



# Public Minutes

**MEETING NO.** P20-08

**DATE OF MEETING:** Thursday, August 27, 2020  
9:00 a.m.

**LOCATION:** Zoom Video Conference

**MEMBERS PRESENT (via Zoom Video Conference):** Rob Burton (Chair)  
Councillor Jeff Knoll, Councillor Clark Somerville, Curt Allen, Gary Burkett, Donald Foster, Navneet Sekhon

**OTHERS PRESENT (via Zoom Video Conference):** Duane Sprague, Ministry of the Solicitor General

**STAFF PRESENT (via Zoom Video Conference):** Chief Stephen Tanner  
Deputy Chief Jeff Hill  
Deputy Chief Roger Wilkie  
Ken Kelertas, Director, Legal Services and Legal Counsel  
Paul Lavergne, Director, Corporate Services  
Fred Kaustinen, Chief Administrative Officer  
Kimberly Calderbank, Board Media Consultant  
Graham Milne, Board Secretary

## 1. GENERAL

### 1.1 Regrets

None.



## 1.2 Disclosure of Conflicts of Interest

The Chair called upon Board members to declare any conflicts of interest they might have on the agenda. No declarations were made.

## 1.4 Confirmation of Minutes of Meeting P20-06 held Thursday, June 25, 2020

Moved by: J. Knoll

Seconded by: C. Somerville

*"THAT the Minutes of Meeting P20-06 held Thursday, June 25, 2020 be adopted as circulated."*

Carried.

## 2. PRESENTATIONS/DELEGATIONS

### 2.1 Board Communications Update – Kimberly Calderbank

Kimberly Calderbank, Board Media Consultant, provided an update on community engagement activities including social media and news releases.

Moved by: C. Allen

Seconded by: D. Foster

*"THAT the Board Communications Update be received."*

Carried.

## 3. CONSENT AGENDA

### 3.1 Halton Happenings - June/July 2020

Moved by: J. Knoll

Seconded by: C. Somerville

*"THAT Item 3.1 on the Consent Agenda be received for information."*

Carried.



### 3.2 P20-08-I-01 - Quarterly Human Resources Summary

Moved by: C. Allen  
Seconded by: N. Sekhon

*"THAT Item No. 3.2 on the Consent Agenda be received for information."*

Carried.

### 3.3 P20-08-I-02 - Financial Report - Second Quarter 2020

Moved by: G. Burkett  
Seconded by: C. Allen

*"THAT Item No. 3.3 on the Consent Agenda be received for information."*

Carried.

### 3.4 P20-08-I-03 - Semi-Annual Complaints Statistical Report - Public/Internal - January-June 2020

Moved by: J. Knoll  
Seconded by: G. Burkett

*"THAT Item No. 3.4 on the Consent Agenda be received for information."*

Carried.

### 3.5 P20-08-I-04 - Semi-Annual Purchasing Activity - January-June 2020

Moved by: C. Somerville  
Seconded by: N. Sekhon

*"THAT Item No. 3.5 on the Consent Agenda be received for information."*

Carried.



**3.6 P20-08-I-05 - Trust Fund Statement - June 30, 2020**

Moved by: J. Knoll  
Seconded by: C. Somerville

*"THAT Item No. 3.6 on the Consent Agenda be received for information."*

Carried.

**3.7 P20-08-I-06 - FOI Summary/Information Privacy Commission Annual Report**

Moved by: J. Knoll  
Seconded by: C. Somerville

*"THAT Item No. 3.7 on the Consent Agenda be received for information."*

Carried.

**3.8 P20-08-I-07 - Update on Progress - HRPS Public Safety Broadband Network (PSBN) Initiative**

Moved by: J. Knoll  
Seconded by: C. Allen

*"THAT Item No. 3.8 on the Consent Agenda be received for information."*

Carried.

**3.9 CAO20-8-I-01 - Notice of Procedural By-law Amendments**

Moved by: C. Somerville  
Seconded by: J. Knoll

*"THAT Item No. 3.9 on the Consent Agenda be received for information."*

Carried.



