



Public Agenda

Date: Thursday, February 24, 2022

Time: 9:00 a.m.

Location: Zoom Video Conference

Link to watch meeting on Zoom:

<https://halton.zoom.us/j/95708066236?pwd=SWpva01kbkZ0MFRxMW5ubko0bk1RUT09>

Or livestream at <https://haltonpoliceboard.ca/>

1. GENERAL

1.1 Regrets

1.2 Disclosure of Conflicts of Interest

1.4 Confirmation of Minutes of Meeting P22-01 held Thursday, January 27, 2022
(Agenda Pages 1 – 6)

2. PRESENTATIONS/DELEGATIONS

3. CONSENT AGENDA

3.1 **Halton Happenings** – January 2022
(Agenda Pages 7 – 12)

3.2 **P22-2-I-01** - Financial Report – Full Year Fiscal 2021
(Agenda Pages 13 – 20)

3.3 **P22-2-I-02** - Purchasing Activity Report - July-December 2021
(Agenda Pages 21 – 24)

3.4 **P22-2-I-03** - Trust Fund Statement – December 31, 2021
(Agenda Pages 25 – 26)

- 3.5 **P22-2-I-04** - 2021 Hate Related Occurrence Summary
(Agenda Pages 27 – 36)
- 3.6 **P22-2-I-05** - Donations to Service – December 31, 2021
(Agenda Pages 37 – 38)
- 3.7 **P22-2-I-06** - Collection of Identifying Information in Certain Circumstances
(Agenda Pages 39 – 42)
- 3.8 Communications Update - January 2022
(Agenda Pages 43 – 44)

4. DISCUSSION ITEMS

- 4.1 **P22-2-R-09** - Capital Projects/Programs Status - December 31, 2021
(Agenda Pages 45 – 50)

RECOMMENDATION

"THAT the Halton Police Board approves the closure of the following Capital Accounts / Projects:

#T6814F	MWS Replacement	\$ 6,149
#T6864B	CAD Replacement	163,066
#T6867B	12 Division Parking Lot	39,070
#T6895A	Front Desk Glass	11,243
#T6898A	Female Locker Room	<u>20,762</u>
<i>Total</i>		<u><u>\$ 240,290</u></u>

and further,

THAT the combined surplus funds of \$240,290 available as a result of the above recommendation be returned to the Police Capital Reserve and the Development Charge Reserves as appropriate."

- 4.2 **P22-2-R-11** - Oliven Marketing - Contract Funding Request
(Agenda Pages 51 – 54)

RECOMMENDATION

"THAT the Halton Police Board approves the addition of funds to the existing contract with Oliven Marketing for the provision of custom made HRPS notebooks (Patrol, Investigator and CIB) in the amount of \$100,000 (excluding tax)."

- 4.3 **P22-2-R-13** - Olin Canada Inc. – Limited Tendering - Ammunition
(Agenda Pages 55 – 56)

RECOMMENDATION

"THAT the Halton Police Board authorize a Limited Tendering (single source) contract award with Olin Canada Inc. for the provision of ammunition in the amount of \$213,635.00 (including tax)."

- 4.4 Request - Optimist Club of Oakville
(Agenda Pages 57 – 64)

5. **OPERATIONAL VERBAL UPDATES**

6. **ACTION REGISTRY**

- 6.1 Public Information Action Registry
(Agenda Pages 65 – 66)

7. **RECEIPT OF PUBLIC CORRESPONDENCE**

8. **NEW BUSINESS**

9. **MOVE INTO CLOSED SESSION**

10. **CLOSED SESSION REPORT**

11. **ADJOURNMENT**



Public Minutes

MEETING NO. P22-01

DATE OF MEETING: Thursday, January 27, 2022
9:00 a.m.

LOCATION: Zoom Video Conference

MEMBERS PRESENT (via Zoom Video Conference): Jeff Knoll (Chair)
Councillor Clark Somerville (left at 2:30 p.m.), Curt Allen, Don Foster, Ingrid Hann, Navneet Sekhon (left at 1:30 p.m.)

STAFF PRESENT (via Zoom Video Conference): Chief Stephen Tanner
Deputy Chief Jeff Hill
Deputy Chief Roger Wilkie
Paul Lavergne, Director, Corporate Services
Ken Kelertas, Director, Legal Services and Legal Counsel
Staff Sergeant Stephen Siomra
D/Sgt. Raf Skwarka
Tracy Dottori, Director, Human Resources
Bill Payne, Director, Information Technology
Fred Kaustinen, Chief Governance Officer
Kimberly Calderbank, Board Media Consultant
Graham Milne, Board Secretary

1. GENERAL

1.1 Election of Chair and Vice-Chair for 2022

BE IT RESOLVED THAT Councillor Jeff Knoll be elected Chair and Ingrid Hann be elected Vice-Chair of the Halton Police Board for the year 2022.



1.2 Regrets

Councillor P. Parmar.

1.3 Disclosure of Conflicts of Interest

The Chair called upon Board members to declare any conflicts of interest they might have on the agenda. No declarations were made.

1.4 Confirmation of Minutes of Meeting P21-11 held Thursday, December 16, 2021

Moved by: C. Somerville

Seconded by: C. Allen

"THAT the Minutes of Meeting P21-11 held Thursday, December 16, 2021 be adopted as circulated."

Carried.

2. PRESENTATIONS/DELEGATIONS

None.

3. CONSENT AGENDA

3.1 Halton Happenings – December 2021

Moved by: C. Allen

Seconded by: C. Somerville

"THAT Item No. 3.1 on the Consent Agenda be received for information."

Carried.

3.2 P22-1-I-01 - Human Resources Quarterly Report

Moved by: C. Allen

Seconded by: N. Sekhon

"THAT Item No. 3.2 on the Consent Agenda be received for information."



Carried.

3.3 P22-1-I-02 - Semi-Annual Complaints Statistical Report – Public/Internal – December 2021

Moved by: N. Sekhon
Seconded by: C. Allen

"THAT Item No. 3.3 on the Consent Agenda be received for information."

Carried.

3.4 Communications Update - December 2021

Moved by: D. Foster
Seconded by: I. Hann

"THAT Item No. 3.4 on the Consent Agenda be received for information."

Carried.

3.5 SEC22-1-I-01 - Semi-Annual Board Governance Expenditure Report

Moved by: N. Sekhon
Seconded by: C. Allen

"THAT Item No. 3.5 on the Consent Agenda be received for information."

Carried.

4. DISCUSSION ITEMS

4.1 P22-1-R-11 - Limited Tendering – Xtreme Tire Garage

Moved by: C. Allen
Seconded by: N. Sekhon

"THAT the Halton Police Board approves the addition of funds to the two (2) year contract with Xtreme Tire Garage in the amount of \$25,000 (excluding tax) to facilitate payment of outstanding invoices and continued service requirements until the contract expires in February 2022; and further



THAT the Halton Police Board approves the award of a one (1) year limited tendering contract to Xtreme Tire Garage in the amount of \$100,000 (excluding tax) for the provision of specialty tires and services as related to HRPS non-patrol vehicles for the period March 1, 2022 to February 28, 2023."

Carried.

5. OPERATIONAL VERBAL UPDATES

Operational updates were provided on the following items:

- Recognition of drug enforcement team in work achieving conviction in Project Lynx
- Preparations for phased re-opening of Province commencing Monday, January 31

6. ACTION REGISTRY

6.1 Public Information Action Registry

Moved by: C. Allen

Seconded by: I. Hann

"THAT the Public Information Action Registry be received."

Carried.

7. RECEIPT OF PUBLIC CORRESPONDENCE

Moved by: I. Hann

Seconded by: C. Allen

"THAT the public correspondence received since last meeting be received."

Carried.

8. NEW BUSINESS

Moved by: N. Sekhon

Seconded by: C. Somerville

"THAT the CGO audit Halton Happenings to ensure that all statistics are being properly reported to the Board, and



THAT the issue of complaint management be referred to an upcoming Board workshop for further discussion and deliberation."

Carried.

There was no other new business.

9. **MOVE INTO CLOSED SESSION**

Moved by: C. Somerville

Seconded by: D. Foster

"THAT the Board do now convene into closed session."

Carried.

10. **CLOSED SESSION REPORT**

The Chair reported that during the closed session, the Board considered legal and personnel matters and motions were approved by the Board regarding these matters.

11. **ADJOURNMENT**

Moved by: C. Allen

Seconded by: D. Foster

"THAT the Halton Police Board do now adjourn this meeting."

Carried.

The meeting adjourned at 3:18 p.m.

Jeff Knoll
Chair

Graham Milne
Board Secretary



Halton Happenings - January 2022

Welcome to the January 2022 edition of Halton Happenings. The layout of this report reflects the Service's **Framework for Community Safety and Well-being**. These strategic priorities include:

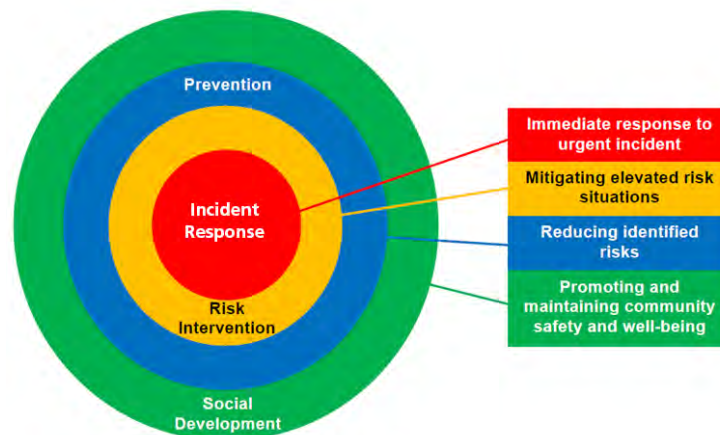
1. Emergency response – To ensure those in need get the right response, at the right time, by the right responders.
2. Risk intervention – To address the criminal behaviour that most affects the safety of community members.
3. Prevention – Community collaboration is the catalyst for positive, working relationships with all community agencies, resources and partners.
4. Social development – To assist in the continued development, education and support of all social groups in Halton Region.

When reading through this document, there are four coloured categories: emergency response has been highlighted in red, risk intervention in yellow, prevention/education in blue, and social development in green.

4 Pillars of Community Safety and Well-Being

What does it mean?

The delivery of police services in Ontario has evolved to include working with partners to focus on reducing the risk factors that affect community safety. This reduces the demand for emergency response by providing a coordinated response to risk and leads to more positive outcomes. The Halton Regional Police Service has built on our policing philosophy by including proactive measures of intervention, known as the four pillars of community safety and well-being.





Halton Happenings - January 2022

INCIDENT RESPONSE

Mobile Crisis Rapid Response Team (MCRRT)

The Mobile Crisis Rapid Response Teams responded to 129 calls for service during the month of January. This included 63 in Burlington, 39 in Oakville, 19 in Milton, and eight in Halton Hills. Of these calls, 87 were mental health priority calls. This accounts for 67.4 per cent of the teams' call volume.

