



**HALTON  
POLICE  
BOARD**  
EXCELLENCE IN GOVERNANCE

## Public Agenda

**Date:** Thursday, May 21, 2020

**Time:** 9:00 a.m.

**Location:** Zoom Video Conference  
Link to register to watch meeting:

[https://us02web.zoom.us/webinar/register/WN\\_aUN0hJciTwmREUa39JXV1g](https://us02web.zoom.us/webinar/register/WN_aUN0hJciTwmREUa39JXV1g)

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### 1. GENERAL

- 1.1 Regrets
- 1.2 Disclosure of Conflicts of Interest
- 1.3 Confirmation of Minutes of Meeting P20-04 held Friday, April 24, 2020  
(Agenda Pages 1 – 6)

### 2. PRESENTATIONS/DELEGATIONS

### 3. CONSENT AGENDA

- 3.1 Halton Happenings - April 2020 (Condensed)  
(Agenda Pages 7 – 14)
- 3.2 **P20-5-I-01** - Financial Report - First Quarter 2020  
(Agenda Pages 15 – 22)
- 3.3 **P20-5-I-02** - Semi-Annual Grants Agreement Execution Report  
(Agenda Pages 23 – 24)

#### 4. DISCUSSION ITEMS

- 4.1 **P20-5-R-03** - Appointment - Auxiliary Officers  
(Agenda Pages 25 – 28)

##### RECOMMENDATION

*“THAT the Halton Regional Police Services Board approve the appointment of the following Auxiliary Officers, pursuant to Section 52(1) of the Police Services Act:*

*Farshad APPOO*

*Michael BROOK*

*Suzanna KHAN*

*Sean MCCARNEY*

*Danberly NAU-JANTZI*

*Ben OLDFIELD*

*Laila AHMED”*

*Tim ROBINSON*

*Sohaib SABRANI*

*Angus SHARP*

*David STUMPF*

*Elizabeth SYTSMA*

*Frank WONG*

- 4.2 Correspondence from Chief Stephen Tanner to the Hon. Doug Ford, Premier, re:  
Cancellation of Halton Region Consolidated Courthouse Project  
(Agenda Pages 29 – 32)

##### RECOMMENDATION

*“THAT the Correspondence from Chief Stephen Tanner to the Hon. Doug Ford, Premier re:  
Cancellation of Halton Region Consolidated Courthouse Project be received for information.”*

- 4.3 Chief's Pandemic Report  
(Agenda Pages 33 – 34)

##### RECOMMENDATION

*“THAT the Chief's Update on COVID-19 dated May 14, 2020 be received for information.”*

- 4.4 State of Emergency Committee Report  
(Agenda Pages 35 – 36)

##### RECOMMENDATION

*“THAT the State of Emergency Committee Report for May 21, 2020 be received.”*

#### 5. OPERATIONAL VERBAL UPDATES

- 6. STATUS OF OUTSTANDING ITEMS**
  - 6.1 Public Information Action Registry  
(Agenda Pages 37 – 38)
- 7. NEW BUSINESS**
- 8. MOVE INTO CLOSED SESSION**
- 9. CLOSED SESSION REPORT**
- 10. ADJOURNMENT**





# Public Minutes

MEETING NO. P20-04

DATE OF MEETING: Friday, April 24, 2020  
9:00 a.m.

LOCATION: Zoom Video Conference

MEMBERS PRESENT (via Zoom Video Conference): Rob Burton (Chair)  
Councillor Jeff Knoll, Councillor Clark Somerville, Curt Allen, Gary Burkett, Donald Foster

STAFF PRESENT (via Zoom Video Conference): Chief Stephen Tanner  
Deputy Chief Jeff Hill  
Deputy Chief Roger Wilkie  
Ken Kelertas, Director, Legal Services and Legal Counsel  
Paul Lavergne, Director, Corporate Services  
Fred Kaustinen, Chief Administrative Officer  
Superintendent Anthony Odoardi  
Staff Sergeant Dave Tutte  
Graham Milne, Board Secretary

## 1. GENERAL

### 1.1 Regrets

J. Wadden.

### 1.2 Disclosure of Conflicts of Interest

The Chair called upon Board members to declare any conflicts of interest they might have on the agenda. No declarations were made.



**1.3 Confirmation of Minutes of Meeting P20-02 held Thursday, February 27, 2020 and Minutes of Meeting P20-03 (Special) held Friday, April 3, 2020**

Moved by: J. Knoll  
Seconded by: C. Allen

*"THAT the Minutes of Meeting P20-02 held Thursday, February 27, 2020 and Minutes of Meeting P20-03 (Special) held Friday, April 3, 2020 be adopted as circulated."*

Carried.

**2. PRESENTATIONS/DELEGATIONS**

None.

**3. CONSENT AGENDA**

- 3.1 Halton Happenings - March 2020
- 3.2 P20-4-I-01 - Quarterly Human Resources Summary
- 3.3 P20-4-I-02 - Seized Fund Statement - February 29, 2020
- 3.4 P20-4-I-03 - Audit Report
- 3.5 P20-4-I-04 - Community Safety and Well-Being Plans
- 3.6 P20-4-I-06 - Annual Report on Use of Force - 2019
- 3.7 P20-4-I-07 - 2019 Police Vehicle Collision Summary
- 3.8 P20-4-I-08 - Annual Performance Report

Moved by: C. Somerville  
Seconded by: J. Knoll

*"THAT Item Nos. 3.1 through 3.8 inclusive on the Consent Agenda be received for information."*

Carried.



#### 4. DISCUSSION ITEMS

##### 4.1 P20-4-R-11 - Secondment - Administrative Firearms Officer & Area Firearms Officer

Moved by: C. Allen

Seconded by: J. Knoll

*"THAT the Halton Regional Police Services Board authorizes the Chairman to sign an extension agreement with the Ministry of Community Safety and Correctional Services, operating as the Chief Firearms Office for Ontario, for the continued secondment of the Administrative Firearms Officer and Area Firearms Officers on a full cost recovery basis."*

Carried.

##### 4.2 P20-4-R-12 - Sponsorship - Special Friends Day

Chief Tanner noted that this event will be postponed due to the ongoing pandemic.

Moved by: C. Somerville

Seconded by: J. Knoll

*"THAT the Halton Regional Police Services Board approves a \$3,000 contribution from the Board Trust Fund for the sponsorship of 2020 Special Friends Day games, shirts and refreshments."*

Carried.

