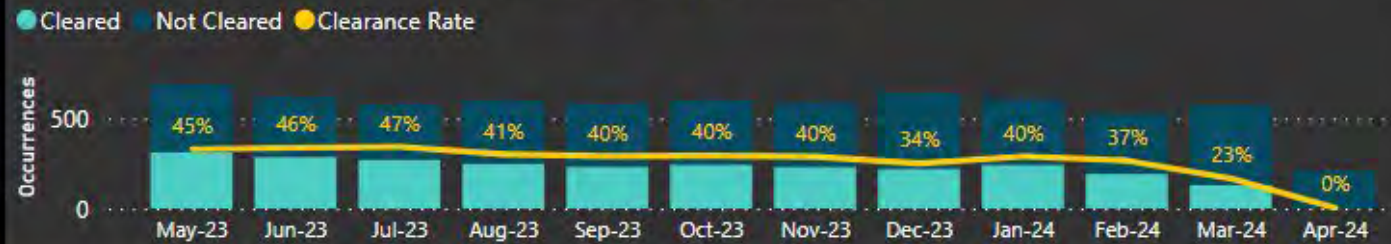
42%

previous period: 42%
change: 1% ▲

2023 Occurrence by Clearance Status - Multiple Selections



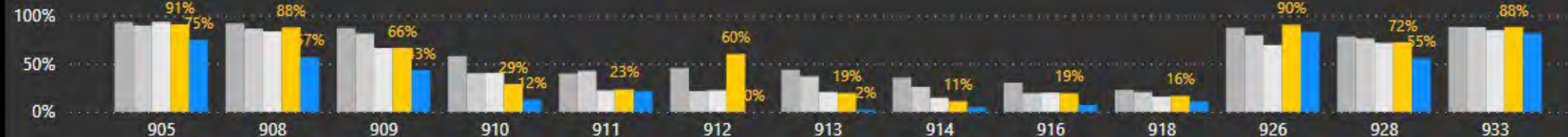
Monthly Count and Clearance Rate, last 12 months - Multiple Selections



Clearance Rate By Occurrence Type - 5 Year Trend

Switch to District View

● 2020 ● 2021 ● 2022 ● 2023 ● 2024



DISTRICT

Select all

DISTRICT 1

DISTRICT 2

DISTRICT 3

Priority #1 – Clearances



Priority #2 – Community Satisfaction

**Halton Multicultural
Council (HMC)
Partnership**

01

**High School First
Responder Mentorship
Program**

02

**Cop in a Café
Initiative**

03

Media Engagement

04



Halton Multicultural Council (HMC) Partnership

Newcomers to Canada Presentations

- Partnered with HMC to assist newcomers to Canada by providing informational presentations (May to November 2023)
- Topics: fraud and scam safety tips, home and vehicle safety, identify theft and online safety.

Proaction – “Kids and Cops Climb Rocks”

- Partnered with HMC to identify new children to Canada to participate in rock climbing with police (May to June 2023)
- 12 youth from diverse cultures participated in the program and developed valuable connections with police.
- Continuing in 2024



High School First Responder Mentorship Program

- Fall 2023, 1 District CMB created a pilot mentorship program for high school students.
- Students were selected from various secondary schools in 1 District.
- HRPS partnered with Milton Fire and Halton Region Paramedic Services.
- Mock investigations were developed. The students were required to conduct an investigation, interview witnesses, collect evidence and testify in a mock trial.
- Students also taken on a tour of Milton Fire and Halton Region Paramedics headquarters.
- Students received certificates at the completion of the program.
- Very successful and program that is continuing in 2024.



Cop in a Café Initiative

- Created in October 2023 at Georgetown District High School.
- Partnership with Cobs Bread
- Officers set up a booth in the cafeteria during lunch periods
- Engaged the students in valuable dialogue
- Spin-off events created included “Cop in the Library”
- Initiative to continue in 2024





BREAKING NEWS

BREAKING NEWS

1 District Media Strategy

Improve the relationship between the public and the police through an increase in media releases



The Halton Regional Police Service (HRPS), along with Milton Town Councillors Sameera Ali and Adil Khalqi, will be hosting a public meeting to address the increase in auto thefts.

Meeting Details

When: Saturday March 4, 2023, from 5 p.m. - 7 p.m.
Where: Milton Sports Centre (Optimist Room)
605 Santa Maria Boulevard

Auto Theft Prevention Tips

- Park your vehicle in a locked/secure garage, if possible.
- Use a steering wheel locking device to deter theft.
- When not in use, place vehicle key fob inside a radio frequency shielding bag.
- Never leave your vehicle unattended with the engine running. Turn off the ignition and take the keys with you.
- Invest in an aftermarket global positioning system (GPS) tracker to help if your vehicle is stolen.

For more information, visit www.haltonpolice.ca or follow us on Twitter @HaltonPolice

Media Strategy

83 in 2023

Shift in Focus:

- Educate
- Build Trust
- Recognize
- Timely

District
Liaison

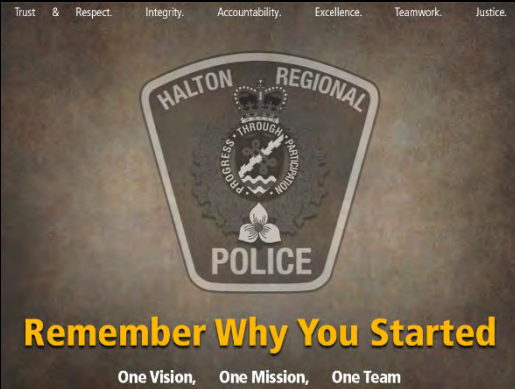
Training
for every
NCO

Auto Theft
Email for
Residents

Townhalls
4 in 2023



Priority #3 – Member Satisfaction

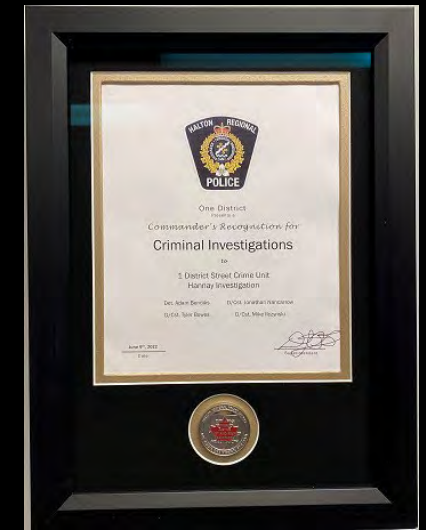


1 District Coaching and Mentoring

1 District is committed to providing consistent and equitable development opportunities to all members

- Not a new concept.
- Strategy to support ongoing development of members through consistent coaching/mentorship.
- Aim to support a younger, diverse and larger group of inexperienced uniform officers.
- Aligned with regional project and ASI report.

