



**HALTON  
POLICE  
BOARD**  
EXCELLENCE IN GOVERNANCE

## Public Agenda

**Date:** Thursday, December 22, 2022

**Time:** 9:00 a.m.

**Location:** Community Room, HRPS Headquarters/Zoom Video Conference  
Livestream at <https://haltonpoliceboard.ca/>

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Please note – In respect of continuing safety measures, in-person attendance at HRPS HQ for this meeting will be limited. **Only Members of the Board, support staff and senior HRPS executives will be permitted inside the Community Room.**

Members of the public and other interested parties are requested to watch the livestream at the link above instead.

### 1. GENERAL

- 1.1 Election of Chair and Vice-Chair
- 1.2 Regrets
- 1.3 Disclosure of Conflicts of Interest
- 1.4 Confirmation of Minutes of Meeting P22-10 held Thursday, November 10, 2022  
(Agenda Pages 1 – 6)

### 2. PRESENTATIONS/DELEGATIONS

### 3. CONSENT AGENDA

- 3.1 **P22-12-I-01** - Facilities Update - 2022  
(Agenda Pages 7 – 8)
- 3.2 **P22-12-I-02** - Secondary Employment - 2022  
(Agenda Pages 9 – 10)

**4. DISCUSSION ITEMS**

- 4.1 **P22-12-R-04** - 2023 Funding Request & 10-Year Capital Forecast  
(Agenda Pages 11 – 48)
- 4.2 **P22-12-I-03** - Community Safety and Well-Being Plans  
(Agenda Pages 49 – 52)
- 4.3 **P22-12-R-05** - Black Castle Networks Inc. - Agreement Amendment  
(Agenda Pages 53 – 58)
- 4.4 **P22-12-R-06** - Telus Communications Inc. - Cellular Data Plan Contract Amendment  
(Agenda Pages 59 – 62)
- 4.5 **P22-12-R-07** - Limited Tendering - Maintenance Agreement - Niche Records  
Management System  
(Agenda Pages 63 – 66)
- 4.6 **P22-12-R-08** - Limited Tendering - Computer Aided Dispatch Maintenance  
Agreement - Hexagon Safety & Infrastructure  
(Agenda Pages 67 – 70)
- 4.7 **P22-12-R-09** - Licence Agreements - Rogers - Burlington and Milton Tower Sites  
(Agenda Pages 71 – 74)

**5. OPERATIONAL VERBAL UPDATES**

**6. ACTION REGISTRY**

- 6.1 Public Information Action Registry  
(Agenda Pages 75 – 76)

**7. RECEIPT OF PUBLIC CORRESPONDENCE**

**8. NEW BUSINESS**

**9. MOVE INTO CLOSED SESSION**

**10. CLOSED SESSION REPORT**

**11. ADJOURNMENT**



# Public Minutes

**MEETING NO.** P22-10

**DATE OF MEETING:** Thursday, November 10, 2022  
1:30 p.m.

**LOCATION:** Community Room/Zoom Video Conference

**MEMBERS PRESENT (in Community Room):** Jeff Knoll (Chair)  
Councillor Pavan Parmar, Councillor Clark Somerville, Curt Allen (left at 4:50 p.m.), Ingrid Hann (left at 5:40 p.m.), Navneet Sekhon

**MEMBERS PRESENT (via Zoom Video Conference):** Donald Foster (left at 3:00 p.m.)

**STAFF PRESENT (in Community Room/via Zoom as noted):** Chief Stephen Tanner  
Deputy Chief Roger Wilkie  
Deputy Chief Jeff Hill  
Ken Kelertas, Director, Legal Services and Legal Counsel  
Paul Lavergne, Director, Corporate Services  
Tracy Dottori, Director, Human Resources  
Bill Payne, Director, Information Technology  
Superintendent Sue Biggs  
Inspector Anita Laframboise  
Kate Pataran, Communications Advisor  
Adam Woods, Manager, Information Technology  
Fred Kaustinen, Chief Governance Officer  
Kimberly Calderbank, Board Media Consultant  
Graham Milne, Board Secretary  
Chris Lallouet, Yellow Robot Communications

**GUESTS:** David Tilley, Ministry of the Solicitor General



## 1. GENERAL

Chair Knoll opened the meeting with a few words regarding the late Police Chief Jim Harding. He further noted that this would be the final meeting for Board Member Councillor Pavan Parmar and thanked her for her service to the Board.

### 1.1 Regrets

None.

### 1.2 Disclosure of Conflicts of Interest

The Chair called upon Board members to declare any conflicts of interest they might have on the agenda. No declarations were made.

### 1.3 Confirmation of Minutes of Meeting P22-09 held Thursday, October 27, 2022

Moved by: I. Hann

Seconded by: N. Sekhon

*"THAT the Minutes of Meeting P22-09 held Thursday, October 27, 2022 be adopted as circulated."*

Carried.

## 2. PRESENTATIONS/DELEGATIONS

None.

## 3. CONSENT AGENDA

No items.

## 4. DISCUSSION ITEMS

### 4.1 P22-11-I-01 - Financial Report and Forecast – Third Quarter 2022

Moved by: C. Allen

Seconded by: C. Somerville

*"THAT Item No. 4.1 on the Discussion Agenda be received."*



Carried.

#### 4.2 P22-11-I-02 - Semi-Annual Grant Agreements Execution

Moved by: C. Somerville

Seconded by: N. Sekhon

*"THAT Item No. 4.2 on the Discussion Agenda be received."*

Carried.

#### 4.3 P22-11-R-03 - 2023 Funding Request & 10-Year Capital Forecast

It was requested that the Board give consideration to moving its December meeting to an earlier date.

Moved by: C. Allen

Seconded by: N. Sekhon

*"THAT Report No. P22-11-R-03 – 2023 Funding Request & 10-Year Capital Forecast be deferred to the December meeting of the Board, or earlier at the call of the Chair, and*

*THAT the Board and Service explore ways to demonstrate the requested increase's impact on the level of crime in the community."*

Carried.

#### 4.4 P22-11-R-04 - Licence Agreement – Telus Acton Tower Site

Moved by: P. Parmar

Seconded by: I. Hann

*"THAT the Halton Police Board authorize the Chair to execute a licence agreement to enable the Service to continue to co-locate equipment necessary for the operation of the Public Safety LTE and P25 Voice Radio systems at the Telus 282 Main Street North location in Acton, Ontario, with Telus Communications Inc. for an amount not to exceed a total cost of \$82,000 over a five (5) year term."*

Carried.



#### 4.5 CGO22-11-R-01 - A04 – Community Fund Policy

It was suggested that the Board reserve the discretion to request a summary of expenditures or audit of the distribution of disbursements from this fund.

Moved by: C. Allen  
Seconded by: C. Somerville

*"THAT Report No. CGO22-11-R-01 – A04 – Community Fund Policy be deferred to a future meeting to incorporate the comments raised during today's meeting."*

Carried.

#### 4.6 SEC22-R-11-01 - Amendments to Procedural By-law

Moved by: C. Allen  
Seconded by: I. Hann

*"THAT Procedural By-law 2020-1 be amended as set out in the attachment to Report No. SEC22-11-R-01."*

Carried.

#### 4.7 SEC22-R-11-02 - 2023 Board Meeting Schedule

Moved by: C. Somerville  
Seconded by: C. Allen

*"THAT the proposed 2023 Board Meeting Schedule be approved."*

Carried.

### 5. OPERATIONAL VERBAL UPDATES

Operational updates were provided on the following items:

- Request for funding for the Women's Internal Support Network



Moved by: P. Parmar  
Seconded by: C. Allen

*"THAT the Board approve a contribution of \$15,000 to the Women's Internal Support Network from the Trust Fund, and*

*THAT the Service be requested to incorporate funding for this support network into its budgetary requests in future years."*

Carried.

## 6. ACTION REGISTRY

### 6.1 Public Information Action Registry

Moved by: C. Somerville  
Seconded by: C. Allen

*"THAT the Public Information Action Registry be received."*

Carried.

## 7. RECEIPT OF PUBLIC CORRESPONDENCE

Moved by: C. Allen  
Seconded by: P. Parmar

*"THAT the Board support the request from the Muslim Association of Canada (MAC) for funding for up to 21 individuals at the subsidy rate of \$460 per individual who are residents of Halton Region."*

Carried.

Moved by: C. Somerville  
Seconded by: I. Hann

*"THAT the Public Correspondence be received for information."*

Carried.



8. **NEW BUSINESS**

There was no new business.

9. **MOVE INTO CLOSED SESSION**

Moved by: C. Allen

Seconded by: N. Sekhon

*"THAT the Board do now convene into closed session."*

Carried.

10. **CLOSED SESSION REPORT**

The Chair reported that during the closed session, the Board considered legal and personnel matters and motions were approved by the Board regarding these matters.

11. **ADJOURNMENT**

Moved by: N. Sekhon

Seconded by: P. Parmar

*"THAT the Halton Police Board do now adjourn this meeting."*

Carried.

The meeting adjourned at 6:15 p.m.

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Jeff Knoll  
Chair

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Graham Milne  
Board Secretary





# Halton Regional Police Service Public Agenda Information Report

To: Chair and Police Board Members

From: Chief Stephen J. Tanner

Subject: FACILITIES UPDATE - 2022

Report #: P22-12-I-01

Date: December 22, 2022

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## INTRODUCTION AND BACKGROUND:

The facilities update report is prepared annually, or as required, and provides information regarding the status of major facility renovation and construction projects.

Details of activities undertaken since the last report to the Board are as follows:

### **1 District – Milton & Halton Hills**

The 1 District Facility Plan was developed to provide an effective and efficient configuration and location of police facilities to support the delivery of policing services in the District. The Board approved a recommendation to provide a main District station (with supporting service delivery stations in Acton and Georgetown) which will provide operational benefits, improved communications, more effective use of resources and cost savings.

The development project for the new main 1 District Station is comprised of three phases; Land Acquisition, Shared Community Services - Design & Construction, and 1 District Facility - Design & Construction.

The Region-lead Land Acquisition phase has acquired suitable developable land as part of a larger development block in the Town of Halton Hills bounded by Steeles Avenue to the North, Sixth Line to the West, Hornby Road to the East and 401 corridors to the South. Regional staff have executed a cost-sharing agreement with partnering landowners for the servicing of the development block. In 2022 the requisite planning studies and applications were complete to allow construction to commence. The implementation of the cost sharing agreement will continue to the completion of the community services construction and subsequent land transfers.

