



# Public Minutes

MEETING NO. P20-06

DATE OF MEETING: Thursday, June 25, 2020  
9:00 a.m.

LOCATION: Zoom Video Conference

MEMBERS PRESENT (via Zoom Video Conference): Rob Burton (Chair)  
Councillor Jeff Knoll, Councillor Clark Somerville, Curt Allen, Gary Burkett, Donald Foster, Navneet Sekhon

OTHERS PRESENT (via Zoom Video Conference): Duane Sprague, Ministry of the Solicitor General

STAFF PRESENT (via Zoom Video Conference): Chief Stephen Tanner  
Deputy Chief Jeff Hill  
Deputy Chief Roger Wilkie  
Ken Kelertas, Director, Legal Services and Legal Counsel  
Paul Lavergne, Director, Corporate Services  
Fred Kaustinen, Chief Administrative Officer  
Superintendent Dave Stewart  
Staff Sergeant Anita Laframboise  
Kimberly Calderbank, Board Media Consultant  
Svetlana Sevillano, By-laws and Policies Project Consultant  
Graham Milne, Board Secretary

## 1. GENERAL

### 1.1 Regrets

None.



## 1.2 Welcome of New Board Member Navneet Sekhon

The Chair welcomed Navneet Sekhon to the Board.

## 1.3 Disclosure of Conflicts of Interest

The Chair called upon Board members to declare any conflicts of interest they might have on the agenda. No declarations were made.

## 1.4 Confirmation of Minutes of Meeting P20-05 held Thursday, May 21, 2020

Moved by: J. Knoll

Seconded by: C. Allen

*"THAT the Minutes of Meeting P20-05 held Thursday, May 21, 2020 be adopted as circulated."*

Carried.

## 2. PRESENTATIONS/DELEGATIONS

### 2.1 Domestic Violence/Child Abuse and Sexual Assault Response During COVID-19 - Acting Inspector Crystal Kelly

Acting Inspector Crystal Kelly, Regional Investigative Services, gave a presentation on the work of the Child Abuse and Sexual Assault, Internet Child Exploitation, Domestic Violence and Victim Services Units during the COVID-19 pandemic, noting the challenges, virtual solutions and related media campaigns. A copy of this presentation is appended to the meeting minutes.

Staff Sergeant Anita Laframboise gave a presentation on the Victims of Intimate Partner Violence Memorial Dedication, a joint venture with Halton Women's Place which is to be unveiled at the HRPS Headquarters site on Monday, November 2<sup>nd</sup> and celebrated annually during the first week of November for Provincial Woman Abuse Prevention Month and National Domestic Violence Awareness Month. A copy of this presentation is appended to the meeting minutes.

Moved by: J. Knoll

Seconded by: C. Somerville

*"THAT the presentations be received."*

Carried.



### 3. CONSENT AGENDA

#### 3.1 Halton Happenings - May 2020

#### 3.2 P20-6-I-04 - Accountability Mechanisms for the Police Response to Survivors of Sexual Assault

Moved by: C. Allen

Seconded by: J. Knoll

*"THAT Item Nos. 3.1 through 3.2 inclusive on the Consent Agenda be received for information."*

Carried.

### 4. DISCUSSION ITEMS

#### 4.1 P20-6-R-02 - Annual Report on Urgent Demands for Information Related to Missing Persons

Moved by: J. Knoll

Seconded by: N. Sekhon

*"THAT the Halton Regional Police Services Board receive and review the 2019 Annual Report on the urgent demands for information related to missing persons in accordance with the Missing Person Act 2018."*

Carried.

#### 4.2 P20-6-R-04 - Key Performance Indicators

Moved by: J. Knoll

Seconded by: N. Sekhon

*"THAT the Board adopt the Key Performance Indicators proposed in this Report as the Board's measures for evaluation of the 2020-2023 Strategic Plan Desired Outcomes; and*

*"THAT the CAO prepare an annual assessment of the Plan's performance using these KPIs and their linkages to the Peel Principles of Community Policing."*

Carried.



#### 4.3 State of Emergency Committee Report

Moved by: C. Allen  
Seconded by: D. Foster

*"THAT the State of Emergency Report be received."*

Carried.

#### 4.4 CAO20-5-R-09 - Strategic Plan Reporting Schedule

Moved by: C. Allen  
Seconded by: C. Somerville

*"THAT the Strategic Plan Peelian Progress Report be provided by the CAO in April of each year, linking the Plan's Key Performance Indicators to the nine Peel Principles."*

Carried.

#### 4.5 CAO20-5-R-10 - Procedural By-law

Moved by: J. Knoll  
Seconded by: C. Allen

*"THAT the proposed Procedural By-law 2020-1 be approved."*

Carried.

#### 4.6 Proposed Fees and Charges By-law

Moved by: C. Somerville  
Seconded by: C. Allen

*"THAT the proposed Fees and Charges By-law 2020-3 be approved."*

Carried.



#### 4.7 Proposed Records Retention, Storage and Destruction By-law

Moved by: N. Sekhon  
Seconded by: C. Allen

*"THAT the proposed Records Retention, Storage and Destruction By-law 2020-2 be approved."*

Carried.

#### 4.8 Collection of Demographic Data

Moved by: C. Allen  
Seconded by: J. Knoll

*"THAT the Board direct the HRPS to develop for the Board's consideration policies and procedures for the collection and analysis of demographic data in policing in Halton in accordance with the recommendations of the 2017 Report of the Independent Police Oversight Review by The Honourable Michael H. Tulloch, which the Board endorsed when it was presented to the Government."*

Carried.

### 5. OPERATIONAL VERBAL UPDATES

Operational updates were provided regarding the following:

- Investigation related to recent incident captured on video
- Liaison officers in schools
- Body-worn cameras

### 6. STATUS OF OUTSTANDING ITEMS

#### 6.1 Public Information Action Registry

Key Performance Indicators reporting removed as per Item No. 4.2 above.

Fred Kaustinen, CAO, provided an update on the annual reporting schedule.

There were no further updates.



7. **NEW BUSINESS**

There was no new business.

8. **MOVE INTO CLOSED SESSION**

Moved by: C. Allen

Seconded by: J. Knoll

*"THAT the Board do now convene into closed session."*

Carried.

9. **CLOSED SESSION REPORT**

The Chair reported that during the closed session, the Board considered legal and personnel matters and motions were approved by the Board regarding these matters.

10. **ADJOURNMENT**

The Chair adjourned the meeting at 1:25 p.m.

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Rob Burton  
Chair

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Graham Milne  
Board Secretary