Intro



Be the District of Choice

Recognition as a Priority



Pinch of the Month

- Commander's Certificates / Coin
- Media Releases
- Performance Files
- District SharePoint
- Recognition of Civilians
- Designed recognition board

Create a culture



- Redesigned station to include photo wall
- Posted quotes from citizens
- MWS Login graphic "remember why you started"

Communication



Coaching & Mentorship

Employee Feedback



- 11 Division upgrades (washrooms, flooring, community room)
- Parade visits
- Participation in morning meetings

Employee Opportunities



- Support for secondments
- District training initiative
- Task force opportunities
- Platoon based projects


Themes





Coaching Session

- Training delivered to every 1 District NCO
- Each theme broken into groups to allow for input from coach and employee
- “other comments” allow for employee to capture any items missed but also as a form of 360 to provide feedback to coach on how they are being supported, etc.



1 District Coaching Session

Date: _____ Member Name: _____ Coach/Supervisor: _____

What Went Well	
(Reinforce positive behaviours, self-assessment from the member)	
Coach Perspective:	Employee Perspective:

Opportunities for Development	
(Identify area of improvement, Alignment with unit/district goals and objectives, career goals/interests)	
Coach Perspective:	Employee Perspective:

1

--	--

Career Interests	
Coach Perspective:	Employee Perspective:

Action Plan (how do we get there?)	
(Courses/Seminars/Training/Member Action, is it measurable?)	
Coach Perspective:	Employee Perspective:

Other Comments
Employee

2



Priority #3 – Property Crime & Auto Theft Reduction

Incident Response

- Regional Auto Theft Task Force
- Training to Frontline

Risk Intervention & Prevention

- Detailed media strategy
- Revamped HRPS website
- Project Oxygen

Partnerships

- Auto Theft Summit
- Crimestoppers & CHCH
- GAC
- Equite



Communication Strategy

- 4 Townhalls
- Largest spread ever in annual report (4 pages)
- Dedicated social media campaign

Social Development

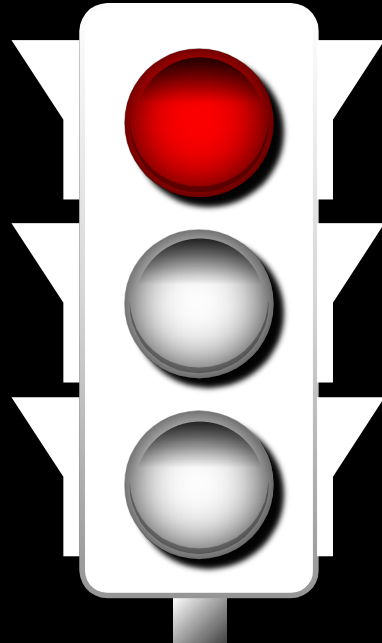
- CMB coordination to target at risk youths to educate for social media recruiting tactics

District Priorities:

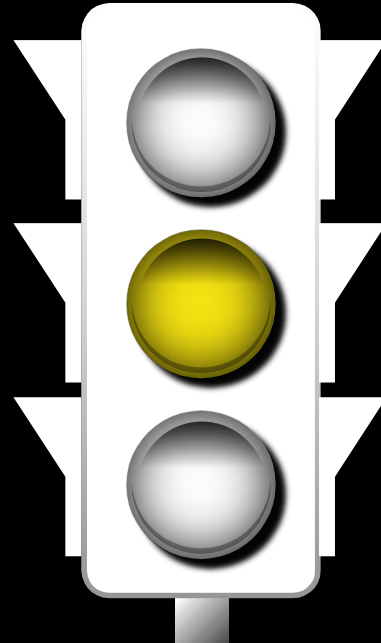
- 1) Aggressive driving
- 2) Careless/distracted driving
- 3) Impaired Driving
- 4) CMV

Priority #5 – Enforcement & Intervention

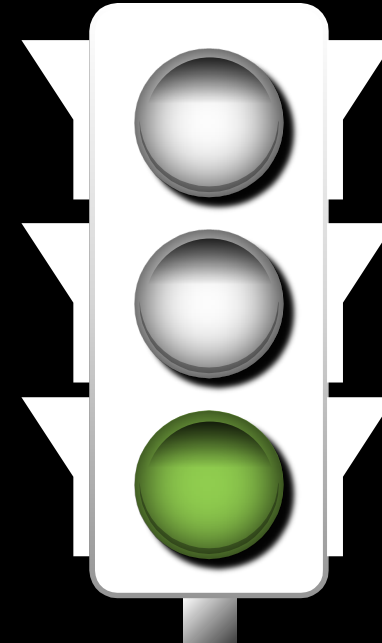
Road Safety



- **Aggressive driving:** 198 charges for 40+km/h over the limit
- **Distracted driving:** Over 160 charges laid
- **Impaired Driving:** 198 arrested



- **Total Traffic Stops:** 17,112 (19% increase)
- **Commercial Vehicle Charges Laid:** 510



- **Total PON's issued:** 12,320
- **Traffic Complaints Received:** 3,547
- **Total Part 3 summons issued:** 1050 (3% increase from 2021)

Over 170,000 engagements on social media!



Protest and Demonstration Response

Significant Increase



- 1 District observed an increase with 18 protests / demonstrations
- Equated to 334 police officer hours

Response



- Similar increases regionally
- 1 District initiative to develop Protest Liaison Officer

Stakeholder Engagement



- Identified subject matter experts
- Senior Crown Attorney – Protest Case Law
- PRPS Public Order Unit – Tactics, Strategies & Considerations

Training



- Coordinated & delivered regional training
- Frontlines & Senior Command included
- Takeaway document





Halton Regional Police Service Public Agenda Information Report

To: Chair and Police Board Members

From: Chief Stephen J. Tanner

Subject: COMMUNITY SAFETY AND WELL-BEING PLANS

Report #: P24-05-I-01

Date: May 30, 2024

INTRODUCTION AND BACKGROUND:

Halton continues to be a leader in community safety and well-being because collaboration, planning and action are central to the work we do to keep our community safe and healthy.