The Region-lead Shared Community Services - Design & Construction phase (municipal road, storm water management and local servicing infrastructure) continued to progress though 2022 with all engineering design submissions, approvals, related applications and permits expected to be complete for year end. The partnering landowners tendered the construction work and initial construction commenced in July with site clearing, grading of the developable lands and excavation of the stormwater management pond. Site servicing work (water, sanitary and storm systems) is anticipated to commence in spring 2023

followed by the road and hydro work. The finishing phase (top coat asphalt, sidewalk, street lighting & landscaping) of the community servicing work is scheduled to be completed in 2024.

The 1 District Facility - Design & Construction phase continued to progress this year with AECOM Canada Architects Ltd. completing the pre-design and schematic design services as well as submitting the site plan application to the Town of Halton Hills. At year end, the design development phase has commenced and will be followed with construction documentation. The project schedule anticipates being ready to tender for the construction contract in July of 2023.

The financial plans have been updated for the 2023 budget approval process and staff will report back to the Halton Police Board prior to the construction contract tender to seek approval to fully implement the 1 District Facility Plan. With Board and Region Council approvals, procurement for construction would commence early Q3 2023 in line with the overall development project schedule that anticipates the facility to be open in late 2025. The project team is continuously looking for opportunities to reduce this timeline.

The existing 11 & 12 Division facilities will continue to be suitably maintained with minimal capital investment until the new 1 District Facility is complete.

## **2 District – Oakville and 3 District – Burlington**

There were not any significant facilities projects undertaken at these locations during 2022. The facilities continue to meet the Service's operational needs.

### **Headquarters**

In 2022 Staff commenced renovation planning to provide a unified workplace for the new centralized Computer Crime Unit within Headquarters. In April an Invited-RFQ was issued to four consultants with suitable experience to become the Prime Consultant for this renovation project. AECOM Canada Architects Ltd. was the successful proponent and commenced services in June. At year end, plans and specification are being finalized to be ready to apply for building permit and prepare tender documents early in the new year.



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Stephen J. Tanner  
Chief of Police

: PL / MMcM



# Halton Regional Police Service Public Agenda Information Report

To: Chair and Police Board Members

From: Chief Stephen J. Tanner

Subject: SECONDARY EMPLOYMENT – 2022

Report #: P22-12-I-02

Date: December 22, 2022

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## INTRODUCTION AND BACKGROUND:

As per Service Directive EXE-007, members who wish to engage in secondary employment must receive permission from the Chief of Police. The term of approval is three (3) years, at which time members who wish to continue in secondary employment are required to reapply.

A total of nine (9) members requested permission for secondary employment during 2022. The approved activities are:

- Hockey Referee – Various Leagues
- Small Business Owner – Selling Baked Goods
- Bartender – Union Social Eatery, Mississauga
- Small Business Owner – Kitchens by Gina Cabral
- Bartender – Rattlesnake Golf Club
- Niche Technical Support – Other Police Service
- Real Estate Agent -
- Part-time Teacher – OAKLearning
- Volunteer Firefighter – City of Hamilton

These activities adhere to the restrictions set out in Section 49 of the *Police Services Act*.

A handwritten signature in black ink, appearing to read "Stephen J. Tanner".

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Stephen J. Tanner  
Chief of Police

:LAM





# Halton Regional Police Service Public Agenda Recommendation Report

To: Chair and Police Board Members

From: Chief Stephen J. Tanner

Subject: 2023 FUNDING REQUEST & 10-YEAR CAPITAL FORECAST

Report #: P22-12-R-04

Date: December 22, 2022

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## RECOMMENDATION:

*“That the Halton Police Board approves the 2023 Funding Request of \$186,039,009 and forwards the request to the Region; and further,*

*That the Halton Police Board approves an increase in the authorized sworn strength of twenty (20) positions; and further,*

*That the Halton Police Board approves an increase in the authorized civilian strength of five (5) positions; and further,*

*That the Halton Police Board approves the conversion of one (1) part-time civilian position to one (1) full-time civilian positions; and further,*

*That the Halton Regional Police Services Board approves the 10-Year Capital Forecast as presented.”*

A handwritten signature in black ink, appearing to read "Stephen J. Tanner".

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Stephen J. Tanner  
Chief of Police

: GK

## **INTRODUCTION AND BACKGROUND:**

The 2023 Funding Request for the HRPS amounts to \$186,039,009 which represents an increase of 5.7% as compared to the approved 2022 Budget. After considering Assessment Growth projections as provided by the Region, the 2023 Funding Request represents an increase of 4.0% as compared to the approved 2022 Budget.

In compiling the 2023 Funding Request, the Service has maintained its focus on Corporate Business Plan objectives while recognizing population growth, demographics, calls for service, emerging trends and staffing requirements.

Significant drivers impacting the 2023 Funding Request include:

- Staffing needs to maintain focus on front-line policing service levels and programs while reflecting emerging trends and continued growth in demand for policing services.
- Upcoming contract negotiations.
- Inflation as demonstrated by increased construction costs for 1 District facility and increased fuel costs.
- Enhanced cybersecurity investment.

We are continuously aware of the Board's objective to demonstrate prudent use of taxpayer dollars while recognizing the need to provide adequate and effective police services for Halton Region. The challenge for the Board and Management remains in balancing the need to service an ever-growing community and to respond to changes in service delivery and emerging trends, while maintaining a fiscally responsible request for resources and funding. We believe that the 2023 Funding Request achieves this balance.

During the November Police Service Board meeting, staff will provide further details of the 2023 Funding Request along with the 10-Year Capital Forecast.

## **STRATEGIC MANAGEMENT ISSUES:**

The 2023 Funding Request continues the strategic direction as detailed in the 2020-2023 Business Plan.



# 2023 Budget

Presented to Police Services Board  
December 22, 2022

# Corporate Business Plan

The HRPS 2020 – 2023 Corporate Business Plan sets out the strategic direction of the Service to ensure that, as an organization, we identify every opportunity to bolster the safety and well-being of each resident in Halton Region.

The Service's Vision is "*to be the leader in community safety and policing excellence*" through providing "*effective and efficient community-based policing.*"

The Region remains the **safest large municipality in all of Canada** and leads all comparable police agencies across many performance measures including **lowest crime rate, lowest crime severity index rates, highest crime clearance rates and lowest cost of policing per capita.**

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# Corporate Business Plan (cont'd)

## Achievements:

Measure	2018 Ranking	2019 Ranking	2020 Ranking	2021 Ranking
Overall Crime Severity Index	1 <sup>st</sup>	1 <sup>st</sup>	1 <sup>st</sup>	1 <sup>st</sup>
Violent Crime Severity Index	1 <sup>st</sup>	1 <sup>st</sup>	1 <sup>st</sup>	1 <sup>st</sup>
Non-Violent Crime Severity Index	1 <sup>st</sup>	1 <sup>st</sup>	1 <sup>st</sup>	1 <sup>st</sup>
Weighted Clearance Rate	1 <sup>st</sup>	1 <sup>st</sup>	1 <sup>st</sup>	1 <sup>st</sup>
Cost per Capita	1 <sup>st</sup>	1 <sup>st</sup>	1 <sup>st</sup>	1 <sup>st</sup>

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# Corporate Business Plan (cont'd)

The Corporate Business Plan establishes key indicators within four key themes:

- Community Safety and Well-Being
- Outreach and Collaboration
- Capability and Engagement
- Leadership and Excellence

Within each of these four themes, the Service has established Goals aimed at continuing our leadership role within the Community Safety and Well-Being framework.

Annually, the Service reviews its performance against these goals and establishes objectives and targets for the upcoming year.

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# 2023 Budget Priorities

Within the framework of our 2020 – 2023 Corporate Business Plan, the 2023 Budget priorities of the Service are to:

- Maximize deployment of officers to emerging trends and front-line duties
- Upgrade / replace front-line technology tools
- Continue enhancement of PSBN / LTE system
- Continue development of consolidated 1 District facility
- Strengthen community policing with Peel Principles of Policing
- Increase public engagement with Community Mobilization Bureaus
- Reduce sources of crime with Community Safety and Well-Being Plan
- Return staff to loved ones as healthy as when they get to work

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# 2023 Budget Impacts

The following items represent potential business risks to the organization in the upcoming fiscal year:

- Continued population growth and increased demand for services
- Impact of provincial funding decisions related to subsidy programs
- Upcoming contract negotiations
- Inflation as demonstrated by increased costs for 1 District Consolidated facility and increased fuel cost (10 cents = \$140,000)
- Enhanced Cybersecurity investment
- Complexity and multijurisdictional nature of serious crime and the impact of street gangs / organized crime
- Impact of mental health on our Calls for Service and resources; and also the impact on our members for who we are responsible

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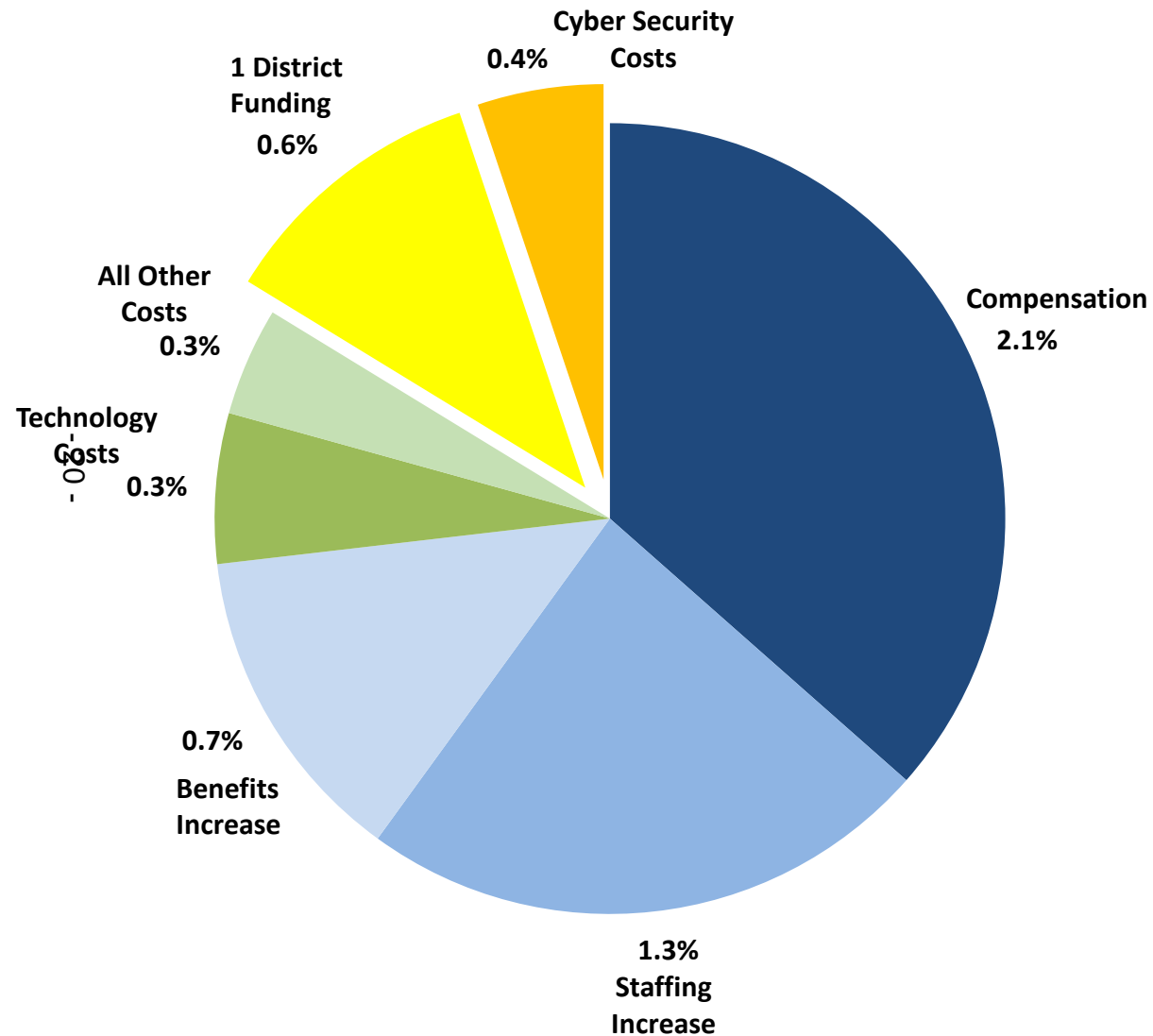
# 2023 Budget Comparison

