



Public Agenda

Date: Thursday, February 25, 2021

Time: 9:00 a.m.

Location: Zoom Video Conference

Link to watch meeting:

<https://us02web.zoom.us/j/83785255627?pwd=WnVSeUlhYW5tVG5uTWY3Z0Rmcjl6dz09>

1. GENERAL

- 1.1 Regrets
- 1.2 Disclosure of Conflicts of Interest
- 1.3 Confirmation of Minutes of Meeting P20-01 held Thursday, January 28, 2021
(Agenda Pages 1 – 4)

2. PRESENTATIONS/DELEGATIONS

- 2.1 Halton Assessment and Risk Reduction Team (HARTT)
- 2.2 HRPS Cruiser Wrap Initiative
- 2.3 Board Communications Update - Kimberly Calderbank

3. CONSENT AGENDA

- 3.1 Halton Happenings - January 2021
(Agenda Pages 5 – 18)
- 3.2 **P21-2-I-01** - Financial Report - Full Year Fiscal 2020
(Agenda Pages 19 – 26)

- 3.3 **P21-2-I-02** - Semi-Annual Purchasing Activity – July-December 2020
(Agenda Pages 27 – 30)
- 3.4 **P21-2-I-03** - Trust Fund Statement – December 31, 2020
(Agenda Pages 31 – 32)
- 3.5 **P21-2-I-04** - 2020 Hate Related Occurrence Summary
(Agenda Pages 33 – 38)
- 3.6 **P21-2-I-05** - Donations to Service - December 31, 2020
(Agenda Pages 39 – 40)
- 3.7 **P21-2-I-06** - Collection of Identifying Information in Certain Circumstances
(Agenda Pages 41 – 44)

4. DISCUSSION ITEMS

- 4.1 **P21-2-R-08** - Marine Fuel Supplier - Single Source Contract
(Agenda Pages 45 – 50)

RECOMMENDATION

"THAT the Halton Police Board authorize a five (5) year Single Source contract with Bronte Outer Harbour Marina for the provision of marine fuel supply. The term of the contract shall commence on March 1, 2021 and continue through to February 28, 2026. The total expenditure for the contract is \$125,000 (excluding taxes)."

- 4.2 **P21-2-R-09** - Capital Projects/Programs Status – December 31, 2020
(Agenda Pages 51 – 54)

RECOMMENDATION

"THAT the Halton Police Board approves the closure of the following Capital Accounts/Projects:

#T6834B	Facilities – Security Systems	\$ 13,700
#T6850B	Automated Finger Printing System	46,526
#T6860B	1 District – Upgrade 11 Division	(1,098)
#T6876B	Conducted Energy Weapons	60
#T6883B	Specialized Equipment (2017)	179,000
#T6897A	Noise Cancelling Microphones	4,006
	<i>Total</i>	<u><i>\$ 242,194</i></u>

- 4.3 **SEC21-2-R-01** - Appointments to Community Safety and Well-Being Strategic Leadership Group
(Agenda Pages 55 – 56)

RECOMMENDATION

"THAT Jeff Knoll, Chair, Halton Police Board, and Fred Kaustinen, CAO, Halton Police Board, be appointed as the Board's representatives to the Community Safety and Well-Being Strategic Leadership Group (SLG)."

- 4.4 State of Emergency Committee Report
(Agenda Pages 57 – 58)

RECOMMENDATION

"THAT the State of Emergency Report be received."

5. **OPERATIONAL VERBAL UPDATES**

6. **ACTION REGISTRY**

- 6.1 Public Information Action Registry
(Agenda Pages 59 – 60)

7. **RECEIPT OF PUBLIC CORRESPONDENCE**

8. **NEW BUSINESS**

9. **MOVE INTO CLOSED SESSION**

10. **CLOSED SESSION REPORT**

11. **ADJOURNMENT**



Public Minutes

MEETING NO. P21-01

DATE OF MEETING: Thursday, January 28, 2021
9:00 a.m.

LOCATION: Zoom Video Conference

MEMBERS PRESENT (via Zoom Video Conference): Jeff Knoll (Chair)
Councillor Clark Somerville, Curt Allen, Don Foster, Ingrid Hann,
Navneet Sekhon
Gary Carr, Regional Chair

STAFF PRESENT (via Zoom Video Conference): Chief Stephen Tanner
Deputy Chief Jeff Hill
Deputy Chief Roger Wilkie
Ken Kelertas, Director, Legal Services and Legal Counsel
Paul Lavergne, Director, Corporate Services
Superintendent Dave Stewart
Staff Sergeant Anita Laframboise
D/Sgt. Raf Skwarka
Fred Kaustinen, Chief Administrative Officer
Kimberly Calderbank, Board Media Consultant
Graham Milne, Board Secretary

1. GENERAL

1.1 Regrets

None.



1.2 Disclosure of Conflicts of Interest

The Chair called upon Board members to declare any conflicts of interest they might have on the agenda. No declarations were made.

1.4 Confirmation of Minutes of Meeting P20-12 held Thursday, December 17, 2020 and Public Minutes of Special Meeting held Thursday, January 21, 2021

Moved by: G. Carr

Seconded by: I. Hann

"THAT the Minutes of Meeting P20-12 held Thursday, December 17, 2020 and the Public Minutes of Special Meeting held Thursday, January 21, 2021 be adopted as circulated."

Carried.

2. PRESENTATIONS/DELEGATIONS

2.1 Board Communications Update - Kimberly Calderbank

Kimberly Calderbank, Board Media Consultant, provided an update on circulation of the Board's newsletter, social media engagement and updates to the Board's website.

Moved by: N. Sekhon

Seconded by: C. Allen

"THAT the Board Communications Update be received for information."

Carried.

3. CONSENT AGENDA

Moved by: C. Allen

Seconded by: G. Carr

"THAT Item Nos. 3.1 through 3.3 inclusive on the Consent Agenda be received for information."

Carried.



4. DISCUSSION ITEMS

4.1 State of Emergency Committee Report

Moved by: C. Somerville

Seconded by: G. Carr

"THAT the State of Emergency Report be received."

Carried.

5. OPERATIONAL VERBAL UPDATES

Operational updates were provided regarding the following:

- Partnerships with Halton School Boards
- Workplace safety precautions relating to the COVID-19 pandemic

6. ACTION REGISTRY

6.1 Public Information Action Registry

There were no updates.

7. RECEIPT OF PUBLIC CORRESPONDENCE

Moved by: I. Hann

Seconded by: G. Carr

"THAT the Public Correspondence included in the Public Meeting Agenda for January 28, 2021 be received."

Carried.

8. NEW BUSINESS

There was no new business.



9. MOVE INTO CLOSED SESSION

Moved by: G. Carr

Seconded by: C. Somerville

"THAT the Board do now convene into closed session."

Carried.

10. CLOSED SESSION REPORT

The Chair reported that during the closed session, the Board considered legal and personnel matters and motions were approved by the Board regarding these matters.

11. ADJOURNMENT

Moved by: G. Carr

Seconded by: D. Foster

"THAT the Halton Police Board do now adjourn this meeting."

Carried.

The meeting adjourned at 1:00 p.m.

