



Public Minutes

MEETING NO. P22-11

DATE OF MEETING: Thursday, December 22, 2022
9:00 a.m.

LOCATION: Community Room

MEMBERS PRESENT: Jeff Knoll (Chair)
Councillor Lisa Kearns, Curt Allen, Ingrid Hann, Navneet Sekhon

STAFF PRESENT: Chief Stephen Tanner
Deputy Chief Roger Wilkie
Deputy Chief Jeff Hill
Ken Kelertas, Director, Legal Services and Legal Counsel
Tracy Dottori, Director, Human Resources
Bill Payne, Director, Information Technology
Greg Kinnear, Corporate Services
D./Sgt. Ellie Bale
Adam Woods, Manager, Information Technology
Fred Kaustinen, Chief Governance Officer
Kimberly Calderbank, Board Media Consultant
Graham Milne, Board Secretary
Chris Lallouet, Yellow Robot Communications

1. GENERAL

1.1 Election of Chair and Vice-Chair

BE IT RESOLVED THAT Councillor Jeff Knoll be elected Chair and Ingrid Hann be elected Vice-Chair of the Halton Police Board for a term to expire December 31, 2023, or until successors are appointed.



1.2 Regrets

Councillor C. Somerville, D. Foster.

1.3 Disclosure of Conflicts of Interest

The Chair called upon Board members to declare any conflicts of interest they might have on the agenda. No declarations were made.

1.4 Confirmation of Minutes of Meeting P22-10 held Thursday, November 10, 2022

Moved by: C. Allen

Seconded by: I. Hann

“THAT the Minutes of Meeting P22-10 held Thursday, November 10, 2022 be adopted as circulated.”

Carried.

2. PRESENTATIONS/DELEGATIONS

Chair Knoll introduced Councillor Lisa Kearns as the new member of Regional Council appointed to the Board. He also noted that Councillor Clark Somerville was also re-appointed to the Board for the new term.

Chief Tanner introduced Detective Sergeant Ellie Bale who was recently elected as the President of the Halton Regional Police Association.

3. CONSENT AGENDA

3.1 P22-12-I-01 - Facilities Update - 2022

Moved by: N. Sekhon

Seconded by: L. Kearns

“THAT Item No. 3.1 on the Consent Agenda be received for information.”

Carried.



3.2 P22-12-I-02 - Secondary Employment – 2022

Moved by: I. Hann
Seconded by: C. Allen

“THAT Item No. 3.2 on the Consent Agenda be received for information.”

Carried.

4. DISCUSSION ITEMS

4.1 P22-12-R-04 - 2023 Funding Request & 10-Year Capital Forecast

Chief Tanner provided an overview on the Service’s funding request, capital forecast and corporate business plan. A copy of this presentation was circulated with the agenda. It was noted that there was additional information in the presentation provided today which was requested to be circulated to the Board through the Secretary. The Chair requested that the Service give consideration to preparing a Budget Book for future fiscal years and that a Budget Workshop meeting be scheduled as part of the process.

Moved by: N. Sekhon
Seconded by: C. Allen

“THAT the Halton Police Board approves the 2023 Funding Request of \$186,039,009 and forwards the request to the Region; and further,

THAT the Halton Police Board approves an increase in the authorized sworn strength of twenty (20) positions; and further,

THAT the Halton Police Board approves an increase in the authorized civilian strength of five (5) positions; and further,

THAT the Halton Police Board approves the conversion of one (1) part-time civilian position to one (1) full-time civilian positions; and further,

THAT the Halton Regional Police Services Board approves the 10-Year Capital Forecast as presented, and;

THAT the Chief provide the Board by January 6th, 2023, through the Board Secretary:



1. *detailed accounts of the planned Materials and Supplies expenses and Purchased Services expenses, and*
2. *a written explanation of the benefit to the community of the requested increase above the Regional guideline, such as how specific risks will be reduced, how certain crimes will decrease, or how certain victimization will be reduced with this budget.”*

Carried.

4.2 P22-12-I-03 - Community Safety and Well-Being Plans

Moved by: C. Allen
Seconded by: L. Kearns

“THAT Item No. 4.2 on the Discussion Agenda be received.”

Carried.

4.3 P22-12-R-05 - Black Castle Networks Inc. - Agreement Amendment

Moved by: C. Allen
Seconded by: N. Sekhon

“THAT the Halton Police Board authorize an amendment to the existing Professional Consulting Services Agreement with Black Castle Networks Inc. to extend the Agreement to September 6, 2023 and to commit additional funds to the Agreement in the amount of \$133,819 (inclusive of contingency and HST)

and further;

THAT the Halton Police Board as the original signing authority, accept the hourly rate increase of \$10.00/hour to \$110.00/hour and amend the Agreement to reflect the change.”

