



Public Agenda

Date: Thursday, February 27, 2020

Time: 9:00 a.m.

Location: Halton Regional Police Headquarters
Community Room
2485 North Service Road West, Oakville

1. GENERAL

- 1.1 Regrets
- 1.2 Disclosures of Conflicts of Interest
- 1.3 Confirmation of Minutes of Meeting P20-01 held Thursday, January 23, 2020
(Agenda Pages 1 – 22)

2. PRESENTATIONS/DELEGATIONS

- 2.1 Introduction of Newly Promoted Officers
- 2.2 Partnership Story - Domestic Violence
- 2.3 Backup Buddy App
- 2.4 Facial Recognition Technology Update

3. CONSENT AGENDA

- 3.1 Halton Happenings - January 2020
(Agenda Pages 23 – 36)
- 3.2 **P20-2-I-01** - Financial Report - Full Year Fiscal 2019
(Agenda Pages 37 – 46)

- 3.3 **P20-2-I-02** - Trust Fund Statement - December 31, 2019
(Agenda Pages 47 – 48)
- 3.4 **P20-2-I-03** - 2019 Hate Related Occurrence Summary
(Agenda Pages 49 – 54)
- 3.5 **P20-2-I-04** - Donations to Service - December 31, 2019
(Agenda Pages 55 – 56)
- 3.6 **P20-2-I-05** - Collection of Identifying Information in Certain Circumstances
(Agenda Pages 57 – 60)
- 3.7 **P20-2-I-06** - Semi-Annual Complaints Statistical Report - Public/Internal - January-
December 2019
(Agenda Pages 61 – 66)

4. **DISCUSSION ITEMS**

- 4.1 **CAO20-2-R-03** - By-laws & Policies Project
(Agenda Pages 67 – 70)

RECOMMENDATION

“THAT the By-laws and Policies Project report be received.”

- 4.2 Board Discussion - Strategic Plan Key Performance Indicators
- 4.3 **CAO20-2-R-01** - Sponsorship of Ontario Association of Police Boards 2020 Spring
Conference and Annual General Meeting
(Agenda Pages 71 – 74)

RECOMMENDATION

“THAT the Halton Police Board authorize a Platinum Level Sponsorship of \$5,000 for the Ontario Association of Police Boards 2020 Spring Conference and Annual General Meeting.”

- 4.4 **CAO20-2-R-02** - Diabetes Canada Golf Tournament in Support of Youth Summer
Camp - Donation Request
(Agenda Pages 75 – 78)

RECOMMENDATION

“THAT the Halton Police Board receive the email from Diabetes Canada requesting donations for their Golf Tournament in Support of Youth Summer Camp for information.”

4.5 **P20-2-R-08** - Capital Projects/Programs Status - December 31, 2019
(Agenda Pages 79 – 84)

RECOMMENDATION

“THAT the Halton Regional Police Services Board approves the closure of the following Capital Accounts / Projects:

#T6878A	Media Services Storage	\$	250,000
#T6842C	Secure WAN		1,100,000
#T6844H	Data Mining - BI – Phase 3		100,000
#T6849E	P25 Redundancy Enhancements		68,696
#T6884A	GPS Tracking of Portable Radios		30,198
#T6869C	Search & Rescue Vessel		100,000
#T6883C	Specialized Equipment (2018)		89,725
#T6889A	Backup Data Centre		<u>150,000</u>
	Total	\$	<u>1,888,619</u>

and further,

THAT the combined surplus funds of \$1,888,619 available as a result of the above recommendation be returned to the Police Capital Reserve and the Development Charge Reserves as appropriate;”

and further,

THAT surplus funds of \$50,000 from T6883B Specialized Equipment (2017) that are no longer required be returned to the Police Capital Reserve and the Development Charge Reserves as appropriate;

and further,

THAT surplus funds of \$108,077 from T30808V Vehicles – 2018 that are no longer required be returned to the Police Vehicle Reserve and the Development Charge Reserves as appropriate.”

5. OPERATIONAL VERBAL UPDATES

6. STATUS OF OUTSTANDING ITEMS

6.1 Public Information Action Registry
(Agenda Pages 85 – 86)

7. NEW BUSINESS

8. MOVE INTO CLOSED SESSION

9. CLOSED SESSION REPORT

10. ADJOURNMENT



Public Minutes

MEETING NO. P20-01

DATE OF MEETING: Thursday, January 23, 2020
9:00 a.m.

LOCATION: Community Room
 Halton Regional Police Headquarters
 2485 North Service Road West, Oakville, Ontario

MEMBERS PRESENT: Councillor Jeff Knoll, Vice-Chair
 Curt Allen, Gary Burkett, Donald Foster

STAFF PRESENT: Chief Stephen Tanner
 Deputy Chiefs Jeff Hill, Roger Wilkie
 Ken Kelertas, Director, Legal Services and Legal Counsel
 Paul Lavergne, Director, Corporate Services
 Fred Kaustinen, Chief Administrative Officer
 Graham Milne, Board Secretary

1. GENERAL

The Board welcomed Mr. Donald Foster, Provincial appointee, as its newest member.

1.1 Election of Board Chair and Vice-Chair for 2020

Regional Chair Gary Carr was in attendance to open the meeting and conduct the elections for the Board Chair and Vice-Chair.

BE IT RESOLVED THAT Mayor Rob Burton be elected Chair and Councillor Jeff Knoll be elected Vice-Chair of the Halton Regional Police Services Board for the year 2020.

Vice-Chair Knoll presided over the remainder of the meeting in the absence of the Chair.



1.2 Regrets

Chair Rob Burton, Councillor Clark Somerville, Jason Wadden.

1.3 Disclosure of Conflicts of Interest

The Vice-Chair called upon Board members to declare any conflicts of interest they might have on the agenda. No declarations were made.

1.4 Confirmation of Minutes of Meeting P19-10 held Thursday, December 10, 2019

Moved by: Curt Allen

Seconded by: Gary Burkett

"THAT the Minutes of Meeting P19-10 held Thursday, December 10, 2019 be adopted as circulated."

Carried.

2. PRESENTATIONS/DELEGATIONS

2.1 Introduction of Newly Promoted Officers

Deputy Chief Roger Wilkie introduced the following newly promoted officers to the Board:

- Sergeant Peter Galopoulos
- Sergeant Jon Williams

2.2 Regional Community Mobilization Bureau - Memorandum of Understanding with Reach Out Centre for Kids (ROCK)

Inspector Sue Biggs introduced Sgt. Ric Judson, Regional Community Mobilization Bureau and Deb Melmer, Crisis Team Lead, Reach Out Centre for Kids (ROCK), who gave a presentation on the formal partnership between HRPS and ROCK for identifying and referring mental health clients ages 15 and under. A copy of the presentation is appended to the minutes.

3. CONSENT AGENDA

3.1 Halton Happenings - December 2019

3.2 P20-1-I-01 - Quarterly Human Resources Summary



3.3 P20-1-I-02 - Semi-Annual Purchasing Activity - July to December 2019

Moved by: C. Allen

Seconded by: G. Burkett

"THAT Item Nos. 3.1 through 3.3 inclusive on the Consent Agenda be received for information."

Carried.

4. DISCUSSION ITEMS

4.1 Halton Regional Police Service Strategic Plan 2020-2023

The Vice-Chair requested that information about the Board composition be added to the Strategic Plan document.

Moved by: G. Burkett

Seconded by: C. Allen

"THAT the Chief propose Strategic Plan Key Performance Indicators be presented to the Board for approval no later than April 2020, and

THAT the CAO propose the Strategic Plan reporting schedule for key performance indicators no later than April 2020."

Carried.

Moved by: C. Allen

Seconded by: G. Burkett

"THAT the Halton Regional Police Service Strategic Plan 2020-2023 be approved."

Carried.



4.2 P20-1-R-06 - Acquisition of In-Car Camera System (ICCS) Equipment for Expansion - Panasonic Canada Inc.

Moved by: G. Burkett

Seconded by: C. Allen

"THAT the Halton Police Board authorize the award of a single source contract with Panasonic Canada, Inc. for the acquisition of additional In-Car Camera System units and related server and media storage in the amount not to exceed \$620,000 (inclusive of confidential contingency and all applicable taxes)."

Carried.

4.3 P20-1-R-07 - Single Source - Computer Aided Dispatch Upgrade to Version 9.4 - Hexagon Safety & Infrastructure

Moved by: C. Allen

Seconded by: G. Burkett

"THAT the Halton Regional Police Services Board authorize the award of a Single Source contract to Hexagon Canada for the upgrade to Version 9.4 of the Hexagon Computer Aided Dispatch (CAD) system and related components for an amount not to exceed \$650,000 (including taxes and contingency) and further,

THAT the Board authorize the Chief of Police to execute the contract and any subsequent agreements with Hexagon Safety & Infrastructure, on behalf of the Board in a form acceptable to the Director, Legal Services in support of the upgrade."

Carried.

4.4 CAO-01-R-20 - 2020 Membership Renewal - Canadian Association of Police Governance and Ontario Association of Police Services Boards

Moved by: C. Allen

Seconded by: G. Burkett

"THAT the Halton Police Board renew its annual membership with the Canadian Association of Police Governance (CAPG) at a cost of \$6,246.00;

THAT the Halton Police Board renew its annual membership with the Ontario Association of Police Services Boards (OAPSB) at a cost of \$5,722.08 plus \$743.87 HST; and



THAT the Halton Police Board renew its membership in OAPSB Zone 4 at a cost of \$70."

Carried.

5. **OPERATIONAL VERBAL UPDATES**

Operational updates were provided on the following items:

- Revised policy on messaging regarding domestic violence

6. **STATUS OF OUTSTANDING ITEMS**

6.1 **Public Information Action Registry**

Reporting on the Key Performance Indicators was added as per the motion in item 4.1 above. There were no other updates.

7. **NEW BUSINESS**

There was no new business.

8. **MOVE INTO CLOSED SESSION**

Moved by: G. Burkett
Seconded by: C. Allen

"THAT the Board do now convene into closed session."

Carried.

9. **CLOSED SESSION REPORT**

The Vice-Chair reported that during the closed session, the Board considered legal and personnel matters and motions were approved by the Board regarding these matters.



10. ADJOURNMENT

The Vice-Chair adjourned the meeting at 12:02 p.m.

Rob Burton
Chair

Graham Milne
Board Secretary



Halton Regional Police Service – ROCK Partnership Youth Referrals



HALTON REGIONAL POLICE SERVICE

One Vision One Mission One Team



Deb MELMER – Crisis Team Lead
Reach Out Centre for Kids (ROCK) - Burlington



Ric Judson - Sergeant
Halton Regional Police – Regional Community
Mobilization



Mental Health in Halton HRPS

- **2018 – 3434** Person in Crisis calls, **263** youth aged 5-15 (133 apprehended)
- **2019 - 3816** Person in Crisis calls, **300** were youth aged 5-15 (156 apprehended)
- Mobile Crisis Rapid Response responded to over 30% of all Mental Health occurrences
- COAST review all Mental Health Occurrences plus others, and responded to 440 adult clients

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Mental Health in Halton HRPS

- Great partnerships with CMHA Halton (COAST) and St Joseph's Healthcare Hamilton (MCRRT)
- Crisis Intervention Techniques Training
- Community Safety and Well-Being Plan

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Mental Health in Halton ROCK

- Reach Out Centre for Kids (ROCK) has been in the community since 1972, providing services to children, youth and families to promote and achieve mental health
- **2017/18 - 8660** total clients served and total clients served in Crisis **520**
- **2018/19 – 8349** total clients served and total clients served in Crisis **418**

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What was MISSING?

- Opportunity to connect more children/families to services
- Ensuring Youth and families who had police contact were connected to services (Police response to youth – Apprehend/Arrest, or verbally provide information on services)
- A formal/legal information sharing agreement

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What did we (HRPS/ROCK) do?