	2022 Budget	2023 Budget	\$ change 2023 vs 2022
Personnel Costs	\$ 156.5	\$ 163.9	\$ 7.4
Materials and Supplies	7.4	7.9	0.5
Purchased Services	12.3	13.8	1.5
Rent and Financial	0.5	0.4	(0.1)
Interdepartmental (Regional) Charges	2.4	2.7	0.3
Finance Costs / Reserve Transfers	7.7	9.2	1.5
Revenue / Recoveries	(10.9)	(11.9)	(1.0)
<b>Net Expenditure</b>	<b>\$ 175.9</b>	<b>\$ 186.0</b>	<b>\$ 10.1</b>
<b>% Increase</b>		<b>5.7 %</b>	

Personnel Cost increase allows addition of 20 officers and 6 civilians. The remainder of the increase reflects anticipated salary and benefit increases.



# 2023 Budget Components Increases



Component	%
Compensation	2.1 %
Staffing increase	1.3 %
Benefit costs	0.7 %
<b>Subtotal – Personnel-related</b>	<b>4.1 %</b>
Technology costs	0.3 %
All other costs	0.3 %
<b>Subtotal – Before unusual items</b>	<b>4.7 %</b>
Additional – 1 District funding	0.6 %
Additional – Cyber Security costs	0.4 %
<b>Total Budget Increase</b>	<b>5.7 %</b>

Increase as % of 2022 Approved Budget (total)



# 2023 Staffing Request

	Rank	Uniform	Civilian
<b>Expand Positions</b>			
Front-Line Officers	Cst.	16	
Specialized Units	Det. + Cst.	4	
Civilian staffing *			5
Civilian staffing – conversion to full-time			1
<b>Net Increase in Authorized Strength</b>		<b>20</b>	<b>6</b>

\* 7 positions approved offset by redeployment of 2 open positions = net increase of 5 civilians



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# Impact of New Front-Line Officers

## Expected outcomes:

- Increased population results in increased demand for services
  - Require adequate staffing on 24/7 basis to meet those demands and to provide officer safety during a variety of emergencies
- Traffic safety and enforcement is always one of the top priorities of our citizens
  - Frontline officers perform enforcement duties in relation to traffic safety as well as proactive and preventative work.
- Response times during an emergency situation are critical and staffing levels are key in determining response rates.

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# Financial Forecast – 2023 to 2027

	2023	2024	2025	2026	2027
Personnel Costs	\$ 163.9	\$ 170.1	\$ 178.3	\$ 186.9	\$ 195.8
Materials and Supplies	7.9	8.1	8.4	8.6	8.8
Purchased Services	13.8	14.9	15.6	16.5	17.3
Rent and Financial	0.4	0.4	0.4	0.4	0.4
Interdepartmental (Regional) Charges	2.7	2.8	2.9	2.9	3.0
Finance Costs / Reserve Transfers	9.2	10.5	10.6	10.6	10.7
Revenue / Recoveries	(11.9)	(12.0)	(12.1)	(12.3)	(12.4)
Net Expenditure	\$ 186.0	\$ 194.8	\$ 204.0	\$ 213.7	\$ 223.7
Budget increase – before Assessment Growth	5.7 %	4.7%	4.7 %	4.7 %	4.7 %
Budget increase – after Assessment Growth	4.0 %	3.0%	3.0 %	3.0 %	3.0 %

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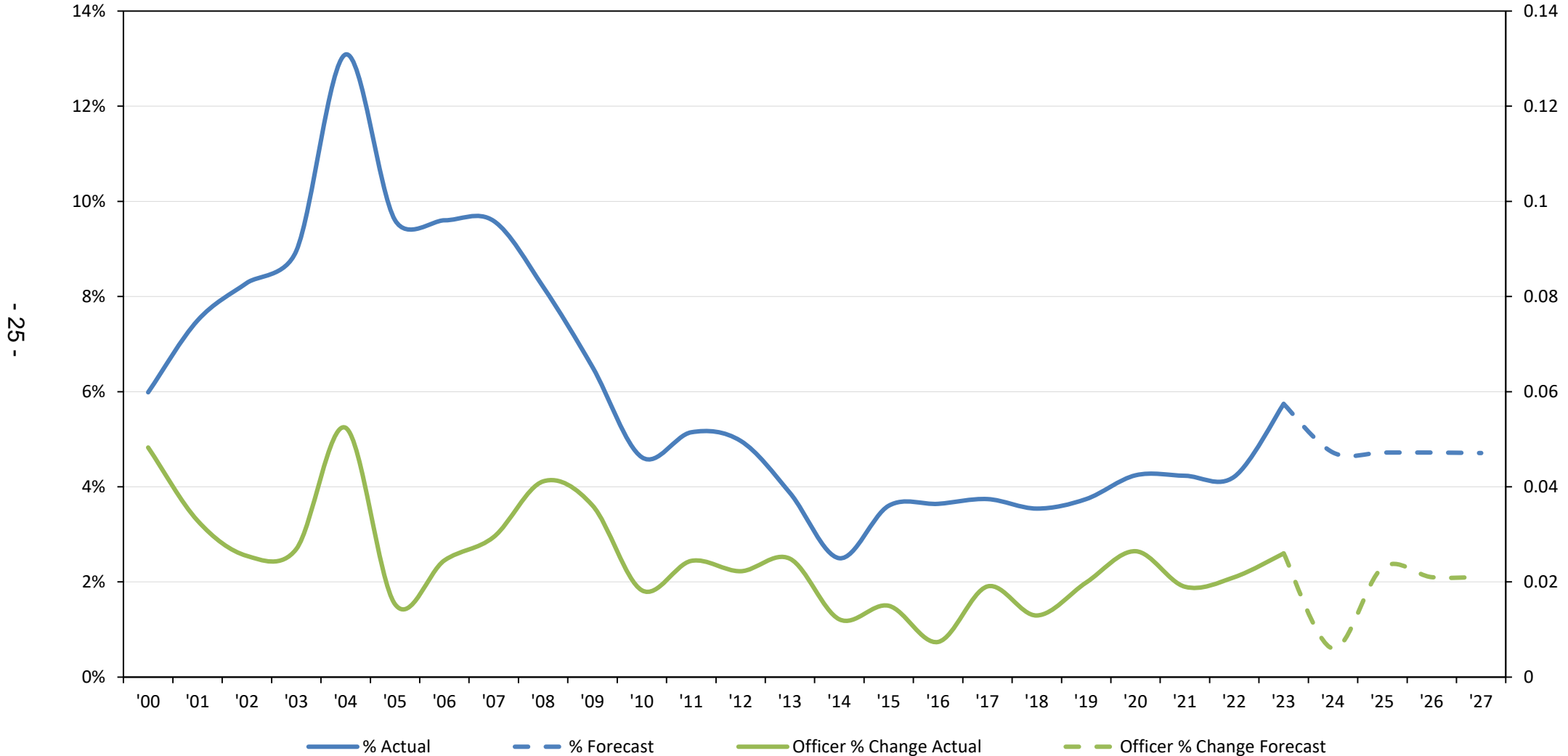
# Financial Forecast – 2023 to 2027

	2023	2024	2025	2026	2027
Total Budget	\$ 186.0	\$ 194.8	\$ 204.0	\$ 213.7	\$ 223.7
% Increase	5.7 %	4.7 %	4.7 %	4.7 %	4.7 %
Authorized Strength Change					
Sworn Officers	787	792	810	827	844
Increase	20	5	18	17	17
Civilian	324.5	326.5	334.5	341.5	349.5
Increase	6	2	8	7	8
Police : Population (per 1,000)	1.21	1.19	1.20	1.20	1.20
Cost per Capita	\$ 286	\$ 294	\$ 302	\$ 310	\$ 319

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# Year-over-Year Budget % Change



# 10-Year Capital Forecast

	'23	'24	'25	'26 – '32	Total
Infrastructure:					
1 District Facility	42.0				42.0
Capital Programs					
Vehicles	2.4	2.6	2.6	18.2	25.8
Technology	1.5	1.5	1.6	11.2	15.7
Facility & Support	0.4	0.4	0.4	2.4	3.5
Capital Projects					
Technology Projects	4.1	3.2	5.4	2.2	15.0
Operations Projects	0.9	0.8	0.6	7.8	10.2
<b>Total Forecast</b>	<b>51.3</b>	<b>8.5</b>	<b>10.6</b>	<b>41.8</b>	<b>112.2</b>

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# 2023 Budget – Expected Outcomes

The 2023 Budget is expected to produce the following outcomes:

- Keep Halton as the safest large municipality in Canada
- Continue leadership role within Ontario's Big-12 Police Services in major performance measures (crime rate, crime clearance, crime severity, cost per capita)
- Continue leadership role in the development and implementation of the Public Safety Broadband Network and leading edge technology
- Develop and enhance partnerships within Halton Region by championing relationships with our diverse communities
- Cultivate further opportunities for innovation