CONSULTATION:

Deputy Chief R. Wilkie
Inspector B. Dickson
Staff Sergeant Ryan Snow
Alex Sarchuk, Region of Halton
Samantha Jackson, Region of Halton
Dr. Deepika Lobo, Region of Halton
Susan Alfred, Region of Halton

A handwritten signature in black ink, appearing to be 'S. J. Tanner'.

Stephen J. Tanner
Chief of Police

:AL

Attachments: Community Safety and Well-Being Status Report – March-April 2024



Halton Regional Police Service

Community Safety and Well-Being Status Report March 2024 – April 2024



The Regional Community Mobilization Bureau will provide updates on the progress of community safety and well-being planning (CSWB) in Halton. The purpose of this status report is to maintain a timely, consistent flow of information relating to CSWB progress and performance.

Report Period: March 2024 – April 2024

Submitted To: Halton Police Board

Community Safety and Well-Being Updates

Halton Situation Table - 2023 Annual Report:

The Halton Situation Table is a critical component of Halton’s approach to ensuring safe and healthy communities. The Situation Table continues to hold weekly virtual meetings to identify and respond to situations that require immediate intervention to prevent harm or victimization.

The Halton Situation Table 2024 Annual Report was released in March 2024. Key findings are highlighted below and more information can be found in the accompanying report.

Discussions:

In 2023, 54 total discussions were presented to Halton’s Situation Table and 53 (98%) of the discussions met the threshold of acutely elevated risk (AER). This is a decrease compared to the number of discussions presented in 2022 (i.e. 63). In 2023, the number of discussions presented varied by month and season. June had the highest number of discussions presented (nine), followed by May and October (seven each). This trend is consistent with higher number of discussions occurring in the summer and fall months. On average, there were four discussions brought forward to the Situation Table every month.

Demographic Data:

When discussing situations of AER, partners will identify the type of discussion as well as some de-identified socio-demographic information to assist in determining situational factors and agency engagement. A breakdown of Halton’s 2023 results reveal most discussions were specific to a person and occurred most for men within the age groups of 12-17, 30-39, and 40-49 years.

In 2023, the Top 5 Risk-Factor Categories:

Risk information can be analyzed in two different ways in the Risk-driven Tracking Database (RTD) – by occurrence and discussion. There are 105 risk factors that roll up into one of 27 risk categories. The number of risk factors in a respective risk category is not balanced (e.g. mental health has seven available risk factors whereas criminal involvement has 13 risk factors, etc.). Representing the data by occurrence allows for a count of the number of times risk factors were reported in 2023 (391), regardless of how many times the risk factors of the same category appear in a single discussion.

COMMUNITY SAFETY & WELL-BEING STEERING COMMITTEE

HRPS Deputy Chief Roger Wilkie

HRPS Inspector Bruce Dickson
Regional Community Mobilization Bureau

HRPS Staff Sergeant Ryan Snow
Regional Community Mobilization Bureau

Alex Sarchuk
Commissioner of Social and Community Services
Halton Region

Samantha Jackson
Manager Human Services Planning and Program
Support, Social and Community Services
Halton Region

Dr. Deepika Lobo
Acting Commissioner and Medical Health
Public Health, Halton Region

Susan Alfred
Director Healthy Families
Public Health, Halton Region

COMMUNITY SAFETY & WELL-BEING WORKING GROUP

HRPS Sergeant Jacqueline Ross
Regional Community Mobilization Bureau

HRPS Constable Ashley Lilliman
Regional Community Mobilization Bureau

Kendra Habing
Decision Support Advisor – CSWB
Initiatives, Social and Community Services
Halton Region

Juan Medina
Decision Support Analyst
Social and Community Services
Halton Region

Harmeet Sandhu
Community Partnerships Analyst
Social and Community Services
Halton Region

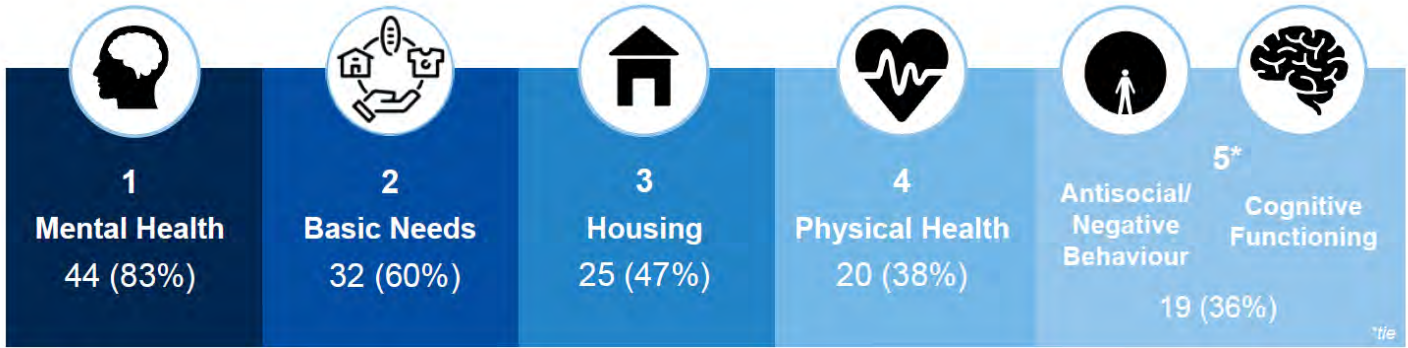


Halton Regional Police Service

Community Safety and Well-Being Status Report February 2024 – May 2024



Comparatively, risk factor results by discussion capture instances where risk factors, classified into one of 27 categories, appear at least once per discussion.



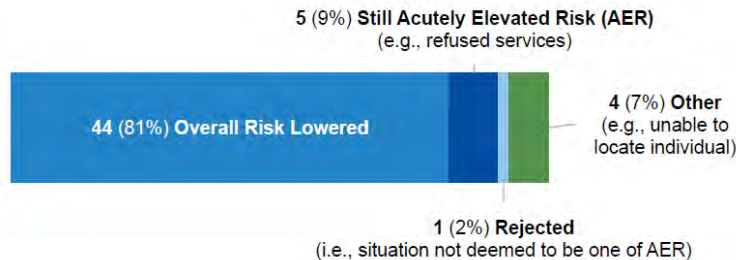
Number of People Helped:

The number of people helped is an indicator tracked when a discussion is closed. The lead agency can identify the total number of people supported. This is often higher than the total number of discussions because often when supporting an individual there can be others in the home that require a referral or support. In addition, when working with families and households there are typically a number of persons supported during a response.