##### 4.3 P20-4-R-13 - 2019 Occupational Health & Safety Report and 2020 Health & Safety Policy Statement

Moved by: G. Burkett

Seconded by: C. Allen

*"THAT the Chief of Police provide a report including all of the Big 12 occupational health and safety public reports, and;*

*"THAT the HRPS undertakes to prepare a report comparing the number of lost time injuries and the severity of lost time injuries using publicly available data from each of the Big 12 Police Services."*

Carried.



Moved by: C. Somerville  
 Seconded by: C. Allen

*"THAT the Halton Regional Police Services Board authorize the Chairman to sign the 2020 Health and Safety Policy Statement on behalf of the Board in compliance with the Occupational Health and Safety Act, and further;*

*THAT the Halton Regional Police Services Board review and receive the 2019 Health & Safety Report as stated below."*

Carried.

#### 4.4 State of Emergency Committee Report

Moved by: C. Somerville  
 Seconded by: C. Allen

*"THAT the State of Emergency Committee Report be received."*

Carried.

#### 4.5 Chief's Pandemic Report

Moved by: J. Knoll  
 Seconded by: D. Foster

*"THAT the Chief's Update on COVID-19 dated April 17, 2020 be received for information."*

Carried.

#### 4.6 CAO20-4-R-06 - Policy - Safeguarding COVID-19 Status Information

Moved by: C. Allen  
 Seconded by: C. Somerville

*"THAT the proposed Safeguarding COVID-19 Status Information policy be adopted."*

Carried.





#### 4.7 CAO20-4-R-07 - Policy Review - Administration of Human Resources Policy

Moved by: G. Burkett

Seconded by: J. Knoll

*"THAT the words "that maximizes employee engagement" be inserted after "work environment" in the Policy Statement and Scope for HR-03 Administration of Human Resources Policy."*

Carried.

Moved by: C. Somerville

Seconded by: J. Knoll

*"THAT the Board receive the policy review of HR-03 Administration of Human Resources policy, as amended."*

Carried.

#### 4.8 CAO20-4-R-08 - Sponsorship - OAPSB AGM

Moved by: J. Knoll

Seconded by: C. Allen

*"THAT the Board redirect its OAPSB Conference sponsorship to the OAPSB 2020 virtual AGM."*

Carried.

### 5. OPERATIONAL VERBAL UPDATES

Operational updates were provided on the following items:

- Work of task force leading to arrests following bank robberies
- Online training course for new recruits

### 6. STATUS OF OUTSTANDING ITEMS

#### 6.1 Public Information Action Registry

Direction from 4.3 to be added to the Action Registry and review of Human Resources Policy to be removed as completed.

There were no further updates.



7. **NEW BUSINESS**

Moved by: G. Burkett  
 Seconded by: C. Somerville

*"THAT in recognition of funding shortfalls arising from the COVID-19 pandemic, the Halton Police Board authorize a payment of \$30,000 to Our Kids Network from the Trust Fund."*

Carried.

Donald Foster reminded the Board Members of the salute to frontline health care workers Friday evenings at 7:00 p.m.

There was no other new business.

8. **MOVE INTO CLOSED SESSION**

Moved by: C. Somerville  
 Seconded by: C. Allen

*"THAT the Board do now convene into closed session."*

Carried.

9. **CLOSED SESSION REPORT**

The Chair reported that during the closed session, the Board considered legal and personnel matters and motions were approved by the Board regarding these matters.

10. **ADJOURNMENT**

The Chair adjourned the meeting at 10:45 a.m.

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Rob Burton  
 Chair

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Graham Milne  
 Board Secretary



# Halton Happenings - April 2020

Welcome to the condensed April edition of Halton Happenings. Like many organizations across the country and world, Halton Regional Police Services Regional Community Mobilization Bureau has had to reassign, adapt and change normal service delivery. Weekly, changes have been made to address emerging needs and considerations. Regional Community Mobilization Bureau resources strive to follow the Framework for the Community Safety and Well-Being Plan, and to follow the strategic priorities:

1. **Incident Response** – To ensure those in need get the right response, at the right time, by the right responders.
2. **Risk Intervention** – To address the criminal behaviour that most affects the safety of community members.
3. **Prevention** – Community collaboration is the catalyst for positive, working relationships with all community agencies, resources and partners.
4. **Social Development** – To assist in the continued development, education and support of all social groups in Halton Region.

## 4 Strategic Priorities of Community Safety and Well-Being

### What does it mean?

The delivery of police services in Ontario has evolved to include working with partners to focus on reducing the risk factors that affect community safety. This reduces the demand for incident response by providing a coordinated response to risk, and leads to more positive outcomes. The Halton Regional Police has built on our policing philosophy by including proactive measures of intervention, constituting the four strategic priorities of community safety and well-being.





# Halton Happenings - April 2020

## Incident Response

**High School Liaison and Elementary School Liaison Officers** throughout the region have been reassigned to patrol in each District, actively participating in calls for service.

- Oakville High School Liaison Officer is currently working on a graffiti project "Project Snoop" to combat increasing incidents of graffiti in the Falgarwood Drive and 6th Line area of Oakville.
- Burlington High School Liaison conducted additional follow-up regarding a robbery that happened at a local high school. Two of the three suspects were already located resulting in one being charged and the other being sent through the youth diversion program, however the last suspect was taking active measures to elude police capture. Through judicially authorized cell phone tracking, officers were able to locate and arrest the last suspect.

**Community Mobilization Bureau Officers** throughout the region spent the beginning of March, and the beginning of the COVID-19 situation, liaising with Community Partners/Groups to cancel scheduled Community Events. After the initial challenge of connecting with external partners, Community Mobilization Bureau Officers then engaged in proactive patrol activities in their assigned neighbourhoods and responding to calls for service throughout the Region.

**The Mobile Crisis Rapid Response Teams (MCRRT)** continued to provide Mental Health support throughout the Region in conjunction with our Mental Health partners from St Joseph's Healthcare. The teams responded to 130 calls during the month of April, 79 of which were mental health related. This includes 44 in Burlington, 22 in Oakville, 6 in Milton and 7 in Halton Hills. This accounts for 60.8 per cent of the team's activities. The team also experienced an increase in telephone support to other officers throughout the Region dealing with mental health related occurrences.