Of the 42 "non-mental health priority" calls, the teams provided mental health support in 14. With these numbers factored in, 101 of the teams' 129 calls were mental health related. Therefore, 78.3 per cent of the teams' occurrences involved providing mental health support in the community.

Community Mobilization

Community Mobilization Bureau Officers continue to support frontline officers by responding to, and investigating, a variety of occurrences.

RISK INTERVENTION

Crisis Outreach and Support Teams (COAST)

Crisis Outreach and Support Teams continue to support the Mobile Crisis Rapid Response Teams and the community through mobile risk intervention visits. Crisis Outreach and Support Teams had 10 occurrences in January, all of which were mental health support related.

Halton Situation Table

The Halton Situation Table plays a critical role in connecting some of the region's individuals/families at acutely elevated risk with the services and supports they need to thrive.

Approximately 35 community partners/agencies meet on a weekly basis to discuss potential cases/issues of elevated risk to a person or community due to issues such as mental health, housing, homelessness, and social isolation. Partners then work collaboratively to provide the proper supports, by the proper agency, in an effort to avoid a crisis-situation.

During the month of January, four cases were presented to the Situation Table and all were deemed Acutely Elevated Risk and in need of immediate intervention by the collaborative table members.



Halton Happenings - January 2022

Community Mobilization Officers

The Community Mobilization Bureaus continue to support frontline officers by assisting with neighbour disputes and provide the involved person(s) referrals to the Communities Conflict Resolution Service when applicable. During the month of January, officers assisted with ten neighbour disputes. While speaking with involved parties, the majority expressed interest in utilizing the free mediation service offered by the Community Conflict Resolution Service in an attempt to resolve their disputes.

District Community Mobilization officers assisted Public Health by conducting 31 quarantine checks for people who had recently returned to Canada.

The Halton Regional Police Service participated in two Violent Threat Risk Assessments (VTRA) in January. A VTRA is an assessment protocol in place to more effectively respond to situations where students may pose a threat to themselves or others. A VTRA is a collaborative protocol approach to determine how best to support students so their behaviour does not become violent or self-injurious.

Older Adult Support

The Older Adult Support Officer continues to attend the weekly Situation Table meetings. In January, the Older Adult Support Officer presented one case to the table that was accepted for community wrap-around support.

Crime Stoppers

In January, Crime Stoppers of Halton received 85 tips and 94 (new and previous) tips followed up on.

District Social Workers/Youth Officer/School Liaison Officers

District Social Workers and Youth Officers had 13 new Youth Diversion intakes, while 12 previous Diversion files were completed.

Additionally, the teams had 13 new Adult Diversion intakes and two previous files were successfully discharged.

Teams also conducted 154 proactive outreaches to adults, youth and families in the community to offer supports or assistance.



Halton Happenings - January 2022

PREVENTION

Traffic Services Unit

Traffic Services Unit began preparations for the third annual "Tow-bruary" tow truck enforcement campaign, scheduled to take place throughout the month of February. The Traffic Services Unit connected with various stakeholders, including O.P.P. Traffic Division and the District Response Teams to schedule enforcement days and offer tow-truck familiarization sessions for participating District Response officers. Educational bulletins regarding tow truck enforcement through E-bulletins and "Know Your Tow" e-posters are scheduled for display on District "Halton TV" programming.

Community Mobilization Officers

Community Officers completed five Crime Prevention Through Environmental Design inspections in the community.

SOCIAL DEVELOPMENT

Traffic Services Unit

In an effort to educate and protect the public from being taken advantage of by Tow chasers at collision scenes, educational posters and information cards were distributed to Service Ontario locations throughout Halton region.

The Traffic Services Unit also worked in conjunction with Corporate Communications to prepare educational tweets for the public regarding unethical tow practices and consumer protection. These tweets will be posted at the beginning of February.

Older Adult Support

The Older Adult Support Officer presented to the Citizen's Police Academy on "Older Adult Abuse" and various supports in the community.

Community Mobilization Officers/School Liaison Officers

District Community Mobilization and School Liaison Officers continue to provide educational presentations throughout the community and in Halton schools. Officers conducted 13 presentations on the following topics: Bullying, Social Media and Internet Safety, and Consent and the Law.



Halton Happenings - January 2022

Regional Community Mobilization

The winter 2022 session of the Citizens Police Academy commenced in January. Due to restrictions, this session is being presented virtually. There are approximately 20 community members participating.

Equity, Diversity and Inclusion Office

Newcomer Presentation - On January 20, and as part of our Emergency Services Introduction for New Canadians (ESINC) program, we met virtually with 13 individuals who recently moved to the region of Halton. The presentation was a “meet and greet” between the newcomers and a member from the Equity, Diversity and Inclusion Office who spoke about the role of Police and provided crime prevention tips.

Equity, Diversity and Inclusion (EDI) Speaker Series - On January 25, the Halton Regional Police Service held another EDI Speaker Series event featuring retired Lieutenant Colonel Steve Nash. Steve spoke about his experience in the military and provided his unique perspectives to our members as it relates to equity, diversity and inclusion. Additional Speaker Series events are being planned for 2022.

General

Members from the Regional Community Mobilization Bureau and the District Community Mobilization Bureaus continue to be very active in a variety of community committees, groups and meetings including: Mothers Against Drunk Driving, Fetal Alcohol Spectrum Disorder Resource Team, Halton Youth Attendance Council, Older Adult Advisory Council, Older Adult Isolation Action Table, Halton Equity and Diversity Roundtable, Halton Police Youth Advisory Council, Ontario Association of Chiefs of Police - Equity, Diversity and Inclusion Committee and the Canadian Association of Chiefs of Police - Policing with Indigenous Peoples Committee.



Halton Regional Police Service Public Agenda Information Report

To: Chairman and Police Service Board Members

From: Chief Stephen J. Tanner

Subject: FINANCIAL REPORT – FULL YEAR FISCAL 2021

Report #: P22-2-I-01

Date: February 24, 2022

INTRODUCTION AND BACKGROUND:

Given below is a summary of the 2021 Quarterly Financial Report (unaudited) as of December 31, 2021. Details of each major cost element indicated in the summary are included in the following pages.

SUMMARY

\$ 000's
Favourable (Unfavourable)

Cost Elements	Current Quarter	December 31, 2021 YTD				2020 TOTAL
	Actual	Actual	Planned	Var \$	Var %	Actual
Compensation & Benefits	37,200	148,709	151,341	2,631	1.7%	144,658
Materials & Supplies	1,953	7,151	7,420	268	3.6%	6,512
Purchased Services	1,901	11,145	10,899	(246)	(2.3%)	10,269
Rent & Financial	98	413	365	(48)	(13.3%)	344
Debt Charges	843	3,417	3,432	15	0.4%	4,154
Transfer To Reserve	20	5,328	5,308	(20)		7,491
Interdepartmental Charges	550	2,145	2,282	137	6.0%	1,953
Total Expenditure	42,564	178,308	181,046	2,737	1.5%	175,381
Total Revenue	2,673	12,417	12,213	204	1.7%	13,407
Net Expenditure	39,891	165,891	168,832	2,941	1.7%	161,975

Comments:

- For 2021, Net Expenditures were \$165.9 million which represents full year savings of \$2.9 million (or 1.7%) as compared to our approved 2021 Budget.
- COVID continues to impact our daily operations. We have been able to absorb these costs into our existing operations. We continue to closely monitor the situation and currently the significant variances are related to:
 - Increased Safety Supplies (PPE)
 - Increased Janitorial costs for touchpoint cleaning and vehicle sanitization
 - Increased IT costs
 - Reduced Training and Development costs
 - Reduced Event and Ceremony costs
 - Reduced Program Fee revenue mainly related to Security Clearances
- Staff has reviewed the individual components of the 2021 variances to assess the impact on the 2022 Budget. The majority of these variances were considered during the budget process and were reflected in the 2022 Budget.
- The following tables present additional details regarding year-end variances for each major cost element. The majority of these comments are similar to variance details provided in prior monthly financial reports.

Compensation & Benefits

\$ 000's
Favourable
(Unfavourable)

Cost Elements	Current Quarter	December 31, 2021 YTD				2020 TOTAL
	Actual	Actual	Planned	Var \$	Var %	Actual
Salaries	24,873	105,026	108,670	3,644	3.4%	101,856
Temporary Help	884	2,845	2,506	(339)	(13.5%)	3,583
Net Wages	25,758	107,872	111,176	3,304	3.0%	105,439
Overtime & Court-time	1,474	4,357	3,221	(1,137)	(35.3%)	3,818
Retention Pay	510	2,220	2,470	250	10.1%	2,180
Other Personnel Costs	2,540	4,080	3,873	(208)	(5.4%)	4,306
Total Expenditure	30,282	118,529	120,739	2,210	1.8%	115,743
Benefits	6,918	30,180	30,601	421	1.4%	28,915
Total Comp. & Benefits	37,200	148,709	151,341	2,631	1.7%	144,658

Comments:

- **Net Wages** – Salaries and Temporary Help are favourable by \$3.3 million mainly due to higher than anticipated sworn and civilian vacancies, savings related to higher than normal level of retirements, resignations and staff on WSIB / LTD.
- **Overtime & Court-time** – The unfavourable variance is mainly related to overtime required to meet necessary staffing levels.
- **Retention Pay** – The favourable variance relates to retirements of officers during the year that would otherwise have been eligible for Retention Pay.
- **Other Personnel Costs** – The unfavourable variance relates mainly to increased shift premiums and on call pay.
- **Benefits** – the favourable variance relates mainly to OMERS savings due to staffing vacancies.

Materials and Supplies\$ 000's Favourable
(Unfavourable)

Cost Elements	Current Quarter	December 31, 2021 YTD				2020 TOTAL
	Actual	Actual	Planned	Var \$	Var %	Actual
Tires & Parts for Fleet	200	698	695	(3)	(0.4%)	709
Telephone & Data Line	179	746	818	72	8.7%	787
Fuel Cost for Fleet	457	1,755	1,556	(200)	(12.8%)	1,323
Clothing & Equipment	442	1,007	1,097	89	8.1%	843
Supplies	115	435	501	66	13.2%	544
Utilities	352	1,150	1,379	229	16.6%	1,221
Minor Capital	43	814	791	(24)	(3.0%)	700
Other Misc. Material & Supplies	165	546	585	39	6.6%	387
Total Materials & Supplies	1,953	7,151	7,420	268	3.6%	6,512

Comments:

- **Fuel Cost for Fleet** – The unfavourable variance relates mainly to a higher net fuel cost per litre in Q3 and Q4.
- **Utilities** – The full year favourable variance relates mainly to a lower than anticipated rates for Hydro in 2021.
- **Other Misc. Material & Supplies** – The full year favourable variance relates mainly to reduced costs for travel associated with cancelled training and development as a result of COVID partially offset by additional ammunition and taser cartridge purchases.