- Senior Management discussions
- Legal Considerations – sharing/consent
- Memorandum of Understanding (May 2019)
- ROCK Police Portal Development (secure)
- Pilot (August - Mobile Crisis Units)
- Pilot (November - District Community Officers, High School/Elementary Officers)

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Police Response/Options

- Mental Health/Crisis Call (involving youth 15 years and under?)
- Apprehension under the Mental Health Act.....or arrest?
- Immediate Phone contact with ROCK Crisis Line
- ROCK Permission to contact Referral

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Police Response/Options

- Review ROCK Crisis Services
- Crisis Line call?
- Obtain consent for ROCK to contact by Phone, Email, Text
- Copy to child/family
- Scan/send copy of form through secure ROCK Police Portal

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HALTON REGIONAL POLICE SERVICE



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**HALTON CHILDREN AND
YOUTH MENTAL HEALTH
CRISIS PROTOCOL**

**PERMISSION TO
CONTACT REACH OUT
CENTRE FOR KIDS**

I, _____

understand and give my consent to be
contacted by Reach Out Centre for Kids
(ROCK).

Halton Regional Police Service member:

(Emp. # _____) has reviewed ROCK's crisis
services with us and provided us with the
opportunity to ask questions. We consent to
having our information forwarded to ROCK for
follow up contact.

**Authorized Communication Methods | Select
all that apply and provide contact information:**

☐ **Phone:** _____
☐ I grant permission for ROCK to leave messages
on my voice mail.

☐ **Email:** _____

☐ **Text:** _____

**ROCK's confidential crisis line is
available 24/7
905-878-9785**

Attention HRPS members: Please scan and send to
ROCK through the ROCK Partner Portal at
<https://rockpartnerportal.covote365.com>. (PRINTER:
the "Attention HRPS members:" sentence is to be printed on
the top page "ORIGINAL HRPS" only).

CPS-013A (Jan 20) Distribution: Original: HRPS Copy: Client



ROCK Process

- Review referrals on secure ROCK Police Portal
– check consent
- Screen entries for existing files
- Contact with Youth/Family within 24 hours
- Review consent

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ROCK Process

- Document if Client "**Accepts Service**", "**Declines Service**", "**Declines Service-no response**"
- Offer phone/in office support, route to appropriate internal or external service(s)

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Results

- 17 referrals through ROCK Police Portal/Phone Support
- 11 children/families receiving ongoing supports through ROCK (Crisis Services, Brief Therapy Sessions, Community Programming)
- Referral gaps identified

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What's Next

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- Update Forms/Policy
- Service Wide Implementation
- Monthly ROCK/HRPS meetings



Questions?

Reach Out Centre for Kids (ROCK) - Burlington

Deb MELMER – Crisis Team Lead

deborahm@rockonline.ca

905-634-2347 ext 1248

Halton Regional Police – Regional Community Mobilization

Sergeant Ric Judson

Richard.Judson@haltonpolice.ca

905-825-4747 ext 4727



Halton Happenings - January 2020

Welcome to the January edition of Halton Happenings. Halton Regional Police Service's **Framework for Community Safety and Well-being** has the following strategic priorities:

1. Incident response – To ensure those in need get the right response, at the right time, by the right responders.
2. Risk intervention – To address the criminal behaviour that most affects the safety of community members.
3. Prevention – Community collaboration is the catalyst for positive, working relationships with all community agencies, resources and partners.
4. Social development – To assist in the continued development, education and support of all social groups in Halton Region.

When reading through this document, there are four coloured categories: incident response has been highlighted in red, risk intervention in yellow, prevention/education in blue and social development in green.

4 Strategic Priorities of Community Safety and Well-Being

What does it mean?

- The delivery of police services in Ontario has evolved to include working with partners to focus on reducing the risk factors that affect community safety. This reduces the demand for incident response by providing a coordinated response to risk, and leads to more positive outcomes. The Halton Regional Police has built on our policing philosophy by including proactive measures of intervention, constituting the four strategic priorities of community safety and well-being.





Halton Happenings - January 2020

Incident Response

District 2 Oakville

Focus on Crime

- On January 6, High School Liaison Officer investigated an assault that took place at Holy Trinity High School. Investigation revealed that an assault had taken place and student was diverted for Assault.
- On January 7, High School Liaison Officer investigated a call at Oakville Trafalgar High School regarding a student making a comment about having access to guns and making a firing range in his basement. Investigation revealed he did not have access to guns and was joking about making a firing range for a school business proposal project
- On January 8, High School Liaison Officer assisted road officers with an assault investigation - took numerous statements from students and received school video surveillance.
- On January 8, High School Liaison Officer investigated an assault that took place between two students at White Oaks Secondary High School. As a result, after several days of investigating the accused was arrested for Assault x 2 Contrary to the Criminal Code.
- On January 12, Elementary School Liaison Officer attended River Oaks Public School for a racially motivated incident. Two grade 8 boys were heard using racial slurs towards a grade 8 female. Both boys issued suspensions and matter dealt with.
- On January 16, High School Liaison Officer conducted a sexual assault investigation at White Oaks Secondary School between students. The victim did not want to proceed with an investigation and only wanted the other student to receive an educational talk regarding his behavior.

Diversity, Older Adults & Youth

- On January 7, Elementary School Liaison Officer was contacted by Morden Public School for a student who hadn't shown up at school. Attended address and confirmed boy was at home sick with his mother.
- On January 9, Elementary School Liaison Officer's attended Oodenawi Public School for suspicious male taking pictures of students. Uniform assisted and conducted several door knocks in the area. Person likely a grandparent taking pictures of granddaughter while she was outside with her class.

District 3 Burlington

Mental Health & Addiction

- Elementary School Liaison Officers attended two elementary schools for students who reported to be out of control. In the first incident the student was assaultive and destroying school property. Officers needed to restrain the youth to control the situation. The youth and the family were connected with community resources to assist with his behavior. A Rapid Risk Assessment Tool was utilized to further assist the youth and school for the behavior. The second incident involved a 6-year-old youth who was assaultive and damaging property. This youth is already connected to resources in the community and police will continue to assist the school and youth. A third incident involved a suicidal youth who was apprehended and taken to Oakville Trafalgar Memorial Hospital. A Rapid Risk Assessment Tool was utilized for this incident as well.

Diversity, Older Adults & Youth

- High School Liaison Officers took a report of a vulnerable missing female student who was currently residing at Halton Women's Place. Officers partnered with the school Social Workers and Children's Aid

HALTON REGIONAL POLICE SERVICE



Halton Happenings - January 2020

Society to ascertain the names of associates of the female. Through the collaborative effort, officers were able to locate the female at a newly obtained residence of a male student who is known to be involved in "risky behavior."

- High School Liaison Officers responded to a 911 call where a student was assaulted by multiple students in the washroom of a Burlington High School. Investigation revealed that the assault resulted in the victim sustaining a fractured arm. He was taken to hospital and required surgery to fix his arm. Investigation included the identification of the suspects through the schools' CCTV and a number of interviews with witnesses and victim. As a result of this investigation five youths were charged with Assault Causing Bodily Harm.
- High School Liaison Officers were informed of a student at a high school who was in possession of a Taser. The student had been identified by the school administration and officers responded to his residence. With the cooperation of the youth's parents, the Taser was seized by police for destruction. The youth was cautioned and educated surrounding possession of prohibited weapons. It was determined the weapon was purchased online from outside the country.
- High School Liaison Officers attended a local Burlington High School after a video of a group of girls fighting had gone viral around the local community. All parties involved were spoken to and it was determined students from multiple schools were involved in the altercation. The fight was determined as a consensual fight.



Halton Happenings - January 2020

Regional
Community
Mobilization
Bureau

Mental Health & Addiction

- **Mobile Crisis Rapid Response Team (MCRRT):** The Mobile Crisis Rapid Response Team responded to 132 calls during the month of January. This included 53 in Burlington, 60 in Oakville, 13 in Milton and 6 in Halton Hills. Of these calls, 82 were mental health related. This accounts for 62.1 per cent of the teams activities.

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Halton Happenings - January 2020

Risk Intervention

District 2 Oakville

Mental Health & Addiction

- The Community Mobilization Officer prepared a Case to be presented at the situation table following and increase in police involvement with an Oakville resident over the past year.
- On January 28, Elementary School Liaison Officer's attended Oodenawi Public School for a grade 4 youth who made mention of self-harm. Parents contacted and attended, youth worker on site and other meetings in place including a visit to his family doctor. Matter dealt with and being monitored daily by parents and staff.

Focus on Crime

- On January 9, High School Liaison Officer attended Police/School Protocol Meeting at Gary Allan in Burlington.
- On January 10, High School Liaison Officer attended a Rapid Risk Assessment Tool meeting at Iroquois Ridge High School, regarding a student who had brought a knife to school.
- On January 22, High School Liaison Officer attended a Violent Threat Risk Assessment II meeting at Holy Trinity Catholic Secondary School.

District 3 Burlington

Traffic

- Community Mobilization Bureau Officer has continued his ongoing and focused enforcement of distracted driving at some high risk intersections in Burlington.

Mental Health & Addiction

- Community Mobilization Bureau Officer has collaborated with Summit Housing-Halton to go out and make contact with a number of occupants of some of our local homeless camps that have been set up in the City. Outreach is conducted with attempts to link the homeless people to various services and housing.
- High School Liaison Officers attended MM Robinson High School in Burlington after reports of a suicidal teen were received by school administration. Officers spoke to the youth who was expressing his frustration with students within his class and struggles controlling his emotional regulation. Officers determined that the hospital was not an appropriate measure for this youth, but recognized this situation required a form of intervention through other agencies. The youths parents were contacted and officers connected the family with The Rock, as well as other community partners, and the youth bureau social worker in Burlington to assist with the behaviors.
- High School Liaison Officers took a report from a female student who was receiving threatening messages from unknown people over a social media app "Snap Chat". Officers worked with the Halton School Board to identify students believed to be involved in setting up the group chat. Those students were spoken to with their parents and the suspect making the threats was identified as a Hamilton youth. Officers partnered with Hamilton Liaison Officers who assisted in identifying and speaking to the youth responsible. That youth was cautioned and educated for his comments made over social media.
- High School Liaison Officers attended Burlington High Schools on two separate occasions where students were found in possession of a quantity of cannabis. Both students were educated of the Cannabis Act and the implications cannabis use could have on their developing brain. During one of the incidents a student was transported to the hospital as a result of the reaction from the cannabis.



Halton Happenings - January 2020

Regional Community Mobilization Bureau

Mental Health & Addiction

- **Crisis Outreach and Support Team (COAST):** The Crisis Outreach and Support Team continues to support the Mobile Crisis Rapid Response Team. The Crisis Outreach and Support Team had 39 occurrences in January, 37 of which were mental health related accounting for 94.9 per cent of the team's time.
- Ongoing discussions/planning with the Region and external invested partners for an Opioid Action Table.

Focus on Crime

- Older Adult Support Officer continues to attend weekly Situation Table meetings to engage with community stake holders (RE: acute elevated risk clients in the region);

Diversity, Older Adults & Youth

- Older Adult Support Officer worked with community partners such as Links2Care, Behavioural Supports Ontario (BSO), Crisis Outreach and Support Team (COAST), Halton Housing, and Mobile Crisis Rapid Response Team (MCRRT). Older Adult Support Officer conducted three home visits and provided supports to Older Adults living in the community.
- Older Adult Support Officer engaged in telephone case conference with multiple stakeholders regarding older adult resident in retirement home; a series of issues are leading to the eviction of the older adult, and the aforementioned party is not capable of independent living.
- Older Adult Support Officer initiated follow up investigation to connect crime victim with daily living resources (i.e. older adult victim requires ongoing assistance from caregiver); older adult connected with Local Health Integration Network representative to review support needs.



Halton Happenings - January 2020

Prevention

District 1 Milton & Halton Hills

Mental Health & Addiction

- With the on-set of cold weather there is an increased concern for the welfare of the people that through different circumstances are living on the street. There have been seven individuals that fit into this category. The 1 District Community Mobilization Bureau attempts to make regular contact with them and offer food, shelter, and transportation. In some cases this is accepted and in other incidents the individuals want to remain independent and refuse police or other social assistance.

Information has been communicated to the front line officers of how to approach and respond to these individuals, with a contingency plan to apprehend them and take them to a shelter if there is a cold weather emergency or alert declared by the Region's Department of Health.