Jeff Knoll
Chair

Graham Milne
Board Secretary



Halton Happenings - January 2021

Welcome to the January edition of Halton Happenings. We have changed the layout to reflect the Service's **Framework for Community Safety and Well-being**. These strategic priorities include:

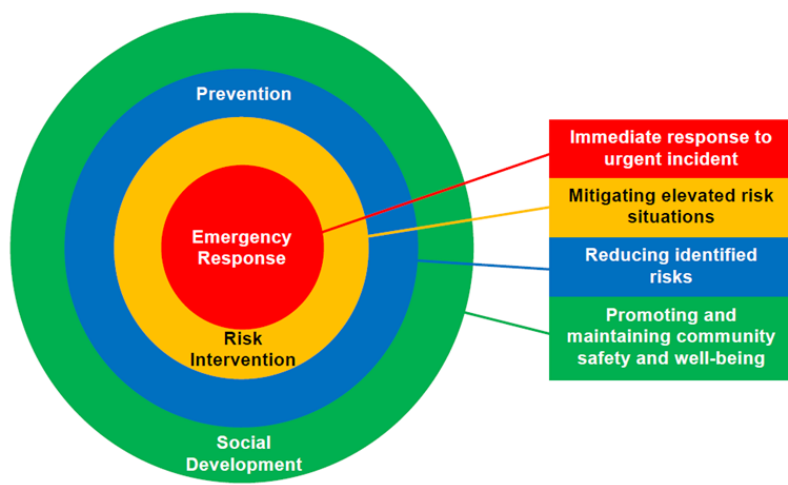
1. Emergency response – To ensure those in need get the right response, at the right time, by the right responders.
2. Risk intervention – To address the criminal behaviour that most affects the safety of community members.
3. Prevention – Community collaboration is the catalyst for positive, working relationships with all community agencies, resources and partners.
4. Social development – To assist in the continued development, education and support of all social groups in Halton Region.

When reading through this document, there are four coloured categories: emergency response has been highlighted in red, risk intervention in yellow, prevention/education in blue and social development in green.

4 Pillars of Community Safety and Well-Being

What does it mean?

The delivery of police services in Ontario has evolved to include working with partners to focus on reducing the risk factors that affect community safety. This reduces the demand for emergency response by providing a coordinated response to risk, and leads to more positive outcomes. The Halton Regional Police has built on our policing philosophy by including proactive measures of intervention, known as the four pillars of community safety and well-being.





Halton Happenings - January 2021

1 District – Milton and Halton Hills

Incident Response

Diversity, Seniors and Youth	The 1 District Community Mobilization Bureau officers have been assisted uniform patrol, as well as the Criminal Investigations Bureau with multiple investigations. Assistance has led to the identification and arrest of youth for nuisance (indecent acts) and property related crime(s).
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Risk Intervention

Mental Health and Addiction	With the on-set of cold weather, there were increased calls for concern regarding the welfare of a homeless individual in the Georgetown area. The 1 District Community Mobilization Bureau attempted to make regular contact with this individual offering them food, shelter in conjunction with community partners. In some interactions this individual accepted assistance and in other incidents they wanted to remain independent and refused police or other social assistance. This in an evolving matter with future contact being coordinated, including the Regional Community Mobilization Bureau social worker formulating a contingency with Oakville Trafalgar Hospital administration to apprehend them and take them to their facility for a health/mental health assessment.
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Prevention

Mental Health and Addiction	Officers of the 1 District Community Mobilization Bureau team attended multiple virtual online events supporting Bell Let's Talk Day. Several officers from within the unit were on hand to engage and interact with the students and share their insights on bullying and mental health, and knowing who to seek out if they need help.
Crime Prevention	In light of the COVID-19 pandemic, 1 District Community Mobilization Bureau officers have been offering virtual home and business safety assessments. The virtual assessments have been offered in two formats, one-on-one or for large groups through a newly designed interactive PowerPoint presentation.



Halton Happenings - January 2021

Social Development	
Crime Prevention	In light of the increase of internet related crimes, 1 District Community Mobilization Bureau Elementary School Liaison and High School Liaison Officers have conducted multiple virtual educational talks on internet safety and ethical use. These presentations and talks have been increasing in frequency due to increased demand by individual schools and an increase in internet related crimes specifically related to distribution of intimate images and cyber-bullying.
Diversity, Seniors and Youth	Officers conducted multiple virtual sessions speaking with students of the Guelph-Humber College Coffee with a Cop program. The program was designed to be an interactive and engaging conversation with students of the police studies program focusing on the specifics of the role of police, and personal accounts and experiences while on the job.



Halton Happenings - January 2021

2 District – Oakville

Incident Response

Crime Prevention	<p>As a result of the current Pandemic restrictions, which have students working remotely, Elementary and High School Liaison Officers have been asked to assist uniformed patrol with calls for service in addition to school related occurrences. In January, the following are some of the significant calls attended by these officers.</p> <ul style="list-style-type: none"> • Officers assisted with a search for an elderly individual who eventually returned home without incident • Officers assisted with a barricaded person that eventually ended with the person subsequently being arrested. • Elementary School Liaison Officer was asked to follow up on a hate motivated incident that took place over a social media platform. <p>High School Liaison Officers responded to a fight at a high school involving a special needs student. Investigation revealed that the student suffers with Fetal Alcohol Spectrum Disorder and was assaulting their Group Home worker. The Officers did follow up with the student for education and outreach afterwards as the victim declined to proceed with criminal action.</p> <p>High School Liaison Officers investigated an uttering death threats occurrence that took place between students at Iroquois Ridge High School. As a result, suspect was issued a Youth Criminal Justice warning for uttering death threats and educated about the seriousness of his actions.</p>
Diversity, Seniors and Youth	<p>The District's Youth Officer continues to support Syl Apps Youth Centre and investigated an incident at the center.</p> <p>The Youth Officer also conducted two other investigations and assisted uniformed officers by following up on five occurrences.</p>

Risk Intervention

Traffic	<p>Elementary and High School Liaison Officers were made aware of ongoing traffic concerns at drop-off and pick-up times at one Oakville elementary</p>
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Halton Happenings - January 2021

	<p>school. Traditional proactive enforcement/education methods were used to address the concerns, however, the officers felt that the issues were not specific to one school and that a broader educational approach could be utilized. In consultation with Corporate Communications, the elementary school administration from the Public and Catholic school boards, a series digital documents were designed that focus on the following:</p> <ol style="list-style-type: none"> 1. following designated drop-off/pick-up areas as outlined by the schools; 2. obeying speed limits/community safety zones in the school zones; 3. proper use of seatbelts and child restraints; and 4. obeying the rules of crossing guards and crosswalks. <p>The digital document contains educational points on each topic will be sent to each household with the assistance of the participating elementary schools.</p> <p>It was initially anticipated that the first document would be sent out in January, but it was decided the documents would be made available once schools reopen.</p>
Mental Health and Addiction	<p>The Oakville Social Worker received nine new Referrals while conducting a total of 32 Adult Outreach meetings.</p> <p>The Oakville Social Worker presented a very High-Risk individual to the situation table in January. The individual was deemed to be of acutely elevated risk, resulting in community support being offered in order to reduce the risk. This remains an active case at the table.</p>
Crime Prevention	<p>In January, the Oakville Diversion Officer had three New Adult Diversions, one Adult Diversion clearance and a total of four Outreach cases.</p> <p>In response to the enforcement of COVID-19 quarantine protocols, members of Oakville's Community mobilization Bureau were responsible for conducting four compliance checks living within the Town of Oakville. The residents checked were found to be complying.</p> <p>Members of the Oakville Community Mobilization Bureau continued their outreach regarding neighbour disputes and conducted six meetings to support and make recommendations of various methods of resolution, including a</p>



Halton Happenings - January 2021

	referral to the Community Conflict Resolution Service of Halton.
Diversity, Seniors and Youth	<p>During January, the Oakville Youth Officer conducted six new Diversion Intake meetings, five Check-In meetings and two Termination meetings.</p> <p>Oakville's Social worker conducted two Youth Diversion Intake assessments and conducted five Youth Outreach meetings</p> <p>In spite of the COVID-19 restrictions, both Elementary and High School Liaison Officers continue to support their school communities by actively participating in Violent Threat Risk Assessments and their required follow up meetings. There were two follow-up meetings conducted this month.</p> <p>High School Liaison Officer was requested by school administration and the school's social worker to conduct a wellbeing check on a student. The interaction resulted in a ROCK referral and outreach by COAST.</p>