Purchased Services

\$ 000's
Favourable
(Unfavourable)

Cost Elements	Current Quarter	December 31, 2021 YTD				2020 TOTAL
	Actual	Actual	Planned	Var \$	Var %	Actual
Computer Maintenance	164	5,113	4,733	(381)	(8.0%)	4,482
Building Maintenance	262	1,054	1,005	(49)	(4.9%)	899
Janitorial Services	253	863	728	(135)	(18.6%)	845
Staff Development	296	708	938	230	24.5%	531
Professional Services	484	1,295	1,303	7	0.6%	1,551
Fleet Support Costs	219	728	508	(220)	(43.4%)	575
Advertising/Public Relations	2	27	57	29	52.0%	41
Other Misc. Services	221	1,356	1,629	273	16.8%	1,344
Total Purchased Services	1,901	11,145	10,899	(246)	(2.3%)	10,269

Comments:

- **Computer Maintenance** – The unfavourable variance relates mainly to additional support costs related to new LTE tower sites and additional SmartSquad licenses.
- **Janitorial Services** – The unfavourable variance relates to additional touchpoint and as-needed sanitization cleaning services required as a result of COVID.
- **Staff Development** – The favourable variance relates to cancellation of training courses as a result of COVID.
- **Fleet Support Costs** – The unfavourable variance relates mainly to additional vehicle cleaning as a result of COVID and increased external maintenance costs (offset by savings in Interdepartmental Charges below).
- **Other Misc. Services** – The favourable variance relates mainly to savings related to the cancellation of events and ceremonies and reduced uniform cleaning as a result of COVID, and miscellaneous savings within the multiple accounts included in this category.

Various

\$ 000's
Favourable
(Unfavourable)

Cost Elements	Current Quarter	December 31, 2021 YTD				2020 TOTAL
	Actual	Actual	Planned	Var \$	Var %	Actual
Rent & Financial	98	413	365	(48)	(13.3%)	344
Debt Charges	843	3,417	3,432	15	0.4%	4,154
Transfer to Reserves	20	5,328	5,308	(20)		7,491
Interdepartmental Charges	960	9,158	9,104	(53)	(0.6%)	11,989

Comments:

None.

Interdepartmental Charges

\$ 000's
Favourable
(Unfavourable)

Cost Elements	Current Quarter	December 31, 2021 YTD				2020 TOTAL
	Actual	Actual	Planned	Var \$	Var %	Actual
Risk Management	280	1,121	1,121	0	0.0%	1,003
Fleet Maintenance	254	964	1,101	137	12.5%	881
Other Charges	15	61	61	(0)	(0.0%)	69
Interdepartmental Charges	550	2,145	2,282	137	6.0%	1,953

Comments:

- **Fleet Maintenance** – The favourable variance relates to lower labour charges from the Regional garage. These savings are partially offset by additional external labour costs for external garage services as described within Purchased Services.

Revenue

\$ 000's
Favourable
(Unfavourable)

Cost Elements	Current Quarter	December 31, 2021 YTD				2020 TOTAL
	Actual	Actual	Planned	Var \$	Var %	Actual
Government Subsidy	1,001	6,332	5,961	370	6.2%	6,213
Program Fees	372	1,446	2,029	(582)	(28.7%)	1,368
External Recoveries	1,187	3,006	2,609	397	15.2%	3,124
Internal Recoveries	114	331	312	19	6.1%	314
Transfer from Reserve	0	1,303	1,303	0		2,388
Total Revenue	2,673	12,417	12,213	204	1.7%	13,407

Comments:

- **Government Subsidy** – The favourable variance relates mainly to newly introduced Guns and Gangs and Human Trafficking funding and recoveries related to Victim Services and CASA, all partially offset by a reduction in Court Security and Prisoner Transportation funding.
- **Program Fees** – The unfavourable variance relates mainly to reductions in Security Clearance recoveries due to COVID. Program fees related to fingerprinting, FOI, and prisoner escorts were also impacted by COVID.
- **External Recoveries** – The favourable variance relates mainly to sending an additional 2 officers to work at OPC.

Overall

For the full year, Net Expenditures were \$165.9 million which results in year-end net savings of \$2.9 million as compared to our 2021 Budget.

As per policy approved by the Board, the 2021 net savings of \$2.9 million will be allocated to the Capital Reserve to be used to fund future capital projects and major initiatives.

Please note that the comments and figures presented are based on unaudited results.



Stephen J. Tanner
CHIEF OF POLICE

:PL / GK

Attachments:



Halton Regional Police Service Public Agenda Information Report

To: Chair and Police Board Members

From: Chief Stephen J. Tanner

Subject: PURCHASING ACTIVITY REPORT – JULY - DECEMBER 2021

Report #: P-22-2-I-02

Date: February 24, 2022

INTRODUCTION AND BACKGROUND:

Halton Police Board approved By-law 2020-5 on November 26, 2020, which came into effect on March 1, 2021. This Purchasing Activity Report is submitted in accordance with this By-law, whereby it states:

Article 13 Reporting Procedures: sub-article 13.3;

"Purchasing Activity Report – the Chief shall submit a report to the Board, listing all HRPS procurements of Goods and Services, not otherwise approved by the Board, in excess of \$100,000 on a semi-annual basis as information to the Board."

In addition to the attached Report for procurements exceeding \$100,000, the following chart provides the Board with further information on all procurement activities for the period July 1 to December 31 2021.

	Jan 1 – June 30, 2021	July 1 – Dec 31, 2021	2021 Total
Value of all Procurements/Awards	\$12,858,914	\$9,121,652	\$21,980,566
Number of Procurement Processes	1,289	1,287	2,576
Number of Suppliers/Contractors	347	302	649

The Purchasing Services team utilized various procurement processes to award goods and services contracts during this reporting period.

In addition to the procurement processes, Purchasing Services also performs many of the contract administration functions for the awarded contracts. These may have included resolving invoice discrepancies, coordinating security clearances, photo ID and fingerprinting requirements, ensuring the Board was covered under the service providers insurance policy, validating WSIB status, collecting and distributing safety data sheets, expediting delivery of goods, strategic sourcing goods in short supply, negotiating new rates for contract extensions, and monitoring supplier/contractor performance.

Members of the Purchasing Services Unit participate, contribute and have been the lead agency on cooperative procurements for two main Buying Groups – the HCPG (*Halton Cooperative Purchasing Group*) and the OACP's PCPG (*Police Cooperative Purchasing Group*).

Purchasing Services also monitors and researches other opportunities to strategically procure goods and services through other governmental agency established contracts and/or vendors of record. These processes support the Board's By-laws and the Service's Strategic Plan.



Stephen J. Tanner
Chief of Police

:SC

Attachments: Procurements of Goods and Services in excess of \$100,000

REPORTING - BY-LAW 2020-5, ARTICLE 13
PURCHASING ACTIVITY REPORT
PROCUREMENT OF GOODS AND SERVICES IN EXCESSS OF \$100,000
PERIOD: JULY 1 TO DECEMBER 31, 2021

HCPG = Halton Cooperative Purchasing Group
PCPG = Police Cooperative Purchasing Group
MoGS = Ministry of Government Services
OECM = Ontario Education Collaborative Marketplace
OSS = Ontario Shared Services
PSO = Provincially Funded Organization

Month	Vendor	Service / Goods	Value	Details	Budget Type	Comments
Aug	Dell Canada	Computer Hardware and Services	\$ 5,575,420.0	Two (2) year contract with optional two (2) year contract extension (4 yrs) for the supply and delivery of computer hardware and services.	Operating and Capital - as assigned	Awarded based on the OECM Vendor of Record Agreement
Sept	Dexterra	HVAC Services	\$ 247,871.0	Two (2) year contract with optional six (6) one (1) year term extensions for the provision of HVAC services at the District Stations, Safety Village and the Radio Tower Sites	Operating	Participation on the Halton Region's RFP process and award
Oct	PowerWave	Power Preventative Maintenance, Inspections and Repairs	\$ 597,996.0	Five (5) year contract with optional one (1) two (2) year term extensions for the provision of UPS and DC power systems at all police facilities including the radio tower site buildings	Operating	Request for Tender issued on Bids&Tenders by the Halton Region Purchasing Unit on behalf of HRPS Purchasing Services
- 23 - Oct	Rampart International	Police 9mm pistols	\$ 200,000.0	Two (2) year supply and delivery of 250 - police 9mm pistols	Capital Project T6858B	HRPS Training evaluated the PCPG available contracted 9mm Pistols and selected the G45 as the replacement for the 40cal pistols currently used. Awarded as a PCPG contract.
Nov	G4S Secure Solutions	HQ Security Guard Services	\$ 108,006.0	One (1) year contract for the provision of an evening security guard at HQ.	Operating	Term (Nov 2020 - Oct 2021) originally awarded under \$100,000 however additional funds were required to cover unexpected services' invoices.
Nov	Nissan Canada	Police Fleet Vehicles	\$ 125,696.0	Supply and delivery of one (1) Nissan Maxima and two (2) Nissan Pathfinders	Fleet Capital	Leveraging of the MoGS Vendor of Record for fleet acquisitions
Dec	Softchoice L.P.	Software License Acquisitions and Support	\$ 3,477,010.0	Term: Dec 2021- May 2025 Contract for the provision of software license acquisitions and support	Operating and Capital - as assigned	Awarded based on the OECM Vendor of Record Agreement

REPORTING - BY-LAW 2020-5, ARTICLE 13
PURCHASING ACTIVITY REPORT
PROCUREMENT OF GOODS AND SERVICES IN EXCESSSS OF \$100,000
PERIOD: JULY 1 TO DECEMBER 31, 2021

HCPG = Halton Cooperative Purchasing Group
PCPG = Police Cooperative Purchasing Group
MoGS = Ministry of Government Services
OECM = Ontario Education Collaborative Marketplace
OSS = Ontario Shared Services
PEO = Provincially Funded Organization

<i>Month</i>	<i>Vendor</i>	<i>Service / Goods</i>	<i>Value</i>	<i>Details</i>	<i>Budget Type</i>	<i>Comments</i>
Dec	Rogers Communications	Smart Phones and Services	\$ 208,307.0	Supply and delivery of 450 iPhone 13 devices, eSim cards & adaptors with two (2) year voice and data plans for patrol deployment	Capital Project T6888A	Awarded to Rogers based on the MoGS Agreement for devices and data plans
Dec	EPI Fire Protection	Annual Fire Inspections, Certifications and Repairs	\$ 156,217.0	Term: May 2020 to Apr 2023 Provisions of fire alarm testing, recharging and repairs to the HRPS wet and dry sprinkler systems and related equipment.	Operating	Participation on the HCPG's RFT for Fire Protection Services



Halton Regional Police Service Public Agenda Information Report

To: Chair and Police Board Members

From: Chief Stephen J. Tanner

Subject: TRUST FUND STATEMENT – DECEMBER 31, 2021

Report #: P22-2-I-03

Date: February 24, 2022

INTRODUCTION AND BACKGROUND:

Attached is a financial statement indicating the status of the Trust Fund held by the Halton Regional Police Services Board as at December 31, 2021.