Diversity, Older Adults & Youth

- Officers of the 1 District Community Mobilization Bureau team attended Lumen Christi Public School on January 29, to support the Bell Let's Talk Day. Six officers from the unit were on hand to engage and interact with the students and share their insights on bullying and mental health and knowing who to seek out if they need help.
- Both Senior's and Law-Enforcement Together (SALT) and Communities on Phone Patrol (COPP) volunteers had their first meetings of the year which were attended by the 1 District Community Mobilization Officers.
- Officers of the 1 District Community Mobilization Bureau team have initiated new programs with students at the local schools, which will continue through this school term. Some examples include a breakfast program at J. M. Denyes school, basketball coaching before and after school at St. Peter's Catholic School and basketball coaching at Jean Vanier Secondary.
- Officers supported the Special Olympics program by participating as referees at a tournament that was held in Burlington on January 25. Other officers from the team attended a cooking class and team building exercise with Special Olympic athletes on January 18.

District 2 Oakville

Focus on Crime

- The Community Mobilization Officer conducted ten Crime Prevention Through Environmental Design audits for Oakville residents in January. This crime prevention initiative has been very well-received by the public and will continue throughout the year.
- The Community Mobilization Officer continues to participate in the weekly meetings to assist with the Event Planning Project.

Diversity, Older Adults & Youth

- We had 12 Diversion intake meetings in January. Five check-in meetings, three case conferences, six termination meetings and five outreach cases.
- Members of the Community Mobilization Unit attended the McArthur debrief that was arranged via the Internal Support Network and was held at OE Banquet and Conference Centre in Oakville. Toronto Police Service was delivering the presentation.
- On January 10, Elementary School Liaison Officer's attended St Marguerite d'Youville Catholic School for a bullying incident involving three grade 7 females. Liaised with school and two of the girls



Halton Happenings - January 2020

suspended and issue dealt with.

- Delivered eight Internet Safety/Cyberbullying presentations for Grade 7 and 8 students at various schools in Oakville



Halton Happenings - January 2020

Community Mobilization

Diversity, Older Adults & Youth

- Older Adult Support Officer conducted two Presentations on Frauds and Scams and Personal safety to approximately 50 Older Adults in the community.



Halton Happenings - January 2020

Social Development

District 2 Oakville

Focus on Crime

- On January 14, High School Liaison Officer attended Chisholm Academy and conducted an educational talk with students about social media.
- On January 15, High School Liaison Officer conducted an educational drug presentation to Teachers at Gaetan Garvais E'cole Secondaire.

Diversity, Older Adults & Youth

- On January 7, High School Liaison Officer presented to Students at Iroquois Ridge High School Grade 11 Sociology Class Students.
- On January 8, 13, 15, 21 and 23, the Community Mobilization Officer conducted training session for the Communication department in order to increase knowledge and develop new Allies within the organization to assist the LGBTQ2+ community and LGBTQ2+ officers within Halton Regional Police Service.
- On January 15 Elementary School Liaison Officer's attended St. Gregory the Great Catholic school and presented to approx. 60 grade 6 students. Topics around social media, bullying, sexting, inclusion, respect etc.
- A 2 District High School Liaison Officer participated in three Parents Night sessions, in which presentations we made to educate parents on how to ensure their children are being safe online.
- A 2 District High School Liaison Officer conducted a cyberbullying investigation at West Oak Public School. The investigation resulted in an educational discussion with students and their parents on the importance of utilizing safe and healthy practices while online.

District 3 Burlington

Mental Health & Addiction

- Members of Community Mobilization Bureau participated in the Bell Let's Talk initiative at a number of local schools. The conversations focused on mental health and reducing the stigma around mental health issues.

Diversity, Older Adults & Youth

- High School Liaison Officers were informed of a student from a local high school who had recently left home due to a difficult home environment. Both he and his mother were finding it difficult to adjust to the new living arrangements which resulted in a number of Police service calls. A High School Liaison Officer took the initiative to reach out to both the youth and mother providing support, along with strategies to help in the communication between them. Officers provided information of resources available to them within the community. This has eliminated the tension between them and the calls to Police.
- A High School Liaison Officer in Burlington started a program in 2020 at a local high school called Leap Forward. The officer will coach and mentor the youths while they engage in various physical activities while working out.
- Elementary School Liaison Officer and administration has led to the formation of a girls club to mitigate the on-going issues. The club will run weekly involving all the parties to help provide support to the youths and establish new friendships with other students.

HALTON REGIONAL POLICE SERVICE



Halton Happenings - January 2020

Regional Community Mobilization Bureau

Traffic

- During the month of January, Traffic Services Unit completed an update of the 2016-18 Rotational Towing Agreement to address investigative and organizational changes pertaining to the Service's handling of motor vehicle collisions. This document is now subject to review and approval by Corporate Services and Legal Counsel prior to public release.
- On January 15, Traffic Services Unit participated in the monthly meeting of the Halton Chapter of Mothers Against Drunk Driving. This meeting established priorities for Police / Mothers Against Drunk Driving partnerships for the 2020 calendar year in support of reducing drinking and driving.
- On January 16, Traffic Services Unit presented to the Ontario Police Commercial Vehicle Committee membership meeting in Toronto on Greater Toronto Area level Police collaboration pertaining to tow truck compliance, enforcement and inspections. This was at the invite of Ontario Police Commercial Vehicle Committee in recognition of the extensive amount of work being conducted by Traffic Services Unit in this particular area as Traffic Services Unit works to address 'tow chasing' in the Region via a planned month long compliance and enforcement project in February, coined 'Tow-bruary'.
- On January 20 and 28, Traffic Services Unit hosted meetings of the Ontario Traffic Council Training Committee to establish and set the course curriculum for the Ontario Traffic Officer Course, which is to be held at the Ontario Police College, April 20-24, 2020. Traffic Services Unit initiated a number of expanded course offerings which will benefit police attendees, including a discussion on Police Towing compliance and enforcement, Municipality / Police partnerships to address local traffic concerns, and a practical review of Ministry of Transportation 'Book 7', the Province of Ontario manual regulating managing planned and unplanned road closures to protect emergency services personnel and road workers. This will be taught in conjunction with the North American 'Traffic Incident Management System' learning model being taught to first responders across the Province of Ontario.
- On January 27, Traffic Services Unit partnered with 2 District in meeting with Town of Oakville Bylaw officials to discuss a preliminary review of the Oakville Towing Bylaw and to explore additional options for Halton Regional Police Service / Town partnerships in support of bylaw enforcement and regulating towing within the Town of Oakville.
- On January 29, Traffic Services Unit participated in the quarterly meeting of the Halton Partners for Car Seat Safety. This meeting also established events involving Halton Regional Police Service partnerships with Halton Region Public Health, local Municipal Fire Services, the Ministry of Transport, Corporate partners and community volunteers. Two car seat safety clinics will be staged in May and June 2020 to educate the Regional community on the importance of protecting our Region's most vulnerable road users through an 'educate first, enforce second' philosophy.
- On January 30, Traffic Services Unit hosted a Regional Tow Carrier meeting at Headquarters for all current tow operators and towing companies considering towing within the Rotational or Secure programs. Sixteen towing companies participated in the meeting where feedback was solicited on the pending 2020 Rotational Agreement and attention was drawn to various compliance concerns for the local tow industry to address in advance of Police enforcement.

Focus on Crime

- Annual Crime Stoppers Launch January 16.
- Crime Stoppers co-presented at a Community Residence with the Halton Police Domestic Violence Unit

Diversity, Older Adults & Youth

- January 7, Regional Community Mobilization Officer presented to 25 new Canadian students from Thomas Merton Centre for Continuing Education on Traffic laws and Traffic Laws and Traffic Safety.



Halton Happenings - January 2020

The presentation was very well received and interactive from everyone in attendance.

- January 8, Regional Community Mobilization Officer presented to 25 new Canadian students from Thomas Merton Centre for Continuing Education on Crime Prevention and Personal Protection. The presentation was very well received and interactive from everyone in attendance.
- January 9, Regional Community Mobilization Officer presented to 25 new Canadian students from Thomas Merton Centre for Continuing Education on Crime Prevention and Personal Protection. The presentation was very well received and interactive from everyone in attendance.
- January 25, Regional Community Mobilization Officer along with youth volunteers attended a Special Olympics all day basketball tournament at Dr. Frank J Hayden Secondary School in Burlington. This event was attended by several Special Olympic teams across the Greater Toronto Area. A total of 25 students attended and worked with Halton Police staff as ambassadors to each individual team. Our Police Service has been partnering with the Special Olympic organization for many years which allows us to better build relationships with many of the athletes and families who live in our Region.
- January 27, our winter session of Police Ethnic And Cultural Education kicked off. Highlights of the session included "A Day in the life of a Police Officer" and a talk with Deputy Chief Wilkie. This semester we have 19 students from various background and areas throughout our region.
- January 30, Regional Community Mobilization Officer presented to 25 new Canadian students from Thomas Merton Centre for Continuing Education on Traffic laws and Traffic Laws and Traffic Safety. The presentation was very well received and interactive from everyone in attendance.
- Older Adult Support Officer attended Community Safety and Well-Being Older Adult Action Table.

Auxiliary Unit

- Auxiliary Members conducted several Project Safeguard home audits throughout the Region. Auxiliary Officers also attended several events where their services included traffic duty, pedestrian control and community engagement including:
 - RIDE
 - Crime Prevention Messaging in Oakville regarding auto thefts, with 2 District Criminal Investigations Bureau Investigators
 - Robbie Burns 5km Run Burlington

HALTON REGIONAL POLICE SERVICE



Halton Happenings - January 2020

Looking Ahead

Projects/Events

- A project has been initiated and communicated to front line officers to spend pro-active time at the Milton Marketplace, opposite Jean Vanier High School. Officers are asked to capture their engagement under the hash tag #miltonmarket
- Project Bar Check – educating Bars in the Town of Oakville on their criminal and civil liability. Then conducting checks with the Alcohol and Gaming Commission of Ontario.
- On Sunday January 12, the Community Mobilization Officer attended a Candlelight Vigil for the victims of the Iran plane crash. The outdoor vigil took place at the Centennial Square in downtown Oakville.
- On January 24, members of the Community Mobilization Unit attended Glen Abbey Rec Centre to participate in the Community Play Night hosted by the Town of Oakville.
- On January 25, members of the Community Mobilization Unit attended Dr. Frank J Hayden Secondary School to support Special Olympics.
- On January 30, members of the Community Mobilization Unit attended Sixteen Mile Creek for the Women Who Inspire event: Deputy Chief Carol Crowe

Upcoming Dates

- JM Denyes Breakfast Program – Officer takeover February 4
- Black History Month Launch – Oakville, February 6
- Planning for the 2020 Police Day are underway – May 9
- Planning for Halton Newcomer Day – March 13
- Planning for the 2020 Halton Regional Police Volunteer Recognition are underway – April 8



Halton Regional Police Service Public Agenda Information Report

To: Chairman and Police Board Members **From:** Chief Stephen J. Tanner

Subject: FINANCIAL REPORT – FULL YEAR FISCAL 2019

Report #: P20-2-I-01 **Date:** February 27, 2020

INTRODUCTION AND BACKGROUND:

Below is a summary of the Quarterly Financial Report (unaudited) as of December 31, 2019. Details of each major cost element indicated in the summary are included in the following pages.

SUMMARY

\$ 000's
Favourable (Unfavourable)

Cost Elements	Current Quarter	December 31, 2019 YTD				2018 Total
	Actual	Actual	Planned	Var \$	Var %	Actual
Comp & Benefits	38,707	139,474	140,086	612	0.4%	133,953
Materials & Supplies	2,043	7,394	7,231	(163)	(2.3%)	7,605
Purchased Services	1,795	10,148	9,873	(275)	(2.8%)	9,999
Rent & Financial	45	303	355	52	14.6%	379
Debt Charges	1,466	4,158	4,169	11	0.3%	5,093
Transfer To Reserve	17	5,228	5,211	(17)	(0.3%)	6,438
Interdepartmental Charges	520	1,967	1,981	14	0.7%	1,763
Total Expenditure	44,593	168,672	168,906	234	0.1%	165,230
Total Revenue	3,770	14,041	13,523	518	3.8%	15,159
Net Expenditure	40,823	154,631	155,383	752	0.5%	150,071

Comments:

- For 2019, Net Expenditures were \$154.6 million which represents full year savings of \$752 K as compared to our 2019 Budget.
- The savings relate mainly to staffing vacancies and increased recoveries and funding.
- Staff has reviewed the individual components of the 2019 variances to assess the impact on the 2020 Budget. The majority of these variances were considered during the budget process and were reflected in the 2020 Budget.
- The following tables present additional details regarding year-end variances for each major cost element. The majority of these comments are similar to variance details provided in prior monthly financial reports.