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# 2023 Budget – Expected Outcomes

- ❖ Continue to be “Safest Large Municipality in all of Canada” per Statistics Canada
- ❖ Maintain “best” ratings in key measures:
  - ❖ Crime Severity Index
  - ❖ Weighted Crime Clearance Rate
  - ❖ Staff to Population Ratios
  - ❖ Cost per Capita Ratio



*To be the leader in community safety and policing excellence.  
To ensure every resident of Halton is safer tomorrow  
than they are today.*



# The New Face of Policing



*These are the new faces of the Halton Regional Police Service.  
They are the reason we are building today to support them and  
our diverse communities tomorrow.*



# 2023 Budget Recommendation

*“That the Halton Regional Police Services Board approves the 2023 Funding Request of \$186,039,009 and forwards the request to the Region; and further,*

*That the Halton Regional Polices Services Board approves an increase in the authorized sworn strength of up to twenty-six (26) positions; and further,*

*That the Halton Regional Polices Services Board approves an increase in the authorized civilian strength of five (5) positions; and further,*

*That the Halton regional Police Services Board approves the conversion of one (1) part-time civilian position to one (1) full-time position; and further*

*That the Halton Regional Polices Services Board approves the 10-Year Capital Forecast as presented.”*

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# Questions

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# Fiscal 2023 Budget

Presented to Police Services Board  
December 22, 2022

Halton Regional Police Service  
2485 North Service Rd. West  
Oakville, Ontario, L6H 3H8  
Phone: 905-825-4777

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# Budget Overview – By Major Cost Centre

## Overall – By Major Cost Centre

	2022 Budget	2023 Budget			2023 vs 2022	
		Base Budget	Expand	Total	Change \$	Change %
<b>Police Services Board</b>	481,830	619,106	0	619,106	137,276	28.5%
<b>Chief's Command and Administration</b>						
Corporate Communications	799,727	933,024	0	933,024	133,297	16.7%
Executive Services	1,280,795	1,320,779	0	1,320,779	39,984	3.1%
Legal Services	598,724	611,576		611,576	12,853	2.1%
Professional Standards	830,274	1,063,376		1,063,376	233,102	28.1%
Quality Assurance	298,967	207,736		207,736	(91,230)	-30.5%
	3,808,486	4,136,492	0	4,136,492	328,005	8.6%
<b>District Operations</b>						
Communications & Records	12,077,525	13,365,535		13,365,535	1,288,010	10.7%
Deputy and Support Staff	1,234,160	(1,205,465)	2,570,461	1,364,996	130,836	10.6%
District Operations	68,838,548	71,328,084		71,328,084	2,489,536	3.6%
Information Technology	10,784,661	12,101,819	0	12,101,819	1,317,158	12.2%
Regional Community Mobilization	9,788,000	9,918,543		9,918,543	130,543	1.3%
Strategic Management Office	3,484,058	3,598,162		3,598,162	114,104	3.3%
	106,206,950	109,106,678	2,570,461	111,677,139	5,470,189	5.2%
<b>Regional Operations</b>						
Corporate Services	20,330,130	22,793,561	0	22,793,561	2,463,431	12.1%
Deputy and Support Staff	305,851	341,394		341,394	35,543	11.6%
Human Resource Services	3,560,361	3,802,641		3,802,641	242,280	6.8%
Regional Investigative Services	24,391,984	24,782,594		24,782,594	390,610	1.6%
Support Services	16,860,945	17,886,082		17,886,082	1,025,136	6.1%
	65,449,272	69,606,272	0	69,606,272	4,157,000	6.4%
<b>Net Expenditure</b>	175,946,538	183,468,548	2,570,461	186,039,009	10,092,470	5.7%

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# Budget Overview – By Major Cost Element

## Overall – By Major Cost Element

	2022 Budget	2023 Budget			2023 vs 2022	
		Base Budget	Expand	Total	Change \$	Change %
<b>Expenses:</b>						
Compensation and Benefits	156,510,355	161,523,473	2,370,461	163,893,934	7,383,580	4.7%
Materials and Supplies	7,395,738	7,725,025	200,000	7,925,025	529,287	7.2%
Purchased Services	12,331,965	13,795,713		13,795,713	1,463,748	11.9%
Financial and Rent Expenses	456,959	402,842		402,842	(54,117)	-11.8%
Interdepartmental Charges	2,405,581	2,713,231		2,713,231	307,650	12.8%
Reserve Transfers / Debt Charges (net)	7,736,623	9,188,548		9,188,548	1,451,925	18.8%
	186,837,221	195,348,832	2,570,461	197,919,293	11,082,072	5.9%
<b>Revenues:</b>						
Government Subsidies	(5,803,206)	(6,661,321)		(6,661,321)	(858,115)	14.8%
Program Fees	(1,973,500)	(1,940,000)		(1,940,000)	33,500	-1.7%
External Recoveries	(2,798,466)	(2,962,739)		(2,962,739)	(164,273)	5.9%
Internal Recoveries	(315,510)	(316,224)		(316,224)	(714)	0.2%
	(10,890,682)	(11,880,284)		(11,880,284)	(989,602)	9.1%
<b>Net Expenditure</b>	175,946,538	183,468,548	2,570,461	186,039,009	10,092,470	5.7%

Change = 4.0% after Assessment Growth



# Budget Overview

## Overall Increase - 2023 Budget as compared to 2022 Budget

<b>2023 Budget (as proposed)</b>	<b>\$ 186.039</b>	
<b>2022 Budget</b>	<b>175.947</b>	
<b>Budget increase</b>	<b>\$ 10.092</b>	<b>5.7%</b>

### Major components of increase:

Increase in wages	\$ 3.858	2.2%
Increase in benefit costs	1.329	0.8%
Increased in authorized strength (sworn and civilian)	2.371	1.3%
Increase in software / hardware costs (excluding Cyber Security)	0.620	0.4%
Increase in all other costs	0.272	0.2%
New - 1 District incremental fundng costs	1.122	0.6%
New - Cyber Security costs	0.520	0.3%

<b>Budget increase</b>	<b>\$ 10.092</b>	<b>5.7%</b>
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# Budget Overview

## Compensation Increase - 2023 Budget as compared to 2022 Budget

<b>2023 Budget (as proposed)</b>	<b>\$ 163.894</b>
<b>2022 Budget</b>	<b><u>156.510</u></b>
<b>Budget increase</b>	<b><u><u>\$ 7.384</u></u></b>

### **Major components of increase:**

Increase in base wages, reclassifications	<b>\$ 3.858</b>
Increase in benefit costs (OMERS, medical, dental, WSIB)	<b>1.329</b>
Change in other costs (e.g. Part-Time wages)	<b><u>(0.174)</u></b>
Subtotal	<b>5.013</b>
Increased in authorized strength (sworn and civilian)	<b><u>2.371</u></b>
<b>Budget increase</b>	<b><u><u>\$ 7.384</u></u></b>

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# Budget – Police Services Board

## Police Services Board – Summary by Major Cost Element

By Cost Element	2022 Budget	2023 Budget			2023 vs 2022	
		Base Budget	Expand	Total	Change \$	Change %
<b>Expenses:</b>						
Compensation and Benefits	41,820	50,000	0	50,000	8,180	19.6%
Materials and Supplies						0.0%
Purchased Services	405,010	534,106		534,106	129,096	31.9%
Financial and Rent Expenses						0.0%
Interdepartmental Charges	35,000	35,000		35,000		0.0%
Reserve Transfers / Debt Charges (net)						0.0%
	481,830	619,106	0	619,106	137,276	28.5%
<b>Revenues:</b>						
Government Subsidies						0.0%
Program Fees						0.0%
External Recoveries						0.0%
Internal Recoveries						0.0%
						0.0%
						0.0%
<b>Net Expenditure</b>	481,830	619,106	0	619,106	137,276	28.5%

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# Budget – Chief’s Command and Administration

## Chief’s Command – Summary by Major Cost Element

By Cost Element	2022 Budget	2023 Budget			2023 vs 2022	
		Base Budget	Expand	Total	Change \$	Change %
<b>Expenses:</b>						
Compensation and Benefits	3,181,286	3,496,862	0	3,496,862	315,575	9.9%
Materials and Supplies	141,625	140,830		140,830	(795)	-0.6%
Purchased Services	288,875	305,500		305,500	16,625	5.8%
Financial and Rent Expenses						0.0%
Interdepartmental Charges	196,700	193,300		193,300	(3,400)	-1.7%
Reserve Transfers / Debt Charges (net)						0.0%
	3,808,486	4,136,492	0	4,136,492	328,005	8.6%
<b>Revenues:</b>						
Government Subsidies						0.0%
Program Fees						0.0%
External Recoveries						0.0%
Internal Recoveries						0.0%
						0.0%
						0.0%
<b>Net Expenditure</b>	3,808,486	4,136,492	0	4,136,492	328,005	8.6%

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# Budget – District Operations

## District Operations – Summary by Major Cost Element

By Cost Element	2022 Budget	2023 Budget			2023 vs 2022	
		Base Budget	Expand	Total	Change \$	Change %
<b>Expenses:</b>						
Compensation and Benefits	100,586,005	103,399,465	2,370,461	105,769,926	5,183,921	5.2%
Materials and Supplies	2,456,866	2,408,605	200,000	2,608,605	151,739	6.2%
Purchased Services	7,735,320	8,915,790		8,915,790	1,180,470	15.3%
Financial and Rent Expenses	222,009	227,692		227,692	5,683	2.6%
Interdepartmental Charges	39,900	51,000		51,000	11,100	27.8%
Reserve Transfers / Debt Charges (net)						0.0%
	111,040,100	115,002,552	2,570,461	117,573,013	6,532,912	5.9%
<b>Revenues:</b>						
Government Subsidies	(1,958,174)	(2,866,434)		(2,866,434)	(908,260)	46.4%
Program Fees	(1,170,000)	(1,170,000)		(1,170,000)		0.0%
External Recoveries	(1,389,466)	(1,543,216)		(1,543,216)	(153,750)	11.1%
Internal Recoveries	(315,510)	(316,224)		(316,224)	(714)	0.2%
	(4,833,150)	(5,895,874)		(5,895,874)	(1,062,724)	22.0%
<b>Net Expenditure</b>	106,206,950	109,106,678	2,570,461	111,677,139	5,470,189	5.2%

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# Budget – Regional Operations