The Board Trust Fund's revenues are mainly generated through police auctions and interest earnings. As per the Police Services Act requirement, these funds are directed specifically to purposes the Board considers to be in the public interest.

A handwritten signature in black ink, appearing to be "S. J. Tanner", is written over a light blue rectangular background.

Stephen J. Tanner
Chief of Police

:GK

Attachments: Board Trust Fund – Financial Statement

**BOARD TRUST FUND
FINANCIAL STATEMENT
For the six-month period ended December 31, 2021**

	<u>Revenues</u>	<u>Expenditures</u>	<u>Balance</u>
Balance as of June 30, 2021			<u>\$ 373,724</u>
Transactions:			
Auction Proceeds	23,696		
Found Money	8,262		
Interest Earnings	1,205		
Canadian Caribbean Association		10,000	
Canadian Association of Police Governance		5,000	
OAPSB Annual Meeting & Conference		2,000	
Expenditures from specific funds below:			
Discretionary Fund - Chief of Police		1,486	
Discretionary Fund - Police Services Board		1,000	
Community Consultation Committee			
Sexual Assault Advisory Committee			
Halton SALT Committee			
	<u>33,163</u>	<u>19,486</u>	<u>13,677</u>
Balance Available - December 31, 2021			<u>387,401</u>

	<u>Approved Amount</u>	<u>Balance Outstanding</u>	
Approved Commitments			
Purpose:			
Discretionary Fund - Chief of Police	10,000	7,034	
Discretionary Fund - Police Services Board	5,000	3,000	
Community Consultation Committee	5,000	5,000	
Sexual Assault Advisory Committee	15,000	8,643	
William McIntyre Homicide Reward	50,000	50,000	
Halton SALT Committee	5,000	5,000	
	<u>90,000</u>	<u>78,677</u>	<u>78,677</u>
Unencumbered Balance - December 31, 2021			<u><u>\$ 308,724</u></u>



Halton Regional Police Service Public Agenda Information Report

To: Chairman and Police Service Board Members

From: Chief Stephen J. Tanner

Subject: 2021 HATE RELATED OCCURRENCE SUMMARY

Report #: P22-2-I-04

Date: February 24, 2022

INTRODUCTION AND BACKGROUND:

Effectively responding to hate related occurrences is a top priority for our police service. All reported hate incidents are monitored by a regional coordinator who works in our Intelligence Bureau. This coordinator is a member of the Hate Crime Extremism Investigative Team (HCEIT) which is comprised of 15 police services across the province. The Hate Crime Coordinator works in conjunction with the District Criminal Investigations Bureau's and the Equity, Diversity and Inclusion Office to strategically address all hate related occurrences. Our police service also recognizes the importance of strategic actionable intelligence and members of our Intelligence Bureau proactively look for any indicia of hate in all forms, including cyber-based.

The service utilizes a collaborative approach when responding to incidents of hate in our community. As a result, we have partnered with several community agencies to assist us in the enhancement of our current policies and procedures, as well as act as an additional resource by providing support to every individual or group impacted by hate in our region.

In 2014, the Ontario Police College and the Hate Crime Extremism Investigative Team, in collaboration with Statistics Canada, developed guidelines for reporting hate crimes as well as a framework for a consistent definition of a hate crime. The goal was to ensure consistency in the reporting of hate crimes by all Ontario police services.

From this initiative, specific definitions were established and implemented as outlined in Service Directive INV-008 including:

- A ***hate crime*** is a criminal offence committed against a person or property, that is perceived to be motivated and/or is motivated, in whole or in part by the suspect's hate, bias or prejudice based on real or perceived race, national or ethnic origin, language, colour, religion, sex, age, mental or physical disability, sexual orientation or any other similar factor.
- A ***suspected hate crime*** is a criminal offence against a person or property with reasonable suspicion that is motivated by hate/bias/or prejudice and cannot be proven to be solely motivated by hate.

- A ***hate/bias incident*** involve behaviours that, though motivated by bias against a victim's race, religion, ethnic/national origin, gender, age, disability or sexual orientation, are not criminal acts. Hostile speech or other disrespectful/discriminatory behavior may be motivated by bias but is not necessarily criminal in nature;

Together they form the basis of ***hate related occurrences***, which are investigated by a multi-tiered approach using the Community Safety and Well-Being lens that begins with the initial incident response.

Overview

In the past year (2021) there were a total of 64 hate related occurrences recorded in the Halton Region (Figure 1). This is a small decrease in occurrences compared to the 66 occurrences in the previous year (2020).

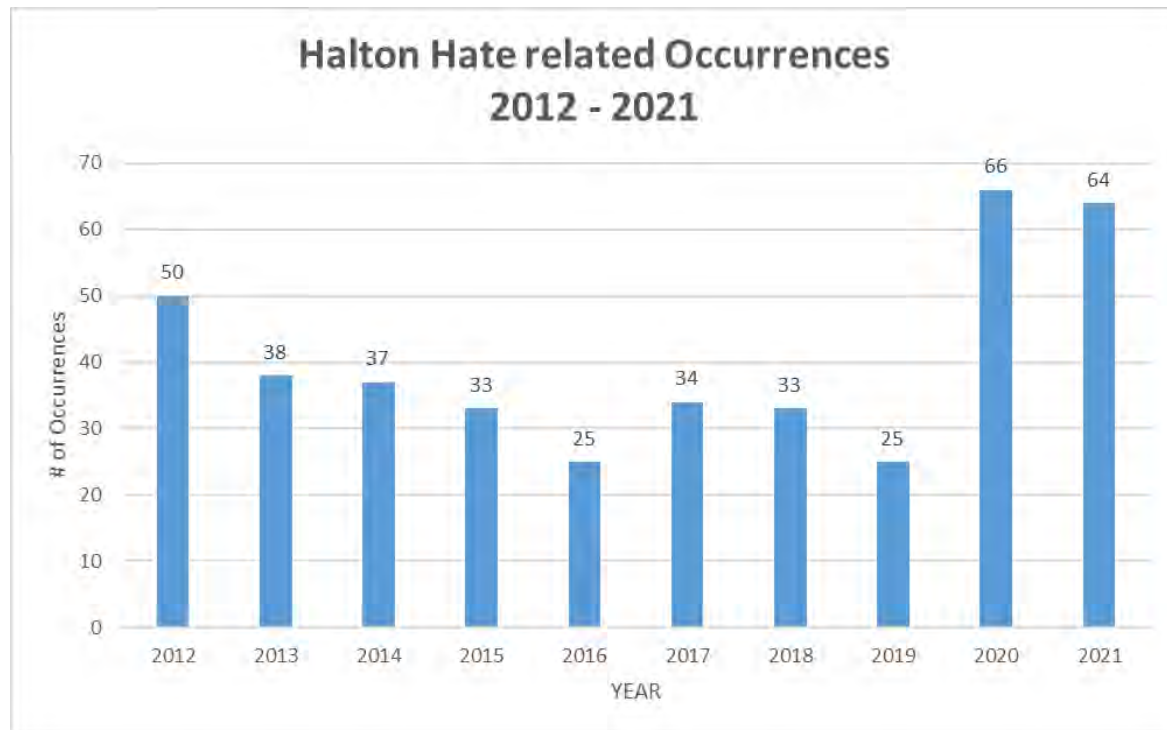


Figure 1: Hate Related Occurrences 2012-2021

The chart below shows quarterly incident distribution over the past five years (Figure 2).

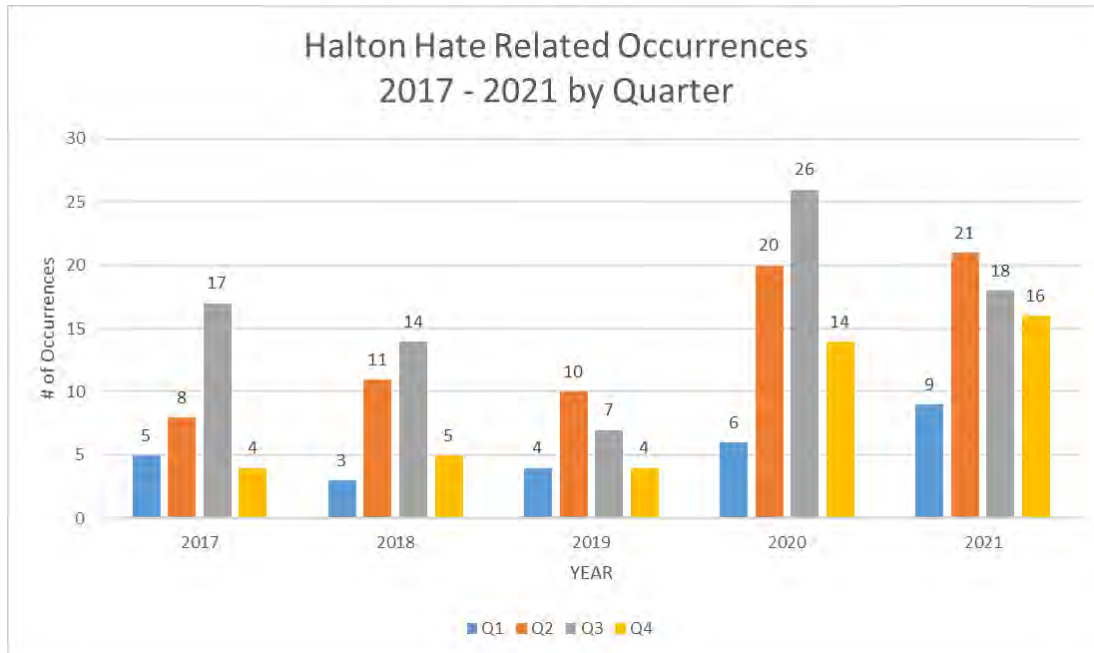


Figure 2: Hate Related Occurrences 2017-2021 by Quarter

There were thirty-one (31) occurrences in 2021 that met the definition of a hate crime as well as an additional twenty (20) occurrences that were categorized as hate/bias incidents. This signifies an increase in hate crimes by thirteen (13) occurrences from 2020, but a significant decrease of thirteen (13) hate/bias incidents (from thirty-three 33 occurrences in 2020) to twenty (20) occurrences in 2021. (Table 1).

Municipality	Hate Crime	Hate/Bias Incident	Suspected Hate Crime	Total
BURLINGTON	4 (7)	4 (8)	7 (4)	15 (19)
HALTON HILLS	3 (0)	4 (5)	0 (3)	7 (8)
MILTON	6 (4)	3 (4)	0 (0)	9 (8)
OAKVILLE	18 (7)	9 (16)	6 (8)	33 (31)
Total	31 (18)	20 (33)	13 (15)	64 (66)

Note: 2020 values are in brackets

Table 1: 2021 Occurrences by Municipality and Hate Type

Property Damage (vandalism) accounts for the largest share of hate crimes, with twenty-five (25) occurrences in 2021, closely followed by Other Criminal Code offences with twenty (20) occurrences in the past year. The majority of the property damage occurrences dealt with hate related slurs or symbols being spray painted or scratched on public and private property. It should be noted that four (4) of these incidents were committed by the same person who suffers from a previous brain injury. While this person may not be culpable for their actions, the displayed message and the residual sentiment are highly offensive to others.

