Public Minutes

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| **MEETING NO.** P24-07 | |
| **DATE OF MEETING:** | Thursday, August 29, 2024 9:00 a.m. |
| **LOCATION:** | Community Room, HRPS Headquarters/Zoom Video Conference |
| **MEMBERS PRESENT (in person):** | Jeff Knoll (Chair)  Councillor Sameera Ali, Councillor Lisa Kearns (left at 12:23 p.m.), Curt Allen, Ingrid Hann, Jane McKenna |
| **MEMBERS PRESENT (via Zoom Video Conference):** | Navdeep Dhaliwal |
| **STAFF PRESENT:** | Chief Stephen Tanner  Deputy Chief Roger Wilkie  Deputy Chief Jeff Hill  Deputy Chief Kevin Maher  Ken Kelertas, Director of Legal Services and Legal Counsel  Paul Lavergne, Director, Corporate Services  Bill Payne, Director, Information Technology  Louise More, Acting Director, Human Resources  Superintendent Al Albano  Inspector Glenn Mannella  S./Sgt. Tamara Sandy  Ellie Bale, President, HRPA  Fred Kaustinen, Chief Governance Officer  Chris Lallouet, Yellow Robot Communications  Graham Milne, Board Secretary |
| **GUESTS (via Zoom Video Conference):** | Duane Sprague, Police Services Advisor, Inspectorate of Policing (for David Tilley) |

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| **1.** | **GENERAL** |

Chair Knoll opened the meeting with remarks in tribute to Superintendent Bob Gourley following his recent passing. Chief Tanner also spoke in tribute to Superintendent Gourley.

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| **1.1** | **Indigenous Land Acknowledgement** |

The Halton Police Board acknowledges the lands on which we gather for this meeting as the Treaty Territory of the Mississaugas of the Credit First Nation and the Traditional Territory of the Haudenosaunee, Huron-Wendat and Anishinabek.

No matter our origins, our lives are intertwined through the shared earth beneath us, the water we consume, and the air we breathe.

As those responsible for the governance of the security of all who gather on this land we now call Halton, we are committed to the path of Truth and Reconciliation in our words and in our actions and call on those watching this meeting to do the same.

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| **1.2** | **Regrets** |

None.

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| **1.3** | **Disclosure of Conflicts of Interest** |

The Chair called upon Board members to declare any conflicts of interest they might have on the agenda. No declarations were made.

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| **1.4** | **Confirmation of Minutes of Meeting P24-06 held Thursday, June 27, 2024** |

Moved by: C. Allen

Seconded by: J. McKenna

*“THAT the Minutes of Meeting P24-06 held Thursday, June 27, 2024 be adopted as circulated.”*

Carried.

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| **2.** | **PRESENTATIONS/DELEGATIONS** |

None.

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| **3.** | **INFORMATION REPORTS** |

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| **3.1** | **P24-08-I-06** - Semi-Annual Complaints Statistical Report – Public/Internal – January-June 2024 |

Moved by: I. Hann

Seconded by: L. Kearns

*“THAT Report No. P24-08-I-06 - Semi-Annual Complaints Statistical Report – Public/Internal – January-June 2024 be received for information.”*

Carried.

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| **3.2** | **P24-08-I-01** - Quarterly Human Resources Summary |

Moved by: I. Hann

Seconded by: C. Allen

*“THAT Report No. P24-08-I-01 - Quarterly Human Resources Summary be received for information.”*

Carried.

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| **3.3** | **P24-08-I-07** - FOI/Summary/IPC Annual Report |

Moved by: I. Hann

Seconded by: L. Kearns

*“THAT Report No. P24-08-I-07 - FOI/Summary/IPC Annual Report be received for information.”*

Carried.

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| **3.4** | **CAE24-08-I-01** - Semi-Annual Board Governance Expenditure Report |

Moved by: I. Hann

Seconded by: L. Kearns

*“THAT Report No. CAE24-08-I-01 - Semi-Annual Board Governance Expenditure Report be received for information.”*

Carried.

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| **3.5** | **P24-08-I-05** - Board Community Fund as at June 30, 2024 |

Moved by: I. Hann

Seconded by: L. Kearns

*“THAT Report No. P24-08-I-05 - Board Community Fund as at June 30, 2024 be received for information.”*

Carried.

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| **3.6** | **P24-08-I-02** - Financial Report and Forecast – Second Quarter 2024 |

Moved by: I. Hann

Seconded by: L. Kearns

*“THAT Report No. P24-08-I-02 - Financial Report and Forecast – Second Quarter 2024 be received for information.”*

Carried.

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| **3.7** | **P24-08-I-03** - Purchasing Activity Report – January – June 2024 |

Moved by: C. Allen

Seconded by: J. McKenna

*“THAT Report No. P24-08-I-03 - Purchasing Activity Report – January – June 2024 be received for information.”*

Carried.