# Halton Happenings - April 2020

## Risk Intervention

**Traffic Services** - Despite far reaching restrictions in place pertaining to Covid-19 and the local community, commercial trucking and related enforcement continued in April. Of particular note was the high incidence of dump truck traffic hauling shale to the CN Rail overpass construction site in the area of Britannia Road and Tremaine Road in Milton. Following up on load restriction complaints from the Region of Halton, police truck inspectors conducted over 50 inspections of dump trucks, which resulted in 40 per cent of dump trucks failing for mechanical violations, however, 75 per cent of stopped trucks were found to be grossly overloaded, with some dump trucks found to be in excess of 15,000 pounds over their allowable axle weights. On one occasion, an Oakville District Response Unit officer working with the Commercial Motor Vehicle Unit observed a full wheel detachment from a dump truck which was approaching the CN jobsite. Despite over 150 charges laid, officers continued to note the relentless frequency of truck traffic continuing to attend Milton. As a result, officers invoked additional enforcement powers under the Highway Traffic Act and commenced forced offloading of overloaded trucks, at the expense of the fleet operator, prior to trucks being placed back in service. Officers also identified multiple excavation projects in Toronto, Brampton and Mississauga where the shale was originating from and collaborated with Toronto and Peel Police truck inspectors to attend these sites, conduct point of origin enforcement and communicate with site supervisory personnel to prevent these overloading conditions from occurring. This particular truck enforcement scenario demonstrates the cross jurisdictional nature of commercial trucking where overloading in one jurisdiction, which is incentivized by pay for weight and loads delivered, creates elevated community and road safety issues along the corridors these trucks travel across the Greater Toronto Area on a daily basis. Further communication, enforcement and collaboration with our road safety partners is planned and will continue, particularly in the area of the CN jobsite, until compliance is gained from the commercial dump truck sector.

**Crisis Outreach and Support Team (COAST)** continued to provide mental health risk intervention supports throughout the region. Service delivery was adapted as our partner for the Crisis Outreach and Support Team program, Canadian Mental Health Association of Halton, eliminated their in-person supports due to the COVID-19 situation, while still providing telephone supports. Information sharing continued through alternate means, and in-person risk interventions were conducted by officers alone.

\*\*\*Of Note – the Crisis Outreach and Support Team position has not been staffed seven days a week due to officer time off and requirement for the officer to cover Mobile Crisis Rapid Response shifts. The Crisis Outreach and Support Team Officers had 12 total occurrences, with four of them being mental health related accounting for 33.3 per cent of the officers' time.

**Older Adult Support Officer** continues to work with community partners such as Links2Care, Behavioural Supports Ontario (BSO), Crisis Outreach and Support Team (COAST), Halton Housing and Mobile Crisis Rapid Response Team (MCRRT).



## Halton Happenings - April 2020

**District Youth Officers/Social Workers** continue to provide support to youth and families in the community. Existing Diversion contracts continue to be monitored and checked on.

**Community Mobilization Officers** assigned to general patrol have continued to assist the Service and community as they would have in the past.

- Burlington Community Mobilization Bureau Officers were able to connect a local homeless person to services, resulting in the person no longer being on the streets in Burlington.
- Due to increased retail thefts from LCBO stores in Burlington, Community Mobilization Bureau Officers proactively patrol in and around the areas of the various stores.
- Officers in 12 Division had interaction with a homeless male who was denied access to public facilities due to the restrictions imposed by COVID-19. Following a trespass incident at a local grocery store the officers had a positive interaction and determined that he wanted to relocate to the Niagara region to be closer to his family. The officers found an available bed at a St. Catharines' shelter and transported him there. A week after the encounter he called Cst. Singh and reported that he had been sober since he arrived and had made positive connections with his family who were continuing to support him during his recovery.

### Community Safety and Well-Being Officer

- Community Safety and Well-Being Officer continues to work to provide support to internal and external partners. Continued communications to determine what community supports were going to be available throughout the region.
- The Situation Table continued to meet on a weekly basis by utilizing video conferencing tools. Regularly, 30-plus community partners met to discuss cases of Acutely Elevated Risk. Through the month of April, six situations were acted upon by Situation table partners to address situations of Acutely Elevated Risk.

### Action Table on Coordinate Relief-COVID

- Using the framework of the Halton's Community Safety and Well-Being plan, a need was established with many community partners in Halton region to form a coordinated response to relief efforts. The key objectives of the action table are:
  - To support well-being among vulnerable residents by creating access to essential goods during self-isolation
  - To coordinate relief efforts, maximize system resources and avoid fragmentation. The Action Table sits weekly (virtually) and is working on numerous initiatives related to food insecurity, funding for programming and assisting Halton's most vulnerable.
  - **Participants:** Food for Life, Halton Region Social and Community Services Department, Halton Region Public Health Department, City of Burlington, Town of Halton Hills, Town of Milton, Town of Oakville, United Way of Halton and Hamilton, Oakville Community Foundation, and Halton Regional Police Service.

## HALTON REGIONAL POLICE SERVICE



# Halton Happenings - April 2020

**Crime Stoppers** continues to receive tips and distribute them to the necessary investigative bureaus. Crime Stoppers of Halton has eliminated the need for their members to attend in-person to the Halton Regional Police Service Headquarters. Crime Stoppers Co-ordinator maintains continued contact with the Crime Stoppers of Halton. All community-based initiatives have been suspended until further notice.

\*\*\*Of note – Crime Stoppers Coordinator has also been assisting with coverage for the Mobile Crisis Rapid Response Team



# Halton Happenings - April 2020

## Prevention

**District Youth Officer's and Social Workers** continue to work with youth and families pertaining to pre-charge Youth Diversion, and external partners for the Adult Diversion Programs. Video conferencing and telephone contact utilized for intake of new cases, and for continued work/education/support of existing cases.

**District Community Mobilization and School Liaison Officers** while being assigned to patrol duties, these officers engaged in proactive crime prevention initiatives by being highly visible around closed schools and community organizations that they have previous connections with.

- Burlington Community Mobilization Officers assisted the Criminal Investigations Unit by providing a Crime Prevention through Environmental Design assessment of an elderly individual who had his house broken into two separate times in the same month.





# Halton Happenings - April 2020

## Social Development

**Community Mobilization Officer** continues to conduct community outreach and support.

- Milton Community Mobilization Officer was contacted by the principal of St. Benedict's Public School inviting the 1 District Community Mobilization Bureau team to participate in a parade of honour for one of their students – Damien. His family found out that his cancer had spread to vital organs and the prognosis for him was only another month. The officer contacted Milton Fire and Halton EMS and asked them to join us. When the police drove past his house along with 150 teachers and parents, led by Milton Fire with eight cruisers and an ambulance, all of the lights were flashing and the sirens were wailing, much to the delight of Damien, his sister and parents.
- Milton Community Mobilization Officer and Social Worker Darcie Robertson participated in a virtual meeting with a female resident of the Bob Rumball Group home in Milton. The resident has had numerous encounters with the police in the past, but after a period of calm the calls to police had started to escalate again. The contact that the member of 1 District Community Mobilization Bureau had with the resident was positive and the staff reported that resident's behavior was improving.