The occurrences classified as Other Criminal Code offences, that constitute the other portion of hate related occurrences, stemmed from racial and ethnic rhetoric communicated through social media or in conflict situations. In addition, ten (10) of these occurrences dealt with “Pride” and “Hate Has No Home Here” signs stolen from people’s front lawns.

The geographical distribution of hate related occurrences in the region over the past year can be seen on the map below (Figure 4). It is apparent that a significant portion of the incidents occurred in highly populated urban areas along a major roadway.

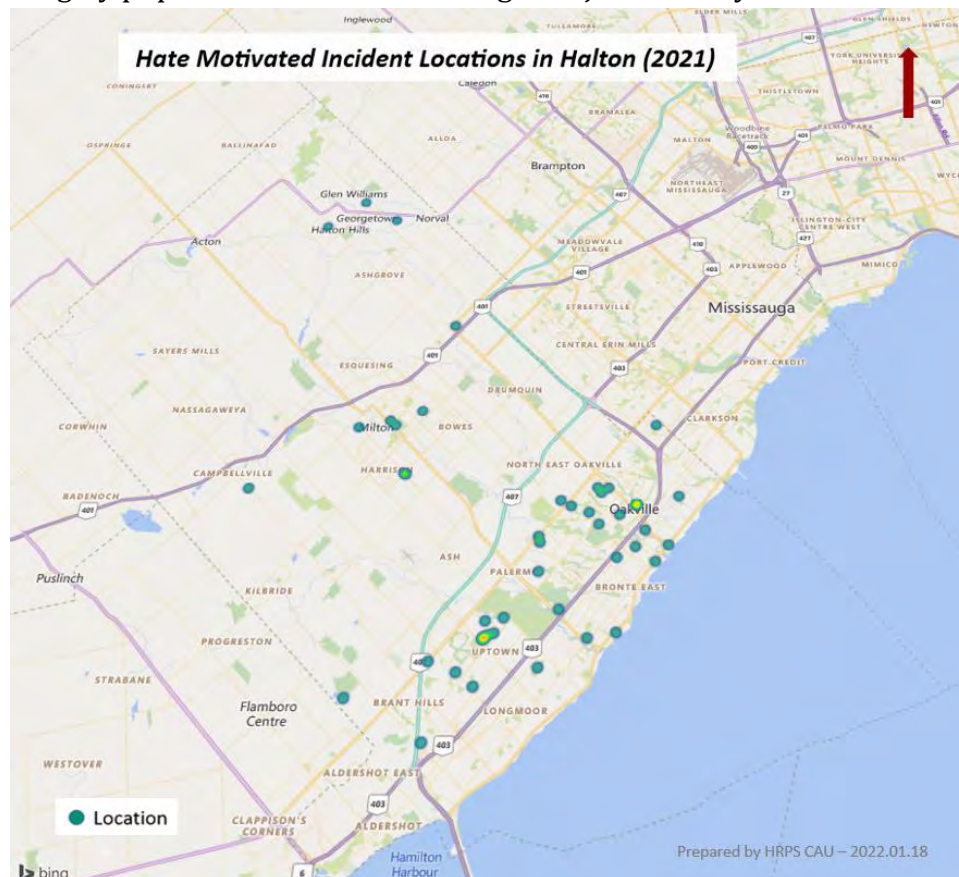


Figure 4: Locations of Hate Related Occurrences in 2021

The majority of all hate related occurrences were carried out under the guise of darkness and/or anonymity (while wearing facial masks and facial coverings). They were also random in nature, had no definable pattern, and were believed to be committed by individuals and not by organized groups. These impact factors, combined with a lack of eyewitnesses as well as a lack of physical evidence, makes the investigation into hate related occurrences challenging in nature. In 21 of the 64 (32%) hate related occurrences the ensuing investigation resulted in the person(s) responsible being identified and the occurrence being cleared.

Halton Regional Police Response to Hate Related Occurrences

In 2021, we continued our commitment to responding to hate related occurrences by developing an internal hate crime working group. The group is comprised of those within the service who have direct oversight of our response to hate related occurrences as well as a mandate to ensure we are providing the most effective response to any act of hate or bias impacting our community.

Additionally, and following a spike in hate related occurrences in the Halton Region in 2020, our police service made several enhancements and additions to our anti-hate programming. This included additional outreach and community consultations for the purpose of eliminating hate, reducing stigma and barriers to reporting, and to provide support for those in the community who have been negatively impacted by hate or bias. Some of the enhancements and additions to our anti-hate programming included:

Response to Global Events #PREVENT

Recognizing that any hate related occurrence can have a localized impact, the Equity, Diversity and Inclusion Office monitors all high-profile events that could increase the risk of victimization or reduce the sense of public safety to our Halton residents. Through the use of proactive patrols at places of worship or direct communication, our Police Service is able to mitigate any future risks associated to diverse groups being the target of similar or retaliatory incidents. In 2021, our members spent 40 hours conducting #PREVENT patrols across the Region.

Community Presentations

Focusing on positive interactions with the community is a priority for our entire police service. Through presentations or the attendance at community events, we create opportunities to build and foster relationships with individuals and groups across the region and educate them on the role we play in contributing to community safety and well-being.

During 2021, we partnered with various organizations across the Region to deliver presentations on our response to hate motivate incidents and what supports are available for those impacted. A total of 24 related presentations were provided by the Equity, Diversity and Inclusion Office where over 1000 community members were present.

#NoHateInHalton Campaign

In an effort to stop hate and promote respect, equity and inclusivity in our community, we launched our #NoHateInHalton campaign in 2021. This campaign was developed in partnership with the Halton District School Board, the Halton Catholic District School Board, Conseil Scolaire Catholique MonAvenir, Conseil Scolaire Viamonde, Crime Stoppers of Halton, and other community stakeholders. Approximately 180 schools and learning facilities across the region participated in the campaign to bring attention to eliminating hate, reducing stigma and barriers to reporting, and to provide support for those in the community who have been negatively impacted by hate or bias.

During this campaign, anti-hate messaging was provided through various media and other online platforms where the potential reach¹ was 3.5 million members of the community.



¹ **Potential Reach:** Number of follower's associated to online media accounts utilized during the duration of the campaign.

Additional Community Anti-Hate Messaging

In an ongoing commitment to eliminating hate in our region and supporting those impacted, additional anti-hate messaging is provided to members of the public on an ongoing basis. In 2021, the Equity, Diversity and Inclusion Office and Corporate Communications Team developed 21 social media posts promoting anti-hate messaging with a potential reach² of 1.5 million members of the community.

Abraham Global Peace Initiative “The Power of One” Exhibit

On November 17th, 2021, our police service hosted The Power of One exhibit from the Abraham Global Peace Initiative. The Abraham Global Peace Initiative’s mission is to assist, encourage and promote the advancement of human rights, fundamental freedoms and inclusivity in societies across Canada and the world. The Power of One exhibit features notable figures such as Martin Luther King Jr., Mahatma Gandhi, Anne Frank, Helen Keller, and Malala Yousafzai - among others - who have each contributed to making the world a better place.

The exhibit was displayed in the front lobby of our headquarters and our members and community were encouraged to attend and view its powerful messaging which contributed to our police service’s anti-hate work.



² **Potential Reach: Number of follower's associated to Halton Police's online media accounts utilized for the messaging.**

Anti-Hate Initiative

During the months of March and April 2021, our police service partnered with Pattison Outdoor Advertising to develop some external messaging that was displayed on buses and billboard across the region. The intention of this initiative was to promote the reporting of hate related occurrences to our police service.



Conclusion

Halton Region experienced fifty-seven (64) hate related occurrences in 2021, which was a small decrease over the number occurrences last year. Most of these reported incidents were regarding damage to property and appear to be random in nature. There has been no organized hate-based crime identified or any active hate groups operating in the Region. Ongoing monitoring of hate related occurrences is critical given how external influences including current global factors, civil unrest, threats from ideologically motivated persons, various social injustice fears and the current COVID-19 pandemic can aggravate acts of hate in our community. It is through monitoring the impact of these trends locally, that allows us to develop effective targeted outreach initiatives and support for the communities most impacted by hate.

The Halton Regional Police Service is committed to addressing the issue of hate related occurrences through a holistic approach that utilizes all four levels of intervention: social development, prevention, risk intervention, and incident response. The development of the hate crime working group and the community connections that have been developed through the Equity, Diversity and Inclusion Office position us well to continue our anti-hate work in 2022.



Stephen J. Tanner
Chief of Police

:DS



Halton Regional Police Service Public Agenda Information Report

To: Chair and Police Board Members

From: Chief Stephen J. Tanner

Subject: DONATIONS TO SERVICE – DECEMBER 31, 2021

Report #: P22-2-I-05

Date: February 24, 2022

INTRODUCTION AND BACKGROUND:

Throughout the year, organizations and individuals donate money, goods or services to the Service. The donations detailed below are intended for use by the Service in order to assist in our effectiveness as a safety provider for the citizens of Halton.

A handwritten signature in black ink, appearing to read "Stephen J. Tanner", is written over a light blue rectangular background.

Stephen J. Tanner
Chief of Police

: GK

Attachments: Donations to the Service

DONATIONS TO THE SERVICE
For the 12 months ended December 31, 2021

Summary of Year to Date Transactions

Cash Donations:

Victim Services

Misc.

Total Cash Donations

\$ 0

Donations in Kind:

Amazon Canada - security equipment for Courts

\$ 800

Total Donations in Kind

\$ 800



Halton Regional Police Service Public Agenda Information Report

To: Chair and Police Board Members

From: Chief Stephen J. Tanner

Subject: COLLECTION OF IDENTIFYING INFORMATION IN CERTAIN CIRCUMSTANCES

Report #: P22-2-I-06

Date: February 24, 2022

INTRODUCTION AND BACKGROUND:

With the coming into force and implementation of Ontario Regulation 58/16, Collection of Identifying Information in Certain Circumstances (CIICC), in January 2017, overall impacts to the Halton Regional Police Service (HRPS) have been minimal. All officers completed an online CPKN refresher component in 2019.

For the Period of January 1, 2021 – December 31, 2022, the HRPS reported zero (0) instances of CIICC as contemplated by the Regulation. The HRPS did not receive any external complaints through the Office of the Independent Police Review Director (OIPRD) or initiate any internal Chief's complaints arising from the implementation or application of the provisions of the Regulation. No requests were received for CIICC information pursuant to MFIPPA.

Annual Report

In accordance with Service Directive CPO-043 - The Collection of Identifying Information in Certain Circumstances – Prohibitions and Duties - and Board Policy, the Commander of the Strategic Management Office shall provide the Chief of Police an annual report on the Collection of Identifying Information for submission to the Police Services Board in the first quarter of each year (commencing 2018). This report includes all the requirements laid out in sections 9(6) (detailed internal review of random CIICC data) and 14 of the Regulation.