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| **3.8** | **P24-08-I-04 -** Capital Projects/Programs Status – June 30, 2024 |

Moved by: I. Hann

Seconded by: L. Kearns

*“THAT Report No. P24-08-I-04 - Capital Projects/Programs Status – June 30, 2024 be received for information.”*

Carried.

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| **4.** | **RECOMMENDATION REPORTS** |

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| **4.1** | **CGO24-08-R-01 -** 8 Updated Governance Policies |

Moved by: I. Hann

Seconded by: L. Kearns

*“THAT the following policies be updated as proposed:*

*• G01 – Governance Commitment*

*• G02 – Board Job Description*

*• G03 - Governance Methodology*

*• G04 – Board Member Obligations*

*• G05 – Chair’s Role*

*• G08 - Stakeholder Engagement*

*• G09 – Board Committees*

*• G10 – Board Support*

Carried.

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| **4.2** | **SEC24-08-R-01 -** Special Police Constable Appointments Certificate |

Moved by: J. McKenna

Seconded by: S. Ali

*“THAT the Halton Police Board approve the form of the new Special Police Constable Appointments*

*Certificate appended to this report as Attachment #1.”*

Carried.

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| **4.3** | **P24-08-R-14** - Next Generation 911 (NG9-1-1) Project Change Request for Milton Fire and Rescue Services |

Moved by: S. Ali

Seconded by: J. McKenna

*“THAT the Halton Police Board Chair authorize the expansion in value of the existing contract with Comtech-Solacom for an additional amount of $1,178,897 (inclusive of 10% contingency and HST) to permit the inclusion of hardware and services required for the Halton Regional Police Service to host Next Generation 9-1-1 call handling services for Milton Fire and Rescue Services (MFRS),*

*And;*

*THAT the Halton Police Board Chair sign a Contract Change Request with Comtech-Solacom to authorize the changes required in the existing project to include MFRS as a ‘tenant’ in the HRPS Next Generation 9-1-1 call handling system – the costs of which will be fully recovered from the Town of Milton under a separate agreement.”*

Carried.

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| **4.4** | **P24-08-R-15** - Execution of Services Agreement with the Town of Milton (Milton Fire and Rescue Services) |

Moved by: S. Ali

Seconded by: J. McKenna

*“THAT the Halton Police Board Chair be authorized to sign a Next Generation 9-1-1 services agreement with the Town of Milton for the provisioning of access to the HRPS hosted Next Generation 9-1-1 Call Handling Solution by Milton Fire and Rescue Services, with associated technical support from HRPS staff – representing a cost recovery value of $1,339,415 over the ten (10) year term of the agreement and cost recovery for the Comtech-Solacom change request with a total possible upset limit of $1,178,897. The terms and conditions of the final version of the services agreement are to be in a form acceptable to HRPS legal counsel.”*

Carried.

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| **5.** | **OPERATIONAL VERBAL UPDATES** |

Operational verbal updates were provided regarding the following:

* Digital filing of procurement information
* Marine Unit rescue activity at Bronte Harbour and Burlington Beach in July & August
* Community Round Table event
* Police response to protest activities at Ford Fest in Milton

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| **6.** | **ACTION REGISTRY** |

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| **6.1** | **Public Information Action Registry** |

Moved by: I. Hann

Seconded by: L. Kearns

*“THAT the Public Information Action Registry be received.”*

Carried.

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| **7.** | **RECEIPT OF PUBLIC CORRESPONDENCE** |

Moved by: L. Kearns

Seconded by: J. McKenna

*“THAT the Public Correspondence for July & August 2024 be received.”*

Carried.

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| **8.** | **NEW BUSINESS** |

Chair Knoll congratulated CGO Kaustinen on winning the Canadian Association of Police Governance (CAPG) Award for Excellence in Police Governance.

There was no other new business.

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| **9.** | **MOVE INTO CLOSED SESSION** |

Moved by: S. Ali

Seconded by: L. Kearns

*“THAT the Halton Police Board do now convene into closed session as the subject matters to be discussed concern:*

* *personal matters about an identifiable individual, including members of the police service or any other employees of the board, and;*
* *financial information, supplied in confidence to the board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.”*

Carried.

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| **10.** | **CLOSED SESSION REPORT** |

The Chair reported that during the closed session, the Board considered personnel matters and confidential financial information and motions were approved by the Board regarding these matters.

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| **11.** | **ADJOURNMENT** |

Moved by: J. McKenna

Seconded by: S. Ali

*“THAT the Halton Police Board do now adjourn this meeting.”*

Carried.

The meeting adjourned at 2:30 p.m.

Jeff Knoll Graham Milne

Chair Board Secretary