### Regional Community Mobilization Officer's

- Regional Community Mobilization Officers engaged in educational activities for the public. In collaboration with Corporate Communications, various education pieces were distributed through social media including Break and Enter/Robbery Tips for businesses, Safe Neighbourhood Tips, and Online Safety Tips. There will be further educational collaboration throughout the COVID-19 situation.
- Regional Community Mobilization Officers continue to have contact with our various Religious and Cultural partners in the region to provide information of service delivery/supports during the COVID-19 situation.
- Regional Community Mobilization Officers liaised with various external partners to discuss the postponement or cancellation of various events, i.e.: Volunteer Recognition Dinner, Police Day.
- Regional Community Mobilization Officers participated in several diversity and inclusion "Webinars" through the Canadian Centre for Diversity and Inclusion and Pride At Work Canada. Topics include: Managing Micro-Aggressions, National Webinar: Gender-Inclusive Workplace Policies, Leveraging Cultural Difference at Work, and Woke Marketing.

**Children's Safety Village** was closed for March break and continued to be closed following school closures due to COVID-19. Preparations are underway for the pending retirement of the current Safety Village Co-ordinator and their subsequent replacement.

# HALTON REGIONAL POLICE SERVICE



## Halton Happenings - April 2020

**Auxiliary Policing Unit** activities have been suspended until further notice. Online training continues for the Auxiliary Unit pertaining to COVID-19 and Personal Protection Equipment use. All online training resources being offered to front line officers pertaining to the COVID-19 situation will be available to the Auxiliary Unit. Auxiliary Officers have been completing online training on various topics.

### **Halton Regional Police Volunteers (COPPS, SALT, Pipes and Drums, Chorus, Halton Seniors Helpline, Victim Services, Auxiliary)**

- All volunteer activities have been suspended until further notice. Members of the Regional Community Bureau continue to have regular contact with service volunteers to provide them with ongoing information and to offer supports.
- As this year's Volunteer Recognition Dinner had to be cancelled, Regional Community Mobilization Officers commenced a Volunteer Social Media recognition initiative. During the week of April 19-25, all of the Halton Police volunteer units were recognized with a brief history of the unit and current volunteer numbers. Volunteers who have completed 5, 10, 15, 20, 25 and 30 years of volunteer service were specifically recognized.

### **Youth in Policing (YIPI)**

- Posting for our Youth in Policing Initiative has closed. 96 applications were submitted. 37 students were originally selected for the interview stage, but due to the Health Crisis and limitation of services, this number has been reduced to 18. Interviews to be conducted in June. We will be hiring eight students and one student coordinator due to the health crisis. This summer, the students will work under the direction of our High school liaison officers and will participate in a wide variety of community events

### **Internal Food/Product Collection**

- In the month of May, Regional Community Mobilization Bureau Officers will be coordinating either an internal food or hygiene products drive. Discussion will be had with our various external organizations to determine what the greatest need is in the community. Specific needs and organizations in need will be identified through Community Safety and Well-Being partners.



# Halton Regional Police Service Public Agenda Information Report

**To:** Chairman and Police Service Board Members

**From:** Chief Stephen J. Tanner

**Subject:** FINANCIAL REPORT – FIRST QUARTER 2020

**Report #:** P20-5-I-01

**Date:** May 21, 2020

## INTRODUCTION AND BACKGROUND:

Given below is a summary of the Quarterly Financial Report as of March 31, 2020. Details of each major cost element indicated in the summary are included in the following pages.

### SUMMARY

\$ 000's  
Favourable (Unfavourable)

Cost Elements	March 31, 2020 YTD				2020 Full Year		2019 QTR 1
	Actual	Planned	Var \$	Var %	Budget	Proj. Var.	Actual
Comp & Benefits	33,557	34,203	646	1.9%	146,640	1,266	31,488
Materials & Supplies	1,656	1,566	(91)	(5.8%)	7,107	65	1,861
Purchased Services	3,637	3,844	207	5.4%	10,336	(82)	5,060
Rent & Financial	99	92	(7)	(7.4%)	368	0	191
Debt Charges	1,042	1,042	0	0.0%	4,166	0	(0)
Transfer to Reserve	1,402	1,402	0	0.0%	5,608	0	0
Interdepartmental Charges	474	532	58	10.8%	2,126	50	473
<b>Total Expenditure</b>	<b>41,867</b>	<b>42,680</b>	<b>813</b>	<b>1.9%</b>	<b>176,350</b>	<b>1,300</b>	<b>39,073</b>
Total Revenue	2,668	2,785	(117)	(4.2%)	14,376	(1,180)	2,422
<b>Net Expenditure</b>	<b>39,198</b>	<b>39,894</b>	<b>696</b>	<b>1.7%</b>	<b>161,975</b>	<b>120</b>	<b>36,652</b>

Comments:

- As of the end of the first quarter, we have expended \$39.2 million (or 24% of the annual budget) which results in YTD savings of \$696 K as compared to our approved 2020 Budget.
- Based on meetings with Operational and Administration managers to discuss their 2020 variances and expectations, Staff is currently projecting a Net Expenditure savings of \$120 thousand for the full year. Projected savings related to salaries and benefits should offset the loss of government funding and costs associated with COVID.
  - Government funding impacts include:
    - Community Safety and Policing funding, a reduction of \$641K
    - Cancellation of Maplehurst funding, a loss of \$413K
    - Introduction of Guns and Gangs funding, an additional \$150K for 2020
  - COVID continues to impact our daily operations and the longer it lasts the greater the impact will be on our organization. Our current assumption is a return to normal operations by Sept 1/2020. We continue to closely monitor the situation but currently the significant variances are related to:
    - Increased Safety Supplies (PPE)
    - Increased IT costs related to work from home arrangements
    - Increased Janitorial costs for touchpoint cleaning
    - Reduced Fuel costs
    - Reduced Training and Development costs
    - Fewer Program Fees including Security Clearances
    - Fewer External Recoveries including Secondments

The following tables present additional details regarding year-to-date variances for each major cost element.