Prevention

Crime Prevention	<p>High School Liaison Officer continues to create Smart Start digital documents focusing on issues in and around High Schools. This month's topic was Crime Stoppers.</p> <p>Members of the Oakville Community Mobilization Bureau have continued their work on curbing panhandling in Oakville. During the month of January, Officers were able to identify new transient individuals who were engaging in the behavior. These individuals were educated on the offences, referred to community supports and moved along. This will remain a focus as the warmer weather approaches.</p>
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Social Development

Diversity, Seniors and Youth	<p>Elementary School Liaison Officer supported one of their schools by conducting a virtual presentation focusing on social media, alcohol and vaping.</p> <p>The Oakville Social Worker sits on several committees as a representative of the Halton Regional Police Service and in January participated in meetings with the following the following committees:</p>
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Halton Happenings - January 2021

	<ul style="list-style-type: none"> • Oakville Child and Youth Network Committee (OCYNC) • Area Extra Judicial Measures • Halton Hoarding Collaborative • Halton Youth Advisory Council (HYAC) <p>In January, Elementary and High School Liaison Officers participated in a virtual seminar by the Learning Network: Looking within: Anti-racism and Gender based violence in Canada.</p>
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3 District – Burlington

Incident Response	
Crime Prevention	Officers from the 3 District Community Mobilization Bureau were asked to respond to a series of reported property damage to vehicles in the area of Sheldon Creek in East Burlington. The officers identified over 30 homes in the neighborhood that had street facing video surveillance devices. The officers composed a canvass letter and delivered it to the homes in the neighborhood. This resulted in a response from homeowners that identified an unknown person in the area at the time of the offences. This investigation is being continued by the 3 District Criminal Investigations Bureau.
Diversity, Seniors	The Youth Crime team has been actively in engaging with youths through their



Halton Happenings - January 2021

and Youth	diversion program. During this assessment period they have had five Youth Outreach cases.
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Risk Intervention	
Mental Health and Addiction	<p>An individual who resides in a low-income area of Burlington has gone beyond being a nuisance. Since January of 2020 when this individual moved into their current residence there have been in excess of 100 calls for police assistance. There is an established pattern of addiction and related mental health issues associated with this person. Community Mobilization Bureau officer, with assistance of the social navigator have taken a proactive approach to engage the individual in an attempt to divert calls to police dispatch requiring a frontline police response. Community Mobilization Bureau officers are meeting with the apartment building management to address some of the local issues caused by this individual.</p> <p>A Burlington resident was the subject of multiple calls to the police for excessive noise and observed irrational behavior. Community Mobilization Bureau officers attended the individual's residence and determined that they had a diagnosed mental illness, but had stopped taking prescribed medication for this illness. The individual voluntarily attended Joseph Brant Hospital for a medication assessment. The individual became regulated after the short visit at the hospital.</p>
Crime Prevention	<p>In 2020, almost 2,000 bicycles were recovered in the City of Burlington. Of these less than 200 were repatriated with their owners. An officer of the Community Mobilization Bureau team saw an opportunity to introduce a bike registration program. A project proposal has been approved by the District Commander to roll out the Project 529 Garage bicycle registration program to local bike owners. The database is shared across North America and on average has seen a bicycle repatriation rate of 30 per cent. Officers in the Unit are taking steps to engage local bike shops to endorse this program before the 2021 cycling season begins in a few months.</p>
Diversity, Seniors and Youth	<p>During this recent Provincial Health Emergency, we have seen an increase in the number of vulnerable seniors. In two specific instances the program and support workers that have maintained frequent and regular contact with these individuals has been reduced or curtailed. Officers from the 3 District Community Mobilization Bureau team have taken a proactive approach to visit these vulnerable sector adults to ensure that their health and hygiene needs are being met. In both cases the visits from the officers have been well received</p>



Halton Happenings - January 2021

	<p>by the seniors and their care supports.</p> <p>School Liaison Officers were contacted by elementary school principals on four occasions to contact students that had not engaged in on-line learning. These well-being checks were conducted in person and proved that the students were safe in each case.</p>
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Prevention

Mental Health and Addiction	<p>School Liaison Officers have provided numerous presentations to senior elementary school students in a virtual Question and Answer format to discuss the potential harmful consequences of substance abuse and the perils of addiction.</p>
Crime Prevention	<p>As a consequence of the COVID-19 Pandemic, there have been many at risk members from the community that have been temporarily housed in local motels and hotels. Unfortunately, some of these people attract a criminal element because of their previous social networks and experiences. Community Mobilization Bureau Officers are engaged in Project Motel/Hotel in cooperation with the District Criminal Investigation Bureau and frontline officers. These officers have established a rapport with the managers and owners of the lodging facilities, have maintained regular patrols at these locations to deter criminal activity, and suspected criminal activity is being reported directly to the community officers.</p>

Social Development

Diversity, Seniors and Youth	<p>A district officer was engaged to provide a presentation to students of an Oakville school as part of their recognition of Black History Month. The front-line officer is enthusiastic to connect with the Intermediate Students during next month's observance.</p>
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Halton Happenings - January 2021

Regional Community Mobilization Bureau

Incident Response

Mental Health and Addiction	<p>MOBILE CRISIS RAPID RESPONSE TEAM (MCRRT)</p> <p>The Mobile Crisis Rapid Response Teams responded to 131 calls for service during the month of January. This included 58 in Burlington, 59 in Oakville, 7 in Milton and 7 in Halton Hills. Of these calls, 86 were a mental health priority call. This accounts for 65.6 per cent of the teams' time.</p> <p>Of the 42 "non-mental health priority" calls, the teams provided mental health support in 30. When these numbers are factored in, 116 of the teams' 131 calls were mental health related, therefore 88.5 per cent of the teams' time was spent providing mental health support in the community.</p>
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Risk Intervention

Traffic	<p>TRAFFIC SERVICE UNIT</p> <p>The Traffic Services Unit conducted 47 inspections with a 70 per cent "out of service rate" which translated into 33 vehicles being taken out of service for non-compliance. The fines issued as a result of commercial vehicle infractions totaled \$29,468.00.</p> <p>The Traffic Services Unit has actively monitored overweight vehicles on no-truck routes and roadways with assigned weight restrictions within the region.</p> <p>During the month of January, the Traffic Services Unit has worked toward educating and enforcing a recent change of weight regulations from the Ministry of Transportation Ontario regarding older dump trucks that took effect January 1, 2021.</p>
Mental Health and Addiction	<p>Crisis Outreach and Support Team (COAST)</p> <p>COAST continues to support the Mobile Crisis Rapid Response Teams and the community through mobile risk intervention visits. The pandemic and staffing shortages at the Canadian Mental Health Association – Halton Region Branch</p>



