



Public Minutes

MEETING NO. P20-04

DATE OF MEETING: Friday, April 24, 2020
9:00 a.m.

LOCATION: Zoom Video Conference

MEMBERS PRESENT (via Zoom Video Conference): Rob Burton (Chair)
Councillor Jeff Knoll, Councillor Clark Somerville, Curt Allen, Gary Burkett, Donald Foster

STAFF PRESENT (via Zoom Video Conference): Chief Stephen Tanner
Deputy Chief Jeff Hill
Deputy Chief Roger Wilkie
Ken Kelertas, Director, Legal Services and Legal Counsel
Paul Lavergne, Director, Corporate Services
Fred Kaustinen, Chief Administrative Officer
Superintendent Anthony Odoardi
Staff Sergeant Dave Tutte
Graham Milne, Board Secretary

1. GENERAL

1.1 Regrets

J. Wadden.

1.2 Disclosure of Conflicts of Interest

The Chair called upon Board members to declare any conflicts of interest they might have on the agenda. No declarations were made.



1.3 Confirmation of Minutes of Meeting P20-02 held Thursday, February 27, 2020 and Minutes of Meeting P20-03 (Special) held Friday, April 3, 2020

Moved by: J. Knoll
Seconded by: C. Allen

"THAT the Minutes of Meeting P20-02 held Thursday, February 27, 2020 and Minutes of Meeting P20-03 (Special) held Friday, April 3, 2020 be adopted as circulated."

Carried.

2. PRESENTATIONS/DELEGATIONS

None.

3. CONSENT AGENDA

- 3.1 Halton Happenings - March 2020
- 3.2 P20-4-I-01 - Quarterly Human Resources Summary
- 3.3 P20-4-I-02 - Seized Fund Statement - February 29, 2020
- 3.4 P20-4-I-03 - Audit Report
- 3.5 P20-4-I-04 - Community Safety and Well-Being Plans
- 3.6 P20-4-I-06 - Annual Report on Use of Force - 2019
- 3.7 P20-4-I-07 - 2019 Police Vehicle Collision Summary
- 3.8 P20-4-I-08 - Annual Performance Report

Moved by: C. Somerville
Seconded by: J. Knoll

"THAT Item Nos. 3.1 through 3.8 inclusive on the Consent Agenda be received for information."

Carried.



4. DISCUSSION ITEMS

4.1 P20-4-R-11 - Secondment - Administrative Firearms Officer & Area Firearms Officer

Moved by: C. Allen
Seconded by: J. Knoll

"THAT the Halton Regional Police Services Board authorizes the Chairman to sign an extension agreement with the Ministry of Community Safety and Correctional Services, operating as the Chief Firearms Office for Ontario, for the continued secondment of the Administrative Firearms Officer and Area Firearms Officers on a full cost recovery basis."

Carried.

4.2 P20-4-R-12 - Sponsorship - Special Friends Day

Chief Tanner noted that this event will be postponed due to the ongoing pandemic.

Moved by: C. Somerville
Seconded by: J. Knoll

"THAT the Halton Regional Police Services Board approves a \$3,000 contribution from the Board Trust Fund for the sponsorship of 2020 Special Friends Day games, shirts and refreshments."

Carried.

4.3 P20-4-R-13 - 2019 Occupational Health & Safety Report and 2020 Health & Safety Policy Statement

Moved by: G. Burkett
Seconded by: C. Allen

"THAT the Chief of Police provide a report including all of the Big 12 occupational health and safety public reports, and;

"THAT the HRPS undertakes to prepare a report comparing the number of lost time injuries and the severity of lost time injuries using publicly available data from each of the Big 12 Police Services."

Carried.



Moved by: C. Somerville
Seconded by: C. Allen

"THAT the Halton Regional Police Services Board authorize the Chairman to sign the 2020 Health and Safety Policy Statement on behalf of the Board in compliance with the Occupational Health and Safety Act, and further;

THAT the Halton Regional Police Services Board review and receive the 2019 Health & Safety Report as stated below."

Carried.

4.4 State of Emergency Committee Report

Moved by: C. Somerville
Seconded by: C. Allen

"THAT the State of Emergency Committee Report be received."

Carried.

4.5 Chief's Pandemic Report

Moved by: J. Knoll
Seconded by: D. Foster

"THAT the Chief's Update on COVID-19 dated April 17, 2020 be received for information."

Carried.

4.6 CAO20-4-R-06 - Policy - Safeguarding COVID-19 Status Information

Moved by: C. Allen
Seconded by: C. Somerville

"THAT the proposed Safeguarding COVID-19 Status Information policy be adopted."

Carried.



4.7 CAO20-4-R-07 - Policy Review - Administration of Human Resources Policy

Moved by: G. Burkett

Seconded by: J. Knoll

"THAT the words "that maximizes employee engagement" be inserted after "work environment" in the Policy Statement and Scope for HR-03 Administration of Human Resources Policy."

Carried.

Moved by: C. Somerville

Seconded by: J. Knoll

"THAT the Board receive the policy review of HR-03 Administration of Human Resources policy, as amended."

Carried.

4.8 CAO20-4-R-08 - Sponsorship - OAPSB AGM

Moved by: J. Knoll

Seconded by: C. Allen

"THAT the Board redirect its OAPSB Conference sponsorship to the OAPSB 2020 virtual AGM."

Carried.

5. OPERATIONAL VERBAL UPDATES

Operational updates were provided on the following items:

- Work of task force leading to arrests following bank robberies
- Online training course for new recruits

6. STATUS OF OUTSTANDING ITEMS

6.1 Public Information Action Registry

Direction from 4.3 to be added to the Action Registry and review of Human Resources Policy to be removed as completed.

There were no further updates.



7. **NEW BUSINESS**

Moved by: G. Burkett
Seconded by: C. Somerville

"THAT in recognition of funding shortfalls arising from the COVID-19 pandemic, the Halton Police Board authorize a payment of \$30,000 to Our Kids Network from the Trust Fund."

Carried.

Donald Foster reminded the Board Members of the salute to frontline health care workers Friday evenings at 7:00 p.m.

There was no other new business.

8. **MOVE INTO CLOSED SESSION**

Moved by: C. Somerville
Seconded by: C. Allen

"THAT the Board do now convene into closed session."

Carried.

9. **CLOSED SESSION REPORT**

The Chair reported that during the closed session, the Board considered legal and personnel matters and motions were approved by the Board regarding these matters.

10. **ADJOURNMENT**

The Chair adjourned the meeting at 10:45 a.m.

Rob Burton
Chair

Graham Milne
Board Secretary