**Compensation & Benefits**\$ 000's  
Favourable (Unfavourable)

Cost Elements	March 31, 2020 YTD				2020 Full Year		2019 QTR 1
	Actual	Planned	Var \$	Var %	Budget	Proj. Var.	Actual
Salaries	23,603	24,262	659	2.7%	105,026	2,500	22,358
Temporary Help	740	571	(169)	(29.5%)	2,471	(1,000)	648
Net Wages	24,343	24,833	490	2.0%	107,497	1,500	23,006
Overtime & Court-time	670	743	73	9.9%	3,221	(600)	652
Retention Pay	506	553	48	8.6%	2,399	191	491
Other Personnel Costs	447	469	22	4.6%	3,902	50	304
<b>Total Expenditure</b>	<b>25,965</b>	<b>26,598</b>	<b>633</b>	<b>2.4%</b>	<b>117,018</b>	<b>1,141</b>	<b>24,453</b>
Benefits	7,592	7,605	13	0.2%	29,622	125	7,035
<b>Total Comp. &amp; Benefits</b>	<b>33,557</b>	<b>34,203</b>	<b>646</b>	<b>1.9%</b>	<b>146,640</b>	<b>1,266</b>	<b>31,488</b>

**Comments:**

- **Net Wages** – YTD costs for Salaries and Temporary Help are favourable by \$490 K due to vacant civilian positions. The full year projected favourable variance of \$1.5 million reflects our best estimate at this time.

On the Uniform side, OPC is currently closed but it is anticipated that it will open for July and there will be two intakes this year instead of three. On the Civilian side, recruiting is currently on hold but we are anticipating that hiring be begin again in September.

- **Overtime & Court-time** –Projected full year unfavourable variance based on historical utilization and requirements for overtime in the later parts of the year partially offset by current decreases in OT due to COVID.
- **Retention Pay** –Projected full year savings relates to retirements of officers who would otherwise have been eligible for Retention Pay at the end of the year.
- **Benefits** –The projected full year favourable variance relates to staff vacancies.

**Materials and Supplies**\$ 000's  
Favourable (Unfavourable)

Cost Elements	March 31, 2020 YTD				2020 Full Year		2019 QTR 1
	Actual	Planned	Var \$	Var %	Budget	Proj. Var.	Actual
Tires & Parts for Fleet	140	158	18	11.4%	630		153
Telephone & Data Line	185	196	11	5.5%	782	(35)	282
Fuel Cost for Fleet	361	389	28	7.3%	1,557	200	360
Clothing & Equipment	194	191	(3)	(1.6%)	1,015		278
Supplies	143	119	(24)	(20.4%)	474	(150)	111
Utilities	193	210	17	8.0%	1,440		175
Minor Capital	181	162	(19)	(11.7%)	648		278
Other Misc. Material & Supplies	260	142	(118)	(83.3%)	560	50	224
<b>Total Materials &amp; Supplies</b>	<b>1,656</b>	<b>1,566</b>	<b>(91)</b>	<b>(5.8%)</b>	<b>7,107</b>	<b>65</b>	<b>1,861</b>

**Comments:**

- **Telephone & Data Line** – The projected full year unfavourable variance relates mainly to costs associated with increasing bandwidth to assist with work from home accommodations related to COVID.
- **Fuel Cost for Fleet** – The projected favourable variance relates to a reduction in the net pump price of fuel which has been low since the start of the year and even lower through the first few weeks of the Pandemic.
- **Supplies** – The projected full year unfavourable variance relates mainly to additional safety supply (PPE) purchases required as a result of COVID.
- **Other Misc. Material & Supplies**– The projected full year favourable variance relates to miscellaneous savings within the multiple accounts included in this category.

**Purchased Services**\$ 000's  
Favourable (Unfavourable)

Cost Elements	March 31, 2020 YTD				2020 Full Year		2019 QTR 1
	Actual	Planned	Var \$	Var %	Budget	Proj. Var.	Actual
Computer Maintenance	2,344	2,336	(8)	(0.3%)	4,445	(35)	2,867
Building Maintenance	194	223	28	12.7%	890		219
Janitorial Services	130	182	53	28.9%	729	(72)	618
Staff Development	241	225	(16)	(7.0%)	900		252
Professional Services	289	308	19	6.2%	1,234		493
Fleet Support Costs	155	157	2	1.2%	487	(50)	158
Advertising/Public Relations	18	12	(6)	(51.0%)	48		4
Other Misc. Services	266	400	135	33.6%	1,602	75	449
<b>Total Purchased Services</b>	<b>3,637</b>	<b>3,844</b>	<b>207</b>	<b>5.4%</b>	<b>10,336</b>	<b>(82)</b>	<b>5,060</b>

**Comments:**

- **Computer Maintenance** – The projected full year unfavourable variance relates to additional licensing required to roll out work from home options for staff due to COVID.
- **Janitorial Services** – The projected full year unfavourable variance relates to additional touchpoint cleaning services required as a result of COVID.
- **Fleet Support Costs** – The projected full year unfavourable variance relates to increased utilization of external garages for vehicle maintenance. These costs are offset by savings in labour chargebacks from the Region garage (within Interdepartmental Charges below).
- **Other Misc. Services** – The projected full year unfavourable variance relates mainly to savings related to the cancellation of events and ceremonies and miscellaneous savings within the multiple accounts included in this category.

**Various**\$ 000's  
Favourable (Unfavourable)

Cost Elements	March 31, 2020 YTD				2020 Full Year		2019 QTR 1
	Actual	Planned	Var \$	Var %	Budget	Proj. Var.	Actual
Rent & Financial	99	92	(7)	(7.4%)	368		191
Debt Charges	1,042	1,042	0	0.0%	4,166		(0)
Transfer to Reserves	1,402	1,402	0	0.0%	5,608		0
<b>Interdepartmental Charges</b>	<b>2,542</b>	<b>2,535</b>	<b>(7)</b>	<b>(0.3%)</b>	<b>10,142</b>	<b>0</b>	<b>191</b>

**Comments:**

None.

**Interdepartmental  
Charges**\$ 000's  
Favourable (Unfavourable)

Cost Elements	March 31, 2020 YTD				2020 Full Year		2019 QTR 1
	Actual	Planned	Var \$	Var %	Budget	Proj. Var.	Actual
Risk Management	251	251	0	0.0%	1,003		226
Fleet Maintenance	209	266	58	21.6%	1,065	50	233
Other Charges	15	15	(0)	(0.0%)	58		14
<b>Interdepartmental Charges</b>	<b>474</b>	<b>532</b>	<b>58</b>	<b>10.8%</b>	<b>2,126</b>	<b>50</b>	<b>473</b>

**Comments:**

- **Fleet Maintenance** – The projected favourable variance of \$50 K relates to lower labour charges from the Regional garage. These savings are offset by additional external labour costs for external garage services as described within Purchased Services.