Halton Happenings - January 2021

	<p>have prevented the mobile team from operating seven-days-a-week. Required risk intervention visits are still being conducted as needed and supplemented by the Mobile Crisis Rapid Response Teams. The COAST team had 17 occurrences in January, 15 of which were mental health related, accounting for 88.2 per cent of the teams' time. Of note: occurrences have been notably more complex as the pandemic continues.</p> <p>COMPLEX SYSTEM NAVIGATOR</p> <p>The Complex System Navigator is a collaborative partnership between the Halton Regional Police and the Canadian Mental Health Association Halton Region Branch to proactively address situations and reduce the risk of emergency personnel interactions in the future.</p> <p>In January, thirteen case files were opened, leading to 25 unique clients being identified and assisted with various social service needs to help reduce the risk of reoccurring emergency service interaction.</p> <p>An example of the great work being conducted can be shown through one of the interventions. The Navigator was able to assist a person in the community with the replacement of lost identification, including a Health Card that was restricting the person's ability for supports, which lead to the acquisition of a family Doctor for the person. A psychiatric assessment and free medication were secured until other arrangements can be made. Transportation and housing issues are also being addressed. The belief is that these interventions and supports will reduce calls to emergency services.</p>
Diversity, Seniors and Youth	<p>Older Adult Support Officer</p> <p>The Older Adult Support Officer worked with community partners and agencies and conducted two home visits to check on the well-being of older adults living in the community.</p> <p>The Older Adult Support Officer liaised with seven clients and their families to provide information about various community supports for older adults in the community. Nine agency referrals were submitted.</p> <p>The Older Adult Support Officer continues to attend weekly Halton Situation Table meetings to assess and assist with community cases of acutely elevated risk.</p>



Halton Happenings - January 2021

Prevention	
Traffic	<p>TRAFFIC SERVICES UNIT</p> <p>Traffic Services Unit began preparations for the second annual "Towbruary" tow truck enforcement campaign scheduled to take place throughout the month of February. Traffic Services Unit connected with various stakeholders, including O.P.P. Traffic Division, Oakville By-law, and District Response Teams to schedule enforcement days and offer tow-truck familiarization sessions for participating District Response Officers.</p> <p>Intelligence reports regarding problematic tow agencies and educational bulletins regarding tow truck enforcement through e-Bulletins and "Know Your Tow" posters distributed to all district facilities.</p> <p>A significant revision of the Policy regarding Rotational Tow was authored by the Traffic Services Unit. The changes are currently being reviewed and awaiting approval by Senior Management. An improved and updated "Tow-slip" was approved in January and forwarded to the printer for production.</p>

Social Development	
Traffic	<p>TRAFFIC SERVICES UNIT</p> <p>On January 20, Traffic Services Unit participated in the monthly meeting of the Halton Chapter of Mothers Against Drunk Driving (MADD). This meeting reviewed the efforts made in 2020, introduced the new Traffic Services Sgt. William Clayton and established priorities for the Police/MADD partnerships for the 2021 calendar year in support of reducing drinking and driving.</p> <p>In an effort to educate and protect the public from being taken advantage of by Tow chasers at collision scenes, educational posters and information cards were distributed to Service Ontario locations throughout Halton region.</p>
Mental Health and Addiction	<p>The Regional Community Mobilization Bureau worked with Corporate Communications to develop and distributed social media videos in support of Bell Let's Talk Day. Video clips featured the Mobile Crisis Rapid Response Team and the COAST team explaining their role in the community.</p>



Halton Happenings - January 2021

Crime Prevention	<p>CRIME STOPPERS</p> <p>Eighty submissions/tips were submitted through Crime Stoppers leading to eighty-five tips for follow up.</p> <p>January was Crime Stoppers month and social media was used to promote Crime Stoppers and the need for donations to the program.</p>
Diversity, Seniors and Youth	<p>The Regional Community Mobilization Bureau worked with Corporate Communications to develop and distributed social media videos in support of Bell Let's Talk Day. One of the video segments was presented in eight different languages to promote inclusivity and to better share the message about the importance of being aware of your mental health and seeking assistance. Languages included were English, French, Mandarin, Arabic, Punjabi, Polish, Spanish and Nishnaabemwin.</p> <p>Virtual Citizen Police Academy</p> <p>The first ever virtual "Citizens Police Academy" concluded in January 2021. The fall program included six virtual sessions including topics on the Police Training Unit, Emergency Services, Internet Child Exploitation, Intimate Partner Violence Unit, Human Trafficking, Drugs, Polygraph, Homicide, Forensic Identification Services and the Collision Reconstruction Unit. 30 community members attended the sessions.</p> <p>The second, virtual "Citizens Police Academy" is scheduled to start February 22, with even more sessions and topics to be included, and hopefully 50 community members participating.</p> <p>Hate Crime and Fraud Presentation</p> <p>A presentation on hate crime familiarization/reporting along with fraud prevention and awareness was delivered virtually to 25 members of the Redleaf Cultural Integration group. The learners were new Canadians.</p> <p>Fraud Presentation</p> <p>Two presentations on Fraud awareness/prevention were delivered virtually to a total of 153 new Canadian learners through the Centre for Skills and Development.</p>



Halton Happenings - January 2021

	<p>OLDER ADULT SUPPORT</p> <p>The Older Adult Support Officer is collaborating with a larger group to develop virtual scenarios pertaining to older adults with Axon Canada.</p>
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Upcoming Dates

Looking Ahead	
Projects/Events	<p>Older Adult Support – A February fraud presentation will be scheduled for the Oak Park Neighbourhood Centre on frauds and scams.</p> <p>Black History Month – the Equity, Diversity and Inclusion office has been working with members of the Halton Regional Police Black Internal Support Network and various African and Caribbean community partners to support awareness and events for Black History Month. Various initiatives planned.</p>
Upcoming Dates	Nothing significant to report.



Halton Regional Police Service Public Agenda Information Report

To: Chair and Police Board Members

From: Chief Stephen J. Tanner

Subject: FINANCIAL REPORT – FULL YEAR FISCAL 2020

Report #: P21-2-I-01

Date: February 25, 2021

INTRODUCTION AND BACKGROUND:

Given below is a summary of the 2020 Quarterly Financial Report (unaudited) as of December 31, 2020. Details of each major cost element indicated in the summary are included in the following pages.

SUMMARY

\$ 000's
Favourable (Unfavourable)

Cost Elements	Current Quarter	December 31, 2020 YTD				2019 Total
	Actual	Actual	Planned	Var \$	Var %	Actual
Compensation & Benefits	40,347	144,641	146,639	1,998	1.4%	139,474
Materials & Supplies	1,759	6,512	7,107	595	8.4%	7,394
Purchased Services	1,643	10,269	10,336	67	0.6%	10,148
Rent & Financial	52	344	368	24	6.3%	303
Debt Charges	2,708	4,154	4,166	12	0.3%	4,158
Transfer To Reserve	18	5,626	5,608	(18)	(0.3%)	5,980
Interdepartmental Charges	514	1,953	2,126	173	8.1%	1,967
Total Expenditure	47,041	173,499	176,350	2,851	1.6%	169,424
Revenue	3,015	13,407	14,376	(969)	(6.7%)	14,041
Net Expenditure	44,026	160,092	161,974	1,882	1.2%	155,383

Comments:

- For 2020, Net Expenditures were \$160.1 million which represents full year savings of \$1.9 million (or 1.2%) as compared to our approved 2020 Budget.
- COVID continues to impact our daily operations. We continue to closely monitor the situation and currently the significant variances are related to:
 - Increased Safety Supplies (PPE)
 - Increased IT costs related to work from home arrangements
 - Increased Janitorial costs for touchpoint cleaning and vehicle sanitization
 - Reduced Training and Development costs
 - Reduced Event and Ceremony costs
 - Reduced Program Fee revenue mainly related to Security Clearances
- Staff has reviewed the individual components of the 2020 variances to assess the impact on the 2021 Budget. The majority of these variances were considered during the budget process and were reflected in the 2021 Budget.
- The following tables present additional details regarding year-end variances for each major cost element. The majority of these comments are similar to variance details provided in prior monthly financial reports.