Ontario Regulation 58/16, Section 14

This section of the **Regulation** requires the Chief of Police to include certain information in relation to attempted collections of identifying information as part of the HRPS Annual Report provided by Chief Tanner to the Halton Police Board under Section 31 of Ontario Regulation 3/99 – Adequacy and Effectiveness of Police Services.

Pursuant to section 14, the Annual Report shall include the following data:

- (a) the number of attempted collections of identifying information;

- (b) the number of attempted collections of identifying information in which information was collected;
- (c) the number of times an individual was not given a record of the attempt (**Collection of Identifying Information Receipt CPO-043B**) because they did not want it;
- (d) the number of attempted collections of identifying information from individuals who were male or female;
- (e) the age groups of individuals from whom identifying information was collected;
- (f) the racialized groups from whom identifying information was collected;
- (g) the number of individuals who claimed Aboriginal identity;
- (h) the neighbourhoods or areas where collections were attempted and the number of attempted collections in each;
- (i) the number of instances when officers relied on exemptions for **not**:
 - (i) providing rights notification;
 - (ii) explaining the reason for the attempted collection;
 - (iii) providing the record of attempt (**Collection of Identifying Information Receipt CPO-043B**) to the individual;
- (j) the number of times it was determined that an officer did not have appropriate reasons for the attempted collection or failed to comply with requirements regarding rights notification or providing a record of attempt (**Collection of Identifying Information Receipt CPO-043B**); and
- (k) the number of times police officers were granted access to restricted identifying information (**ref. EXE-008 Audits**);
- (l) the number of complaints (public and Chief's) resulting from or related to the Collection of Identifying Information (**ref. EXE-008 Audits**); and the number of Municipal Freedom of Information and the Protection of Privacy requests relating to the Collection of Identifying Information (**ref. EXE-008 Audits**).

HRPS Report

Metric	Approved	Pending	Total
Number of attempted collections of identifying information.	0	0	0
Number of attempted collections of identifying information in which information was collected.	0	0	0
Number of times an individual was not given a Collection of Identifying Information Receipt CPO-043B because they did not want it.	0	0	0
Number of attempted collections of identifying information from individuals who were male.	0	0	0
Number of attempted collections of identifying information from individuals who were female.	0	0	0
<i>Age groups of individuals from whom identifying information was collected:</i>			
Unknown	0	0	0
41-50	0	0	0
<i>The racialized groups from whom identifying information was collected:</i>			
South Asian	0	0	0
Caucasian	0	0	0
Black	0	0	0
Number of individuals who claimed Aboriginal identity.	0	0	0
<i>Neighbourhoods or areas where collections were attempted and the number of attempted collections in each:</i>			
Oakville	0	0	0
Halton Hills	0	0	0
Burlington	0	0	0
<i>Number of instances when officers relied on exemptions for not:</i>			
(i) providing rights notification (q1)	0	0	0
(ii) explaining the reason for the attempted collection (q2)	0	0	0
(iii) providing the Collection of Identifying Information Receipt CPO-043B to the individual (q4)	0	0	0
Number of times it was determined that an officer did not have appropriate reasons for the attempted collection or failed to comply with requirements regarding rights notification or providing an Collection of Identifying Information Receipt CPO-043B.	0	0	0
Number of times police officers were granted access to restricted identifying information (ref. EXE-008 Audits).	0	0	0
<i>Number of external requests or complaints:</i>			
The number of complaints (public and Chief's) resulting from or related to the Collection of Identifying Information (ref. EXE-008 Audits);	0	0	0
The number of Municipal Freedom of Information and the Protection of Privacy requests relating to the Collection of Identifying Information (ref. EXE-008 Audits)	0	0	0

Noteworthy information:

- Due to the absence of any CIICC data, analysis of the correlation of CIICC data to crime data is not feasible.
- A review of the above data did not reveal that identifying information was attempted to be collected disproportionately from individuals perceived to be within a group or combination of groups

Costs

HRPS Directive CPO-043 and HRPSB Policy requires that Chief provide the Board with an estimate of the cost of complying with the **Regulation** (including but not limited to staffing, training, verification time, the time it takes to complete the Collection of Identifying Information process, IT costs, etc.) has been undertaken.

A breakdown by applicable units has been considered. A narrative description of both tangible and intangible impacts has been identified.

Records Bureau – There was minimal impact to staffing and salary. Costs were considered insignificant based upon the current CIICC numbers.

Training Bureau - The Ontario Police College provided CIICC training to experienced officers when hired (5 in 2021). In addition, new recruits receive CIICC training as part of their curriculum at the Ontario Police College (0 hours provided at HRPS). No additional training was provided in 2020 for other sworn members. The total cost for CIICC training in 2020 was zero dollars (\$0).

Information and Technology - There were no additional requirements for procurement of software, hardware, consulting or staffing.

Analytical Decision Support (ADS) Office – Reporting, analytics time and dashboard tool maintenance were of minimal impacts to the ADS office.

Frontline – Other than the online training described above (requiring time to complete), there were no significant impacts (cost, resources) to front line.



Stephen J. Tanner
Chief of Police

:RG

Public Agenda Information Report

To: Chair and Police Service Board Members From: Kimberly Calderbank
Subject: January Communications Update Board Media Consultant
Report #: Date: February 24, 2022

INTRODUCTION AND BACKGROUND

Given below is a summary of the January 2022 Board Communications/Media activities.
High-level analytics and details are summarized below.

DISCUSSION / ANALYSIS

Newsletter

January Agenda Newsletter open rate – 62.9%

January Newsletter open rate – 56.5%

**Industry average newsletter open rate 30%.*

Twitter

Followers – 1156

January Likes – 124

January Retweets – 28

Facebook

January Reactions - 79

January Comments - 17

January Shares - 5

Top Tweets



Halton Police Board @H... · 2022-01-06 ***
Never forgotten.

Detective Constable Tidball was a well-loved, dedicated, and valued member of our Service.

Thinking of his colleagues, friends and family.



Halton Police @... · 2022-01-06

Today, we pause to remember Cst. Mike Tidball.

It has been one year since we lost a friend and a brother. We hold him close to our hearts every day and try to live the way he lived and serve the way he served – fully and selflessly.

Never forgotten.



Halton Police Board @H... · 2022-01-11 ***
The Board congratulates @ChiefTanner on this significant service milestone.

Thank you for your service and leadership to the #Halton community.



Halton Police @H... · 2022-01-11

Please join us in congratulating @ChiefTanner on an incredible milestone!

Currently in his 40th year as a police officer, January 2022 marks 20 years as a Chief of Police, making him the longest serving active Chief of Police in Canada.

More details: bit.ly/3Fg2x0O



COMMENTS

January Board Website Stats

Users - 395

Pageviews – 1110

Average engagement time – 1.03 seconds



Halton Regional Police Service Public Agenda Recommendation Report

To: Chair and Police Board Members

From: Chief Stephen J. Tanner

Subject: CAPITAL PROJECTS / PROGRAMS STATUS – DECEMBER 31, 2021

Report #: P22-2-R-09

Date: February 24, 2022

RECOMMENDATION:

"That the Halton Police Board approves the closure of the following Capital Accounts / Projects:

#T6814F	MWS Replacement	\$ 6,149
#T6864B	CAD Replacement	163,066
#T6867B	12 Division Parking Lot	39,070
#T6895A	Front Desk Glass	11,243
#T6898A	Female Locker Room	<u>20,762</u>
	Total	<u>\$ 240,290</u>

and further,

That the combined surplus funds of \$240,290 available as a result of the above recommendation be returned to the Police Capital Reserve and the Development Charge Reserves as appropriate."

Stephen J. Tanner
Chief of Police

:PL / GK

Attachments: Capital Projects/Programs Status Report

INTRODUCTION AND BACKGROUND:

Attached is a summary of ongoing capital projects and capital programs showing the budget and expenditures to date for each as at December 31, 2021. Capital projects and capital programs are reviewed regularly to assess not only the project status but also the ongoing need for the funding to remain as originally assigned.

DISCUSSION / ANALYSIS:

Staff has reviewed the status of existing Capital Project Accounts and recommend closure/reduction of the following projects since the projects are complete and that the funds be returned to the Police Capital Reserve / Police Vehicle reserve and the Police Development Charge Reserves as appropriate:

Capital Project Name	Year Set Up	Unspent Balance	Reason for Closure/Reduction
T6814B – MWS Replacement	2018	\$ 6,149	Project complete
T6864B – CAD Replacement	2020	\$ 163,066	Project complete
T6867B – 12 Division Parking Lot	2020	\$ 39,070	Project complete
T6895A – Front Desk Glass – Districts	2020	\$ 11,243	Project complete
T6898A – Female Locker Room – 20 Division	2020	\$ 20,762	Project complete

ALTERNATIVES:

N/A

CONSULTATION:

- Paul Lavergne – Director, Corporate Services (co-author)
- Greg Kinnear – Manager, Finance Services (co-author)
- Project Managers – Capital Projects

FINANCIAL / HUMAN RESOURCE / LEGAL ISSUES:

Capital Project budgets are a guide in terms of planning for longer term expenditures of a major nature. If the original need is changed or the project is completed, the Board may authorize changes to close off accounts and allocate any remaining funds accordingly.

STRATEGIC MANAGEMENT ISSUES:

This supports Theme 3 (Capability and Engagement) Goal 3 of the 2020-2023 Strategic Plan:

Maximize the effectiveness and efficiency of the organization by:

- *Ensuring that necessary police resources are available through accountable fiscal planning and sustainable funding.*

Halton Regional Police Service
Capital Projects / Programs Status Report
For The Six Month Period July 1, 2021 to Dec 31, 2021