## Regional Operations – Summary by Major Cost Element

By Cost Element	2022 Budget	2023 Budget			2023 vs 2022	
		Base Budget	Expand	Total	Change \$	Change %
<b>Expenses:</b>						
Compensation and Benefits	52,701,243	54,577,146	0	54,577,146	1,875,903	3.6%
Materials and Supplies	4,797,247	5,175,590		5,175,590	378,343	7.9%
Purchased Services	3,902,760	4,040,317		4,040,317	137,557	3.5%
Financial and Rent Expenses	234,950	175,150		175,150	(59,800)	-25.5%
Interdepartmental Charges	2,133,981	2,433,931		2,433,931	299,950	14.1%
Reserve Transfers / Debt Charges (net)	7,736,623	9,188,548		9,188,548	1,451,925	18.8%
	71,506,804	75,590,682	0	75,590,682	4,083,878	5.7%
<b>Revenues:</b>						
Government Subsidies	(3,845,032)	(3,794,887)		(3,794,887)	50,145	-1.3%
Program Fees	(803,500)	(770,000)		(770,000)	33,500	-4.2%
External Recoveries	(1,409,000)	(1,419,523)		(1,419,523)	(10,523)	0.7%
Internal Recoveries						0.0%
	(6,057,532)	(5,984,410)		(5,984,410)	73,122	-1.2%
<b>Net Expenditure</b>	65,449,272	69,606,272	0	69,606,272	4,157,000	6.4%

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# 5-Year Operating Budget Forecast

	2023 Forecast	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
<b>Expenses:</b>					
Compensation and Benefits	163.894	170.118	178.297	186.908	195.841
Materials and Supplies	7.925	8.142	8.364	8.594	8.830
Purchased Services	13.796	14.879	15.646	16.463	17.332
Financial and Rent Expenses	0.403	0.413	0.423	0.434	0.445
Interdepartmental Charges	2.713	2.781	2.851	2.922	2.995
Reserve Transfers / Debt Charges (net)	9.189	10.496	10.566	10.587	10.660
Subtotal	197.919	206.828	216.148	225.908	236.102
<b>Revenues:</b>	11.880	12.003	12.128	12.257	12.389
<b>Net Expenditure</b>	186.039	194.825	204.019	213.651	223.713
<b>Year-Over-Year Increase</b>	5.7%	4.7%	4.7%	4.7%	4.7%
<b>Authorized Strength</b>					
Uniform	787.0	792.0	810.0	827.0	844.0
Civilian	324.5	326.5	334.5	341.5	349.5
Total	1,111.5	1,118.5	1,144.5	1,168.5	1,193.5
<b>Key Ratios</b>					
Population (2011 BPE)	650,014	662,974	675,934	688,894	701,623
Police-to-Population Ratio	1.21	1.19	1.20	1.20	1.20
Staff-to-Population Ratio	1.71	1.69	1.69	1.70	1.70
Cost per Capita - \$	\$ 286	\$ 294	\$ 302	\$ 310	\$ 319
Cost per Capita - % increase	3.6%	2.7%	2.7%	2.8%	2.8%

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# 10-Year Capital Forecast

	'23	'24	'25	'26 – '32	Total
Infrastructure:					
1 District Facility	42.0				42.0
Capital Programs					
Vehicles	2.4	2.6	2.6	18.2	25.8
Technology	1.5	1.5	1.6	11.2	15.7
Facility & Support	0.4	0.4	0.4	2.4	3.5
Capital Projects					
Technology Projects	4.1	3.2	5.4	2.2	15.0
Operations Projects	0.9	0.8	0.6	7.8	10.2
<b>Total Forecast</b>	<b>51.3</b>	<b>8.5</b>	<b>10.6</b>	<b>41.8</b>	<b>112.2</b>

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# 2023 Capital Forecast - Commentary

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## Infrastructure Projects

### 1 District – Consolidated Facility

The 1 District Consolidated Facility is based on the feasibility study conducted in 2014 to assess the operational and financial implications of consolidating the Milton and Halton Hills stations into a single facility (supported by smaller stations in Halton Hills and Acton to ensure a continued physical presence in each community).

Including all capital budget elements, the current total estimate for the 1 District – Consolidated Facility is \$72.5 million. Occupancy is projected for 2025/26.

## **Capital Programs**

### **Vehicle Replacements = \$2.4 million**

This capital program is in place to fund the replacement of vehicles within the Service. Currently, the Service operates a fleet of approximately 400 vehicles, the majority of which are assigned to front-line policing responsibilities (patrol, CIB, investigative bureaus). Annually, Staff reviews the condition of each vehicle within the fleet and develops a detailed replacement schedule based on the needs as identified by the various bureaus and senior staff. In general, the life cycle of a patrol vehicle is 4 years while non-patrol vehicles (CIB, investigative bureaus) have a life cycle of 5+ years. Where possible, vehicles being removed from patrol functions are redeployed in other non-frontline duties.

### **Information Technology Programs = \$1.5 million**

#### **Computer Replacements = \$100,000**

This capital program is in place to fund the replacement of end user computer equipment (desktops, laptops, monitors, etc.) based on a 4-year lifecycle

#### **Business Applications = \$500,000**

This capital program is in place to fund the replacement / upgrades of exiting business applications and to fund smaller initiatives. For 2023, the major business applications which require upgrade is the HQ Storage Area Network (SAN). There are other smaller applications for upgrade: Communications VMWare software, IT / Facilities Work Order management system, and the eBrief scanshare system.

## **Network Server Replacements = \$250,000**

This capital program is in place to fund the “refresh” of network servers on a five-year cycle with approx. 18 servers scheduled for replacement each year.

## **Technology Replacements = \$600,000**

This capital program is in place to fund the replacement of existing IT infrastructure components. For 2023, the major items include: network router switch replacements at HQ and the Districts, network and security enhancements for Tech Crimes bureau, and two smaller initiatives (POS replacement and firewalls).

## **Facility Programs = \$350,000**

### **Building Systems / Furniture Replacement = \$250,000**

This capital program is in place to fund \$250,000 per year for the replacement of building infrastructure components and unplanned building renovations. The program is intended to cover annual needs for all police buildings in the Region outside of the larger construction projects which are specifically separated above as capital projects. HRPS currently operates within five buildings with approx. 382,000 square feet. Given the size, complexity and operating conditions of these building, a separate capital program was established to fund the replacement of infrastructure components or unplanned renovations.

### **Operations Support = \$100,000**

A further provision of \$100,000 is included every other year for Operational Support Programs which include research initiatives for new equipment and the refresh of existing specialty equipment such as the Mobile Command Units.

## **Capital Projects**

### **Technology Projects = \$4.1 million**

#### **P25 Radio and Public Safety Broadband Network - \$728,000**

This category includes \$728,000 for continued expansion of the PSBN / LTE data transmission capability within the Region.

#### **P25 Backhaul Upgrade - \$1,500,000**

This capital budget was established to fund the replacement of the 10+ year old legacy equipment, to increase bandwidth and throughput capacities.

#### **Dedicated Public Safety Wide Area Network - \$1,000,000**

This capital budget was established to fund the first year of a three-year initiative for the installation of a secure fibreoptic Wide Area Network (WAN) between all police sites within the Region. Initial implementation will focus on fibreoptic connectivity between HQ and the District facilities. This private fibreoptic network will eliminate our reliance on public carriers between our buildings.

#### **Cyber Security - \$275,000**

This capital budget was established to fund the Service's enhancements to the cyber-security environment with subsequent capital investments in future years.

#### **Other Initiatives - \$550,000**

Other initiatives include: continued development of the Service's portal; additional funds for backup data center and disaster recovery; and further research into a new Digital Evidence Management system.



## **Operations Projects = \$0.9 million**

### **Replacement of Marine Vessel (Marine 2) - \$500,000**

This capital budget was established to fund the replacement of the 10-year old small marine vessel based on lifecycle expectations for the vessel.

### **Other Projects - \$400,000**

This category includes:

- \$100,000 for the refresh of technology and specialty equipment for Marine 1 (large marine vessel)
- \$100,000 for additional digital storage requirements for Police Video (dash cameras)
- \$200,000 for renovation costs associated with office space realignments





# Halton Regional Police Service Public Agenda Information Report

To: Chair and Police Board Members

From: Chief Stephen J. Tanner

Subject: COMMUNITY SAFETY AND WELL-BEING PLANS

Report #: P22-12-I-03

Date: December 22, 2022

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## INTRODUCTION AND BACKGROUND:

Halton continues to be a leader in community safety and well-being because collaboration, planning and action are central to the work we do to keep our community safe and healthy.

## CONSULTATION:

Deputy Chief R. Wilkie  
Inspector J. Craddock  
Alex Sarchuk, Region of Halton  
Dr. Hamidah Meghani, Region of Halton  
Susan Alfred, Region of Halton

A handwritten signature in black ink, appearing to be "S. J. Tanner".

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Stephen J. Tanner  
Chief of Police

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Attachments: Community Safety and Well-Being Status Report – September-November 2022



# Halton Regional Police Service

## Community Safety and Well-Being Status Report September - November 2022



The Regional Community Mobilization Bureau will provide updates on the progress of community safety and well-being planning (CSWB) in Halton. The purpose of this status report is to maintain a timely, consistent flow of information relating to CSWB progress and performance.

**Report Period:** September 2022 – November 2022

**Submitted To:** Halton Police Board

### Community Safety and Well-Being Updates

#### Take-Home Naloxone Program:

*"In 2021, HRPS officers responded to 361 suspected drug poisonings, a 50 per cent increase over the prior year. Tragically, 52 of these incidents resulted in a fatality. Half of those who did not survive their overdose last year were alone at the time of their death. Approximately 60 per cent of the suspected drug poisonings HRPS attended in 2021, were attributable to opioids, with the remaining being associated with prescription drugs."*

*Take-Home Naloxone (THN) programs are an evidence-based opioid overdose prevention initiative. Elevated opioid overdose risk following incarceration means release from custody provides an ideal opportunity for THN initiatives.*

#### Introduction and Background

Established in 2019, the Overdose Coordination Group (OCG), is responsible for overseeing the long-term coordination of the Service's comprehensive strategies in response to overdoses in the community. This group is comprised of the Regional Community Mobilization Bureau Inspector, Regional Investigative Services Inspector, Drugs and Human Trafficking Detective Sergeant, and Corporate Communications.

It was determined that there was a need for further exploration into the possibility of integrating a long-term program that will encompass prevention, emergency response, risk intervention, and social development for those managing substance misuse.

The THN program ensures that there is no stigmatism associated with the distribution of Naloxone kits to the community. THN provides all individuals directly or indirectly related to a person that uses opioids, an opportunity to assist in a high-risk situation.