Carried.



4.4 P22-12-R-06 - Telus Communications Inc. - Cellular Data Plan Contract Amendment

Moved by: C. Allen
Seconded by: N. Sekhon

“THAT the Halton Police Board authorize an amendment to the Corporate Customer Agreement with Telus Communications Inc. for the provision of cellular data plans in the amount of \$47,912 (including contingency and tax) for a 3-year period.”

Carried.

4.5 P22-12-R-07 - Limited Tendering - Maintenance Agreement - Niche Records Management System

Moved by: C. Allen
Seconded by: N. Sekhon

“THAT the Halton Police Board authorize the award of a one (1) year Limited Tendering contract with Niche Technology Inc, for the provision of support and maintenance of the HRPS Records Management System (RMS) with the option to extend the contract for two (2) additional one (1) year terms for a total cost over three (3) years in the amount not to exceed \$863,833 (including taxes and contingency), and further;

THAT the Halton Police Board delegate their authority to the Chief of Police to negotiate and execute one (1) or more of the optional term extensions available within the funding identified, should it be in the best interests of the Service to do so.”

Carried.

4.6 P22-12-R-08 - Limited Tendering - Computer Aided Dispatch Maintenance Agreement - Hexagon Safety & Infrastructure

Moved by: C. Allen
Seconded by: N. Sekhon

“THAT the Halton Police Board authorize a one (1) year limited tendering agreement with Hexagon Safety & Infrastructure for the support and maintenance of the HRPS Computer Aided Dispatch system (CAD) and related systems with the option to extend the Agreement for two (2) additional one (1) year terms for a total cost over three (3) years in the amount not to exceed \$2,121,321 (including taxes and contingency), and further;



THAT the Board delegate their authority to the Chief of Police to negotiate and execute one (1) or more of the optional term extensions available within the funding identified, should it be in the best interests of the Service to do so.”

Carried.

4.7 P22-12-R-09 - Licence Agreements - Rogers - Burlington and Milton Tower Sites

Moved by: C. Allen

Seconded by: N. Sekhon

“THAT the Halton Police Board authorize a conditional “Offer to Share” agreement with Rogers Communications Inc. in order to proceed with engineering work and a final agreement to co-locate Public Safety Broadband Network (PSBN) communications equipment on the Burlington Dundas and Cedar Springs Lane Rogers tower - with an anticipated cost for the site totalling \$20,000 (taxes and contingency included) over the three (3) year term of the contract,

And further;

THAT the Halton Police Board authorize a conditional “Offer to Share” agreement with Rogers Communications Inc. in order to proceed with engineering work and a final agreement to co-locate Public Safety Broadband Network (PSBN) communications equipment on the Milton Trafalgar Rd. Rogers tower - with an anticipated cost for the site totalling \$29,000 (taxes and contingency included) over the three (3) year term of the contract,

And further;

THAT the Halton Police Board authorize the Chief of Police to sign the final contracts for these tower sites subject to acceptance of the terms of the contracts by Legal Counsel.”

Carried.



4.8 P22-12-R-16 - Acquisition of a Human Resource Information System

Moved by: C. Allen
Seconded by: I. Hann

“THAT the Halton Police Board authorize the utilization of capital funds previously allocated for the Human Resource Information System (HRIS) that will replace the existing OSL Workforce Management System currently utilized to manage HR data and processes. Although the estimated price of the HRIS has yet to be determined through the Negotiated Request for Proposal (N-RFP) process, Staff request the Board approves the allocation of the 2022 capital fund of \$1.3M to be used for the initial acquisition and implementation in 2023 / 2024.”

Carried.

5. OPERATIONAL VERBAL UPDATES

There were no operational updates.

6. ACTION REGISTRY

6.1 Public Information Action Registry

Moved by: C. Allen
Seconded by: L. Kearns

“THAT the Public Information Action Registry be received.”

Carried.

7. RECEIPT OF PUBLIC CORRESPONDENCE

Moved by: I. Hann
Seconded by: N. Sekhon

“THAT the Public Correspondence be received for information.”

Carried.



8. NEW BUSINESS

There was no new business.

9. MOVE INTO CLOSED SESSION

Moved by: I. Hann

Seconded by: C. Allen

"THAT the Board do now convene into closed session."

Carried.

10. CLOSED SESSION REPORT

The Chair reported that during the closed session, the Board considered legal and personnel matters and motions were approved by the Board regarding these matters.

11. ADJOURNMENT

Moved by: C. Allen

Seconded by: L. Kearns

"THAT the Halton Police Board do now adjourn this meeting."

Carried.

The meeting adjourned at 2:47 p.m.

Jeff Knoll
Chair

Graham Milne
Board Secretary