**Revenue**\$ 000's  
Favourable (Unfavourable)

Cost Elements	March 31, 2020 YTD				2020 Full Year		2019 QTR 1
	Actual	Planned	Var \$	Var %	Budget	Proj. Var.	Actual
Government Subsidy	889	952	(63)	(6.6%)	6,373	(462)	1,298
Program Fees	439	511	(72)	(14.1%)	2,044	(270)	486
External Recoveries	685	648	37	5.7%	3,263	(448)	580
Internal Recoveries	58	77	(19)	(24.3%)	308		58
Transfer from Reserve	597	597	(0)		2,388		0
<b>Total Revenue</b>	<b>2,668</b>	<b>2,785</b>	<b>(117)</b>	<b>(4.2%)</b>	<b>14,376</b>	<b>(1,180)</b>	<b>2,422</b>

**Comments:**

- **Government Subsidy** – The projected unfavourable variance relates to reductions in Policing Effectiveness and Modernization (PEM) which is decreasing by 25% (\$641K full year impact) partially offset by higher than anticipated funding for Court Security and Prisoner Transportation (+\$29K) and newly introduced Guns and Gangs funding (\$150K impact on 2020).
- **Program Fees** – The projected unfavourable variance relates mainly to reductions in Security Clearance due to COVID. Program fees related to fingerprinting, FOI, and prisoner escorts will also be impacted by COVID.
- **External Recoveries** – The projected unfavourable variance relates mainly to the cancellation of provincial funding related to the Maplehurst Correctional facility (\$413K). Additionally, recoveries related to secondments to OPC have been impacted by COVID.

**Overall**

As of the end of the first quarter, we have YTD savings of \$695 K as compared to our 2020 Budget which represents a combination of expenditure timing differences which will correct themselves by year-end plus permanent expense savings / revenue increases.

Based on a line by line review of all expense and revenue items with Budget Managers, Staff currently projects a savings of \$120 thousand for the full year.



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**Stephen J. Tanner**  
**Chief of Police**

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# Halton Regional Police Service Public Agenda Information Report

**To:** Chairman and Board Members

**From:** Chief Stephen J. Tanner

**Subject:** SEMI-ANNUAL GRANTS AGREEMENT EXECUTION REPORT

**Report #:** P20-5-I-02

**Date:** May 21, 2020

## INTRODUCTION AND BACKGROUND:

The Provincial and Federal Governments offer a variety of grant programs to support the delivery of policing services for community safety. The process to receive these grants involves an application and, if approved, an agreement with the Provincial or Federal Government. The grant programs include Province-wide initiatives and monies made available by the Province through proceeds of crime (POC) legislation. To ensure the Service is able to take advantage of these programs in a timely manner, the Board approved a policy on July 19, 2011 delegating signing authority for grant applications to the Chief of Police.

In addition, the policy authorizes the Board Chair to execute any agreements and ancillary documents needed to comply with the terms of the grant approvals.

On April 28, 2020, the Victims and Vulnerable Persons Division of the Ministry of the Attorney General ("the Ministry") issued an All Chiefs Bulletin advising that any funds received for time-limited or project-based funding that was tied to specific deliverables or milestones in 2019-20 may need to be deferred to 2020-21 due to COVID-19 and that those issues would be addressed on a case by case basis.

Further, the Ministry indicated that for the period of April 1, 2020 to September 30, 2020 we have the ability to shift funding across program areas to address specific local needs related to health and safety and critical operational needs, and that they will not hold programs to caps on administrative spending and other contract elements. The Ministry has asked that for any extraordinary expenses incurred in 2019-20 that the Service keep detailed documentation for those expenses as the Ministry is working on a process to address them.

The policy also requires that a semi-annual report be submitted to the Board detailing the agreements executed. The attached chart fulfills this requirement.

**Stephen J. Tanner**  
Chief of Police

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**Attachments:** Executed Grants Agreement

**Executed Grant Agreements  
Pursuant to HRPSB Policy**

Name and Purpose of Grant	Fiscal Year(s) Covered	Maximum Annual Grants To Be Received
<p><i>Victim Quick Response Program: To contribute to the salary and benefits of a VQRP Coordinator</i></p> <p><i>Amending Agreement executed by Board in October, 2019 to add Year 3 and additional one-time funds to assist with increased service demand for eligible individuals to apply for VQRP+</i></p>	Year 1: April 1, 2018 – March 31, 2019	\$32,940.00
	Year 2: April 1, 2019 – March 31, 2020	\$32,940.00
	Year 3: April 1, 2020 – March 31, 2021	\$32,940.00
	One-time funds (2019-2020)	\$11,772.00
	One-time funds (2020-2021)	\$23,544.00
<p><i>Youth Justice Services – Youth in Policing Initiative: To contribute towards employment of high school summer students to participate in the YIPI Program and to enhance relationships between the Police and the community</i></p>	April 1, 2014 – until superseded or terminated	\$23,424.00
<p><i>ICE Agreement: To assist in implementing a provincial strategy to protect children from sexual abuse and exploitation on the internet</i></p>	Year 1: April 1, 2017 – March 31, 2018	\$169,250.00
	Year 2: April 1, 2018 – March 31, 2019	\$169,250.00
	Year 3: April 1, 2019 – March 31, 2020	\$169,250.00
	Year 4: April 1, 2020 – March 31, 2021	\$169,250.00
<p><i>Community Safety and Policing Grant Program (CSP): To implement initiatives that address policing needs and priority risks related to safety and well-being</i></p>	Year 1: April 1, 2019 – March 31, 2020	\$1,923,174.17
	Year 2: April 1, 2020 – March 31, 2021	\$1,923,174.17
	Year 3: April 1, 2021 – March 31, 2022	\$1,923,174.17
<p><i>Guns and Gangs Grant Program (G&amp;G): To assist with investigative and front-line gang response, risk mitigation and gang prevention activities</i></p>	Year 1: April 1, 2020 – March 31, 2021	\$200,000.00
	Year 2: April 1, 2021 – March 31, 2022	\$200,000.00
	Year 3: April 1, 2022 – March 31, 2023	\$200,000.00



# Halton Regional Police Service Public Agenda Recommendation Report

**To:** Chairman and Police Service Board Members

**From:** Chief Stephen J. Tanner

**Subject:** APPOINTMENT – AUXILIARY OFFICERS

**Report #:** P20-5-R-03

**Date:** May 21, 2020

## RECOMMENDATION:

*“That the Halton Regional Police Services Board approve the appointment of the following Auxiliary Officers, pursuant to Section 52(1) of the Police Services Act:*

*Farshad APPOO  
Michael BROOK  
Suzanna KHAN  
Sean MCCARNEY  
Danberly NAU-JANTZI  
Ben OLDFIELD  
Laila AHMED”*

*Tim ROBINSON  
Sohaib SABRANI  
Angus SHARP  
David STUMPF  
Elizabeth SYTSMA  
Frank WONG*

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**Stephen J. Tanner**  
Chief of Police

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## INTRODUCTION AND BACKGROUND:

In accordance with Section 52(1) of the *Police Services Act*, the Board may appoint Auxiliary Officers to the Service. The above list represents Auxiliary Officers to be sworn in on a date to be determined. Date to be determined following completion of training and the losing of restrictions due to COVID-19.