Compensation & Benefits\$ 000's
Favourable (Unfavourable)

Cost Elements	Current Quarter	December 31, 2019 YTD				2018 Total
	Actual	Actual	Planned	Var \$	Var %	Actual
Salaries	26,818	97,632	99,640	2,008	2.0%	93,062
Temporary Help	1,100	3,742	2,657	(1,085)	(40.9%)	3,841
Net Wages	27,918	101,374	102,297	923	0.9%	96,903
Overtime & Court-time	1,345	4,079	3,221	(858)	(26.6%)	4,609
Retention Pay	618	2,179	2,417	238	9.8%	2,042
Other Personnel Costs	2,343	4,134	4,133	(1)	0.0%	3,794
Total Expenditure	32,224	111,766	112,068	302	0.3%	107,348
Benefits	6,483	27,708	28,018	310	1.1%	26,605
Total Comp. & Benefits	38,707	139,474	140,086	612	0.4%	133,953

Comments:

- **Net Wages** – Salaries and Temporary Help are favourable by \$923 K mainly due to higher than anticipated civilian vacancies and savings related to retirements, resignations and staff on WSIB / LTD.
- **Overtime & Court-time** – Overspend of \$858 K relates mainly to overtime required to meet strength on the sworn side due to staff vacancies.
- **Retention Pay** – Savings of \$238 K are due to retirements of officers during the year that would otherwise have been eligible for Retention Pay.
- **Benefits** – Savings of \$310 K relate mainly to OMERS savings due to staffing vacancies.

Halton Regional Police Service
Compensation and Benefits
Additional Details

\$ 000's Favourable (Unfavourable)

4th Quarter					December YTD			
Actual	Budget	Var \$	Var %		Actual	Budget	Var \$	Var %
32,224	31,417	(807)	(3)%	Salaries and Wages	111,766	112,069	303	0%
3,384	3,731	347	9%	OMERS	11,840	12,184	344	3%
2,742	2,936	194	7%	Benefits - Active	14,181	14,423	242	2%
356	353	(3)	(1)%	Benefits - Retired	1,689	1,413	(276)	(20)%
38,705	38,437	(268)	(1)%	Total	139,475	140,088	613	0%

Comments:

- **Benefits - Active** – The favourable variance relates to OMERS savings based on staffing vacancies.
- **Benefits - Retired** –The variance relates mainly to Extended Health costs which are \$160 K unfavourable and Deluxe Travel costs which are \$115 K unfavourable.

Materials and Supplies

\$ 000's Favourable (Unfavourable)

Cost Elements	Current Quarter	December 31, 2019 YTD				2018 Total
	Actual	Actual	Planned	Var \$	Var %	Actual
Tires & Parts For Fleet	188	670	606	(64)	(10.7%)	651
Telephone & Data Line	172	810	938	128	13.7%	993
Fuel Cost For Fleet	375	1,564	1,455	(109)	(7.5%)	1,692
Clothing & Equipment	417	1,077	945	(132)	(14.1%)	888
Supplies	100	410	483	73	15.0%	515
Utilities	445	1,220	1,580	360	22.8%	1,657
Minor Capital	268	1,054	719	(335)	(46.5%)	651
Other Misc. Material & Supplies	78	589	505	(84)	(16.6%)	558
Total Materials & Supplies	2,043	7,394	7,231	(163)	(2.3%)	7,605

Comments:

- **Telephone & Data Line** – The favourable variance relates mainly to reduced cellphone plan costs.
- **Fuel Cost for Fleet** – The unfavourable variance to increased fuel volume.
- **Clothing & Equipment** – The unfavourable variance relates mainly to costs related to additional hires.
- **Utilities** – The full year favourable variance relates mainly to lower than anticipated costs for the new headquarters.
- **Minor Capital** – The unfavourable variance relates mainly to additional spending required for mobile radios for officers and an unexpected replacement of 60+ Tasers and batteries.
- **Other Misc. Material & Supplies** – The unfavourable variance relates mainly to higher travel expenses associated with additional training and development.

Purchased Services\$ 000's
Favourable (Unfavourable)

Cost Elements	Current Quarter	December 31, 2019 YTD				2018 Total
	Actual	Actual	Planned	Var \$	Var %	Actual
Computer Maintenance	122	4,247	4,134	(113)	(2.7%)	3,974
Building Maintenance	144	676	825	149	18.0%	638
Janitorial Services	200	716	649	(67)	(10.5%)	670
Staff Development	184	981	776	(205)	(26.5%)	995
Professional Services	484	1,357	1,178	(179)	(15.2%)	1,363
Fleet Support Costs	145	573	508	(65)	(12.8%)	533
Advertising/Public Relations	4	25	87	62	71.6%	20
Other Misc. Services	512	1,573	1,716	143	8.4%	1,806
Total Purchased Services	1,795	10,148	9,873	(275)	(2.8%)	9,999

Comments:

- **Computer Maintenance** – The unfavourable variance relates to higher than anticipated support costs for P25 radios and LTE
- **Building Maintenance** – The favourable variance relates mainly to lower than anticipated costs related to the new headquarters
- **Staff Development** – The unfavourable variance relates mainly to Sr. Officer coaching and development plus higher volume of staff attending CPC and OPC for specialized training.
- **Professional Services** – The unfavourable variance relates mainly to consulting costs required to backfill IT positions (due to vacancies) partially offset by lower than anticipated costs for HR and Wellness.
- **Other Misc. Services** – The favourable variance relates mainly to lower than anticipated equipment maintenance and range maintenance at the new HQ.

Various\$ 000's
Favourable
(Unfavourable)

Cost Elements	Current Quarter	December 31, 2019 YTD				2018 Total
	Actual	Actual	Planned	Var \$	Var %	Actual
Rent & Financial	45	303	355	52	14.6%	379
Debt Charges	1,466	4,158	4,169	11	0.3%	5,093
Transfer to Reserves	17	5,228	5,211	(17)	(0.3%)	6,438
Interdepartmental Charges	1,528	9,689	9,735	46	0.5%	11,910

Comments:

- **Rent & Financial** – the favourable variance relates mainly to tower rental savings (delays) for the LTE initiative.

Interdepartmental Charges\$ 000's
Favourable
(Unfavourable)

Cost Elements	Current Quarter	December 31, 2019 YTD				2018 Total
	Actual	Actual	Planned	Var \$	Var %	Actual
Risk Management	226	902	902	(0)	(0.0%)	900
Fleet Maintenance	282	1,008	1,022	14	1.4%	831
Other Charges	13	57	57	0	0.0%	33
Interdepartmental Charges	520	1,967	1,981	14	0.7%	1,763

Comments:

None.

Revenue\$ 000's
Favourable
(Unfavourable)

Cost Elements	Current Quarter	December 31, 2019 YTD				2018 Total
	Actual	Actual	Planned	Var \$	Var %	Actual
Government Subsidy	1,916	6,175	6,014	161	2.7%	6,537
Program Fees	482	2,013	1,991	22	1.1%	1,954
External Recoveries	1,240	3,701	3,368	333	9.9%	3,438
Internal Recoveries	132	308	306	2	0.8%	307
Transfer from Reserve	0	1,844	1,844	0	0.0%	2,923
Total Revenue	3,770	14,041	13,523	518	3.8%	15,159

Comments:

- **Government Subsidy** – The favourable variance relates mainly to higher than anticipated funding for Court Security and Prisoner Transportation (+\$243K) and new funding related to Cannabis legislation (+\$330K), both offset by changes in the Provincial Subsidy formally known as Policing Effectiveness and Modernization (PEM) which is decreasing by 25% (\$641K full year impact, \$480K budget impact).
- **External Recoveries** – Increased revenues relates mainly to additional secondment recoveries.

Overall

For the full year, Net Expenditures were \$154.6 million which results in year-end net savings of \$752 K as compared to our 2019 Budget.

As per policy approved by the Board, the 2019 net savings of \$752 K will be allocated to the Capital Reserve to be used to fund future capital projects and major initiatives.

Please note that the comments and figures presented are based on unaudited results.



Stephen J. Tanner
Chief of Police

:PL / GK



Halton Regional Police Service Public Agenda Information Report

To: Chairman and Police Board Members

From: Chief Stephen J. Tanner

Subject: TRUST FUND STATEMENT – DECEMBER 31, 2019

Report #: P20-2-I-02

Date: February 27, 2020

INTRODUCTION AND BACKGROUND:

Attached is a financial statement indicating the status of the Trust Fund held by the Halton Regional Police Services Board as at December 31, 2019.

The Board Trust Fund's revenues are mainly generated through police auctions and interest earnings. As per the Police Services Act requirement, these monies are directed specifically to purposes the Board considers to be in the public interest.

Stephen J. Tanner
Chief of Police

:GK

Attachments: Board Trust Fund Financial Statement

**BOARD TRUST FUND
FINANCIAL STATEMENT
For the six-month period ended December 31, 2019**

	Revenues	Expenditures	Balance
Balance as of June 30, 2019			\$ 248,662
Transactions:			
Found Money	10,710		
Auction Proceeds	7,864		
Interest Earnings	3,333		
Expenditures from specific funds below:			
Discretionary Fund - Chief of Police		4,050	
Discretionary Fund - Police Services Board			
	21,907	4,050	17,857
Balance Available - December 31, 2019			\$ 266,519
Approved Commitments	Approved Amount	Balance Outstanding	
Purpose:			
Discretionary Fund - Chief of Police	10,000	0	
Discretionary Fund - Police Services Board	5,000	3,500	
Community Consultation Committee	5,000	5,000	
Sexual Assault Advisory Committee	15,000	8,643	
Halton SALT Committee	5,000	5,000	
	40,000	22,143	
Unencumbered Balance - December 31, 2019			\$ 244,376



Halton Regional Police Service

Public Agenda Information Report

To: Chairman and Police Board Members

From: Chief Stephen J. Tanner

Subject: 2019 HATE RELATED OCCURRENCE SUMMARY

Report #: P20-2-I-03

Date: February 27, 2020

INTRODUCTION AND BACKGROUND:

Hate related occurrences are devastating events, both for the victim and for the community in which they occur. The Halton Regional Police Service (HRPS) understands that victims of hate related occurrences could need support on a number of levels, including re-establishing a sense of safety, being listened to, and knowing that they are supported within and by their community.

As a priority for the HRPS, hate related occurrences are monitored Region wide by a coordinator who works in the Intelligence Bureau. This coordinator is a member of the Hate Crime Extremism Investigative Team (HCEIT), a group comprised of fifteen (15) police services across the province. In addition, support is provided by the District Criminal Investigations Bureau and the Regional Community Mobilization Bureau. Members of these units will also follow up with victims/places of worship to provide further support/resources including targeted patrols, crime prevention seminars, and engaging priority populations at local events.

In 2014, the Ontario Police College and the Hate Crime Extremism Investigative Team, in collaboration with Statistics Canada, developed guidelines for reporting hate crimes as well as a framework for a consistent definition of a hate crime. The goal was to ensure consistency in the reporting of hate crimes by all Ontario police services.

From this initiative, specific definitions for hate crimes, suspected hate crimes, and hate related occurrences were established and implemented as outlined in Service Directive INV-008. In this Directive:

- A **hate crime** is a criminal offence committed against a person or property, that is perceived to be motivated and/or is motivated, in whole or in part by the suspect's hate, bias or prejudice based on real or perceived race, national or ethnic origin, language, colour, religion, sex, age, mental or physical disability, sexual orientation or any other similar factor.
- A **suspected hate crime** is a criminal offence against a person or property with reasonable suspicion that is motivated by hate/bias/or prejudice and cannot be proven to be solely motivated by hate.