#### Discussion and Analysis

Rates of opioid-related harms, particularly fatal overdoses, have increased significantly in Ontario. Certain demographics in Ontario have experienced disproportionate increases in opioid-related harm during the pandemic. This includes people experiencing incarceration or those who have been recently released from custody.

The program will work to reinforce the execution of the Significant Overdose Incident Protocols and the Overdose Response Strategy to decrease the number of fatalities on an annual basis.

### COMMUNITY SAFETY & WELL-BEING STEERING COMMITTEE

Deputy Chief Roger Wilkie  
Halton Regional Police Service

Inspector Julie Craddock,  
Regional Community Mobilization Bureau,  
Halton Regional Police Service

Alex Sarchuk,  
Commissioner of Social and Community Services,  
Halton Region

Dr. Hamidah Meghani,  
Commissioner and Medical Officer of Health,  
Public Health, Halton Region

Susan Alfred, Director Healthy Families,  
Public Health, Halton Region

### COMMUNITY SAFETY & WELL-BEING WORKING GROUP

Sergeant Richard Judson,  
Regional Community Mobilization Bureau,  
Halton Regional Police Service

Constable Ashley Lilliman,  
Regional Community Mobilization Bureau,  
Halton Regional Police Service

Christina Gallimore,  
Manager Human Services Planning and Program  
Support, Social and Community Services,  
Halton Region

Kendra Habing,  
Decision Support Advisor – CSWB  
Initiatives, Social and Community Services,  
Halton Region

Kaitlin Callegari,  
Decision Support Analyst, Social and Community  
Services, Halton Region

Harmeet Sandhu,  
Community Partnerships Analyst, Social and  
Community Services, Halton Region



# Halton Regional Police Service

## Community Safety and Well-Being Status Report September - November 2022



Individuals exiting periods of incarceration face an increased risk of opioid overdose following their release. With Naloxone available, opioid overdoses are rarely fatal. The Overdose Coordination Group believes that providing Naloxone upon release to persons in custody is a valuable tool in overdose first-aid treatment. This is just one way we are supporting the safety and well-being of our community.

The program launched mid-November and members of our Central Lock-up Unit have distributed 12 kits to individuals exiting custody with no questions asked.

To learn more about our [community safety and well-being initiatives](#), visit [halton.ca](#).





# Halton Regional Police Service Public Agenda Recommendation Report

To: Chair and Police Board Members

From: Chief Stephen J. Tanner

Subject: BLACK CASTLE NETWORKS INC. – AGREEMENT AMENDMENT

Report #: P22-12-R-05

Date: December 22, 2022

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## RECOMMENDATION:

*“That the Halton Police Board authorize an amendment to the existing Professional Consulting Services Agreement with Black Castle Networks Inc. to extend the Agreement to September 6, 2023 and to commit additional funds to the Agreement in the amount of \$133,819 (inclusive of contingency and HST)*

*and,*

*further, that the Halton Police Board as the original signing authority, accept the hourly rate increase of \$10.00/hour to \$110.00/hour and amend the Agreement to reflect the change.”*

A handwritten signature in black ink, appearing to be "S. J. Tanner".

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Stephen J. Tanner  
Chief of Police

:BP

## INTRODUCTION AND BACKGROUND:

In September of 2018, the Chief of Police authorized the Single Source award of a Professional Consulting Services Agreement for *“the continuing implementation and governance of its Public Safety LTE project”* to Black Castle Networks Inc. Within the Agreement, Article 9 allows for amendments to the Agreement with the written consent of the parties.

In accordance with the Board’s Procurement By-law staff sought the Board’s authorization in August of 2020 for an extension to the contract term to September 6, 2021 and an addition of funds to the contract totalling \$268,672 (including a contingency and HST taxes). In 2021, the Board approved a recommendation report in support of the addition of funds to the contract for a 2021-2022 contract extension totalling \$63,104 (including taxes).

As the 2021-2022 extension of the term with Black Castle Network Inc. expired, staff now requests the Board's authorization to extend the Agreement to September 6, 2023. Additionally, staff requests the Board's approval for the addition of funds \$151,420 (inclusive of taxes).

#### **DISCUSSION / ANALYSIS:**

The services of Black Castle Networks Inc. (primary consultant –Mr. Philip Crnko, M.A.Sc., P.Eng.) were sought in 2018 and further extended by the Board in 2020 and 2021. The Service leads the integration of a Public Safety Broadband Network (PSBN) within the Region of Halton and further develops an operating model and governance to expand the Halton PSBN network to other municipalities in Ontario. Mr. Crnko's consultancy contributes key components to this development of technical and operating model development. As a professional engineer with a high degree of knowledge and expertise in information technologies, critical communications, and telecommunications, Mr. Crnko has been invaluable in HRPS's PSBN efforts. Formerly General Manager of Ontario, and National Director of Engineering for Motorola Solutions and with over 20 years experience in the telecom engineering arena, Mr. Crnko brings real world engineering experience in the design and development of mission critical public safety communications systems and operating models.

As part of this Agreement extension, the billing rate for services Black Castle Networks Inc. reflects an increase of \$10 per hour – yielding a total hourly charge for their consulting services of \$110/hour. Staff note that this rate still brings exceptional value and that the consultant has not changed their billing rate since the initial contract award in 2018. Therefore, staff request that the Board accept this rate change and amend the Agreement.

Additionally, billable PSBN consulting costs billed by Mr. Crnko are shared equally with Peel Regional Police - each Service is billed 50% of the billable time expended on this initiative.

Staff requests the Board's authorization to extend the Black Castle Networks Inc. Agreement in order to continue efforts on the PSBN initiative.

As the Service continues development of the PSBN governance and operating model and continued advocacy for a Canadian PSBN. We are pleased to note that these efforts are yielding results – this year with the awaited release of the Temporary National Coordinating Office (TNCO) recommendations from Public Safety Canada – our Halton and Peel developed PSBN model is among the recommended operating models put forth by Public Safety Canada. Staff are pleased to report to the Board that our PSBN Innovation Alliance (not for profit association) has recently secured membership from the Ontario Association of Paramedic Chiefs – rounding out membership of tri-services first responders for the province of Ontario, which includes Police, Fire and now Paramedic Chiefs' membership.

Additionally, Staff are pleased to inform the Board that the Service's dedicated PSBN system now carries 98% to 99% of the Service's patrol vehicle wireless data – for day-to-day use and



in the case of emergencies. As a result – the Service’s patrol vehicles have excellent wireless performance and resilience in the event of commercial wireless carrier outages.

Staff have also secured the membership of one of Canada’s top three wireless carriers – Telus. Plans are underway to integrate the PSBN with the Telus wireless network in order to provide the utility of seamless roaming from the PSBN to Telus’s network – and back. This functionality when completed - will be a first for Public Safety communications in Canada.

There remains a considerable amount of work ahead with Halton’s leadership on the PSBN initiative. Our further design work for expansions, planned integration with carriers, roaming agreements that will significantly enhance the PSBN, and advocacy work will all be required.

Staff requests the continuation of the consulting services from Black Castle Networks Inc. to achieve these goals.

Contracts issued to Black Castle Networks Inc. in recent years are as follows:

PSBN support	Sep 7/20 - Sep 6/21	\$ 167,276
NG-911 support	Sep 7/20 - Sep 6/21	\$ 55,000
PSBN support	Sep 7/21 - Sep 6/22	\$ 60,000
Confidential contingencies		\$ 17,500
Total		\$ 299,776 (plus net tax)

As of Nov 30/22, the unspent balance from the contracts above amounts to \$101,576.

The costs associated with this Agreement with Black Castle Networks Inc. are as follows:

<b>Professional Services Agreement</b>		
<b>Services</b>	<b>Term</b>	<b>Value</b>
Public Sector Broadband Network (PSBN)	Sept 7/22 - Sept 6/23	\$ 200,000
Confidential contingency at 10%		20,000
Subtotal		220,000
Less: unspent funds from prior contracts		101,576
Subtotal – Top-up amount required		118,424
13% HST on Top-up amount		15,395
Total amount required		\$ 133,819

Black Castle Networks Inc. will not longer be required for the NG-911 (T6893A) project so Staff are requesting that any remaining funds currently allocated to the NG-911 project be re-allocated for ongoing PSBN (T6888A) requirements. If approved, the additional funding is therefore \$133,819 (including contingency and HST).

Funding for this amendment will be fulfilled by the Information Technology Unit’s Capital Project account for the PSBN Project – T6888A

## ALTERNATIVES:

**Performing a tender for the required services** - This option is not recommended as the subject matter to be managed is proprietary and specific to Halton Police – particularly in reference to PSBN.

## CONSULTATION:

- Deputy Chief Roger Wilkie, District Operations
- Ken Kelertas, Director - Legal Services
- Paul Lavergne, Director - Corporate Services
- Bill Payne, Director - Information Technology Services (author)
- Adam Woods, Manager – Information Technology
- Susan Chojnacki, Coordinator – Purchasing Services

## FINANCIAL / HUMAN RESOURCE / LEGAL ISSUES:

Funds are available in the 2022 Capital accounts and forecasts have been included in the 2023 budget plans.

This recommendation is in accordance with the Halton Police Board's By-Law No. 2020-05 *"TO GOVERN PROCUREMENT OF GOODS AND SERVICES BY THE HALTON REGIONAL POLICE SERVICE"*;

## CONTRACT EXTENSION:

*Section 8.1.1 When the Award of a Contract is based on a Single / Sole Source negotiation or a Competitive Process within the provisions herein, and the original Contract allows for term extensions to be negotiated, the original signing authority may authorize the term extension and additional funding to the Contract if it is in the best interest of the service and/or the Board to do so. If the original signing authority is the Board, the Board may delegate the approval for extension to the Chief or CAO as applicable, within the terms of the original contract.*

*Section 8.1.2 Where additional funds are required due to a fixed rate change increase, then the Contactor must provide supporting documentation for the change in rate and it must be accepted by the original signing authority.*

## STRATEGIC MANAGEMENT ISSUES:

Engaging the services of Black Castle Networks Inc. for this project is both consistent with and in support of the Halton Regional Police Services Strategic Plan 2020-2023:

Theme 3 – Capability & Engagement

- Goal 1 – Ensure that all employees are well-trained and well-equipped, and that our commitment to the support of frontline services remains paramount.
- Goal 3 – Maximize the effectiveness and efficiency of the organization by:
  - b) purposefully harnessing technology and maximizing innovation
- Goal 4 – Create and explore innovative opportunities to bolster service delivery and maximize strategic business initiatives.