Compensation & Benefits\$ 000's
Favourable (Unfavourable)

Cost Elements	Current Quarter	December 31, 2020 YTD				2019 Total
	Actual	Actual	Planned	Var \$	Var %	Actual
Salaries	27,911	101,848	105,024	3,176	3.0%	97,632
Temporary Help	1,089	3,583	2,471	(1,112)	(45.0%)	3,742
Net Wages	29,000	105,431	107,495	2,064	1.9%	101,374
Overtime & Court-time	1,343	3,818	3,221	(597)	(18.5%)	4,079
Retention Pay	595	2,180	2,399	219	9.1%	2,179
Other Personnel Costs	2,584	4,306	3,902	(404)	(10.4%)	4,134
Total Expenditure	33,522	115,735	117,017	1,282	1.1%	111,766
Benefits	6,825	28,906	29,622	716	2.4%	27,708
Total Comp. & Benefits	40,347	144,641	146,639	1,998	1.4%	139,474

Comments:

- **Net Wages** – Salaries and Temporary Help are favourable by \$2.064 million mainly due to higher than anticipated civilian vacancies and savings related to retirements, resignations and staff on WSIB / LTD.
- **Overtime & Court-time** – Increase in cost of \$597 K relate mainly to homicide cases (investigations and special assignments related to witness protection). Otherwise, Overtime costs were down when compared to 2019 actual costs.
- **Retention Pay** – Savings of \$219 K are due to retirements of officers during the year that would otherwise have been eligible for Retention Pay.
- **Other Personnel Costs** – Increase in costs of \$404 K relates mainly to increase in Acting Rank pay which results from vacancies in key positions.
- **Benefits** – Savings of \$716 K relate mainly to OMERS savings due to staffing vacancies.

Materials and Supplies

\$ 000's Favourable (Unfavourable)

Cost Elements	Current Quarter	December 31, 2020 YTD				2019 Total
	Actual	Actual	Planned	Var \$	Var %	Actual
Tires & Parts For Fleet	242	709	630	(79)	(12.5%)	670
Telephone & Data Line	101	787	782	(5)	(0.6%)	810
Fuel Cost For Fleet	331	1,323	1,557	234	15.1%	1,564
Clothing & Equipment	388	843	1,015	172	17.0%	1,077
Supplies	145	544	474	(70)	(14.7%)	410
Utilities	421	1,221	1,440	219	15.2%	1,220
Minor Capital	87	700	648	(52)	(8.0%)	1,054
Other Misc. Material & Supplies	44	385	561	176	30.9%	589
Total Materials & Supplies	1,759	6,512	7,107	595	8.4%	7,394

Comments:

- **Fuel Cost for Fleet** – The favourable variance relates mainly to a lower net fuel cost per litre.
- **Clothing & Equipment** – The favourable variance relates mainly to lower than average requirements for clothing and equipment.
- **Utilities** – The full year favourable variance relates mainly to lower than anticipated costs for the new headquarters.
- **Other Misc. Material & Supplies** – The full year favourable variance relates mainly to reduce costs for travel associated with cancelled training and development as a result of COVID.

Purchased Services\$ 000's
Favourable
(Unfavourable)

Cost Elements	Current Quarter	December 31, 2020 YTD				2019 Total
	Actual	Actual	Planned	Var \$	Var %	Actual
Computer Maintenance	(109)	4,482	4,445	(37)	(0.8%)	4,247
Building Maintenance	296	899	890	(9)	(0.9%)	676
Janitorial Services	283	845	729	(116)	(16.0%)	716
Staff Development	158	531	900	369	41.0%	981
Professional Services	481	1,551	1,234	(317)	(25.7%)	1,357
Fleet Support Costs	197	575	487	(88)	(18.0%)	573
Advertising/Public Relations	14	41	48	7	15.7%	25
Other Misc. Services	323	1,345	1,603	258	16.1%	1,573
Total Purchased Services	1,643	10,269	10,336	67	0.6%	10,148

Comments:

- **Janitorial Services** – The unfavourable variance relates to additional touchpoint and as-needed sanitization cleaning services required as a result of COVID.
- **Staff Development** – The favourable variance relates to cancellation of training courses as a result of COVID.
- **Professional Services** – The unfavourable variance relates mainly to consulting costs required to backfill IT positions (due to vacancies) partially offset by lower than anticipated costs for HR and Wellness.
- **Fleet Support Costs** – The unfavourable variance relates mainly to additional vehicle cleaning as a result of COVID
- **Other Misc. Services** – The favourable variance relates mainly to savings related to the cancellation of events and ceremonies and reduced uniform cleaning as a result of COVID, and miscellaneous savings within the multiple accounts included in this category.

Various

\$ 000's
Favourable
(Unfavourable)

Cost Elements	Current Quarter	December 31, 2020 YTD				2019 Total
	Actual	Actual	Planned	Var \$	Var %	Actual
Rent & Financial	52	344	368	24	6.3%	303
Debt Charges	2,708	4,154	4,166	12	0.3%	4,158
Transfer to Reserves	18	5,626	5,608	(18)	(0.3%)	5,980
Interdepartmental Charges	2,778	10,124	10,142	18	0.2%	10,441

Comments:

None.

Interdepartmental Charges

\$ 000's
Favourable
(Unfavourable)

Cost Elements	Current Quarter	December 31, 2020 YTD				2019 Total
	Actual	Actual	Planned	Var \$	Var %	Actual
Risk Management	251	1,003	1,003	0	0.0%	902
Fleet Maintenance	246	881	1,065	183	17.2%	1,008
Other Charges	17	69	58	(11)	(18.0%)	57
Interdepartmental Charges	514	1,953	2,126	173	8.1%	1,967

Comments:

- **Fleet Maintenance** – The favourable variance relates to lower labour charges from the Regional garage. These savings are partially offset by additional external labour costs for external garage services as described within Purchased Services.

Revenue

\$ 000's
Favourable
(Unfavourable)

Cost Elements	Current Quarter	December 31, 2020 YTD				2019 Total
	Actual	Actual	Planned	Var \$	Var %	Actual
Government Subsidy	1,217	6,213	6,373	(160)	(2.5%)	6,176
Program Fees	363	1,368	2,044	(676)	(33.1%)	2,013
External Recoveries	1,301	3,124	3,263	(139)	(4.3%)	3,701
Internal Recoveries	134	314	308	6	1.8%	308
Transfer from Reserve	0	2,388	2,388	0		1,844
Total Revenue	3,015	13,407	14,376	(969)	(6.7%)	14,041

Comments:

- **Government Subsidy** – The unfavourable variance relates to reductions in the Community Safety and Planning grant (formerly Policing Effectiveness and Modernization grant) partially offset by higher than anticipated funding for Court Security and Prisoner Transportation and newly introduced Guns and Gangs and Human Trafficking funding.
- **Program Fees** – The unfavourable variance relates mainly to reductions in Security Clearance recoveries due to COVID. Program fees related to fingerprinting, FOI, and prisoner escorts were also impacted by COVID.
- **External Recoveries** – The unfavourable variance relates mainly to the cancellation of provincial funding related to the Maplehurst Correctional facility (\$413K) partially offset by increased secondment recoveries from sending an additional 2 officers to work at OPC.

Overall

For the full year, Net Expenditures were \$160.1 million which results in year-end net savings of \$1.9 million as compared to our 2020 Budget.

As per policy approved by the Board, the 2020 net savings of \$1.9 million will be allocated to the Capital Reserve to be used to fund future capital projects and major initiatives.

Please note that the comments and figures presented are based on unaudited results.