Conclusion Reasons:

Of the 54 discussions presented to the Halton Situation Table in 2023, the majority resulted in a successful outcome, and the "overall risk lowered". This indicates the high rate of success the organizations at the table have achieved and how the table is creating a real impact in the community.



CSWB Frequently Asked Questions Document:

Halton's Community Safety and Well-Being Team has developed a frequently-asked questions document to provide an overview of Community Safety and Well-Being planning and Halton information relevant to the initiative. The document can be found on [Halton.ca](#) or [accessed here](#).

To learn more about our [community safety and well-being initiatives](#), visit [Halton.ca](#).



Halton Regional Police Service Public Agenda Information Report

To: Chair and Board Members

From: Chief Stephen J. Tanner

Subject: FINANCIAL REPORT AND FORECAST – FIRST QUARTER 2024

Report #: P24-05-I-02

Date: May 30, 2024

INTRODUCTION AND BACKGROUND:

Given below is a summary of the Quarterly Financial Report as of March 31, 2024. Details of each major cost element indicated in the summary are included in the following pages.

SUMMARY

\$ 000's
Favourable (Unfavourable)

Cost Elements	March 31, 2024 YTD				2024 Full Year		2023 YTD
	Actual	Planned	Var \$	Var %	Budget	Proj. Var.	Actual
Compensation & Benefits	46,486	47,171	685	1.5%	175,972	(1,002)	42,149
Materials & Supplies	2,604	2,609	5	0.2%	8,995	(400)	2,366
Purchased Services	7,752	7,683	(69)	(0.9%)	14,732	(475)	6,249
Rent & Financial	637	652	15	2.3%	1,107	0	106
Debt Charges	0	300	300	100.0%	7,200	1,252	1,252
Transfer To Reserve	0	(0)	(0)		7,689	0	1,661
Interdepartmental Charges	678	735	57	7.7%	3,061	225	603
Total Expenditure	58,157	59,150	993	1.7%	218,755	(400)	54,385
Total Revenue	2,352	1,986	366	18.4%	14,969	1,050	2,718
Net Expenditure	55,805	57,164	1,359	2.4%	203,787	650	51,667

Comments:

- As of the end of the first quarter, we have expended \$55.8 million (or 27% of the annual budget) which results in YTD savings of \$1.4 million as compared to our approved 2024 Budget.

- Based on meetings with Operational and Administration managers to discuss their 2024 variances and expectations, Staff is currently conservatively projecting a Net Expenditure savings of \$650K for the full year.

The following tables present additional details regarding year-to-date variances for each major cost element.

\$ 000's
Favourable (Unfavourable)

Cost Elements	March 31, 2024 YTD				2024 Full Year		2023 YTD
	Actual	Planned	Var \$	Var %	Budget	Proj. Var.	Actual
Salaries	32,780	33,859	1,079	3.2%	126,051	1,900	29,895
Temporary Help	979	605	(374)	(61.9%)	2,245	(1,500)	811
Net Wages	33,759	34,463	704	2.0%	128,296	400	30,707
Overtime & Court-time	1,163	971	(192)	(19.8%)	3,605	(1,500)	1,000
Retention Pay	606	731	125	17.1%	2,714	498	584
Other Personnel Costs	506	485	(21)	(4.2%)	4,446	(400)	460
Total Expenditure	36,033	36,650	617	1.7%	139,061	(1,002)	32,751
Benefits	10,453	10,521	68	0.6%	36,911		9,398
Total Comp. & Benefits	46,486	47,171	685	1.5%	175,972	(1,002)	42,149

Comments:

- Net Wages** – Salaries and Temporary Help are projected to be favourable by \$400K due to lower than anticipated uniform staffing levels and vacant civilian positions throughout the year. Temporary Help is utilized to offset the much of the civilian vacancy savings.
- Overtime & Court-time** –The projected unfavourable variance is related mainly to increasing overtime required to meet uniform staffing levels and assisting with public demonstrations.
- Retention Pay** –Savings relate to retirements of officers who would otherwise have been eligible for their Retention Pay at the end of the year.
- Other Personnel Costs** –The projected unfavourable variance relates mainly to negotiated increased shift premiums for Patrol Constables.

Materials and Supplies

\$ 000's Favourable (Unfavourable)

Cost Elements	March 31, 2024 YTD				2024 Full Year		2023 YTD
	Actual	Planned	Var \$	Var %	Budget	Proj. Var.	Actual
Tires & Parts for Fleet	221	184	(37)	(19.9%)	736		151
Telephone & Data Line	223	223	(0)	(0.1%)	890		217
Fuel Cost for Fleet	549	460	(89)	(19.3%)	1,842	(400)	528
Clothing & Equipment	326	351	25	7.1%	1,681		360
Supplies	101	149	48	32.3%	597		117
Utilities	294	322	28	8.6%	1,288		211
Minor Capital	620	616	(4)	(0.6%)	1,344		463
Other Misc. Material & Supplies	271	304	34	11.1%	617		319
Total Materials & Supplies	2,604	2,609	5	0.2%	8,995	(400)	2,366

Comments:

- **Fuel Cost for Fleet** – The projected unfavourable variance relates to an increase in the net pump price of fuel. Fuel prices continue to fluctuate.

Purchased Services

\$ 000's
Favourable (Unfavourable)

Cost Elements	March 31, 2024 YTD				2024 Full Year		2023 YTD
	Actual	Planned	Var \$	Var %	Budget	Proj. Var.	Actual
Computer Maintenance	5,899	5,903	4	0.1%	7,612		4,277
Building Maintenance	282	296	14	4.7%	1,185		233
Janitorial Services	201	200	(1)	(0.4%)	799		207
Staff Development	315	293	(22)	(7.6%)	1,170	(300)	308
Professional Services	402	396	(6)	(1.5%)	1,585		549
Fleet Support Costs	160	123	(38)	(30.6%)	491	(175)	178
Advertising/Public Relations	23	18	(5)	(27.0%)	71		39
Other Misc. Services	470	455	(15)	(3.3%)	1,819		455
Total Purchased Services	7,752	7,683	(69)	(0.9%)	14,732	(475)	6,249

Comments:

- **Staff Development** – The projected unfavourable variance relates mainly to additional course enrollments due to catch-up from COVID years and additional travel costs.
- **Fleet Support Costs** – The projected full year unfavourable variance relates to an increased utilization of external garages for maintenance (offset by reduced Interdepartmental Charges).