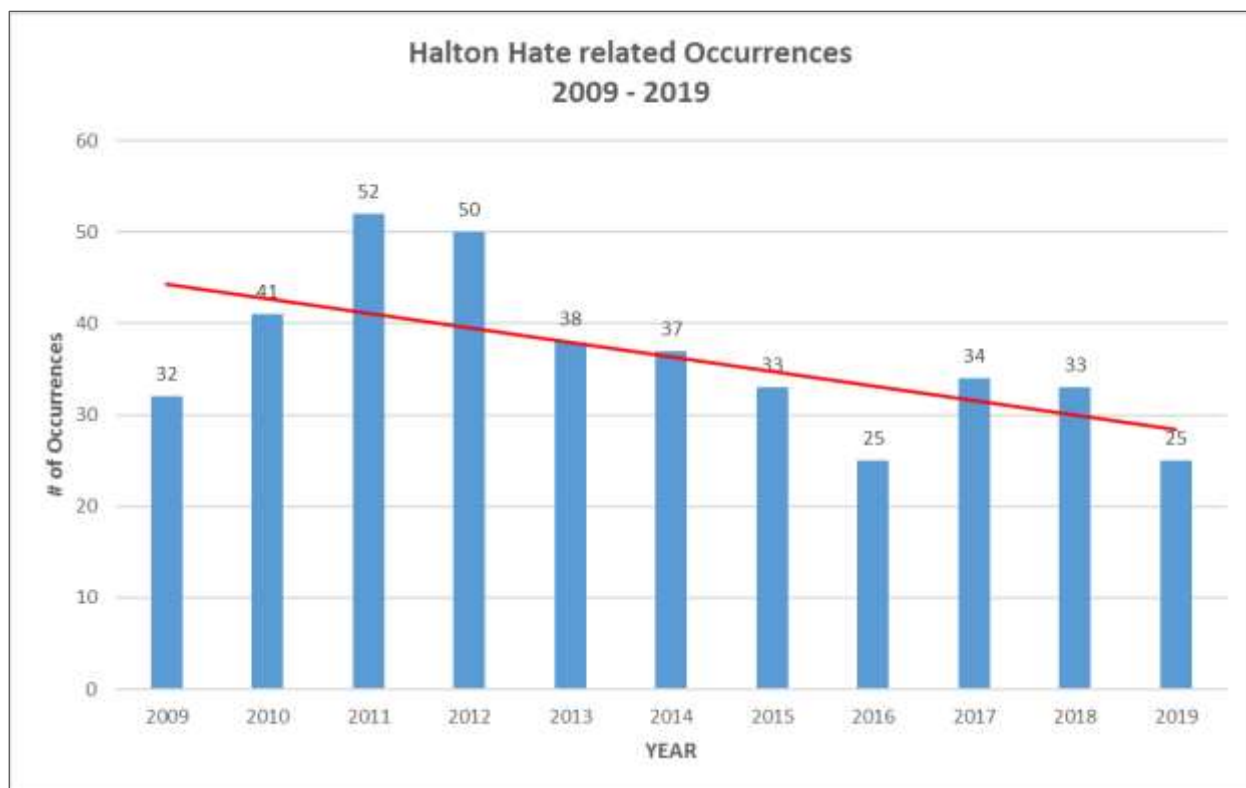
- A **hate/bias incident** involve behaviours that, though motivated by bias against a victim's race, religion, ethnic/national origin, gender, age, disability or sexual orientation, are not criminal acts. Hostile speech or other disrespectful/discriminatory behavior may be motivated by bias but is not necessarily criminal in nature;

Together they form the basis of **hate related occurrences**, which are investigated by a multi-tiered approach using the Community Safety and Well-Being lens that begins with the initial Incident Response.

Overview

The number of overall hate related occurrences over the past decade peaked in 2011, followed by a consistent decline until a sharp decrease in 2016 (to 25), then rising to levels consistent with the previous four (4) years in 2017. The number of occurrences has been decreasing over the past three (3) years: from 34 incidents in 2017 to 33 incidents in 2018, to 25 incidents in 2019. This constitutes a 24% decrease in the number of occurrences over the last year and an overall 52% decrease since the peak in 2011 (Table 1). It is important to note that in spite of the slight increase between 2016 - 2017, the number of hate related occurrences shows a continued overall decline since 2011 as referenced by the trend line in Figure 1.

Figure 1: Hate Related Occurrences 2009-2019



There were ten (10) incidents in 2019 that met the definition of a hate crime and four (4) more that were categorized as suspected hate crimes. This signifies an increase in hate crimes by four (4) occurrences from 2018, and a decrease of thirteen (13) suspected hate crimes (from seventeen (17) incidents in 2018 to four (4) in 2019).

Significantly, the HRPS made two arrests after a lengthy investigation into several hate-motivated incidents that occurred in the City of Burlington in May and June 2019. The results of the investigation provided grounds to lay charges in two of these incidents which took place between June 1 and 2, 2019 at Burlington City Hall and the Burlington Art Gallery and involved both Anti-Semitic and racist content. Upon identification of both suspects, the HRPS sought approval by the Attorney General's Office to lay a charge of "**Willfully Promoting Hate**", as required by the Criminal Code of Canada. Approval to proceed with charges was granted on September 20, 2019. On October 4, 2019, two males were arrested, charged with two counts of **Willfully Promoting Hate**. It should be noted that police responded to these crimes through every pillar of Community Safety and Well Being: officers responded to the Shaarei Beth El synagogue, working with and talking to the congregation, and to provide a police presence to comfort attendees in case of safety fears. Police also reassured the Jewish community and the community at large that these crimes were being investigated thoroughly. Officers responded immediately to any new anti-Semitic postings and ensured they were removed after forensic processing. Throughout the investigation and following the charges being laid, the Community Mobilization Bureau followed up with the Synagogue to ensure the community had up-to-date information at all times.

Table 1: 2019 Occurrences by Municipality and Hate Type

Municipality	Hate Crime	Hate Related Incident	Suspected Hate Crime	Total
Burlington	6 (1)	1 (3)	0 (4)	7 (8)
Halton Hills	0 (2)	2 (0)	0 (2)	2 (4)
Milton	0 (2)	0 (3)	1 (4)	1 (9)
Oakville	4 (1)	8 (4)	3 (7)	15 (12)
Total	10 (6)	11 (10)	4 (17)	25 (33)

Note: 2018 values in brackets

Assist Public / General Information type account for the largest share of hate related occurrences, with eleven (11) in 2019 (Table 2). The majority of these incidents dealt with hate related communications, including social media posts, posted literature, and voicemails. Various groups were targeted by these communications, such as anti-Jewish, racial, and homophobic rhetoric. Few of these communication related occurrences have been cleared due to the anonymity that the cyber environment offers. They are also random in nature, have no definable pattern, and are believed to being committed by individuals and not by organized groups (Table 3).

Table 2: 2019 Occurrences by Municipality, Hate Type and Occurrence Type

Municipality	Assault	Other Crim Code	Property Damage	Assist Public / General Info	Total
Burlington		4	1	2	7
Hate Crime		4	1	1	6
Hate Related Incident				1	1
Suspected Hate Crime					0
Halton Hills		1		1	2
Hate Crime					0
Hate Related Incident		1		1	2
Suspected Hate Crime					0
Milton			1		1
Hate Crime					0
Hate Related Incident					0
Suspected Hate Crime			1		1
Oakville	3	3	1	8	15
Hate Crime	1	2		1	4
Hate Related Incident		1		7	8
Suspected Hate Crime	2		1		3
Total	3	8	3	11	25

Table 3: 2019 Occurrences – Clearance by Type of Crime

Type	Cleared by Charge	Cleared Otherwise	Not Cleared	Total
Assault	3	0	0	3
Assist Public	0	0	1	1
General Info	0	0	10	10
Other Criminal Code	2	3	3	8
Property Damage	0	0	3	3
Total	5	3	17	25

With a view to Community Safety and Well-Being, the Halton Regional Police Service strategically addresses the issue of hate related occurrences through four levels of intervention:

- **Social Development:** The HRPS has a number of internal programs in place that serve to forge strong links with our diverse community partners including our Multi-Faith Support Team and the Regional Diversity Engagement Table. However, the bulk of our efforts occur through daily interaction with priority populations at both, organized events and casual encounters. These interactions weave the themes of diversity and inclusivity throughout our communities and assist in breaking down social barriers while addressing the underlying causes of hate crimes that include personal, cultural

and religious ignorance. Encouragement to report hate related occurrences is emphasised throughout officer interactions with community members.

- **Prevention:** The Service applies proactive strategies to known and identified risks that are likely to result in harm to individuals or communities if left unmitigated. Regional Community Mobilization officers with enhanced diversity training and safety planning skills offer assistance to jointly develop emergency response plans for priority populations and discuss how best to react in the early stages. Follow-ups to a hate related occurrence can include safety plans and Crime Prevention Through Environment Design (CPTED) assessments. In 2019, the HRPS continued to work with faith-based community partners to catalogue schematics and floor plans for buildings where people may gather and assemble, thus enabling a rapid and effective response to any incident.
- **Risk Intervention:** Efforts were made towards identifying and responding to situations of acutely elevated risk and mobilizing immediate interventions before an emergency or crisis-driven response is required. For example, in response to global events such as the January 2017 shooting at a mosque and cultural centre in Quebec City that left many members of our community feeling vulnerable, officers participated in an on-going initiative titled #PREVENT. In 2019, officers spent a total of 213 hours patrolling various places of worship throughout the region. Through partnerships that bolster risk mitigation by providing opportunities for a collaborative approach to Community Safety and Well-Being planning our officers continue to actively engage within the local communities.
- **Incident Response:** From the onset of a hate related occurrence, the responding officer notifies their supervisor and has a scene of crime/forensic identification officer attend to assist in the collections and preservation of evidence. The subsequent reports are forwarded to the Deputy Chief's Office, the Commander and Detective Sergeant of the District, the Commander and Staff Sergeant of the Regional Community Mobilization and the Detective Sergeant of the Intelligence Bureau. By utilizing this joint response, the Halton Regional Police Service is able to provide a collaborative approach to the investigation while supporting the community and ensuring there is no further victimization.

Conclusion

The HRPS recognizes the diversity of the community that it serves. This presents both an opportunity and a challenge to its overall organizational success. Organizations that are able to successfully capitalize on the diversity of their environments increase the chances of success by leveraging these partnerships and ensuring that individuals and communities are not being excluded or victimized.

Halton Region experienced twenty-five (25) hate related occurrences in 2019, including ten (10) defined as a hate crime and four (4) as suspected hate crimes. Most of these

reported incidents appear to be random in nature. There has been no organized hate-based crime identified or active hate groups operating in the Region to date.

Ongoing monitoring of these types of incidents is critical given current global factors including terrorism, various refugee crises, and the recent resurgence of extreme social conservatism among others. In 2019, electronic communications and social media was a most prevalent method for hateful rhetoric and comments. It is largely due to the perpetrators' perceived ability to remain anonymous. If required, Halton Regional Police Service officers monitor open websites, chat rooms/forums, and social media platforms to assist with the investigations.

The Service remains committed to addressing hate related incidents, undertaking a comprehensive approach with victims and community partners through criminal investigation, intelligence analysis, victim services, safety planning, media affairs, education, and through our diversity programs. Through these efforts, the Service is aligned with the fundamentals of Community Safety and Well-Being as identified in the Service's strategic plan.



Stephen J. Tanner
Chief of Police

:SB



Halton Regional Police Service Public Agenda Information Report

To: Chairman and Police Board Members

From: Chief Stephen J. Tanner

Subject: DONATIONS TO SERVICE – DECEMBER 31, 2019

Report #: P20-2-I-04

Date: February 27, 2020

INTRODUCTION AND BACKGROUND:

Throughout the year, organizations and individuals donate money, goods or services to the Service. The donations detailed below are intended for use by the Service in order to assist in our effectiveness as a safety provider for the citizens of Halton.

A handwritten signature in black ink, appearing to be "S. J. Tanner", written over a horizontal line.

Stephen J. Tanner
Chief of Police

: GK

Attachments: Donations to the Service

DONATIONS TO THE SERVICE
For the 12 months ended December 30, 2019

Summary of Year to Date Transactions

Victim Services

Kinesik Engineered Products Donation	\$	250
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Misc.