Stephen J. Tanner
Chief of Police

:PL / GK



Halton Regional Police Service Public Agenda Information Report

To: Chair and Board Members

From: Chief Stephen J. Tanner

Subject: SEMI-ANNUAL PURCHASING ACTIVITY – JULY-DECEMBER 2020

Report #: P21-2-I-02

Date: February 25, 2021

INTRODUCTION AND BACKGROUND:

The Regional Municipality of Halton Police Board adopted By-Law 2016-001 (and as amended by By-law 2017-002) on August 4, 2016 to come into effect on January 1, 2017.

This report is submitted in accordance with By-Law 2016-001 (as amended), Section 14.5 whereby:

The Director shall submit a report to the Board semi-annually listing all purchases of Goods and Services including Consulting Services Contracts, not otherwise approved by the Board, in excess of \$100,000 for the information of the Board.

The purpose of this report is to provide detailed information to the Board regarding the procurement activity of the Service with a value in excess of \$100,000 during the period July 1 to December 31, 2020. The attached chart provides that activity whether based on a single/sole source award, contract extension or a competitive procurement process.

	Jan 1 to Jun 30, 2020	July 1 to Dec 31, 2020	2020 Total
Total value of all Purchase Orders	\$8,089,982	\$10,813,893	\$18,903,875
Total number of Purchase Orders	989	1,299	2,288
Total number of Vendors	334	324	658

The Purchasing Services Unit, in cooperation with internal clients and Regional Purchasing staff (when required by the By-law), issued and awarded a number of contracts through a bid solicitation process (both formal and informal), during the reporting period.

In addition to the bid solicitation processes, the Purchasing Services Unit performs all the contract administrative functions for the various contracts/agreements including; resolving invoice discrepancies; coordinating the Service's security clearance process/collecting and monitoring the insurance certificates/monitoring the WSIB status; reviewing

contractor performance with internal clients; negotiating changes to terms and rates and working with internal clients to make recommendations to extend contracts.

The Purchasing Services Unit continues to participate with and contribute to the two main Buying Groups - the HCPG (Halton Cooperative Purchasing Group) and the Ontario PCPG (Police Cooperative Purchasing Group). In addition, the Unit monitors and reviews other governmental approved Vendor of Record Agreements for possible cost savings. These are efficient procurement processes that support the goals of the Service and the Board's By-Law.



Stephen J. Tanner
Chief of Police

:SC

Attachments: Contract Awards with Values in Excess of \$100,000

HALTON REGIONAL POLICE SERVICE
CONTRACT AWARDS WITH THE VALUE IN EXCESS OF \$100,000
FOR THE PERIOD: JULY TO DECEMBER 2020

HCPG = Halton Cooperative Purchasing Group
PCPG = Police Cooperative Purchasing Group
MoGS = Ministry of Government Services
OSS = Ontario Shared Services
PFO = Provincially Funded Organization

<i>Month</i>	<i>Vendor</i>	<i>Service / Goods</i>	<i>Value</i>	<i>Type</i>	<i>Budget Type</i>	<i>Comments</i>
July	PK Welding	Goods	\$ 449,375	Custom manufactured tactical "equipment" vehicle	Capital T6830B	Award based on the open market issuance of RFP-946-20 to the highest ranked proposal.
August	Motorola	Goods	\$ 173,224	Noise suppression microphones	Capital T6897A	Award based on an HCPG contract.
August	Rogers	Goods - 450 iPhones Service - 2 year contract	\$ 913,307	Apple iPhones with 2 year service contract	T6888A - iPhones 916002 - service	Awarded based on the MoGS Vendor of Record Agreement.
August	Sunshine	Service	\$ 1,342,857	First 2-year contract extension for Janitorial & Carpet Cleaning Services for HQ, Districts, substations & radio tower shelters	Operating	First available 2-year contract extension (as the original signing authority)
- 29 - August	Telus	Service	\$ 236,498	Month-to-month contract extension for up to 12 months	Operating	Authority to award a contract extension to this service provider as delegated to the Chief under P19-04-R-07.
October	"Undisclosed"	Service	\$ 171,847	CONFIDENTIAL - Invitational Request for Tenders issued by HRPS Purchasing	Operating	Police Services Board approved Staff to issue an invitational RFT to obtain these unique vehicles on PSB #C05-8-CPA-R-06 to keep the supplier and process confidential for officer safety reasons. Contract award was in compliance with the Purchasing By-Law 2016-001 as amended.
October	Goodyear	Goods	\$ 175,000	18mth contract for the supply and delivery of police fleet tires Jul 1, 2020 to Dec 31, 2021	Operating	Participation on the PCPG contract awarded to Goodyear in 2017.



Halton Regional Police Service Public Agenda Information Report

To: Chair and Police Board Members

From: Chief Stephen J. Tanner

Subject: TRUST FUND STATEMENT – DECEMBER 31, 2020

Report #: P21-2-I-03

Date: February 2, 2021

INTRODUCTION AND BACKGROUND:

Attached is a financial statement indicating the status of the Trust Fund held by the Halton Police Board as at December 31, 2020.

The Board Trust Fund's revenues are mainly generated through police auctions and interest earnings. As per the Police Services Act requirement, these monies are directed specifically to purposes the Board considers to be in the public interest.

A handwritten signature in black ink, appearing to be "S. J. Tanner", written over a horizontal line.

Stephen J. Tanner
Chief of Police

:GK

Attachments: Board Trust Fund Financial Statement

BOARD TRUST FUND
FINANCIAL STATEMENT
For the six month period ended December 31, 2020

	<u>Revenues</u>	<u>Expenditures</u>	<u>Balance</u>
Balance as of July 1, 2020			\$ 242,051
Transactions:			
Auction Proceeds	\$ 22,867		
Found Money	4,036		
Interest Earnings	1,204		
Memorial Plaque		\$ 2,670	
Expenditures from specific funds below:			
Discretionary Fund - Chief of Police		4,550	
Discretionary Fund - Police Services Board		2,000	
Community Consultation Committee		0	
Sexual Assault Advisory Committee		0	
Halton SALT Committee		0	
	<u>28,107</u>	<u>9,220</u>	<u>18,887</u>
Balance Available -December 31, 2020			\$ 260,938

	<u>Approved Amount</u>	<u>Balance Outstanding</u>
Approved Commitments		
Purpose:		
Discretionary Fund - Chief of Police	10,000	3,950
Discretionary Fund - Police Services Board	5,000	0
Community Consultation Committee	5,000	5,000
Sexual Assault Advisory Committee	15,000	8,643
William McIntyre Homicide Reward	50,000	50,000
Halton SALT Committee	5,000	5,000
	<u>90,000</u>	<u>72,593</u>
Unencumbered Balance - December 31, 2020		\$ 188,345



Halton Regional Police Service Public Agenda Information Report

To: Chair and Police Board Members

From: Chief Stephen J. Tanner

Subject: 2020 HATE RELATED OCCURRENCE SUMMARY

Report #: P21-2-I-04

Date: February 25, 2021

INTRODUCTION AND BACKGROUND:

Hate related occurrences are devastating events, both for the victim and for the community in which they occur. The Halton Regional Police Service understands that victims of hate related occurrences may need support on a number of levels, including re-establishing a sense of safety, being listened to, and knowing that they are supported within and by their community.

As a priority for the Halton Regional Police Service, hate related occurrences are monitored Region wide by a coordinator within the Intelligence Bureau. This coordinator is a member of the Hate Crime Extremism Investigative Team (HCEIT), a working group comprised of fifteen (15) police services across the province. The Hate Crime coordinator works collaboratively with members from the appropriate District Criminal Investigations Bureau, as well as the Equity, Diversity and Inclusion Coordinator from the Regional Community Mobilization Bureau, to ensure a holistic response to all incidence of hate crime. In addition to conducting thorough investigations members of these units will also follow up with victims/places of worship to provide further support/resources including targeted patrols, crime prevention seminars, and engaging priority populations at local events.