Capital Projects (represent specific initiatives that have been individually approved by the Board)	Year(s) Approved	Amount(s) Approved	Unspent Balance Period Opening (July 1/21)	Spent This Period	Adjustments (see Notes)	Unspent Balance Period Closing (Dec 31/21)	Funds Committed (PO Issued)	Notes (See Below)
Radio Trunking & Related Projects								
T6888A LTE Project	2017-2021	5,479,441	1,883,983	455,949		1,428,034	954,913	
T6849F P25 Radio System	2019	90,964	90,964			90,964	61,565	
T6814F MWS Replacement	2018, 2020	1,642,000	6,149			6,149		1
		7,212,405	1,981,096	455,949	0	1,525,148	1,016,478	
Facilities Projects								
T6866A District 1 Facilities	2008, 2015, 2019	14,230,000	15,628,325	508,753		15,119,572	1,709,391	
T6872A HQ - New Building	2014 / 15 / 16 / 18	71,919,000	1,102,912			1,102,912	573,836	
T6867B 12 Division Parking Lot	2020	165,000	156,859	117,789		39,070		1
		86,314,000	16,888,096	626,541	0	16,261,555	2,283,227	
Other Projects								
T6875A Disaster Recovery Centre	2014, 2021	725,000	172,014			172,014		
T6853C HRIS	2016	300,000	300,000	35,616		264,384	64,312	
T6879A In-Car Camera System (ICCS)	2016	1,100,000	174,334	94,046		80,288		
T6879B Body-Worn Cameras	2021	100,000	100,000			100,000		
T6877C Portal Re-design - Phase 4	2018, 2019, 2020	330,000	74,914			74,914		
T6830B Tactical Response Vehicle	2019	450,000	421,940	3,091		418,849	407,284	
T6891A Digital Evidence Management	2019	250,000	250,000			250,000		
T6844J Video Conferencing	2018	300,000	149,108	50,556		98,552	26,825	
T6850C Automated Finger Printing	2020	200,000	200,000			200,000		
T6858B Handgun Replacement	2020	603,500	603,500	82,578		520,922	169,833	
T6864B CAD Replacement	2020, 2021	946,001	595,340	432,274		163,066		1
T6889B Backup Data Centre	2021	421,368	421,368			421,368		
T6893A Next Generation 911	2020, 2021	1,625,000	1,625,000			1,625,000	116,261	
T6894A Intelligence Database	2020, 2021	465,503	168,417			433,920	284,928	
T6895A Front Desk Glass - Districts	2020	100,000	81,683	70,440		11,243		1
T6896A E-Ticketing	2020	337,000	337,000	6,567		330,433		
T6898A Female Locker Room - 20 Division	2020	33,000	20,762			20,762		1
T6901A InCar System and Video Management	2021	250,000	250,000			250,000		
T6902A Burlington Court Antenna	2021	100,000	100,000			100,000	90,053	
T6899A Chair Replacement Program	2020	150,000	45,492	23,971		21,521	20,894	
		8,786,372	6,090,872	799,139	0	5,557,236	1,180,390	
Total Capital Projects		102,312,777	24,960,064	1,881,629	0	23,343,938	4,480,095	

Notes re: Capital Projects

- 1 Projects completed / closed; remaining funds to be returned to the Police Capital Reserve and Develop Charge Reserves as appropriate.

Capital Programs (represent the on-going replacement of existing infrastructure)	Unspent Balance Period Opening (July 1/21)	Addition Approved This Period	Spent This Period	Adjustments	Unspent Balance Period Closing (Dec 31/21)	Funds Committed (PO Issued)	Notes (See Below)
Technology Projects							
Network Servers (LAN Room Infrastructure) T6844E	703,769		370,306		333,463	20,637	
Technology Replacements (Infrastructure to User) T6844G	488,674		0		488,674	106,727	
Computer Replacement (End User Equipment) T6836D	120,822		99,114		21,708	3,148	
System Replacements (Software Applications) T6838C	395,740		183,016		212,724	58,731	
	1,709,004	-	652,436	-	1,056,569	189,243	
Other							
Building Repairs T6865A	454,715		150,213		304,502	10,163	
Operational Support Program T6892A	99,802				99,802	26,233	
Vehicles (2021) T30811V	2,270,652		1,692,491		578,161	217,555	
Vehicles (2020) T30810V	534,929		183,136		351,793		
Vehicles (2019) T30809V	188,339			(188,339)	0		2
	3,548,437	-	2,025,840	(188,339)	1,334,258	253,951	
Total Capital Programs	5,257,441	-	2,678,276	(188,339)	2,390,827	443,193	

Notes re: Capital Programs

- 2 Project closed and remaining funds returned to Vehicle Reserve

Consolidated Capital Summary (from above)	Unspent Balance Period Opening (July 1/21)	Addition Approved This Period	Spent This Period	Adjustments	Unspent Balance Period Closing (Dec 31/21)	Funds Committed (PO Issued)	Notes (See Below)
Total Capital Projects	24,960,064	265,503	1,881,629	-	23,343,938	4,480,095	
Total Capital Programs	5,257,441	-	2,678,276	(188,339)	2,390,827	443,193	
Total Capital Items	30,217,505	265,503	4,559,904	(188,339)	25,734,765	4,923,288	



Halton Regional Police Service Public Agenda Recommendation Report

To: Chair and Police Board Members

From: Chief Stephen J. Tanner

Subject: OLIVAN MARKETING – CONTRACT FUNDING REQUEST

Report #: P22-2-R-11

Date: February 24, 2022

RECOMMENDATION:

"That the Halton Police Board approves the addition of funds to the existing contract with Olivan Marketing for the provision of custom made HRPS notebooks (Patrol, Investigator and CIB) in the amount of \$100,000 (excluding tax)."

A handwritten signature in black ink, appearing to be "J. Tanner", written over a horizontal line.

Stephen J. Tanner
Chief of Police

AL/SC

INTRODUCTION AND BACKGROUND:

In 2008, Olivan Marketing was awarded a multi-year contract for the Service's printing requirements through a formal Request for Quotations process. During the contract term, the Uniform and Equipment Committee worked with the contractor to update various elements within the HRPS notebooks. This review and updating took hours of work by the contractor and the U & E committee members.

Although Olivan Marketing was not the successful bidder for the next Request for Quotations in 2012 for the Service's printing needs, the custom-made HRPS notebooks remained with Olivan Marketing given the unique and complex needs for the notebooks.

DISCUSSION / ANALYSIS:

In February 2021, the Chief authorized a two (2) year (February 2021 to January 2023) limited tendering contract in the amount of \$96,210 (excluding tax) with Olivan Marketing for the provision of the custom made HRPS notebooks (Patrol, Investigator and CIB) on an as-required basis. This value was based on 50% reduction from past orders which was based on an expectation that the electronic notebooks project would roll out in 2021. However, due to a number of factors, the project has been delayed and the Service has a continuing need for printed notebooks.

In December 2021, the QM Stores inventory of HRPS Custom notebooks was depleting at a normal rate, so additional notebooks were ordered using up most of the available funding authorized by the Chief.

With another year of the contract still to come and with QM Stores anticipating the need for more inventory of the HRPS custom-made notebooks in March 2022, the contract requires additional funding.

Further, as the patrol officers move to the electronic notebooks through the use of smartphone applications, the need for custom notebooks may diminish and a plain notebook may be the solution in the future.

ALTERNATIVES:

Cancel the contract and issue an RFQ – this is not recommended at this time but may be used in the future for a more generic notebook solution.

CONSULTATION:

Paul Lavergne, Director – Corporate Services
Susan Chojnacki, Coordinator - Purchasing Services
Dannielle Goddard, Coordinator - Quartermaster Stores
Angeline Low, Senior Purchasing Analyst - Purchasing Services (author)

FINANCIAL / HUMAN RESOURCE / LEGAL ISSUES:

There are no material financial issues related to this request. Funds for the procurement of notebooks are included in the Service's annual operating budget.

STRATEGIC MANAGEMENT ISSUES:

The approval of this request for custom printing of notebooks aligns with the Service's **Strategic Plan 2020-2023**;

Theme 3 – Capability and Engagement***Goals:***

- 1. Ensure that all employees are well-trained and well-equipped, and that our commitment to the support of frontline services remains paramount.*



Halton Regional Police Service Public Agenda Recommendation Report

To: Chair and Police Board Members

From: Chief Stephen J. Tanner

Subject: Olin Canada Inc. – Limited Tendering - Ammunition

Report #: P22-2-R-13

Date: February 24, 2022

RECOMMENDATION:

"That the Halton Police Board authorize a Limited Tendering (single source) contract award with Olin Canada Inc. for the provision of ammunition in the amount of \$213,635.00 (including tax)."

A handwritten signature in black ink, appearing to be "J. Tanner", written over a light blue background.

Stephen J. Tanner
Chief of Police

AL/SC

INTRODUCTION AND BACKGROUND:

In 2019, Toronto Police Service (TPS) publicly issued Request of Quotation (RFQ #1344522-19) which resulted in multiple awarded contracts for the supply and delivery of various types of ammunition for the participating Police Cooperative Purchasing Group (PCPG) agencies. The Service was a participant.

The contract term was for one (1) year with one (1) option term extension as follows;
Initial term: January 1, 2020 to December 31, 2020
Option year: January 1, 2021 to December 31, 2021

These contracts have now expired.

DISCUSSION / ANALYSIS:

In early 2021, the Ontario Provincial Police (OPP) publicly issued a Request for Bids (RFB) for the supply and delivery of ammunition on behalf of the PCPG participating agencies. Again, the Service is a participant.

Unfortunately, due to an unexpected delay in finalizing their procurement process, the PCPG agencies are currently without a contract for the ammunition.

At this time, there is an urgent need to purchase ammunition for the Training Bureau and the Emergency Services Unit as their inventory is running low.

And with the political climate overseas and COVID-19 manufacturing and supply chain issues, orders for the ammunition will take longer than normal. Which means that the Service needs to place the orders asap.

Olin Canada has been the supplier for Winchester ammunition under PCPG contracts since 2015.

ALTERNATIVES:

Issue a formal bid solicitation – this is not recommended as the Service is a full participant in the OPP – PCPG RFB process once it is eventually awarded.

CONSULTATION:

Superintendent Al Albano – Support Services
Inspector Glenn Mannella – Training Bureau & Emergency Services Unit
Paul Lavergne, Director – Corporate Services
Susan Chojnacki, Coordinator - Purchasing Services
Angeline Low, Senior Purchasing Analyst - Purchasing Services (author)

FINANCIAL / HUMAN RESOURCE / LEGAL ISSUES:

There are no material financial issues related to this request. Funds for the procurement of ammunition are included in the Service's annual operating budget.

STRATEGIC MANAGEMENT ISSUES:

The approval of this request for ammunition aligns with the Service's **Strategic Plan 2020-2023**;

Theme 3 – Capability and Engagement

Goals:

- 1. Ensure that all employees are well-trained and well-equipped, and that our commitment to the support of frontline services remains paramount.*

From: Heather Hines
Sent: February 3, 2022 8:39 AM
To: Fred Kaustinen
Subject: Request- Optimist Club of Oakville

Dear Mr. Kaustinen,

This letter is to ask for the Police Board's assistance in getting the Safety Village program re-instated and allowing the Optimists back into our clubhouse at the Village. We have attached some documents on the background of the Safety Village and an overview of what the Optimist Club does.

The Optimist Club of Oakville has been integral to the success of the Safety Village in partnership with Halton Police for 19 years. We continue to fund the majority of the repairs at the Village. In September of 2019 alone, we spent \$7,500 in repairs and this does not include the free labour of our volunteers. This Village provides safety skills and is an excellent form of prevention for 10,000 children a year. We wish to continue this great partnership.

In August of 2019, we were told there was mold damage in the building and that repairs would cost \$750,000, which included some accessibility options. There was a small leak in the basement of the building that amounted to 2 inches of water in some areas. Eighteen months ago we were promised a meeting to discuss accessibility options and told the tender was going out to complete the mold remediation. The meeting never happened and the repairs have not been done. We have now been without a club house for 18 months.

We are requesting:

1. Police Board recognize the importance of the Safety Village Program supporting over 10,000 children a year and budget for an officer to ensure the program starts up again this fall.
2. The Optimist Club be allowed back into the club house this March to conduct our meetings given that there is no evidence of any mold or water damage, contrary to what we were told.
3. A meeting is set up so we can look at accessibility options. We do have some great suggestions in this area that we think will result in an even better space long term.