Canadian Tire - Jumpstart (SKATE)		20,000
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Total Cash Donations

	\$	<u>20,250</u>
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Halton Regional Police Service Public Agenda Information Report

To: Chairman and Police Board Members

From: Chief Stephen J. Tanner

Subject: COLLECTION OF IDENTIFYING INFORMATION IN CERTAIN CIRCUMSTANCES

Report #: P20-2-I-05

Date: February 27, 2020

INTRODUCTION AND BACKGROUND:

With the coming into force and implementation of Ontario Regulation 58/16, Collection of Identifying Information in Certain Circumstances (CIICC), in January 2017, overall impacts to the Service have been minimal. All officers completed an online CPKN refresher component in 2019.

For the Period of January 1, 2019 – December 31, 2019, the Halton Regional Police Service (HRPS) reported ZERO (0) instances of CIICC as contemplated by the Regulation. The HRPS did not receive any external complaints through the Office of the Independent Police Review Director (OIPRD) or initiate any internal Chief's complaints arising from the implementation or application of the provisions of the Regulation. No requests were received for CIICC information pursuant to MFIPPA.

Annual Report

In accordance with Service Directive CPO-043 - The Collection of Identifying Information in Certain Circumstances – Prohibitions and Duties - and Board Policy, the Commander of the Strategic Management Office shall provide the Chief of Police an Annual Report on the Collection of Identifying Information for submission to the Police Services Board in the first quarter of each year (commencing 2018). This report includes all the requirements laid out in sections 9(6) (detailed internal review of random CIICC data) and 14 of the Regulation.

Ontario Regulation 58/16, Section 14

This section of the **Regulation** requires the Chief of Police to include certain information in relation to attempted collections of identifying information as part of the HRPS Annual Report provided by Chief Tanner to the Halton Regional Police Services Board under Section 31 of Ontario Regulation 3/99 – Adequacy and Effectiveness of Police Services.

Pursuant to section 14, the Annual Report shall include the following data:

- (a) the number of attempted collections of identifying information;

- (b) the number of attempted collections of identifying information in which information was collected;
- (c) the number of times an individual was not given a record of the attempt (**Collection of Identifying Information Receipt CPO-043B**) because they did not want it;
- (d) the number of attempted collections of identifying information from individuals who were male or female;
- (e) the age groups of individuals from whom identifying information was collected;
- (f) the racialized groups from whom identifying information was collected;
- (g) the number of individuals who claimed Aboriginal identity;
- (h) the neighbourhoods or areas where collections were attempted and the number of attempted collections in each;
- (i) the number of instances when officers relied on exemptions for **not:**
 - (i) providing rights notification;
 - (ii) explaining the reason for the attempted collection;
 - (iii) providing the record of attempt (**Collection of Identifying Information Receipt CPO-043B**) to the individual;
- (j) the number of times it was determined that an officer did not have appropriate reasons for the attempted collection or failed to comply with requirements regarding rights notification or providing a record of attempt (**Collection of Identifying Information Receipt CPO-043B**); and
- (k) the number of times police officers were granted access to restricted identifying information (**ref. EXE-008 Audits**);
- (l) the number of complaints (public and Chief's) resulting from or related to the Collection of Identifying Information (**ref. EXE-008 Audits**); and the number of Municipal Freedom of Information and the Protection of Privacy requests relating to the Collection of Identifying Information (**ref. EXE-008 Audits**).

HRPS Report

Metric	Approved	Pending	Total
Number of attempted collections of identifying information.	0	0	0
Number of attempted collections of identifying information in which information was collected.	0	0	0
Number of times an individual was not given a Collection of Identifying Information Receipt CPO-043B because they did not want it.	0	0	0
Number of attempted collections of identifying information from individuals who were male.	0	0	0
Number of attempted collections of identifying information from individuals who were female.	0	0	0
<i>Age groups of individuals from whom identifying information was collected:</i>			
Unknown	0	0	0
41-50	0	0	0
<i>The racialized groups from whom identifying information was collected:</i>			
South Asian	0	0	0
Caucasian	0	0	0
Black	0	0	0
Number of individuals who claimed Aboriginal identity.	0	0	0
<i>Neighbourhoods or areas where collections were attempted and the number of attempted collections in each:</i>			
Oakville	0	0	0
Halton Hills	0	0	0
Burlington	0	0	0
<i>Number of instances when officers relied on exemptions for not:</i>			
(i) providing rights notification (q1)	0	0	0
(ii) explaining the reason for the attempted collection (q2)	0	0	0
(iii) providing the Collection of Identifying Information Receipt CPO-043B to the individual (q4)	0	0	0
Number of times it was determined that an officer did not have appropriate reasons for the attempted collection or failed to comply with requirements regarding rights notification or providing an Collection of Identifying Information Receipt CPO-043B.	0	0	0
Number of times police officers were granted access to restricted identifying information (ref. EXE-008 Audits).	0	0	0
<i>Number of external requests or complaints:</i>			
The number of complaints (public and Chief's) resulting from or related to the Collection of Identifying Information (ref. EXE-008 Audits);	0	0	0
The number of Municipal Freedom of Information and the Protection of Privacy requests relating to the Collection of Identifying Information (ref. EXE-008 Audits)	0	0	0

Noteworthy information:

- Due to the absence of any CIICC data, analysis of the correlation of CIICC data to crime data is not feasible.
- A review of the above data did not reveal that identifying information was attempted to be collected disproportionately from individuals perceived to be within a group or combination of groups

Costs

HRPS Directive CPO-043 and HRPSB Policy requires that Chief provide the Board with an estimate of the cost of complying with the **Regulation** (including but not limited to staffing, training, verification time, the time it takes to complete the Collection of Identifying Information process, IT costs, etc.) has been undertaken.

A breakdown by applicable units has been considered. A narrative description of both tangible and intangible impacts has been identified.

Records Bureau – There was minimal impact to staffing and salary. Costs were considered insignificant based upon the current CIICC numbers.

Training Bureau - The Training Bureau facilitated online refresher training from the Ontario Police College (“Collection of Identifying Information in Certain Circumstances”). This online training requires approximately 2-3 hours to complete and includes a knowledge test at the end. The cost (in on duty time) for all sworn employees, based on their December rate of pay at 3 hours each, is approximately \$112,000.

Information and Technology - There were no additional requirements for procurement of software, hardware, consulting or staffing.

Analytical Decision Support (ADS) Office – Reporting, analytics time and dashboard tool maintenance were of minimal impacts to the ADS office.

Frontline – Other than the online training described above (requiring time to complete), there were no significant impacts (cost, resources) to front line.



Stephen J. Tanner
Chief of Police

:SB



Halton Regional Police Services Board

Public Agenda Information Report

To: Chair and Police Board Members

From: Chief Stephen J. Tanner

Subject: SEMI-ANNUAL COMPLAINTS STATISTICAL REPORT – PUBLIC/INTERNAL
JANUARY – DECEMBER 2019

Report #: P20-2-I-06

Date: February 27, 2020

INTRODUCTION AND BACKGROUND:

The following is a statistical summary of the complaints received during the year 2019 as prepared by the Professional Standards Bureau.

Public Complaints

Members of the public who have a complaint regarding conduct of Police Officers, the policies and/or services provided by the Police Service must file their complaint with the Office of the Independent Police Review Director (OIPRD).

Table 1 - Summary – Halton Related Public Complaints filed with OIPRD		2016	2017	2018	2019
Total complaints (Total Lines 1, 2, 3, 4)		67	70	49	75
Line 1	Not accepted (no action taken)¹	19	23	19	22
Line 2	Retained by OIPRD²	5	3	1	0
Line 3	Referred to another Service by OIPRD³	0	1	0	1
Line 4	Referred to our Service	43	43	29	52
Line 5	• Conduct - <i>Refer to Table 2</i>	44	46	28	50
Line 6	• Policy/Service – <i>Refer to Table 4</i>	4	1	2	3

¹ Made too late; frivolous, vexatious, bad faith; dealt with under another Act; not in the public interest; no direct effect on complainant

² After investigation, the OIPRD may deem the complaint to be unsubstantiated or, if based on reasonable grounds, there is misconduct or unsatisfactory work performance; the complaint shall be referred to the Service for disposition. Disposition is included in the “Disposition of Complaints” section. (See Table 2)

³ The Chief of another Service is required to investigate the complaint and submit a written report to our Chief. Disposition is included in the “Disposition of Complaints” section. (See Table 2)

Conduct Complaints

The following charts outline the disposition and any discipline imposed regarding the conduct complaints investigated by the OIPRD, by another Service or by Halton Police.

Table 2 - Disposition of All Conduct Complaints	2016	2017	2018	2019
Total Number of Conduct Complaints (Line 5 of Table 1)	44	46	28	50
Outstanding/Under Review	0	0	1	16
Unsubstantiated/Withdrawn	34	32	19	18
Informal Resolution	8	10	7	15
Substantiated	2	4	1	1
Disposition of Substantiated Complaints				
Awaiting Disposition	0	0	0	0
Informal Discipline	2	2	1	1
Formal Resolution/Discipline	0	2	0	0
Suspension without pay, forfeiture of time, reprimand, counselling, specific program	2	2	1	1
Dismissal; Resignation Accepted, Demotion	0	2	0	0
Resulting in Police Act or other charges laid	0	0	0	0

Table 3 – Appeals of Conduct Complaint Decisions	2016	2017	2018	2019
Appealed to OCPC or OIPRD	3	5	2	2
Outstanding/Under Review	0	0	0	2
Confirmed by OCPC or OIPRD	3	5	2	0
Modified by OCPC or OIPRD	0	0	0	0

Policy/Service Complaints:

In accordance with Section 63 of the *Police Services Act (PSA)*, policy/service complaints must be reviewed by the Chief whose written disposition must be submitted to the complainant, the OIPRD and the Police Services Board.

Within 30 days of receiving the Chief's written report, a complainant may request a review by the Board of the Chief's decision.

Table 4 – Requests for Review of Chief's Decision	2016	2017	2018	2019
Total Number of Policy/Service complaints (Line 6, Table 1)	4	1	2	3
Requests to the Police Services Board for Review	0	1	0	0
Outstanding/Under Review	0	0	0	0
No action taken by the Board	0	1	0	0
Action taken by the Board	0	0	0	0

Public Complaints Comparison

The Office of the Independent Police Review Director (OIPRD) publishes an annual report which includes various statistics concerning the public complaint process. It should be noted the OIPRD reports their statistics on an April to March basis. Therefore, it is not possible to reconcile their information with Table 1 of this report. Appendix “A” to this report provides a comparison with other major Ontario Police Services. A copy of the entire report is available in the Board office.

	Service	Durham	Halton	Hamilton	London	Niagara	Ottawa	Peel	Sudbury	Toronto	Waterloo	Windsor	York
April 2017 to March 2018	No. of Officers	854	686	835	605	706	1,242	1,973	264	5,190	776	428	1,586
	Total Complaints Filed	106	57	126	119	99	223	234	38	769	115	67	175
	Total Complaints Screened Out	45	22	34	58	28	82	88	16	296	44	17	65
	Complaints Remaining	61	35	92	61	71	141	146	22	473	71	50	110
	Ratio of Complaints/Officer	0.07	0.05	0.11	0.10	0.10	0.11	0.07	0.08	0.09	0.09	0.12	0.07
	Ranking of Complaints/Officer	3	1	10	9	8	11	4	5	6	7	12	2

Special Investigations Unit (SIU) Investigations

Table 6 - Special Investigations Unit Investigations	2016	2017	2018	2019
Investigations Commenced by SIU	7	7	4	0
Outstanding	0	0	0	0
Concluded with No Action Taken	7	7	4	0
Concluded with Criminal Charges Laid	0	0	0	0

Chief's Internal Conduct Complaints

Table 7 provides a summary of internal complaints initiated by the Chief of Police regarding the conduct of a Police Officer.

Table 7 - Summary - Internal Complaints		2016	2017	2018	2019
Line 1	Total Internal Chief's Complaints	14	15	12	4
Line 2	Still Outstanding/under Investigation	0	1	0	1
Line 3	Referred to another Chief for investigation ⁴	0	0	0	0
Line 4	Completed/disposed – Refer to Table 8	14	14	12	3

The following charts outline the disposition and any discipline imposed regarding the Chief's Internal Conduct Complaints.