In 2014, the Ontario Police College and the Hate Crime Extremism Investigative Team, in collaboration with Statistics Canada, developed guidelines for reporting hate crimes as well as a framework for a consistent definition of a hate crime. The goal was to ensure consistency in the reporting of hate crimes by all Ontario police services.

From this initiative, specific definitions for hate crimes, suspected hate crimes, and hate related occurrences were established and implemented as outlined in Service Directive INV-008. In this Directive:

- A **hate crime** is a criminal offence committed against a person or property, that is perceived to be motivated and/or is motivated, in whole or in part by the suspect's hate, bias or prejudice based on real or perceived race, national or ethnic origin, language, colour, religion, sex, age, mental or physical disability, sexual orientation or any other similar factor.

- A **suspected hate crime** is a criminal offence against a person or property with reasonable suspicion that is motivated by hate/bias/or prejudice and cannot be proven to be solely motivated by hate.
- A **hate/bias incident** involve behaviours that, though motivated by bias against a victim's race, religion, ethnic/national origin, gender, age, disability or sexual orientation, are not criminal acts. Hostile speech or other disrespectful/discriminatory behavior may be motivated by bias but is not necessarily criminal in nature;

Together they form the basis of **hate related occurrences**, which are investigated by a multi-tiered approach using the Community Safety and Well-Being lens that begins with the initial incident response.

Overview

The overall number of hate related occurrences in the past year (2020) has increased significantly to 66 incidents compared to only 25 incidents in the previous year (2019). This constitutes an increase of more than 160% in the number of incidents over the past year. The previous highest number of incidents (52) occurred ten years ago, in 2011. However, the overall trend line over the past decade is still showing a decreasing direction (Figure 1).

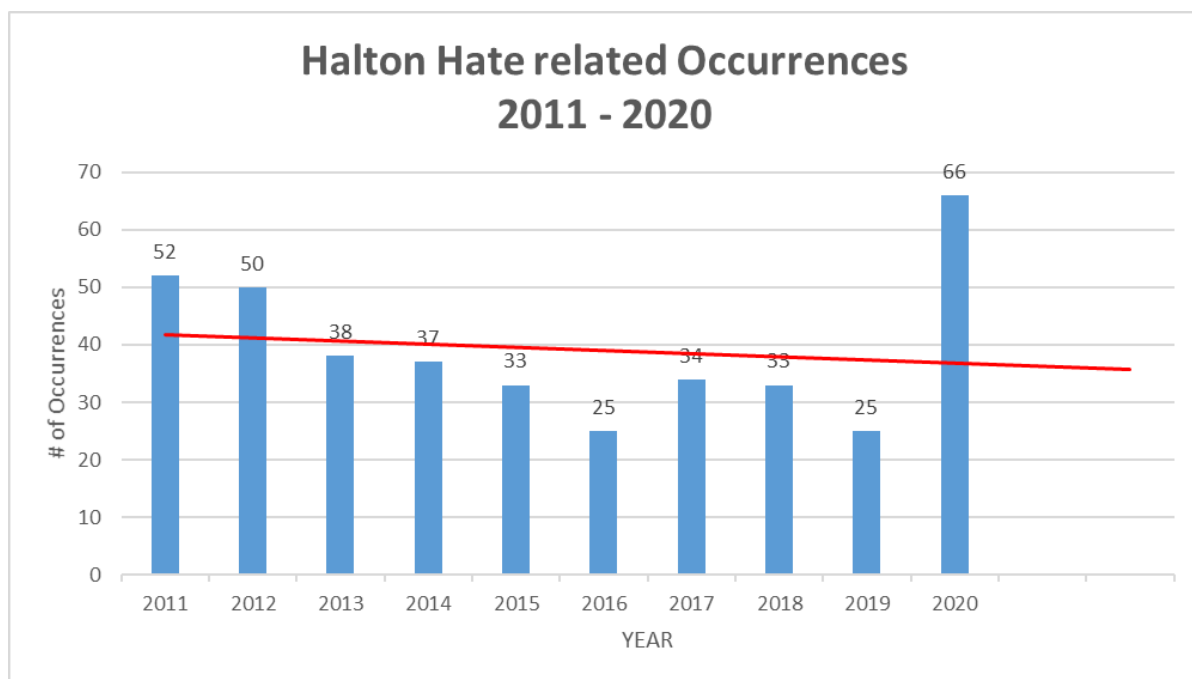


Figure 1: Hate Related Occurrences 2011-2020

The chart below shows quarterly incident distribution over the past five years (Figure 2). It can be observed that, more often than not, second (Q2) and third (Q3) calendar quarters have seen an increase in hate related incidents followed by a decrease in the last, fourth (Q4) quarter.

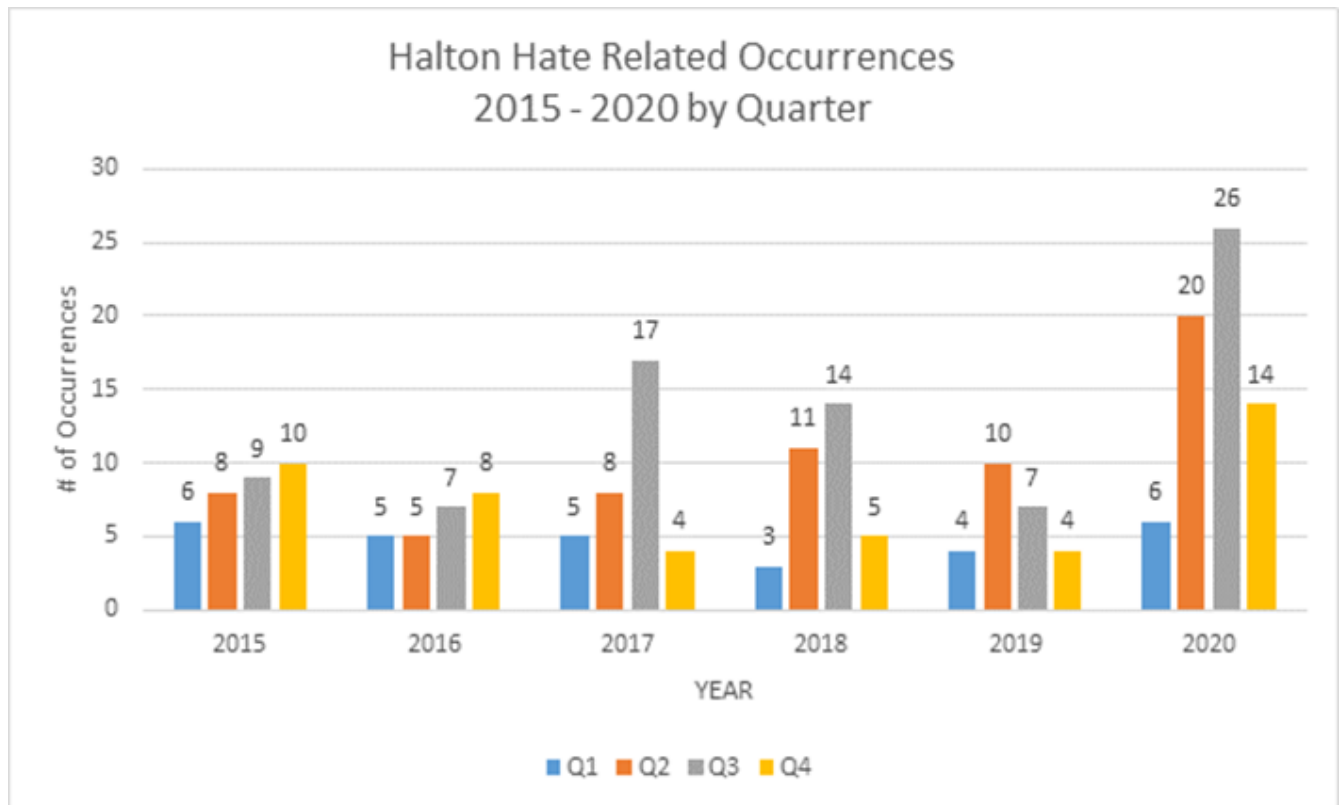


Figure 2: Hate Related Occurrences 2015-2020 by Quarter

There were eighteen (18) incidents in 2020 that met the definition of a hate crime and fifteen (15) more incidents that were categorized as suspected hate crimes. This signifies an increase in hate crimes by eight (8) occurrences from 2019, and an increase of eleven (11) suspected hate crimes (from four (4) incidents in 2019 to fifteen (15) in 2020) (Table 1).