4. If there is a mold report requiring remediation, that the work start right away.

We commit to:

1. Continue to maintain the buildings and electric cars.
2. Support as much as we are able financially and with volunteer labour to bring the building into compliance for accessibility and safety.
3. Make ourselves available for a meeting to look at solutions.
4. Continue to support events at the property like Police Day.

Thank you for your time and we look forward to hearing back from you.

Yours in Optimism,

--

HEATHER HINES

Secretary &

Youth Appreciation Awards Chair

[Optimist Club of Oakville](#)

From: Judson, Richard
Sent: Monday, April 26, 2021 9:58 AM
To: heather_hines heather_hines; [Harold Devenne](#)

Subject: Halton Safety Village

Hi Harold and Heather,

I hope you and your families are doing well.

I want to give you a quick update on the Safety Village. The remediation and foundation repair has not been scheduled as of yet. There's been a lot going on across the service that has effected this. There is a significant cost associated with this repair. Also, there was an accessibility assessment done on the village when Cindy was still here and it could use a lot of updating to make it more accessible for all. There were many things in the assessment that we do not need to do, but we have to consider them. Again, there is a significant cost to all of this.

We are going to be reviewing everything about the safety village: the programs we offer, utilization of the space, possible new partners etc. Basically, we're going to do an overall review on how we can do things better.

I was hoping you would be able to provide me with a bit of the history of the Optimist's involvement with the Safety Village? How the partnership started, how it works, etc. Cindy explained it to me a while ago, but I cant fully remember.

Sergeant Ric JUDSON
Regional Community Mobilization Bureau
Halton Regional Police Service
2485 North Service Road West
Oakville, Ontario, L6M 3H8
Office:
E-mail:
Website: www.haltonpolice.ca



Safety Village History

Oakville Optimist Involvement

The original Safety Village was built in 1987 by Halton Regional Police.

Our involvement came about in 1993 when the small village buildings were falling into disrepair (because of improper construction). The classroom building, which was a re-purposed construction trailer, was also in poor condition.

The Optimist Club of Oakville, together with some other Optimist Clubs in Halton Region, offered to assist the Halton Police to rebuild the village, rather than see it have to close down after only six years.

The Optimist Clubs raised money and in-kind donations to allow the village to be re-built, which included the new classroom building. The rebuilding took place over the course of the spring and summer of 1994. In addition to the funding this involved a tremendous amount of sweat equity by Optimist club members.

The main floor of the classroom building was completed to allow classes to resume in the fall of 1994. The basement was not finished until the following summer when the club was allowed to complete it in the current configuration and to have the exclusive use of that area for club meetings and special events, but not to use it as a drop-in clubhouse. This was in return for the money and time that we had put into the rebuilding effort and our commitment to continue maintaining the Safety Village.

There were discussions with Halton Police about formalizing this agreement in a contract, and one was drawn up, but it stalled in the Region's Legal Department.

The whole rebuilding of the Safety Village had been completed in an amazingly short period of time, and much of it this was accomplished by handshake agreements and trust between the parties involved.

The Optimist Club performed almost all the necessary maintenance and repair of the facility, either by members doing the work themselves, or by the club paying for a licensed contractor to do it.

In recent years these are some of the major projects that the club has completed:

- repaved the entire village
- replaced the roof on the classroom building as well as the roofs of a number of smaller buildings
- paid a significant portion of the cost of replacing the traffic signal system
- replaced the interlocking brick and paved a number of new areas in the village
- installed a new storage building on a concrete pad

Compiled April 2021

- installed a new exterior door; replaced signage on multiple buildings and installed new siding on the Youth Centre building
- major masonry repairs to a number of building including the Police Station and Town Hall
- Many small projects, including regular repainting and repair carried out by Optimist members.
- In the summer of 2019 alone we spent \$7500 in Village repairs and that does not include the free labour of our volunteers

Optimist members repair and maintain/ tune-up the electric cars that are an integral part of delivering the Safety Village program. The club convinced Lockwood Chrysler to replace all of the electric cars in 2012. Optimist club purchased and repair the bicycles.

The club also facilitates the repair or replacement of components by the village building sponsors, e.g. Petro Canada, Metro (formerly A & P), Tim Hortons, Overhead Doors, Custom Cupola, or by new sponsors,

Our club has assisted with special events such as Police Day and Special Friends Police Day. The club has provided funding to schools for the cost of buses to attend the Safety Village.

In recent years the Facilities Staff of Halton Police/Halton Region has taken on some of the day-to-day repair work.- Filling cracks in the asphalt and repairing the curbs.

The Optimist Club has been fortunate that it has been able to continue to work in a cooperative partnership with Halton Police over all these years in the absence of any written agreements. This has continued with a number of different Police Chiefs and officers responsible for the Safety Village, and changes in officers and membership of our club, which we feel is indicative of the character of all parties involved.

For our club, having the use of the facilities at the Safety Village has had a major impact on the stability of our club and on our ability to provide services to the larger community, the children and youth of Oakville and Halton.



The Optimist Club of Oakville

Through hope and a positive vision,
we bring out the best in youth, our community and ourselves.

The Optimist Club of Oakville has been active in Oakville almost 75 Years! (Chartered-1948). This is an overview of some of our main annual activities.

- **Fundraising Activities:** Delta Bingo, Christmas Tree sales and Shrimpfest Gala. Our Club yearly provides on average \$70,000 in funds to Oakville Child & Youth Programs.
- **Safety Village:** Fund materials, maintain & purchase ride on cars, and maintain the facility
- **Monthly Meetings:** Host guest speakers from the community to learn about services and supports needed
- **Special Events:** Support local festivals like the Children's festival and community groups by providing volunteers, activities and BBQ.
- **Youth Appreciation Program:** Recognizes the contributions of high school youth to our community with a plaque and a gift certificate of \$250 per recipient.
- **Essay Contest:** Students in grades 5-12 compete for financial prizes. The 1st Prize Winner goes on to Central Ontario District, to compete for a \$2500.00 scholarship.
- **Oratorical Competition:** Youth present their speeches and winners at each level move up through Zone, District, Region and International Competitions. The International champion accumulates \$22,500 in scholarships.
- **Art Contest:** Children and youth submit their art work for cash prizes totaling \$720. The contest is judged by local Oakville Artists.
- **Optimist Don MacDonald Bursary Program:** 10 scholarships of \$2,000 are awarded for graduating Oakville high school students.
- **The Junior Optimist (JOI) Club:** High school students engage in community projects contributing 1500 volunteer hours annually.
 - Halloween event, Christmas & Easter community events for children at the Safety Village.
 - Food Drive
 - Food Packing for local food programs.
 -
- **Young Professional Club:** Post Secondary students act as mentors to JOI.

www.oakvilleoptimistclub.com, and on Facebook at @OptimistClubOakville and @OakvilleJOI.



Peter J. Campbell
Chief of Police



Address All Correspondence
to the Chief of Police
Please Reply Attention of

HALTON REGIONAL POLICE SERVICE

Box 2700, 1151 Bronte Road, OAKVILLE, Ontario L6J 5C7
(905) 825-4777 / 878-5511
Fax: (905) 825-9416

January 17, 1994

RECEIVED

JAN 19 1994

DEPUTY CHIEF
OPERATIONS

Mr. Don MacDonald,
Chairperson, Youth Committee
Optimist Club of Oakville
c/o 1305 Rebecca Street
OAKVILLE, Ontario
L6L 1Z3

Dear Mr. MacDonald:

Re: Letter of Understanding
Halton Regional Police Service Safety Village

In response to our meetings and dialogue concerning the sponsorship by the Optimist Club for the Safety Village and in particular the full funding of the renovation/construction of the classroom facility, we are pleased to consider your participation in this endeavour.

Notwithstanding that a legal document outlining detailed terms and conditions of this endeavour in addition to a formal lease agreement would be executed between the parties and the Regional Municipality of Halton, the following represents our understanding of the aforementioned participation and confirms our expression of interest:

1. The Optimist Club would pay for the full funding of the proposed renovations and construction of an addition or replacement of the current building including kitchen facilities.
2. All renovations/construction would be at the specifications of the Halton Regional Police Service and would meet any required health, safety and Building Code standards now or in the future.
3. The Optimist Club would be recognized as a sponsor of the facility including having signage to be approved by the Halton Regional Police Service.

...cont...

4. There would be a formal lease developed between the parties with a termination clause to be negotiated that would protect the long term interest and use of the facility by the Optimist Club and the need for flexibility for possible termination by the Halton Regional Police Service due to unforeseen circumstances.

5. The use of the facility as a clubhouse would be subject to terms and conditions to govern usage including times, frequency, and the needs of the Halton Regional Police Service in its normal safety activities and possible use of other outside groups to be approved by the Halton Regional Police Service.

6. Any other possible usage not identified and agreed to by the parties would require advance approval by the Halton Regional Police Service.

7. Any solicitations or promotions for fund raising for this endeavour must be coordinated with and approved by the Halton Regional Police Service.

Upon your signing of a copy of this letter as confirmation of the above terms and conditions, we will authorize the preparation of the required documents. We will also be pleased to jointly announce this endeavour to the public and to kick off the campaign.

We appreciate your continued support and interest in this worthwhile endeavour and continue to be optimistic about concluding an agreement that protects the interests of both parties and with your assistance soliciting support of other like-minded corporate citizens and community groups.

Yours sincerely,

W.F. Jessop,
Deputy Chief Administration

WFJ/pw/OPTIMIST.SV

Signed and agreed to: _____
Optimist Club



Action Registry – Public Section

Motion Date	Motion ID	Motion	Task Assigned To	Scheduled Completion	Status/Comments
27 Aug 2020	4.6	<i>“THAT the CGO’s Board Governance expenditure report be issued semi-annually.”</i>	CGO	Aug 2022	
25 Nov 2021	3.4	<i>“THAT the CGO work with the Communications Advisor to develop results-based performance objectives and reporting metrics for the Board’s communications program.”</i>	CGO	Feb 2022	Refer to Board Only Agenda
16 Dec 2021	4.4	<i>“THAT the following Members of the Halton Police Board be nominated to attend the Canadian Association of Police Governance 33rd Annual Conference in Saskatoon, SK, from September 7-10, 2022:</i> <ul style="list-style-type: none"> <i>• Jeff Knoll, Chair</i> <i>• Curt Allen</i> <i>• Ingrid Hann</i> <i>• Clark Somerville</i> 	CGO	Mar 2022	

February 24, 2022



		<i>THAT Board staff be directed to secure accommodations for the four members noted above as well as for Fred Kaustinen, Chief Governance Officer, and Stephen Tanner, Chief, HRPS."</i>			
27 Jan 2022	8.1	<p><i>"THAT the CGO audit Halton Happenings to ensure that all statistics are being properly reported to the Board, and</i></p> <p><i>THAT the issue of complaint management be referred to an upcoming Board workshop for further discussion and deliberation."</i></p>	CGO	TBD	