Table 8 - Disposition of Chief's Internal Conduct Complaints	2016	2017	2018	2019
Total Number of Internal Complaints Completed/Disposed (Line 4 of Table 7)	14	14	12	3
Unsubstantiated	6	9	6	0
Substantiated	8	5	6	3
Substantiated Complaints				
Awaiting Discipline Disposition	2	0	1	0
Informal Discipline	6	3	4	3
Formal Discipline	0	2	1	0
Suspension without pay, forfeiture of time, reprimand, counselling, specific program	6	4	3	3
Dismissal; Resignation Accepted, Demotion	0	1	2	0
Resulting in Police Act or other charges laid	0	0	0	0
Withdrawn or Resolved prior to PSA hearing	0	0	0	0

Table 9 – Appeals of Chief's Internal Conduct Complaint Decisions	2016	2017	2018	2019
Appealed to OCPC or OIPRD	0	0	0	0
Outstanding/Under Review	0	0	0	0
Confirmed by OCPC or OIPRD	0	0	0	0
Modified by OCPC or OIPRD	0	0	0	0

⁴ The Chief is required to seek Board approval prior to referring a complaint to the Chief of another Service to investigate.

Workplace Violence and Harassment Investigations

Table 10 - Workplace Violence and Harassment Investigations	2016	2017	2018	2019
Total Number of Complaints filed by employees this period	2	5	7	2
Total Complaints Still Outstanding	0	0	0	0
Disposition				
Unsubstantiated	0	4	5	0
Informal Resolution	1	0	1	1
Formal Resolution	1	1	1	1



Stephen J. Tanner
Chief of Police

:BB

Attachments: Appendix "A" – OIPRD Statistical Summary

Appendix "A"

Excerpt from Office of the Independent Police Review Director (OIPRD) Annual Reports

	Service	Durham	Halton	Hamilton	London	Niagara	Ottawa	Peel	Sudbury	Toronto	Waterloo	Windsor	York	Average Complaint per Officer
April 2014 to March 2015	No. of Officers	863	667	828	597	708	1,301	1,922	263	5,342	764	446	1,510	0.07
	Total Complaints Filed	98	75	99	85	84	212	167	40	725	81	42	128	
	Total Complaints Screened Out	30	34	51	46	37	80	71	18	360	28	14	58	
	Complaints Remaining	68	41	48	39	47	132	96	22	365	53	28	70	
	Ratio of Complaints/ Officer	0.08	0.06	0.06	0.07	0.07	0.10	0.05	0.08	0.07	0.07	0.06	0.05	
	Ranking of Complaints/ Officer	10	4	3	6	7	12	2	11	8	9	5	1	
April 2015 to March 2016	No. of Officers	866	672	834	592	709	1,272	1,951	256	5,425	767	436	1,535	0.07
	Total Complaints Filed	111	74	109	63	107	210	169	35	685	108	57	168	
	Total Complaints Screened Out	41	28	46	26	47	102	66	18	323	64	29	79	
	Complaints Remaining	70	46	63	37	60	108	103	17	362	44	28	89	
	Ratio of Complaints/ Officer	0.08	0.07	0.08	0.06	0.08	0.08	0.05	0.07	0.07	0.06	0.06	0.06	
	Ranking of Complaints/ Officer	10	8	9	4	11	12	1	6	7	2	5	3	
April 2016 to March 2017	No. of Officers	861	690	840	582	706	1,239	1,967	264	5,366	767	429	1,598	0.07
	Total Complaints Filed	84	75	114	119	105	234	223	40	799	90	44	168	
	Total Complaints Screened Out	41	24	54	54	62	122	86	14	388	50	16	84	
	Complaints Remaining	43	51	60	65	43	112	137	26	411	40	28	84	
	Ratio of Complaints/ Officer	0.05	0.07	0.07	0.11	0.06	0.09	0.07	0.10	0.08	0.05	0.07	0.05	
	Ranking of Complaints/ Officer	1	8	7	12	4	10	6	11	9	2	5	3	



Public Agenda Recommendation Report

To: Chair and Police Service Board Members **From:** Svetlana Sevillano; Stratagem Consulting & Research Inc.
By-laws and Policies Project Consultant

Subject: Bylaws & Policies Project

Report #: CAO20-2-R-03 **Date:** February 27, 2020

RECOMMENDATION:

That the By-Laws and Policies Project report be received.

Sevillano

Attachments:

INTRODUCTION AND BACKGROUND:

HPB approved the By-law & Policy Project in June 2019, let the consulting contract to Stratagem Consulting and Research Inc. in September 2019, and approved the 4-phase project plan in October 2019. We are currently in Phase 2 – Create 4 new bylaws:

- Procedural
- Fees & Charges
- Purchasing
- Records Retention.

DISCUSSION:

The evolution of current by-laws into (1) four consolidated by-laws, and (2) policies, is outlined in the table below.

CURRENT BYLAW	PROPOSED BYLAW	PROPOSED POLICY	COMMENTS
Board meeting procedures	Board meeting procedures		Bylaw review to be complete March/April 2020
Records Retention & Destruction	Records Retention & Destruction		Bylaw review to be complete March/April 2020
Procurement	Procurement		New bylaw to be proposed June 2020
Amend Procurement			
Fees and Charges	Fees and Charges		To be updated when warranted by labour cost increases
Amend Fees and Charges			
Fees and Charges - Accident Reconstruction Reports			
Amend Fees and Charges			
Fees and Charges - Security Alarms			
Policing Standards		Policing Standards	
Disclosure of Secondary Activities		Human Resources	
Administration of Complaints		Complaints	

CURRENT BYLAW	PROPOSED BYLAW	PROPOSED POLICY	COMMENTS
Administration of Complaints Against Chief or Deputies			
Compliance with FIPPA		Policing Standards, Human Resources	
Amend compliance with FIPPA			
Diversity Awareness		Human Resources, Policing Standards	
Appointment and Promotion of Members		Human Resources	
Change Normal Retirement Age Under OMERS		Human Resources	
Budget Control and Reporting		Finance	
Acceptance of Donations		Finance	
Citizen Rewards		Citizen Rewards	
Repeal By-law to Provide Policy			No longer required

ALTERNATIVES:

The By-law & Policy Project contains the inherent flexibility to adjust to the timelines and content of forthcoming Provincial regulations, including Adequacy Standard regulations.

CONSULTATION:

HRPS Legal Counsel Ken Kelertas and Corporate service Officer Paul Lavergne were consulted in the development of this report.

FINANCIAL / HUMAN RESOURCE / LEGAL ISSUES:

All new bylaws and policies shall be congruent with new Legislation, Regulations and other legal imperatives.

STRATEGIC MANAGEMENT ISSUES:

Everything about this project is strategic.

Attachments:



Public Agenda Recommendation Report

To: Police Service Board Members **From:** Graham Milne
Board Secretary

Subject: Sponsorship of Ontario Association of Police Boards 2020 Spring
Conference and Annual General Meeting

Report #: CAO20-2-R-01 **Date:** 27 Feb 2020

RECOMMENDATION:

"THAT the Halton Police Board authorize a Platinum Level Sponsorship of \$5,000 for the Ontario Association of Police Boards 2020 Spring Conference and Annual General Meeting."

Graham Milne, Board Secretary

Attachments: OAPSB Member Partner Package - 2020

INTRODUCTION AND BACKGROUND:

The Ontario Association of Police Service Boards' 2020 Spring Conference and AGM is being held from May 27-30, 2020 at Marriott Downtown Eaton's Centre in Toronto, Ontario. The focus for this year's event is the emerging Regulations made under the new *Community Safety & Policing Act*.

DISCUSSION / ANALYSIS:

The OAPSB carries out board training, networking and advocacy work on behalf of police boards across Ontario. A Platinum-level sponsorship of \$5,000 is being recommended to support the ongoing work of the OAPSB. A description of the benefits of Platinum-level sponsorship is contained in the attachment to this Report.

ALTERNATIVES:

N/A

CONSULTATION:

N/A

FINANCIAL / HUMAN RESOURCE / LEGAL ISSUES:

N/A

STRATEGIC MANAGEMENT ISSUES:

N/A



ONTARIO ASSOCIATION OF POLICE SERVICE BOARDS

180 Simcoe Street, London Ontario, N6G 1H9

TEL. 1-519-659-0434

Seeking Your Support! – PSB Members

The Ontario Association of Police Service Boards' 2020 Spring Conference and AGM is being held from May 27- 30, 2020 at Marriott Downtown Eaton's Centre in Toronto Ontario. This year's event will focus on the emerging Regulations made under the new *Community Safety & Policing Act*.

Each year our conference features engaging speakers addressing topical subjects. This year we've added a few more 'fun' activities, to help create a more enjoyable and memorable experience.

The program is shaping up to be really, really good this year – but we need your support!

Each year we rely on participation and sponsorship to help make the conference successful. We ask that your board (and zone) consider sponsoring the conference.

Please contact us at oapsb@oapsb.ca or 1-800-831-7727 to take advantage of one or more of these unique sponsorship opportunities listed below.

Respectfully,

Phil Huck,
OAPSB Chair

Fred Kaustinen
OAPSB Executive Director



2020 Spring Conference & Annual General Meeting

Member Sponsorship Opportunities

Diamond - \$7,500+

- Keynote Speaker Sponsor & Introducer
- Recognition in the conference program
- Recognition OAPSB website
- Logo recognition on digital presentations at conference

Platinum - \$5,000 to \$7,499

- Keynote speaker sponsor or Dinner Sponsor
- Recognition in the conference program
- Recognition on the OAPSB website
- Logo recognition on digital presentations at conference

Gold - \$3,000 to \$4,999

- Breakfast/Lunch Sponsor
- Recognition in the conference program
- Recognition on the OAPSB website
- Logo recognition on digital presentations at conference

Silver - \$1,000 to \$2,999

- Coffee break sponsor
- Recognition in the conference program
- Recognition on the OAPSB website
- Logo recognition on digital presentations at conference

Bronze – Up to \$999

- Recognition in the conference program
- Recognition on the OAPSB website
- Logo recognition on digital presentations at conference



Public Agenda Recommendation Report

To: Chair and Police Service Board Members

From: Fred Kaustinen
Chief Administrative Officer

Subject: Diabetes Canada Golf Tournament in Support of Youth Summer Camp – Donation request

Report #: CAO20-2-R-02

Date: 27 Feb 2020

RECOMMENDATION:

That the Halton Police Board receive the email from Diabetes Canada requesting donations for their Golf Tournament in Support of Youth Summer Camp for information.

Fred Kaustinen

Attachments: Email from Diabetes Canada dated 27 January 2020

INTRODUCTION AND BACKGROUND:

Diabetes Canada is holding a charitable golf tournament in Halton at Glen Abbey on 24 July 2020. Proceeds go to their youth summer camp. They have asked HPB to provide a donation to the golf tournament fund-raising event.

DISCUSSION / ANALYSIS:

Diabetes Canada does great work in the Health Sector. Their health educational programs do not, however, directly support the objectives of the Board's Mission Statement and Strategic Plan for community safety, which is a requirement for donations under FIN-06 Administration of the Board Trust Fund policy.

ALTERNATIVES:

N/A

CONSULTATION:

N/A

FINANCIAL / HUMAN RESOURCE / LEGAL ISSUES:

N/A

STRATEGIC MANAGEMENT ISSUES:

N/A

From: Kalpa Pathak <Kalpa.Pathak@diabetes.ca>
Date: January 27, 2020 at 2:56:52 PM EST
To: "fred@governedge.com" <fred@governedge.com>
Cc: Bill CLANCY <BCLANCY@drps.ca>
Subject: Diabetes Canada - Halton Regional Police

Good Afternoon Mr.Kaustinen,

I was given your contact information by Bill Clancy at Durham Regional Police Service. I am reaching out to you as we are going to be hosting our golf tournament in Oakville. Last year we sent close to 100 children to D-Camp from this event and hope that you can help us reach our goal this year.

On behalf of Diabetes Canada, I would like the opportunity to seek support from the Halton Regional Police Service. Presently, we have **62 kids living with Type 1 diabetes in Halton Region** that require financial assistance to attend D-Camps. D-Camps are specialized summer medical camps & diabetes health education programs specifically designed to empower and educate children living with the disability of Type 1 diabetes. Our Camp Huronda is located in Huntsville, Ontario and services over 400 kids every summer at a cost of \$2500 per child.