Various

\$ 000's
Favourable (Unfavourable)

Cost Elements	March 31, 2024 YTD				2024 Full Year		2023 YTD
	Actual	Planned	Var \$	Var %	Budget	Proj. Var.	Actual
Rent & Financial	637	652	15	2.3%	1,107		106
Debt Charges	0	300	300	100.0%	7,200	1,252	1,252
Transfer to Reserves	0	(0)	(0)		7,689		1,661
Interdepartmental Charges	637	952	315	33.1%	15,996	1,252	3,019

Comments:

- **Debt Charges** – The projected favourable variance relates to not issuing debt related to the 1 District project. It is now expected that debt will be issued in early 2025 and this will not impact current build completion timelines.

Interdepartmental Charges

\$ 000's
Favourable (Unfavourable)

Cost Elements	March 31, 2024 YTD				2024 Full Year		2023 YTD
	Actual	Planned	Var \$	Var %	Budget	Proj. Var.	Actual
Risk Management	460	460	0	0.0%	1,840		383
Fleet Maintenance	205	261	57	21.8%	1,166	225	208
Other Charges	14	14	0	0.0%	55		13
Interdepartmental Charges	678	735	57	7.7%	3,061	225	603

Comments:

- **Fleet Maintenance** – The projected favourable variance relates to lower labour charges from the Regional garage partially offset by an increased utilization of external garages for maintenance (as noted in Purchases Services above).

Revenue

\$ 000's
Favourable (Unfavourable)

Cost Elements	March 31, 2024 YTD				2024 Full Year		2023 YTD
	Actual	Planned	Var \$	Var %	Budget	Proj. Var.	Actual
Government Subsidy	1,167	914	253	27.7%	6,432	500	867
Program Fees	415	468	(52)	(11.2%)	1,871	(150)	413
External Recoveries	708	542	166	30.6%	3,237	700	763
Internal Recoveries	62	62	0	0.0%	330		60
Transfer from Reserve	0	(0)	0		3,099		616
Total Revenue	2,352	1,986	366	18.4%	14,969	1,050	2,718

Comments:

- **Government Subsidy** – The projected favourable variance relates mainly to Court Security and Prisoner Transportation funding (\$392K).
- **Program Fees** – The projected unfavourable variance relates mainly to reductions in Security Clearances. We are in the process of reviewing our security clearance fees to ensure full recovery.
- **External Recoveries** – The projected favourable variance relates mainly to additional secondments related to guns and gangs and organized crime.

Overall

As of the end of the first quarter, we have YTD savings of \$1.4 million as compared to our 2024 Budget which represents a combination of expenditure timing differences which will correct themselves by year-end plus permanent expense savings / revenue increases.

Based on a line by line review of all expense and revenue items with Budget Managers, Staff currently projects a savings of \$650K for the full year.



Stephen J. Tanner
Chief of Police

:PL / GK



Halton Regional Police Service Public Agenda Information Report

To: Chair and Police Board Members

From: Chief Stephen J. Tanner

Subject: SEMI-ANNUAL GRANT AGREEMENTS EXECUTION REPORT

Report #: P24-05-I-03

Date: May 30, 2024

INTRODUCTION AND BACKGROUND:

The Provincial and Federal Governments offer a variety of grant programs to support the delivery of policing services for community safety. The process to receive these grants involves an application and, if approved, an agreement with the Provincial or Federal Government. The grant programs include Province-wide initiatives and monies made available by the Province through proceeds of crime (POC) legislation. To ensure the Service is able to take advantage of these programs in a timely manner, the Board approved a policy on July 19, 2011 delegating signing authority for grant applications to the Chief of Police.

In addition, the policy authorizes the Board Chair to execute any agreements and ancillary documents needed to comply with the terms of the grant approvals.

The policy also requires that a semi-annual report be submitted to the Board detailing the agreements executed. The attached chart fulfills this requirement.

Stephen J. Tanner
Chief of Police

KK:RM

Attachments: Executed Grant Agreements

EXECUTED GRANT AGREEMENTS

Name and Purpose of Grant	Fiscal Year(s) Covered	Maximum Funding	Current Funding
Victim Quick Response Program: To contribute to the salary and benefits of a VQRP Coordinator	April 1, 2022 – March 31, 2023 April 1, 2023 – March 31, 2024 April 1, 2024 – March 31, 2025	\$56,484.00 \$56,484.00 \$56,484.00	\$56,484.00
ICE Agreement: To assist in implementing a provincial strategy to protect children from sexual abuse and exploitation on the internet	April 1, 2021 – March 31, 2022 April 1, 2022 – March 31, 2023 April 1, 2023 – March 31, 2024 April 1, 2024 – March 31, 2025	\$169,250.00 \$169,250.00 \$169,250.00 \$169,250.00	\$169,250.00
Provincial Human Trafficking Intelligence-Led Joint Forces Strategy: To assist in employing a Human A11 Investigator/Human Trafficking Intelligence Analyst	April 1, 2022 – March 31, 2023 April 1, 2023 – March 31, 2024 April 1, 2024 – March 31, 2025	\$122,090.00 \$122,090.00 \$122,090.00	\$122,090.00
Community Safety and Policing Grant Program – Local Priorities Funding Stream: To implement initiatives that address policing needs and priority risks related to safety and well-being	April 1, 2022 – March 31, 2023 April 1, 2023 – March 31, 2024 April 1, 2024 – March 31, 2025	\$2,402,213.06 \$2,402,213.06 \$2,402,213.06	\$2,402,213.06
Community Safety and Policing Grant Program – Provincial Priorities Funding Stream: To implement initiatives that address policing needs and priority risks related to safety and well-being	April 1, 2022 – March 31, 2023 April 1, 2023 – March 31, 2024 April 1, 2024 – March 31, 2025	\$459,207.50 \$369,891.65 \$375,689.48	\$375,689.48