**DISCUSSION / ANALYSIS:**

The Auxiliary Policing Services Unit was founded in 1989 and originally consisted of 10 Auxiliary Constables and 1 Auxiliary Staff Sergeant. Since that date, the Unit has grown to 65 trained and enthusiastic civilian volunteers (with the addition of these new Auxiliary Officers).

These Auxiliary recruits represent diverse cultural backgrounds and ages:

*Farshad APPOO – Milton Resident*  
*Michael BROOK – Oakville Resident*  
*Suzanna KHAN – Mississauga Resident*  
*Sean MCCARNEY – Burlington Resident*  
*Danberly NAU-JANTZI – Oakville Resident*  
*Ben OLDFIELD – Burlington Resident*  
*Tim ROBINSON – Binbrook Resident*  
*Sohaib SABRANI – Oakville Resident*  
*Angus SHARP – Burlington Resident*  
*David STUMPF – Kitchener Resident*  
*Elizabeth SYTSMA – Burlington Resident*  
*Frank WONG – Oakville Resident*  
*Laila AHMED – Canfield Resident*

The Auxiliary Officers are commonly utilized to augment the activities of police officers at events such as Fall Fairs, Christmas Parades, Road Races and other large scale yearly community events.

The Auxiliary Services Unit also supports our Service through participation in crime prevention (Project Safeguard), traffic safety, and other volunteer activities. Auxiliary Officers represent the service proudly and are a valuable part of supporting the Regional Community Safety and Well-Being Plan.

**FINANCIAL / HUMAN RESOURCE / LEGAL ISSUES:**

The total cost involved to outfit these Auxiliary Officers is approximately \$39,331.63 (\$3025.51 x 13). Funds will come from the 2020 uniform/equipment budget.

**ADDRESSING STRATEGIC PLAN:**

The appointment of these new Auxiliary Officers, and their participation in community events and crime prevention initiatives, supports several themes found within the 2020-2023 Halton Regional Police Service Strategic Plan:

Theme 1 (Community Safety & Well Being) Goal 5

- *Engage and mobilize the community, including our Community Safety and Well-Being partners, citizens and others, to collaboratively share responsibility for keeping our region safe.*

Theme 2 (Outreach and Collaboration) Goal 3

- *Strengthen relationships with the full diversity of Halton's communities to improve mutual understanding/ respect, collaboration and communication.*

Theme 2 (Outreach and Collaboration) Goal 6

- *Ensure the best and most effective use of police resources - define and clearly communicate the areas for which the Service is responsible.*

Theme 3 (Capability and Engagement) Goal 4

- *Create and explore innovative opportunities to bolster service delivery and maximize strategic business initiatives.*

Theme 4 (Leadership and Excellence) Goal 2

- *Ensure that our Service culture reflects our Values and emphasizes openness, accountability, respect, authentic inclusion, responsibility, relationships and results.*







May 13, 2020

The Honourable Doug Ford  
Premier of Ontario  
Queen's Park  
Toronto, Ontario  
M7A 2S9

**Re: Cancellation of Halton Region Consolidated Courthouse Project**

Dear Sir

As Chief of Police for the Region of Halton I was extremely disappointed to learn of the decision by the Province of Ontario (May 8, 2020) to cancel the much needed and long planned construction of a new consolidated courthouse in the Oakville. I believe the award of the contract to build the courthouse was imminent and that shovels would have been in the ground by the fall.

For many years it has been clearly illustrated and proven to all levels of government that the main court facility for Halton Region (in Milton) has been completely inadequate and in fact dangerous. These facts have been brought to government by the police service, court facility staff, the judiciary and crown attorneys as well as the Halton County Law Association among others. There was an extensive and lengthy process followed to confirm all of these needs and to plan and prioritize for the construction of this facility. Hundreds of thousands of dollars in public funds were expended to hire architects, engineers, and planning consultants to lead the design phase and RFP process. I had discussions with the Minister of the Solicitor General and others who had the opportunity to tour this antiquated facility and there was unanimous agreement that this facility posed many potential risks and was long overdue for replacement. While other similar regions including Waterloo and Durham realized new facilities in recent years, promises were continually made that Halton would be "next". Now it appears that "next" meant after Toronto, and ultimately now to be cancelled completely.

As the Chief of Police here in Halton I am concerned for the safety of my members who are forced to continue to work in this facility, for the public who must attend the facility and for the judiciary and crown attorneys and many others who work there on a daily basis. While judges continue to face the risk of running into accused persons within the court and hallways, we also continue to deal with custodial (cell) areas that are dangerously inadequate, do not allow for proper and private consultation with legal advisors and pose

serious and ongoing health and safety risks. Prisoners can not be moved around the facility safely to and from court rooms and the risk to officer and public safety is considerable.

As I have mentioned to you and to others, I understand the pressures on government and particularly those brought about by COVID-19 at this time. I also understand that the Attorney Generals in recent years have sought to modernize the courts and our practices and processes and I completely agree with doing so to the extent that we can do so safely, effectively and efficiently.

Through the COVID-19 pandemic there is no doubt that fewer arrested persons have been held for bail hearings or kept in custody due to the necessary closure of our courts and concerns at our correctional facilities. However, there are also times, as I know you are well aware, when individuals must and/or should be kept for bail and must be kept in custody to keep the rest of society safe. Our communities, and the safety of all that live within them, is dependent on an effective and efficient justice system that also holds individuals accountable for their actions while attempting to balance cost savings and financial pressures.

Premier Ford, I fully understand that we have to find efficiencies within our courts whenever and wherever possible. But just as clear is the fact that we will always require adequate and effective court facilities in which to conduct this extremely important business which impacts public safety. It is foolish, in my view, to completely cancel this critical infrastructure project and investment because someone thinks we will find enough new ways to conduct court related business that an adequate court facility will not continue to be a high priority.