We are extremely excited and quite proud to be holding our 6th Annual tournament at Glen Abbey Golf Club, a privately-owned, well known and respected golf course located at 1333 Dorval Drive in Oakville. This elite golf course was designed by legendary golfer Jack Nicklaus. Glen Abbey has hosted the RBC Canadian Open, a PGA Tour event and Canada's National Open Championship, for an impressive total of 28 times.

Diabetes Canada will conduct a "KIDS CLINIC" at the tournament. The clinic will provide families affected by diabetes an opportunity to take part in fun and educational activities at the tournament. The day also includes a chance for parents to get together and share their experiences and challenges with other parents and trained Diabetes educators.

Over the last 5 years, this event has raised over \$300,000 from the GTA for D-Camps.
www.dccamps.ca.

I encourage you to take three minutes to watch the below video which will ensure you that all donations to support local children from Halton Region will be an investment in the future of your community. Video Link: <https://vimeo.com/233424596/655ca69798>



Camp Huronda - Summer 2017

This is "Camp Huronda - Summer 2017" by Mike Last on Vimeo, the home for high quality videos and the people who love them.

vimeo.com

Mr. Kaustinen, Halton Regional Police Services can bring the best possible quality of life to children and youth with Type 1 diabetes from Halton Region. With your support, we will continue to capture a commitment to good health for children and youth living with type 1 diabetes at D-Camps, as well as providing for its sports and recreation activities.

If you have any questions, please contact me at 647.226.0908 and/or kalpa.pathak@diabetes.ca

I look forward to your reply.

Warm regards,

Kalpa Pathak

Kalpa.Pathak@diabetes.ca

Senior Community Engagement Coordinator

C: 647-226-0908

P: 416-408-5584

Like us on Facebook: <https://www.facebook.com/DiabetesCanadaON/diabetes.ca> | 1-800-BANTING | Leading the fight to end diabetes

Tell your elected MP we need a Diabetes Strategy. Join our Diabetes 360⁰ advocacy campaign that automatically sends a letter to your elected member. www.diabetes.ca/strategy



Halton Regional Police Service

Public Agenda Recommendation Report

To: Chairman and Police Board Members

From: Chief Stephen J. Tanner

Subject: CAPITAL PROJECTS / PROGRAMS STATUS – DECEMBER 31, 2019

Report #: P20-2-R-08

Date: February 27, 2020

RECOMMENDATION:

"That the Halton Regional Police Services Board approves the closure of the following Capital Accounts / Projects:

#T6878A	Media Services Storage	\$ 250,000
#T6842C	Secure WAN	1,100,000
#T6844H	Data Mining - BI – Phase 3	100,000
#T6849E	P25 Redundancy Enhancements	68,696
#T6884A	GPS Tracking of Portable Radios	30,198
#T6869C	Search & Rescue Vessel	100,000
#T6883C	Specialized Equipment (2018)	89,725
#T6889A	Backup Data Centre	<u>150,000</u>
	Total	<u>\$ 1,888,619</u>

and further,

That the combined surplus funds of \$1,888,619 available as a result of the above recommendation be returned to the Police Capital Reserve and the Development Charge Reserves as appropriate;"

and further,

That surplus funds of \$50,000 from T6883B Specialized Equipment (2017) that are no longer required be returned to the Police Capital Reserve and the Development Charge Reserves as appropriate;

and further,

That surplus funds of \$108,077 from T30808V Vehicles – 2018 that are no longer required be returned to the Police Vehicle Reserve and the Development Charge Reserves as appropriate."



Stephen J. Tanner
Chief of Police

:PL / GK

Attachments: Capital Projects/Programs Status Report

INTRODUCTION AND BACKGROUND:

Attached is a summary of ongoing capital projects and capital programs showing the budget and expenditures to date for each as at December 31, 2019. Capital projects and capital programs are reviewed regularly to assess not only the project status but also the ongoing need for the funding to remain as originally assigned.

DISCUSSION / ANALYSIS:

Staff has reviewed the status of existing Capital Project Accounts and recommend closure/reduction of the following projects since the projects are complete and that the funds be returned to the Police Capital Reserve / Police Vehicle reserve and the Police Development Charge Reserves as appropriate:

Capital Project Name	Year Set Up	Unspent Balance	Reason for Closure/Reduction
T6878A – Media Services Storage	2015	\$ 250,000	Project cancelled
T6842C – Secure WAN	2019	\$ 1,100,000	Project delayed several years.
T6844H –Data Mining - BI – Phase 3	2014	\$ 100,000	Project cancelled
T6849E –P25 Redundancy Enhancements	2019	\$ 68,696	Project complete
T6884A – GPS Tracking of Portable Radios	2016	\$ 30,198	Project complete

T6869C – Search & Rescue Vessel	2018	\$ 100,000	Project no longer required.
T6883C – Specialized Equipment (2018)	2018	\$ 89,725	Project complete
T6889A – Backup Data Centre	2018	\$ 150,000	Project being assessed as part of larger initiative.
T6883B – Specialized Equipment - 2017	2017	\$ 50,000	Portion of funds no longer required.
T30808V – Vehicles – 2018	2018	\$108,077	Project complete

ALTERNATIVES:

N/A

CONSULTATION:

- Paul Lavergne – Director, Corporate Services (co-author)
- Bill Payne – Director, Information Services
- Greg Kinnear – Manager, Finance Services (co-author)
- Project Managers – Capital Projects

FINANCIAL / HUMAN RESOURCE / LEGAL ISSUES:

Capital Project budgets are a guide in terms of planning for longer term expenditures of a major nature. If the original need is changed or the project is completed, the Board may authorize changes to close off accounts and allocate any remaining funds accordingly.

STRATEGIC MANAGEMENT ISSUES:

This supports Theme 3 (Capability and Engagement) Goal 3 of the 2020-2023 Strategic Plan:

Maximize the effectiveness and efficiency of the organization by:

- *Ensuring that necessary police resources are available through accountable fiscal planning and sustainable funding.*

Halton Regional Police Service
Capital Projects / Programs Status Report
For The Six Month Period July 1, 2019 to December 31, 2019

Capital Projects (represent specific initiatives that have been individually approved by the Board)	Year(s) Approved	Amount(s) Approved	Unspent Balance Period Opening (July 1/19)	Spent This Period	Adjustments (see Notes)	Unspent Balance Period Closing (Dec 31/19)	Funds Committed (PO Issued)	Notes (See Below)
Technology Projects								
T6878A Media Services Storage	2015	250,000	250,000			250,000		1
T6842C Secure WAN	2019	1,100,000	1,100,000			1,100,000		3
T6844H Data Mining - BI - Phase 3	2014	100,000	100,000			100,000		1
		1,450,000	1,450,000	0	0	1,450,000	0	
Radio Trunking & Related Projects								
T6888A LTE Project	2017, 2018, 2019	4,474,000	1,776,713	75,355		1,701,358	805,771	
T6849E P25 Redundancy Enhancements	2019	577,500	577,500	508,804		68,696		1
T6849F P25 Radio System	2019	90,964	0			90,964	61,565	
T6814F MWS Replacement	2018	1,442,000	1,370,685	326,853		1,043,833	615,993	
		6,584,464	3,724,898	911,011	0	2,904,850	1,483,329	
Facilities Projects								
T6866A District 1 Facilities	2008, 2015, 2019	19,230,000	18,923,534	3,943		18,919,591	5,292	
T6872A HQ - New Building	2014 / 15 / 16 / 18	71,919,000	1,215,240	112,328		1,102,912	573,836	
T6872A 1 District - 11 Div Upgrade	2019	100,000	100,000	34,191		65,809	1,781	
T6834B Security System for Facilities	2012	1,000,000	901,830	122,398		779,431	38,012	
		92,249,000	21,140,604	272,860	0	20,867,744	618,921	
Other Projects								
T6875A Disaster Recovery Centre	2014	675,000	209,566			209,566		
T6853C HRIS	2016	300,000	300,000			300,000		
T6879A In-Car Camera Sysetm (ICCS)	2016	1,100,000	735,633	8,574		727,059	34,598	
T6884A GPS tracking of Portable Radios	2016	265,600	30,198			30,198		1
T6869C Search & Rescue Vessel	2018	100,000	100,000			100,000		1
T6877C Portal Re-design - Phase 4	2018, 2019	250,000	84,101	61,203		22,897	20,947	
T6883B Specialized Equipment (2017)	2017	229,000	229,000			229,000		2
T6883C Specialized Equipment (2018)	2018	220,000	89,667		58	89,725		1
T6830B Tactical Response Vehicle	2019	450,000	450,000			450,000		
T6850B Automatic Finger Printing System	2019	120,000	120,000	73,474		46,526		
T6891A Digital Evidence Management	2019	250,000	250,000			250,000		
T6844J Video Conferencing	2018	300,000	300,000			300,000		
T6889A Backup Data Centre	2018	150,000	150,000			150,000		1
T6890A PEMU Shelving	2018	400,000	4,664		(4,664)	0		
		4,809,600	3,052,829	143,252	(4,605)	2,904,972	55,546	
Total Capital Projects		105,093,064	29,368,330	1,327,123	(4,605)	28,127,566	2,157,795	

Notes re: Capital Projects

- 1 Projects completed; remaining funds returned to the Police Capital Reserve and Develop Charge Reserves as appropriate.
- 2 Project ongoing but \$50K that is no longer required to be returned to the Police Capital Reserve and Develop Charge Reserves as appropriate.
- 3 Project postponed for a number of years: funds returned to the Police Capital Reserve and Develop Charge Reserves as appropriate.

Halton Regional Police Service
Capital Projects / Programs Status Report
For The Six Month Period July 1, 2019 to December 31, 2019

Capital Programs (represent the on-going replacement of existing infrastructure)		Unspent Balance Period Opening (July 1/19)	Addition Approved This Period	Spent This Period	Adjustments	Unspent Balance Period Closing (Dec 31/19)	Funds Committed (PO Issued)	Notes (See Below)
Technology Projects								
Network Servers (LAN Room Infrastructure)	T6844E	58,450		7,403		51,048		
Technology Replacements (Infrastructure to User)	T6844G	905,557		208,462		697,095	259,990	
Computer Replacement (End User Equipment)	T6836D	626,264		127,349		498,915	82,382	
System Replacements (Software Applications)	T6838C	634,562		190,352		444,210	131,861	
		2,224,833	-	533,565	-	1,691,268	474,232	
Other								
Building Repairs	T6865A	345,546		227,612		117,935	42,227	
Operational Support Program	T6892A	100,000		10,110		89,890	10,837	
Vehicles (2019)	T30809V	1,253,166		678,068		575,098	24,510	
Vehicles (2018)	T30808V	375,736		267,659		108,077		4
		2,074,448	-	1,183,448	-	891,000	77,575	
Total Capital Programs		4,299,281	-	1,717,013	-	2,582,267	551,807	

Notes re: Capital Programs

4 Balance to be closed.

Consolidated Capital Summary (from above)		Unspent Balance Period Opening (July 1/19)	Addition Approved This Period	Spent This Period	Adjustments	Unspent Balance Period Closing (Dec 31/19)	Funds Committed (PO Issued)	Notes (See Below)
Total Capital Projects		29,368,330	90,964	1,327,123	(4,605)	28,127,566	2,157,795	
Total Capital Programs		4,299,281	-	1,717,013	-	2,582,267	551,807	
Total Capital Items		33,667,611	90,964	3,044,136	(4,605)	30,709,833	2,709,602	

Halton Regional Police Services Board – **Action Registry** – Public Section

Motion Date	Motion ID	Motion	Task Assigned To	Scheduled Completion	Status/Comments
28 Feb 2019	4.4	<i>"THAT the Board adopt the proposed Administration of Human Resources Policy and that it be subject to review in one year's time."</i>	CAO	Feb 2020	Deferred to March 2020 by Chair
23 Jan 2020	4.1	<i>"THAT the Chief propose Strategic Plan Key Performance Indicators be presented to the Board for approval no later than April 2020, and THAT the CAO propose the Strategic Plan reporting schedule for key performance indicators no later than April 2020."</i>	Chief/CAO	Apr 2020	