<p>Ontario’s Strategy to End Human Trafficking: To assist in addressing human trafficking by creating and strengthening partnerships, working with survivors and apprehending traffickers</p>	<p>April 1, 2022 – March 31, 2023 April 1, 2023 – March 31, 2024 April 1, 2024 – March 31, 2024</p>	<p>\$34,800.00 \$34,800.00 \$34,800.00</p>	<p>\$34,800.00</p>
<p>RapidSOS/NG9-1-1 Grant: to support Public Safety Answering Points (PSAPs) with their transition to NG9-1-1 system to implement technology and infrastructure upgrades</p>	<p>April 1, 2022 – March 31, 2023 April 1, 2023 – March 31, 2024 April 1, 2024 – March 31, 2025</p>	<p>\$483,049.10 \$2,412,522.00</p>	<p>\$2,412,522.00</p>
<p>Court Security and Prisoner Transportation (CSPT) Program: To assist municipalities in offsetting their costs of providing CSPT services Agreement between the Region and the Province</p>	<p>January 1, 2023 - December 31, 2023 January 1, 2024 – December 31, 2024 January 1, 2025 – December 31, 2025</p>	<p>\$3,111,521.86 \$3,440,839.00 \$3,440,839.00</p>	<p>\$3,440,839.00</p>
<p>RIDE Agreement: To reduce impaired driving and offset staff costs of enhancing RIDE programs of sobriety checks</p>	<p>April 1, 2022 – March 31, 2023 April 1, 2023 – March 31, 2024</p>	<p>\$42,100.00 \$41,600.00 (not fully used)</p>	<p>\$26,042.82</p>
<p>Preventing Auto Thefts (PAT)</p>	<p>April 1, 2023 – March 31, 2024 April 1, 2024 – March 31, 2025 April 1, 2025 – March 31, 2026</p>	<p>\$300,000.00 \$300,000.00 \$300,000.00</p>	<p>\$300,000.00</p>
<p>National Action Plan to End Gender-Based Violence (NAP GBV): Additional funding through the MCCSS contract to support victims. Agreement between the Region and the Province</p>	<p>April 1, 2023 - March 31, 2024</p>	<p>\$5,000</p>	<p>\$5,000.00</p>
<p>Total</p>			<p>\$9,344,930.36</p>



Halton Regional Police Service Public Agenda Recommendation Report

To: Chair and Police Board Members

From: Chief Stephen J. Tanner

Subject: LIMITED TENDER – KYZACH INC. – NG9-1-1 PROJECT MANAGEMENT SERVICES

Report #: P24-05-R-04

Date: May 30, 2024

RECOMMENDATION:

“That the Halton Police Board authorize a limited tender contract extension with Kyzach Inc. for an additional one-year term for the provision of Next Generation 911 Project Management services with a total contract value of \$327,781.00 (including disbursements and HST).”

A handwritten signature in black ink, appearing to read 'S. J. Tanner'.

Stephen J. Tanner
Chief of Police

:BP

INTRODUCTION AND BACKGROUND:

As the Service’s Next Generation 911 (NG9-1-1) project proceeds to the next phase of the Canadian Radio-Television and Telecommunications Commission (CRTC) mandated upgrade to Next Generation 911 telecommunications systems, the Service is in need of continuance of project management services from Kyzach Inc. (Piko Mbolekwa). This consulting agreement is funded by the Service’s established NG9-1-1 capital project budget. Thus far, staff have been successful in claiming grant funds to cover the cost of the previous contracts with Kyzach Inc. under this project. Staff anticipate that 100% of these costs will continue to be recoverable through grants offered by the Ontario Ministry of the Solicitor General under their Next Generation 9-1-1 funding program through 2024/2025.

DISCUSSION / ANALYSIS:

A limited tender (single source) contract was awarded in 2022 under the Chief’s authority per the Board’s Purchasing bylaw – which permits the Chief to award contracts for services up to \$300,000. In June 2023, the Board approved an extension to the contract with

Kyzach Inc. for a total contract value of \$290,184. As the project is still underway, staff request the Board authorize an extension to this contract in order to maintain Project Management services throughout this next phase of the project.

The services of Kyzach Inc (Piko Mbolekwa) have been utilized by the Service in the past for a number of successful large-scale projects. Beginning in 2009, Mr. Mbolekwa project managed the Region's Project 25 (P25) trunked radio system project for Police and thirteen (13) regional partners. Mr. Mbolekwa also project managed the Service's data centre build and the transition of all IT and 911 communications services to the new Police Headquarters. Both projects were successfully completed and have become foundational systems for the Service and the Region to maintain first responder communications and 911 services throughout the Region.

Under the current contract for services, Mr. Mbolekwa has been very effective in getting the Service's NG9-1-1 project underway. Staff are ready to move to the next phase of development of this project. With Mr. Mbolekwa's project management services, engagement of a number of internal staff, external first-responder agencies, and a services contract with an external engineering company (Federal Engineering Inc.) the Service has been able to conduct a Negotiated Request for Proposal (N-RFP) process – resulting in an award to the successful bidder. The next phase of this project now involves the final design work, delivery of system, implementation, integration with the Service's critical infrastructure, integration with local Fire and EMS services, and rollout to the HRPS operated regional 9-1-1 call centre.

This contract extension will permit project management to ensure the timely and efficient implementation of the selected vendor's call handling solution for the HRPS/Regional primary and backup 9-1-1 call centres. It is possible that the Service will require an addition extension for Kyzach Inc. as further system and 9-1-1 call centre integrations may be conducted past the planned implementation date. Also, while the deadlines for the cutover to NG 9-1-1 have been set by the CRTC (country-wide), there is a possibility that the deadline dates may be extended due to readiness of other 9-1-1 Public Safety Answering Points (PSAPs) and vendors.

The hourly rate for services for Kyzach Inc. for this renewal will remain unchanged at \$137.50/hour.

The following table outlines the projected costs for services in this next phase of development of the project.

Projected Costs		
Services	Term	Cost
Contract = 2,071 hours @ \$137.50/hr	7 June '24 – 6 June '25	\$ 284,762
13% HST		37,019
Expected Disbursements		6,000
Total Contract Value		\$ 327,781

In early 2023, the Ontario Ministry of the Solicitor General’s office announced a grant program to enable Ontario 911 call centres (Public Safety Answering Points – PSAPs) to claim expenses for the implementation of new NG9-1-1 technologies and supporting systems. The Province uses a formula for grant funding relative to the number of “call positions” a PSAP operates. Thanks to this grant funding and Service staff’s work in applying for and articulating the needs of the Service – we have been successful in our claims for reimbursement of \$2.1M to date for this project which represents nearly 100% of the project expenditures thus far.

ALTERNATIVES:

Issue a formal bid solicitation to comply with the CFTA/CETA requirements - this is not possible due to the current schedule of the NG9-1-1 project.

CONSULTATION:

Roger Wilkie, Deputy Chief - Operations
 Ken Kelertas, Director – Legal Services
 Paul Lavergne, Director – Corporate Services
 Bill Payne, Director – Information Technology (Author)

FINANCIAL / HUMAN RESOURCE / LEGAL ISSUES:

As noted above, this project has an established capital budget within the Service’s budgets for this initiative. Project costs will be claimed under the Ministry of Solicitor General’s NG9-1-1 grant program.