I commenced policing in 1982 and looking back, I would have to say that this facility was most likely beyond its most useful date at that time. Now in 2020 some are suggesting that we will find efficiencies and electronic business processes to somehow extend the life of that facility. It is beyond repair and beyond renovation.

I would ask that you, along with cabinet and the Province of Ontario take a close second look at this infrastructure project before cancelling the construction plans. Perhaps those plans can be altered to a degree to result in some savings to the project but it is critical that we save this project. The government continues to own the Oakville site, which could accommodate any number of alternate court facilities. This may be a perfect project to leverage federal infrastructure stimulus funding to assist in addressing the costs of this facility. This, in my view, should be fully explored.

A great deal of time and effort has already been invested in this project to get it to where we are. The land acquisition has long since been completed, and involved and concerned parties have worked cooperatively with the Province of Ontario to bring this project to fruition for many years.

Please have a second look and carefully consider the dire need for this project, and consider options for ensuring the successful completion of it at the earliest opportunity.

The health and safety of my members, of the public, and of those working within the court facilities here in Halton are depending on the right decision being made.

My sincere thank you for your consideration.

Respectfully



Stephen J. Tanner  
Chief of Police

cc: The Honourable Doug Downey, Attorney General of Ontario  
The Honourable Sylvia Jones, Solicitor General of Ontario  
The Honourable George R. Strathy, Chief Justice of Ontario  
The Honourable Geoffrey B. Morawetz, Chief Justice of the Superior Court of Justice  
The Honourable Lise Maisonneuve, Chief Justice of the Ontario Court of Justice  
The Honourable Leonard Ricchetti, Regional Senior Judge for the Central West Region,  
Superior Court of Justice  
The Honourable Paul R. Currie, Regional Senior Justice for the Central West Region, Ontario  
Court of Justice  
The Honourable Kendra D. Coats, Local Administrative Justice, Superior Court of Justice,  
Milton  
Ted Arnott, Speaker of the Legislature and MPP, Wellington-Halton Hills  
Effie Triantafilopoulos, MPP Oakville North-Burlington; Vice Chair, Standing Committee on  
Justice Policy  
Stephen Crawford, MPP Oakville  
Parm Gill, MPP Milton  
Jane McKenna, MPP Burlington  
Lindsey Park, MPP Durham; Parliamentary Assistant to the Attorney General  
Roman Baber, MPP York Centre; Chair, Standing Committee on Justice Policy  
Andrea Horwath, Leader of the Opposition  
Gurratan Singh, Member, Standing Committee on Justice Policy  
Gary Carr, Chair, Halton Region  
Rob Burton, Mayor, Town of Oakville  
Marianne Meed Ward, Mayor, City of Burlington  
Gord Krantz, Mayor, Town of Milton  
Rick Bonnette, Mayor, Town of Halton Hills  
Ken Kelertas, President, Halton County Law Association  
Mike Winward, Chair, Federation of Ontario Law Associations  
Malcolm M. Mercer, Treasurer, Law Society of Ontario



## HALTON REGIONAL POLICE SERVICES BOARD

### COVID-19 CHIEF'S UPDATE-WEEK #9

May 14, 2020

In compliance with our Emergency Pandemic Information-Sharing Protocol the following update/overview is being provided for your information.

#### 1. BUSINESS CONTINUITY

- a. Level of Sworn and Civilian staff continues to remain adequate
- b. Alternate Work Arrangements (AWA) continue
- c. 2 for 1 time off – has been well received from a wellness perspective, and has seen significant members take advantage of time off during the pandemic when they normally would not have done so. The main benefits of this aside from member wellness are that we have significantly depleted time off banks which will assist with post pandemic staffing levels., and we will not be in a position of possibly having to pay out time banks in cash at years end.
- d. Personal Protective Equipment (PPE) supply remains adequate. We are consuming approximately \$800 per day (or \$50,000 over the first 8 weeks) of PPE, the majority of this being in hand sanitizer, gel, and wipes for cruisers.
- e. We have no areas of deficiency when it comes to our ability to perform all core functions and to respond to the pandemic and the enforcement of provincial orders. Our positive corroborative approach with all local municipal bylaw departments continues.

#### 2. PROVISION OF ADEQUATE AND EFFECTIVE POLICING

- a. We have no abnormal increase in calls for service or trends across the region.
- b. Our internal Pandemic Control group continues to meet as required and the bulk of the work has turned to our “Pandemic Recovery Plan” and to the logistics around a gradual and planned return to work transition period and schedule.
- c. No significant complaints relating to pandemic to report to the board at this time.

**3. MEMBER WELLNESS**

- a. We currently have no members of the HRPS who are positive for COVID-19. Throughout the pandemic we have had only had two members of the service (both sworn members) test positive and they have both returned to active duty.

In summary, as we conclude Week 9 of COVID-19, from an operational perspective, things remain positive and staff in good spirits.

Respectfully

Steve Tanner

Chief of Police



## Public Agenda Recommendation Report

**To:** Chair and Police Service Board Members      **From:** Rob Burton, Chair  
**Subject:** State of Emergency Committee Report  
**Report #:**      **Date:** May 21, 2020

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### RECOMMENDATION:

That the State of Emergency Committee Report be received.

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Attachments: None

### INTRODUCTION AND BACKGROUND:

The State of Emergency Committee mandate approved at the special meeting of 3 April 2020 requires that the Committee report to the entire Board at each meeting of the Board, in writing, all decisions made on its behalf between meetings.

### DISCUSSION:

The State of Emergency Committee has not made any decisions on behalf of the Board, since the last Board meeting.







### Action Registry – Public Section

Motion Date	Motion ID	Motion	Task Assigned To	Scheduled Completion	Status/Comments
23 Jan 2020	4.1	<p><i>“THAT the Chief propose Strategic Plan Key Performance Indicators be presented to the Board for approval no later than April 2020, and</i></p> <p><i>THAT the CAO propose the Strategic Plan reporting schedule for key performance indicators no later than April 2020.”</i></p>	Chief/CAO	TBA	Deferred by Chair until after State of Emergency
3 Apr 2020	3.1	<p><i>“THAT the State of Emergency Committee report to the entire Board at each meeting of the Board, in writing, all decisions made on its behalf between meetings.”</i></p>	Chair/CAO	Monthly until end of Provincial/Regional State of Emergency	
23 Apr 2020	4.3	<p><i>“THAT the Chief of Police provide a report including all of the Big 12 occupational health and safety public reports, and;</i></p>	Chief	TBA	

-37-



		<i>“THAT the HRPS undertakes to prepare a report comparing the number of lost time injuries and the severity of lost time injuries using publicly available data from each of the Big 12 Police Services.”</i>			
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