### 3.10 Correspondence from the Regional Municipality of Halton - 2021 Budget Directions

Moved by: C. Somerville  
Seconded by: N. Sekhon

*"THAT Item No. 3.10 on the Consent Agenda be received for information."*

Carried.

## 4. DISCUSSION ITEMS

### 4.1 P20-08-R-11 - Request for Funding - Halton Regional Police Service Intimate Partner Violence Memorial

Moved by: C. Somerville  
Seconded by: C. Allen

*"THAT the Halton Regional Police Services Board support a funding request in the amount of \$13,240 from the Board's Trust Fund to assist the Halton Regional Police and Halton Women's Place with the inception of a memorial site commemorating victims of intimate partner violence in the Region of Halton."*

Carried.

### 4.2 P20-08-R-12 - Capital Projects/Programs Status - June 30, 2020

Moved by: J. Knoll  
Seconded by: C. Allen

*"THAT surplus funds of \$104,763 from T30808V Vehicles – 2018 that are no longer required be returned to the Police Vehicle Reserve and the Development Charge Reserves as appropriate."*

Carried.



#### 4.3 P20-08-R-13 - Professional Services - Black Castle Networks Inc.

Moved by: C. Allen  
Seconded by: D. Foster

*"THAT the Halton Police Board authorize an amendment to the existing Professional Consulting Services Agreement with Black Castle Networks Inc. to change the current expiry date to September 6, 2021 and to provide additional funds in an amount of \$268,672 (inclusive of contingency and HST)."*

Carried.

#### 4.4 CAO20-8-R-02 - ADM-017 Safeguarding COVID-19 Status Information Policy

Moved by: J. Knoll  
Seconded by: N. Sekhon

*"THAT policy ADM-017 Safeguarding COVID-19 Status Information be repealed."*

Carried.

#### 4.5 CAO20-8-R-03 - Emergency Pandemic Information Sharing Protocol - Amendment

Moved by: C. Allen  
Seconded by: C. Somerville

*"THAT the Emergency Pandemic Information Sharing Protocol be amended to require exception reporting only."*

Carried.

#### 4.6 CAO20-8-R-04 - Board 2021 Governance Budget

Moved by: C. Allen  
Seconded by: N. Sekhon

THAT the recommendation be amended by adding the following as Recommendation #3:

*"THAT the expenditure report be issued semi-annually."*



Carried.

Moved by: C. Allen  
Seconded by: N. Sekhon

*"THAT the proposed 2021 Governance Budget be approved, and*

*THAT the Chief Administrative Officer be authorized to approve all contracts and expenditures in accordance with the Governance Budget, except those related to his own fees and expenses, and*

*THAT the expenditure report be issued semi-annually."*

Carried.

#### **4.7 State of Emergency Committee Report**

Moved by: C. Somerville  
Seconded by: C. Allen

*"THAT the State of Emergency Report be received."*

Carried.

### **5. OPERATIONAL VERBAL UPDATES**

Operational updates were provided regarding the following:

- Use of COVID-19 database
- Coaching and mentoring program for HRPS
- Diversity and equity committee
- Virtual diversity forum

### **6. STATUS OF OUTSTANDING ITEMS**

#### **6.1 Public Information Action Registry**

There were no updates.

### **7. NEW BUSINESS**

Councillor Knoll acknowledged the attendance of Regional Councillor Lisa Kearns and Oakville Town Councillor Natalia Lishchyna.



There was no new other business.

8. **MOVE INTO CLOSED SESSION**

Moved by: C. Somerville

Seconded by: D. Foster

*"THAT the Board do now convene into closed session."*

Carried.

9. **CLOSED SESSION REPORT**

The Chair reported that during the closed session, the Board considered legal and personnel matters and motions were approved by the Board regarding these matters.

10. **ADJOURNMENT**

The Chair adjourned the meeting at 12:25 p.m.

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Rob Burton  
Chair

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Graham Milne  
Board Secretary