



Public Minutes

MEETING NO. P21-10

DATE OF MEETING: Thursday, November 25, 2021
9:00 a.m.

LOCATION: Zoom Video Conference

MEMBERS PRESENT (via Zoom Video Conference): Jeff Knoll (Chair)
Councillor Clark Somerville, Curt Allen, Don Foster, Ingrid Hann,
Navneet Sekhon
Gary Carr, Regional Chair

STAFF PRESENT (via Zoom Video Conference): Chief Stephen Tanner
Deputy Chief Jeff Hill
Deputy Chief Roger Wilkie
Paul Lavergne, Director, Corporate Services
Staff Sergeant Anita Laframboise
D/Sgt. Raf Skwarka
Tracy Dottori, Director, Human Resources
Bill Payne, Director, Information Technology.
Fred Kaustinen, Chief Governance Officer
Kimberly Calderbank, Board Media Consultant
Graham Milne, Board Secretary

1. GENERAL

1.1 Regrets

None.



1.2 Disclosure of Conflicts of Interest

The Chair called upon Board members to declare any conflicts of interest they might have on the agenda. No declarations were made.

1.3 Confirmation of Minutes of Meeting P21-09 held Thursday, October 28, 2021

Moved by: C. Somerville

Seconded by: G. Carr

“THAT the Minutes of Meeting P21-09 held Thursday, October 28, 2021 be adopted as circulated.”

Carried.

2. PRESENTATIONS/DELEGATIONS

None.

3. CONSENT AGENDA

3.1 Halton Happenings – October 2021

Moved by: C. Somerville

Seconded by: N. Sekhon

“THAT Item No 3.1 on the Consent Agenda be received for information.”

Carried.

3.2 P21-11-I-01 - Financial Report and Forecast - 3rd Quarter 2021

Moved by: C. Allen

Seconded by: I. Hann

“THAT Item No 3.2 on the Consent Agenda be received for information.”

Carried.



3.3 P21-11-I-02 - Semi-Annual Grant Agreements Execution

Moved by: I. Hann
Seconded by: C. Allen

“THAT Item No 3.3 on the Consent Agenda be received for information.”

Carried.

3.4 Communications Update - October 2021

Moved by: D. Foster
Seconded by: C. Allen

“THAT Item No. 3.4 on the Consent Agenda be received for information, and

THAT the CGO work with the Communications Advisor to develop results-based performance objectives and reporting metrics for the Board’s communications program.”

Carried.

4. DISCUSSION ITEMS

4.1 CGO21-11-R-01 - Vaccination Policy – Board Members & Board Staff

Moved by: N. Sekhon
Seconded by: I. Hann

“THAT the proposed amendments to policy G04 – Board Member Obligations and G10 – Governance Support, regarding COVID-19 vaccinations, be approved.”

Carried.

4.2 CGO21-11-R-02 - Proposed Process for Annual Evaluation of Board Chair

It was requested that a note be added to the policy to clarify that the role of the Facilitator is not to provide any element of judgement in their role.

Moved by: C. Allen
Seconded by: I. Hann



“THAT the proposed amendments to policy G05 – Chair’s Role, identifying the form and process for the annual evaluation of the Chair be approved, including the following changes:

- *Adjustments reflecting the Board’s discussion regarding the role of the Facilitator;*
- *Removal of criteria #18 from evaluation form;*
- *Addition of criteria regarding the Chair’s relationship with Board Members.”*

Carried.

4.3 P21-11-R-03 - Professional Services - Black Castle Networks Inc.

Moved by: C. Allen

Seconded by: D. Foster

“THAT the Halton Police Board authorize an amendment to the existing Professional Consulting Services Agreement with Black Castle Networks Inc. to extend the term of the Agreement to September 6, 2022 and to provide additional funds in an amount of \$67,800 (inclusive of contingency and HST).”

Carried.

4.4 P21-11-R-04 - Bronte Harbour – Lease

Moved by: N. Sekhon

Seconded by: C. Allen

“THAT the Halton Police Board approve the execution of an Amending Agreement for the Lease of the property from the Town of Oakville located at 2340 Ontario Street, Oakville, to serve as the Marine Unit base office and the Bronte Village Community Office that will increase the square footage of the leased space for an annual amount of \$20,288 (inclusive of taxes); and further,

THAT the Board Chair be authorized to execute an Amending Agreement to the Lease effective January 1, 2022, in a form acceptable to the Service and the Director of Legal Services.”

Carried.



4.5 SEC21-11-R-01 - 2022 Board Meeting Schedule

Moved by: N. Sekhon
Seconded by: D. Foster

“THAT the proposed 2022 Board Meeting Schedule be approved.”

Carried.

4.6 SEC21-11-R-02 - Amendments to Procedural By-law

Moved by: C. Allen
Seconded by: C. Somerville

“THAT Procedural By-law 2020-1 be amended as set out in the attachment to Report No. SEC21-11-R-02.”

Carried.

5. OPERATIONAL VERBAL UPDATES

There were no operational verbal updates.

6. ACTION REGISTRY

6.1 Public Information Action Registry

Updated to add motion noted in 3.4. There were no further updates.

Moved by: C. Allen
Seconded by: C. Somerville

“THAT the Public Information Action Registry be received.”

Carried.



7. RECEIPT OF PUBLIC CORRESPONDENCE

Moved by: I. Hann
Seconded by: D. Foster

“THAT the public correspondence received since last meeting be received.”

Carried.

8. NEW BUSINESS

Don Foster noted the commencement of the Salvation Army’s annual campaign and requested that any Members interested in volunteering to assist to contact him.

There was no other new business.

9. MOVE INTO CLOSED SESSION

Moved by: C. Allen
Seconded by: G. Carr

“THAT the Board do now convene into closed session.”

Carried.

10. CLOSED SESSION REPORT

The Chair reported that during the closed session, the Board considered legal and personnel matters and motions were approved by the Board regarding these matters.



11. **ADJOURNMENT**

Moved by: G. Carr
Seconded by: I. Hann

“THAT the Halton Police Board do now adjourn this meeting.”

Carried.

The meeting adjourned at 12:48 p.m.

Jeff Knoll
Chair

Graham Milne
Board Secretary