STRATEGIC MANAGEMENT ISSUES:

The approval of this request aligns with the Service's **Strategic Plan 2024-2027**;

Strategic Priority 1 – Achievement of the highest weighted clearance rate among comparator police services.***Strategic Application:***

Ensuring that the Service has up to date and efficient technology tools ensures that calls for service can be received from the public, captured accurately, and responded to appropriately - contributes significantly to this strategic priority.

Strategic Priority 2 – Achievement of 80% or better community satisfaction with the HRPS.***Strategic Application:***

Ensuring that the Service has up to date and efficient technology tools ensures that calls for service can be received from the public, captured accurately, and responded to appropriately - contributes significantly to this strategic priority.

Under CSPA the committee must consist of at least two Board members. The proposed draft by-law lays out the scope and composition of this proposed committee. The committee will meet only as needed within its mandate.

ALTERNATIVES:

The Board may elect not to adopt the proposed by-law, in which case any appeals of grievances must be heard by the entire Board.

CONSULTATION:

The Chair, CGO, Director of Legal Services and Board HR Advisor were consulted in the preparation of this by-law and report.

FINANCIAL / HUMAN RESOURCE / LEGAL ISSUES:

N/A

STRATEGIC MANAGEMENT ISSUES:

N/A



BY-LAW NUMBER 2024-2

A BY-LAW TO ESTABLISH A GRIEVANCE COMMITTEE

1. PREAMBLE

1.1 Whereas Section 42 of Ontario's Community Safety and Policing Act, S. O. 2019 c. 1, Sched. 1, provides that a police service board may, establish a committee and delegate any of the board's powers under the Act to the committee; and

1.2 And whereas the Board wishes to establish a Grievance Committee to hear appeals of decisions regarding grievances filed by the Halton Regional Police Association (HRPA) and/or Senior Officers' Association (SOA), and respond to those grievances on behalf of the Board;

Therefore the Halton Police Board enacts as follows:

2. COMPOSITION

2.1 In accordance with s. 42(3) of the Act, the Grievance Committee shall be composed of not less than two members of the Board, and shall be supported by staff and/or counsel as required.

2.2 The Board Chair may be a member of the Committee if they choose to serve and shall be counted for quorum purposes and entitled to vote.

2.3 The Committee, with the approval of the Board, may add any additional members, as long as the majority of the committee is composed of members of the Board.

2.4 Any additional member of the Committee, that is not a member of the Board, must meet the eligibility criteria set established in s. 42(5) of the Act (must be eligible to be a Board Member) and s. 35(2) (mandatory training for Board and Committee Members).

2.5 The Committee may invite members of the Police Service or other external persons to provide subject matter expertise to enable the Committee to make informed decisions.

3. QUORUM

3.1 Quorum shall be a majority of the Board Members on the Committee present at the meeting.

4. AUTHORITY

4.1 Exercising the Board's authority as set out in the Act, the Committee shall have the authority to inquire into and make decision on behalf of the Board with respect to:

a) appeals of grievances where the HRP or SOA are not satisfied with the decision of the Chief of Police regarding the matter;

b) any other matter pertaining to grievances filed by the HRP or SOA, or both.

4.2 All Committee decisions shall be consistent with the applicable Collective Agreement and any related laws and regulations. Where discrepancy exists between a law and a Collective Agreement, the law takes precedence.

4.3 The Committee may direct the Service on behalf of the Board with respect to any action required as the result of its decisions regarding grievances filed by the HRP or SOA, or both.

5. REPORTING REQUIREMENTS

5.1 Decisions of the Committee shall be reported to the Board at the next Board meeting following a Committee meeting.

6. EFFECTIVE DATE

6.1 This By-law is enacted by the Halton Police Board on the 30th day of May, 2024.

APPROVED THIS 30th DAY OF MAY, 2024.

CHAIR

BOARD SECRETARY



Public Agenda Recommendation Report

To: Halton Police Board From: Fred Kaustinen
Chief Governance Officer

Subject: Proposed Review of Shared Service (S14) Agreements

Report #: CGO24-R-05-01 Date: 30 May 24

RECOMMENDATION:

THAT the Chief provide forecast of shared service needs for the purpose of maintaining baseline adequacy standards over the next 1-3 years, and;

THAT the Chief ensure the Board Office is provided copies of all current shared service agreements, and;

THAT the CGO update the Board's Section 14 agreements (formerly Shared Service Agreements) as necessary.

Attachments:

- Email from David Tilley, Inspectorate of Policing, 5 May 2024

INTRODUCTION AND BACKGROUND:

The *Community Safety and Policing Act, 2019* (CSPA) requires that Boards provide adequate and effective policing in their jurisdiction, in consideration of the needs of the community and having regard for its diversity (s10):

- using their own police personnel (s13), or

- by entering into an agreement with another police service board or the OPP Commissioner to provide a specified policing function.

DISCUSSION / ANALYSIS:

Adequate and effective policing is the Board's key governance responsibility, as articulated in Board policies G01- Governance Commitment and G01 - Board Role. Central to fulfilling this mandate is determining and articulating what policing functions will be provided in Halton by other policing services by design/agreement. For example, Public Order. Conversely, as employer, the Halton Police Board needs to determine which Halton policing functions will be provided to other Services and under what circumstances.

The Board has not reviewed Shared Service Agreements in several years, and in any event, should review them in consideration of the new CSPA and associated Regulations, and update them as s14 Agreements.

CONSULTATION:

This issue has been raised by David Tilley of the Inspectorate of Policing. Consultation with Chief's staff will follow reporting of needs and disclosure of existing agreements.

FINANCIAL / HUMAN RESOURCE / LEGAL ISSUES:

Shared Service Agreements are eligible for cost-recovery.

STRATEGIC MANAGEMENT ISSUES:

Adequate and Effective policing is by definition a strategic issue that is central to the Board's role.

From: Tilley, David (SOLGEN)
Sent: Monday, May 13, 2024 9:46 AM
To: Halton Police Board Chair; Stephen Tanner
Cc: Fred Kaustinen; HRPS Board Secretary

Subject: CSPA Requests for Assistance - notifications

Good morning Chair/Chief,

I want to take this opportunity to highlight some requirements under the *Community Safety and Policing Act, 2019* (CSPA) and some provisions that may be applicable in circumstances where assistance from another police service may be required.

As you may be aware, there are several ways a police service board may receive assistance of another police service: they can obtain assistance through an agreement pursuant to s.14 of the CSPA, request temporary assistance by resolution by the police service board as per s.19, and in case of an emergency as defined in s. 2 of O. Reg. 399/23 , the chief of police may make a request to another chief of police, under s.19 (4).