# Halton Regional Police Service Public Agenda Recommendation Report

To: Chair and Police Board Members

From: Chief Stephen J. Tanner

Subject: TELUS COMMUNICATIONS INC. – CELLULAR DATA PLAN CONTRACT AMENDMENT

Report #: P22-12-R-06

Date: December 22, 2022

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## RECOMMENDATION:

*“That the Halton Police Board authorize an amendment to the Corporate Customer Agreement with Telus Communications Inc. for the provision of cellular data plans in the amount of \$47,912 (including contingency and tax) for a 3-year period.”*

A handwritten signature in black ink, appearing to be "S. J. Tanner", written over a horizontal line.

Stephen J. Tanner  
Chief of Police

:AW

## INTRODUCTION AND BACKGROUND:

On December 16, 2021, the Board approved (P-21-12-R-05) a twenty-four (24) month Corporate Customer Agreement (Contract #00255884) with Telus Communications to supply cellular data services for all patrol vehicles.

On July 8, 2022

the Service’s primary cellular voice and data provider (Rogers Communications) suffered a catastrophic national network failure that impacted both wireless and wireline services. As result, corporately issued smartphones and mobile notebooks issued to senior commanders were unable to communicate with critical network resources. Staff are requesting that the data plans associated with the mobile notebooks are provisioned with an alternative cellular provider in order to diversify communications in the case of future wireless carrier service interruptions.

Staff are requesting the Board sign an amendment with Telus Communications that includes additional cellular data plans for mobile notebooks.

**DISCUSSION / ANALYSIS:**

Telus cellular data plans will have 5GB of shared data each month.

<b>New Telus Data Plans</b>	<b>Quantity</b>	<b>Monthly Cost</b>	<b>Yearly Costs</b>
Corp Adv Data Plan 5GB Shared Year 1 (Jan 1, 2023 to Dec 31, 2023)	30	\$30	\$10,800
Corp Adv Data Plan 5GB Shared Year 2 (Jan 1, 2024 to Dec 31, 2024)	30	\$30	10,800
Corp Adv Data Plan 5GB Shared Year 3 (Jan 1, 2025 to Dec 31, 2025)	30	\$30	10,800
Contingency and expansion flexibility			10,000
HST			5,512
Total with net tax			\$47,912

The current Rogers Communications mobile notebook monthly data costs will be reduced by a proportionate amount for the transfer of thirty (30) subscribers to Telus.

<b>Existing Rogers Data Plan</b>	<b>Quantity</b>	<b>Monthly Cost</b>	<b>Yearly Cost</b>
6GB Dedicated Data Plan	30	\$14.30	\$5,148
HST			669
Total with net tax			\$5,817

**ALTERNATIVES:**

Issue a formal bid solicitation – this is not recommended as Telus is our primary supplier of data services for Patrol Vehicles.

**CONSULTATION:**

Deputy Chief Roger Wilkie, Operations  
 Ken Kelertas, Director, Legal Services  
 Paul Lavergne, Director, Corporate Services  
 Bill Payne, Director, Information Systems  
 Greg Kinnear, Manager, Corporate Services  
 Adam Woods, Manager Information Technology (author)  
 Amanda Allen, Risk Management Advisor - Legal Services

**FINANCIAL / HUMAN RESOURCE / LEGAL ISSUES:**

The increased monthly operating costs for the Telus cellular data plans will be included in subsequent Information Technology operating budgets.

## STRATEGIC MANAGEMENT ISSUES:

The approval of this request for diverse mobile notebook data plans from Telus Communications Inc aligns with the Service's **Strategic Plan 2020-2023**;

### ***Theme 3 – Capability and Engagement***

#### ***Goals:***

- 1. Ensure that all employees are well-trained and well-equipped, and that our commitment to the support of frontline services remains paramount.*







# Halton Regional Police Service Public Agenda Recommendation Report

To: Chair and Police Board Members

From: Chief Stephen J. Tanner

Subject: LIMITED TENDERING - MAINTENANCE AGREEMENT  
NICHE RECORDS MANAGEMENT SYSTEM

Report #: P22-12-R-07

Date: December 22, 2022

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## RECOMMENDATION:

*"That the Halton Police Board authorize the award of a one (1) year Limited Tendering contract with Niche Technology Inc, for the provision of support and maintenance of the HRPS Records Management System (RMS) with the option to extend the contract for two (2) additional one (1) year terms for a total cost over three (3) years in the amount not to exceed \$863,833 (including taxes and contingency), and further;*

*That the Halton Police Board delegate their authority to the Chief of Police to negotiate and execute one (1) or more of the optional term extensions available within the funding identified, should it be in the best interests of the Service to do so."*

A handwritten signature in black ink, appearing to be "S. J. Tanner".

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Stephen J. Tanner  
Chief of Police

:AW

## INTRODUCTION AND BACKGROUND:

In January 2004, the Board approved a single source contract with Niche Technology Inc. for the acquisition of a Records Management System (RMS) (P04-1-CPA-R-02). The implementation of the Niche RMS was successfully completed in 2005.

The Niche RMS is critical to the Service's operation as it is the central repository and access point for police records for the Service. The system also provides access to other municipal, provincial, and national police record data sources. This software must be kept up to date and remain in a vendor supported state.

Ongoing support and maintenance services are necessary to keep the product current through software upgrades and to address changes and additions to functionality. Requests for changes in functionality are achieved through the coordinated input of requirements from individual police services via the Niche Users Group.

Enhancements to date have included upgrades and patches for stability and performance, Coroner exchange interface, e-Ticketing capabilities, and many other enhancements and improvements.

The Service wishes to renew the support and maintenance agreement with Niche Technology Inc. for one (1) year with two (2) optional one (1) year extensions as the Service plans to continue utilizing and enhancing the software and has no plans to change suppliers of this system at this time.

#### **DISCUSSION / ANALYSIS:**

Since the initial acquisition of Niche RMS software in 2004, the Board has authorized extensions to the support and maintenance agreement through to Dec 31, 2022. In addition, as needed, the Board has authorized the increase in contract value to reflect the increase in number of police users on the system.

Increases in cost for support and services are attributed to the increase in HRPS users needing access to Niche. Software licensing is user based, set at \$1,269 per user (exclusive of taxes).

The current three (3) year support and maintenance agreement will expire on December 31, 2022 which has necessitated this recommendation requesting authorization for a new contract. It is anticipated that the Service will add an additional 50 user licenses in 2023 for a total number of 775. The service is not required to add additional user licenses at this time.

The following is a cost breakdown of the Maintenance Agreement for years 2023, 2024 and 2025.

Niche Maintenance Details	#	Rate	Annual Cost
Year 1 - 50 Additional User Licenses	50	\$1,269	\$ 63,450
Year 1 - Jan 1/23 to Dec 31/23 2023 – 4.5% increase	725	\$265.22	192,285
Year 2 - Jan 1/24 to Dec 31/24 (optional) - 4.5% increase	775	\$277.13	214,779
Year 3 - Jan 1/25 to Dec 31/25 (optional) - 4.5% increase	775	\$289.61	224,444
Confidential contingency (10%)			69,496
HST (13%)			99,379
<b>Total Cost</b>			<b>\$863,833</b>

The annual rates calculated for the two optional years are based on the same 4.5% increase rate as identified in the first year of the contract. The contingency is provided to account for possible changes to the rate and number of users.

**ALTERNATIVES:**

**Complete a formal competitive bid process.** - This is not feasible. Given the proprietary nature of the Niche records management software, there are no other vendors that are capable of providing support and maintenance services for this system.

**Not purchasing support and maintenance and additional licenses.** – This is not recommended as the Niche RMS is of paramount importance to the Service’s operation. The Service intends to continue to utilize this software for the foreseeable future. HRPS has a contractual obligation to true-up licenses.

**CONSULTATION:**

- Deputy Chief Roger Wilkie – Regional Operations
- Inspector Cole Repta – Strategic Management Office
- Ken Kelertas, Director – Legal Services & Legal Counsel
- Paul Lavergne, Director – Corporate Services
- Bill Payne, Director - Information Technology
- Adam Woods, Manager - Information Technology (author)
- Susan Chojnacki – Purchasing Coordinator, Purchasing Services

## FINANCIAL / HUMAN RESOURCE / LEGAL ISSUES:

There are sufficient funds in the 2023, 2024 and 2025 operational budget and budget forecast for the maintenance agreement to support this recommendation.

Halton Police Board - By-law Number 2020-5, TO GOVERN PROCUREMENT OF GOODS AND SERVICES BY THE HALTON REGIONAL POLICE SERVICE;

*Definition: "Limited Tendering means a source of a Goods and Service recommended under the provision of this By-law, the procurement of which is not subject to a competitive process, and where there is or may not be more than one source in the open market"*

*Article 6 Bid Processing and Methods of Procurement*

*6.1 Chart; Limited Tendering (Single / Sole Source) over \$100,000 requires the authority of the Halton Police Board.*

## STRATEGIC MANAGEMENT ISSUES:

The Recommendation is in support of the Halton Regional Police Service Strategic Plan 2020-2023:

### ***Theme 3 – Capability and Engagement***

*Goal 1: Ensure that all employees are well-trained and well-equipped, and that our commitment to the support of frontline services remains paramount.*

*Goal 4: Create and explore innovative opportunities to bolster service delivery and maximize strategic business initiatives.*



# Halton Regional Police Service Public Agenda Recommendation Report

To: Chair and Police Board Members

From: Chief Stephen J. Tanner

Subject: LIMITED TENDERING – COMPUTER AIDED DISPATCH MAINTENANCE AGREEMENT –  
HEXAGON SAFETY & INFRASTRUCTURE

Report #: P22-12-R-08

Date: December 22, 2022

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## RECOMMENDATION:

*“That the Halton Police Board authorize a one (1) year limited tendering agreement with Hexagon Safety & Infrastructure for the support and maintenance of the HRPS Computer Aided Dispatch system (CAD) and related systems with the option to extend the Agreement for two (2) additional one (1) year terms for a total cost over three (3) years in the amount not to exceed \$2,121,321 (including taxes and contingency), and further;*

*That the Board delegate their authority to the Chief of Police to negotiate and execute one (1) or more of the optional term extensions available within the funding identified, should it be in the best interests of the Service to do so.”*

A handwritten signature in black ink, appearing to be "S. J. Tanner".

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Stephen J. Tanner  
Chief of Police

: AW

## INTRODUCTION AND BACKGROUND:

On May 25 2007, the Board approved the transition from an Ortivus CAD (Computer Aided Dispatch) product to an Intergraph CAD solution (C07-5-CPA-R-10). Intergraph now operates as Hexagon Safety & Infrastructure in the public safety market, following the acquisition of Intergraph by Hexagon AB in 2010.

From January 1, 2008 to December 31, 2022 the Board approved the Hexagon Maintenance Agreements with the following terms and values:

- Four (4) year Agreement (Jan 1/08 - Dec 31/11) - \$744,282
- One (1) year Agreement (Jan 1/12 - Dec 31/12) - \$220,205
- One (1) year Agreement (Jan 1/13 - Dec 31/13) - \$242,160(incl. taxes and contingency)
- Three (3) year Agreement (Jan 1/14 - Dec 31/16) - \$1,064,065(incl. taxes and contingency)
- Three (3) year Agreement (Jan 1/17 - Dec 31/19) - \$1,278,359(incl. net tax and contingency)
- Three (3) year Agreement (Jan 1/20 - Dec 31/22) - \$1,527,413 (incl. net tax and contingency)

Staff respectfully requests the Board’s approval for the renewal of support and maintenance services.

**DISCUSSION / ANALYSIS:**

Since the 2007 implementation of the Hexagon CAD system, the Service has experienced a high level of stability and functionality expected from this professional public safety grade dispatch system.

Many enhancements and supporting systems have been integrated with the Hexagon CAD system since its initial implementation. These enhancements have increased its utility, efficiency and value to the Service and to the residents of Halton.

In 2021, staff acquired additional software licenses (P21-6-R-04) for HRPS’s CAD training environment as well as additional Mobile for Public Safety (MPS) licenses for patrol and command vehicles. These additional licenses represent an increase of 25% from 2022 support and maintenance costs.

The following is a cost breakdown of the Maintenance Agreement for years 2023, 2024, and 2025:

<b>Hexagon Maintenance Details</b>	<b>Annual Cost Breakdown</b>
Year 1 - Coverage January 1, 2023 to December 31, 2023	\$588,322
Year 2 - Coverage January 1, 2024 to December 31, 2024 (optional) <i>(includes a 3% increase over year 1 as an estimate for negotiating)</i>	605,971
Year 3 - Coverage January 1, 2025 to December 31, 2025 (optional) <i>(includes a 3% increase over year 2 as an estimate for negotiating)</i>	624,150
2023/2025 Confidential contingency for minor enhancements	58,832
HST (13%)	244,046
<b>Total Cost</b>	<b>\$2,121,321</b>

## ALTERNATIVES:

**Complete a formal competitive bid process.** - This is not recommended as there are no other alternatives for the delivery of these critical maintenance support services. There are no known vendors who can supply a maintenance support service for the Hexagon proprietary suite of software products. *(There is currently no plan for the replacement of these CAD related systems within the next 3 years.)*

## CONSULTATION:

- Deputy Chief Roger Wilkie – Regional Operations
- Inspector Cole Repta – Strategic Management Office
- Ken Kelertas, Director – Legal Services & Legal Counsel
- Paul Lavergne, Director – Corporate Services
- Bill Payne, Director - Information Technology
- Adam Woods, Manager - Information Technology (author)
- Susan Chojnacki – Purchasing Coordinator, Purchasing Services

## FINANCIAL / HUMAN RESOURCE / LEGAL ISSUES:

There are sufficient funds in the 2023 operational budget for the maintenance agreement and the additional licenses to support this recommendation. Future operating budget requests for the 2024 and 2025 fiscal years will be submitted to include these expected expenditures.

Halton Police Board - By-law Number 2020-5, TO GOVERN PROCUREMENT OF GOODS AND SERVICES BY THE HALTON REGIONAL POLICE SERVICE;

Definition: *“Limited Tendering means a source of a Goods and Service recommended under the provision of this By-law, the procurement of which is not subject to a competitive process, and where there is or may not be more than one source in the open market”*

Article 6 Bid Processing and Methods of Procurement

6.1 Chart; Limited Tendering (Single / Sole Source)

over \$100,000 requires the authority of the Halton Police Board

## STRATEGIC MANAGEMENT ISSUES:

The Recommendation is in support of the Halton Regional Police Service Strategic Plan 2020-2023:

### ***Theme 3 – Capability and Engagement***

*Goal 1: Ensure that all employees are well-trained and well-equipped, and that our commitment to the support of frontline services remains paramount.*

*Goal 4: Create and explore innovative opportunities to bolster service delivery and maximize strategic business initiatives.*





# Halton Regional Police Service Public Agenda Recommendation Report

To: Chairman and Police Service Board Members                      From: Chief Stephen J. Tanner  
Subject: LICENCE AGREEMENTS – ROGERS - BURLINGTON AND MILTON TOWER SITES  
Report #: P22-12-R-09    Date: December 22, 2022

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## RECOMMENDATION:

*“That the Halton Police Board authorize a conditional “Offer to Share” agreement with Rogers Communications Inc. in order to proceed with engineering work and a final agreement to co-locate Public Safety Broadband Network (PSBN) communications equipment on the Burlington Dundas and Cedar Springs Lane Rogers tower - with an anticipated cost for the site totalling \$20,000 (taxes and contingency included) over the three (3) year term of the contract,*

*And further;*

*That the Halton Police Board authorize a conditional “Offer to Share” agreement with Rogers Communications Inc. in order to proceed with engineering work and a final agreement to co-locate Public Safety Broadband Network (PSBN) communications equipment on the Milton Trafalgar Rd. Rogers tower - with an anticipated cost for the site totalling \$29,000 (taxes and contingency included) over the three (3) year term of the contract,*

*And further;*

*That the Halton Police Board authorize the Chief of Police to sign the final contracts for these tower sites subject to acceptance of the terms of the contracts by Legal Counsel.”*

A handwritten signature in black ink, appearing to be "S. J. Tanner", written over a horizontal line.

Stephen J. Tanner  
CHIEF OF POLICE

:BP

Attachments:

**INTRODUCTION AND BACKGROUND:**

In August of 2017, the Board approved the acquisition of equipment enabling the service to implement a region-wide, dedicated Public Safety Broadband Network (PSBN). This system was activated in early 2018 and has been a valuable asset to the Service – ensuring our front-line police officers have reliable and secure broadband data services for day-to-day use and in times of major emergencies.

When the PSBN program was established by the Service, expansion plans were made to increase the coverage and utility of the PSBN system. Capital funds have been approved in support of the expansion plans. To date, a number of new sites have been added to the system according to plan by leveraging Regional facility assets to host the additional communications equipment.

Staff request the Board’s approval to proceed with the conditional “Offer to Share” contracts with Rogers Communications Inc. and provide authorization to the Chief of Police to sign the final agreements necessary to further expand the system onto these additional tower sites.

**DISCUSSION / ANALYSIS:**

Use of these Rogers tower sites will ensure that PSBN coverage and capacity in north Burlington and rural Milton will meet the requirements of the Service and its partner agencies. It was anticipated that the addition of equipment in support of Halton’s PSBN LTE initiative would result in an increase in the number of tower sites the Service would contract.

The following breakdown tables outline the details of costs for the new sites:

<b>Operating Costs – Burlington Rogers Tower</b>		
<b>Item</b>	<b>Description</b>	<b>Cost</b>
Burlington Tower fees	Three (3) years site license fee (\$422.57/month)	\$ 15,212
Document Fee	Document preparation fee	1,000
Subtotal		16,212
13% HST		2,108
Contingency	Contingency for term of agreement	1,680
Total		\$ 20,000

<b>Operating Costs – Milton Rogers Tower</b>		
<b>Item</b>	<b>Description</b>	<b>Cost</b>
Milton Tower fees	Three (3) years site license fee (\$637.73/month)	\$ 22,958
Document Fee	Document preparation fee	549
Subtotal		23,507
13% HST		3,056
Contingency	Contingency for term of agreement	2,437
<b>Total</b>		<b>\$ 29,000</b>

**ALTERNATIVES:**

Suitable alternatives are not available as these locations are ideal for coverage and capacity of the system for these areas of the Region.

**CONSULTATION:**

- Deputy Chief Roger Wilkie, Operations
- Ken Kelertas, Director, Legal Services
- Paul Lavergne, Director, Corporate Services
- Bill Payne, Director, Information Technology (author)
- Adam Woods, Manager, Information Technology

**FINANCIAL / HUMAN RESOURCE / LEGAL ISSUES:**

The annual increase in operating costs were anticipated within the budget outlined for the Public Safety LTE initiative undertaken by the Service and will be funded through the established Public Safety LTE operating budget.

**STRATEGIC MANAGEMENT ISSUES:**

As new sites supporting the expansion of the Halton PSBN LTE system, executing agreements to co-locate equipment on these Rogers towers in Burlington and Milton is both consistent with and in support of the Halton Regional Police Service Strategic Plan 2020-2023:

### ***Theme 3 – Capability and Engagement***

*Goal 1: Ensure that all employees are well-trained and well-equipped, and that our commitment to the support of frontline services remains paramount.*

*Goal 3: Maximize the effectiveness and efficiency of the organization by:*

*a. Working effectively with community and municipal partners;*

*b. Purposefully harnessing technology and maximizing innovation;*

*Goal 4: Create and explore innovative opportunities to bolster service delivery and maximize strategic business initiatives.*



### Action Registry – Public Section

Motion Date	Motion ID	Motion	Task Assigned To	Scheduled Completion	Status/Comments
27 Jan 2022	8.1	<i>“THAT the issue of complaint management be referred to an upcoming Board meeting for further discussion and deliberation.”</i>	CGO	February 2023	Website updated. subject to be addressed in new On-boarding Program
31 Mar 2022	3.3	<i>THAT future reporting on Use of Force be listed as a discussion item on Board agendas.</i>	Chief	March 2023	
24 May 2022	2.1	<i>THAT the Halton Police Board receive a yearly program update from Crime Stoppers.</i>	Chief	May 2023	
30 Jun 2022	4.2	<i>THAT an updated policy be brought back for future consideration by the Board including language regarding reporting internal harassment cases and their disposition.</i>	CGO	December 2022	to be included in new Healthy Workplace Policy (replaces HR policy)
10 Nov 22	4.3	<i>“THAT Report No. P22-11-R-03 – 2023 Funding Request &amp; 10-Year Capital Forecast be deferred to the December meeting of the Board, or earlier at the call of the Chair, and  THAT the Board and Service explore ways to demonstrate the requested increase’s impact on the level of crime in the community.”</i>	Chief	December 2022	Refer to Item No. 1 in Discussion Items



<b>Motion Date</b>	<b>Motion ID</b>	<b>Motion</b>	<b>Task Assigned To</b>	<b>Scheduled Completion</b>	<b>Status/Comments</b>
10 Nov 22	4.5	<i>"THAT Report No. CGO22-11-R-01 – A04 –Community Fund Policy be deferred to a future meeting to incorporate the comments raised during today's meeting."</i>	CGO	January 2023	