In the event a request is made for temporary assistance, the Inspector General shall be notified by the requesting police service board and receive further notice of that agreement from the police service providing the temporary assistance, as referenced below:

Request for Temporary Assistance

CSPA s.19 (3), if a police service board or the Commissioner makes a request for temporary assistance under s.19 (1) or (2),

- a. they shall provide notice of the request as soon as possible to the Inspector General and, in the case of a request by the Commissioner, to the Minister; and
- b. the police service board, the Commissioner or the entity that employs First Nation Officers who agrees to provide temporary assistance shall provide notice of that agreement as soon as possible to the Inspector General and, in the case of a request by the Commissioner, to the Minister.

The following information should be submitted by the police service board making the request for temporary assistance when they provide notice to the Inspector General under s.19 (3) (a):

1. A memo outlining the following information:
 - a. The circumstances surrounding the need for temporary assistance.
 - b. The specific policing function and assistance to be provided.
 - c. Timeframe for the provision of temporary assistance.
 - d. Size and scope of assistance required (e.g., localized, widespread, multi-jurisdictional).

- e. Capacity to respond to the need, using both local resources and those of the assisting service.
- f. Identification of, and plans to address, any risks, including, but not limited to:
 - i. The delivery of adequate and effective policing in the community
 - ii. Officer safety
 - iii. Public safety
 - iv. Ability to respond to evolving or escalating events.

2. The resolution of the requesting police service board if the request is made by a board.

Police Service Board communication informing the Inspector General of the request for temporary assistance is to be submitted to IOPnotifications@Ontario.ca and copy the Police Services Advisor.

The responding police service board is to submit confirmation of the request for temporary assistance including, if known at time of notification, whether the request for assistance will be provided in its entirety or only in part. This information is to be submitted to IOPnotifications@Ontario.ca as soon as possible and copy the Police Services Advisor.

Request of Chief of Police in Emergency.

As per s.19 (4) of the CSPA, a chief of police may request that the Commissioner, another chief of police or an entity that employs First Nation Officers provide emergency assistance with policing if the chief of police is of the opinion that an emergency exists in the area for which the police service board has policing responsibility or, in the case of the Commissioner, the area for which he or she has policing responsibility.

S.19 (5) of the CSPA states if a chief of police makes a request under subsection (4),

- a) he or she shall provide notice of the request as soon as possible to the Inspector General and, in the case of a request by the Commissioner, to the Minister; and
- b) the Commissioner, other chief of police or entity that employs First Nation Officers who agrees to provide emergency assistance shall notify the Inspector General of the agreement as soon as possible.

When a request for emergency assistance is made, the requesting chief of police is to submit the above information as soon as possible to IOPnotifications@Ontario.ca and copy the Police Services Advisor.

The responding entity is to submit the above information as soon as possible, after agreeing to provide the assistance, to IOPnotifications@Ontario.ca and copy the Police Services Advisor.

Should you have any questions, please do not hesitate to call me.

Dave



David Tilley
Police Services Advisor - Zone 4
Police Services Liaison Unit
647-224-9370
David.tilley@ontario.ca



Action Registry – Public Section

Motion Date	Motion ID	Motion	Task Assigned To	Scheduled Completion	Status/Comments
30 Jun 2022	4.2	<i>THAT an updated [HR] policy be brought back for future consideration by the Board including language regarding reporting internal harassment cases and their disposition.</i>	CGO	Dec 2024	Subject to new Provincial regulations
27 Apr 2023	3.2	<i>THAT the Halton Police Board direct the Chief Governance Officer to prepare a report prior to the end of 2023 on an independent quality assurance audit of Service, quality assurance and audit policies, to be conducted on behalf of and reported directly to the Board.</i>	CGO	Dec 2024	As per new Provincial Regulation: Adequate & Effective Policing - General Standard
2 Jun 2023	3.1	<i>THAT the Service report back to the Board on changes made and a detailed implementation plan with specificity on actions and timelines on the proposed recommendations made by Dr. Perry within six (6) months, and further, THAT the Board request that Dr. Perry return to the Service to determine the effectiveness of the implementation, and</i>	Chief	June 2024	



Motion Date	Motion ID	Motion	Task Assigned To	Scheduled Completion	Status/Comments
		<i>THAT the Service be directed to include an EDI report card as part of its performance reporting.</i>		June 2024	
31 Aug 23	3.2	<i>THAT Board staff draft a policy regarding complaints and requests to reconsider complaints, with Ministry Advisor input.</i>	CGO	September 2024	Subject to new Provincial regulations
14 Dec 2023	3.2	<i>THAT a policy be developed regarding reporting of Secondary Employment to the Board.</i>	CGO	October 2024	Subject to new Provincial regulations
14 Dec 23	4.1	<i>THAT quarterly updates on the [Division 1 building] construction be provided to the Board.</i>	Chief	June September December	
25 Jan 2024	3.2	<i>THAT updates on compliance with the Community Safety and Policing Act, 2019 be added as a regular item to the Board's Public and/or Confidential Agendas as required.</i>	CGO	June 2024	
28 Mar 24	N/A	<i>THAT the request from Crime Stoppers Halton be referred to the Board meeting of April 25, 2024, and;</i>	Chair/Chief	June 2024	Per discussion with Chief



Motion Date	Motion ID	Motion	Task Assigned To	Scheduled Completion	Status/Comments
		<i>THAT Board staff and the Police Service report back on options for funding of the request.</i>			
25 Apr 2024	3.2	<i>THAT staff be directed to look into ways to support new community initiatives for Neighbourhood Watch programs, and what level of support HRPS would be willing to invest in terms of time and resources.</i>	Chair/Comms Advisor	June 2024	
25 Apr 2024	3.3	<i>THAT the Service be directed to provide a presentation on the Sergeant Development program at a future meeting to be determined.</i>	Chief	TBD	



Monthly Correspondence List – May 2024

Below is the list of Correspondence to the Halton Police Board received during the past month. Copies of the documents are available through the Board's online portal. Please contact the Board Secretary for further information.

<u>No.</u>	<u>Title</u>	<u>Date Received</u>
1.	Letter from Private Individual	April 29, 2024
2.	Sponsorship request from Muslim Association of Canada	May 10, 2024
3.	Sponsorship request from Adam House	May 13, 2024
4.	Letter from Private Individual	May 16, 2024
5.	Ministry of the Solicitor General – All Chief's Memos (12)	Various