Municipality	Hate Crime	Hate Related Incident	Suspected Hate Crime	Total
Burlington	7 (6)	8 (1)	4 (0)	19 (7)
Halton Hills	0 (0)	5 (2)	3 (0)	8 (2)
Milton	4 (0)	4 (0)	0 (1)	8 (1)
Oakville	7 (4)	16 (8)	8 (3)	31 (15)
Total	18 (10)	33 (11)	15 (4)	66 (25)

Note: 2019 values in brackets

Table 1: 2020 Occurrences by Municipality and Hate Type

Municipality	Assault	Other Crim. Code	Property Damage	Assist Public / General Info	Total
Burlington	4	4	3	8	19
Hate Crime	3	4			7
Hate Related Incident				8	8
Suspected Hate Crime	1		3		4
Halton Hills	0	2	1	5	8
Hate Crime					0
Hate Related Incident				5	5
Suspected Hate Crime		2	1		3
Milton	1	2	1	4	8
Hate Crime	1	2	1		4
Hate Related Incident				4	4
Suspected Hate Crime					0
Oakville	6	2	7	16	31
Hate Crime	4	2	1		7
Hate Related Incident				16	16
Suspected Hate Crime	2	0	6		8
Total	11	10	12	33	66

Table 2: 2020 Occurrences by Municipality, Hate Type and Occurrence Type

Assist Public / General Information type occurrences account for the largest share of hate related occurrences, with thirty-three (33) in 2020 (Table 2). The majority of these incidents dealt with hate related slurs and appear to have stemmed from the geo-political global events like the COVID-19 pandemic and “Black Lives Matter” movement. However, various groups were targeted by means of predominantly racial and ethnic rhetoric. Most of the communication related occurrences have been cleared by charge or otherwise. The incidents that occurred under the guise of anonymity (while wearing facial masks and facial coverings), such as Property Damage, remain unresolved. They are also random in nature, have no definable pattern, and are believed to being committed by individuals and not by organized groups. Tables 3 and 4 below show the incident clearance distribution by Crime Type (Table 3) and by Municipality (Table 4).

Type	Cleared by Charge	Cleared Otherwise	Unsolved	Non-Criminal	Total
Assault	7	2	2		11
Other Criminal Code	4		6		10
Property Damage		1	11		12
General Info				23	23
Assist Public				10	10
Total	11	3	19	33	66

Table 3: 2020 Occurrences – Clearance by Type of Crime

Type	Cleared by Charge	Cleared Otherwise	Unsolved	Non-Criminal	Total
Burlington	4		7	8	19
Halton Hills			3	5	8
Milton	2		2	4	8
Oakville	5	3	7	16	31
Total	11	3	19	33	66

Table 4: 2020 Occurrences – Clearance by Municipality

Conclusion

Hate crimes and hate speech can have a profoundly negative impact on the overall sense of wellbeing within a community. They disturb peaceful coexistence by creating tensions between social groups, disrupting public peace and public order, and sow distrust within the community. The effects on private lives range from threatened individual rights and human dignity to physical harm in the case of violent hate crimes.

In the past year, Halton Region has experienced a sharp increase in both hate speech and hate crime which is a great concern to all community stakeholders. It remains to be seen whether this is a temporary spike as a result of a significant social impact factors and the corresponding unrest or a new trend.

With a view to Community Safety and Well-Being, the Halton Regional Police Service remains committed to strategically addressing the issue of hate related occurrences through all four levels of intervention: social development, prevention, risk intervention, and incident response.



Stephen J. Tanner
Chief of Police

:DS



Halton Regional Police Service Public Agenda Information Report

To: Chair and Police Board Members

From: Chief Stephen J. Tanner

Subject: DONATIONS TO SERVICE – DECEMBER 31, 2020

Report #: P21-2-I-05

Date: February 25, 2021

INTRODUCTION AND BACKGROUND:

Throughout the year, organizations and individuals donate money, goods or services to the Service. The donations detailed below are intended for use by the Service in order to assist in our effectiveness as a safety provider for the citizens of Halton.

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Stephen J. Tanner
Chief of Police

: GK

Attachments: Donations to the Service

DONATIONS TO THE SERVICE
For the 12 months ended December 31, 2020

Summary of Year to Date Transactions

Cash Donations:

Victim Services

Darian Halley Henderson	\$ 800
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Miscellaneous

None	<u>0</u>
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Total Cash Donations	<u>\$ 800</u>
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Donations in Kind:

Harpers Landscaping – Intimate Partner Memorial Garden	\$ 1,400
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Cobras On Wheels – coffee maker and supplies	190
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Various personal and corporate COVID-related PPE items	<u>500</u>
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Total Donation in Kind	<u>\$ 2,090</u>
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Halton Regional Police Service Public Agenda Information Report

To: Chair and Police Board Members

From: Chief Stephen J. Tanner

Subject: COLLECTION OF IDENTIFYING INFORMATION IN CERTAIN CIRCUMSTANCES

Report #: P21-2-I-06

Date: February 25, 2021

INTRODUCTION AND BACKGROUND:

With the coming into force and implementation of Ontario Regulation 58/16, Collection of Identifying Information in Certain Circumstances (CIICC), in January 2017, overall impacts to the Halton Regional Police Service (HRPS) have been minimal. All officers completed an online CPKN refresher component in 2019.

For the Period of January 1, 2020 – December 31, 2020, the HRPS reported zero (0) instances of CIICC as contemplated by the Regulation. The HRPS did not receive any external complaints through the Office of the Independent Police Review Director (OIPRD) or initiate any internal Chief's complaints arising from the implementation or application of the provisions of the Regulation. No requests were received for CIICC information pursuant to MFIPPA.

Annual Report

In accordance with Service Directive CPO-043 - The Collection of Identifying Information in Certain Circumstances – Prohibitions and Duties - and Board Policy, the Commander of the Strategic Management Office shall provide the Chief of Police an annual report on the Collection of Identifying Information for submission to the Police Services Board in the first quarter of each year (commencing 2018). This report includes all the requirements laid out in sections 9(6) (detailed internal review of random CIICC data) and 14 of the Regulation.

Ontario Regulation 58/16, Section 14

This section of the **Regulation** requires the Chief of Police to include certain information in relation to attempted collections of identifying information as part of the HRPS Annual Report provided by Chief Tanner to the Halton Police Board under Section 31 of Ontario Regulation 3/99 – Adequacy and Effectiveness of Police Services.

Pursuant to section 14, the Annual Report shall include the following data:

- (a) the number of attempted collections of identifying information;

- (b) the number of attempted collections of identifying information in which information was collected;
- (c) the number of times an individual was not given a record of the attempt (**Collection of Identifying Information Receipt CPO-043B**) because they did not want it;
- (d) the number of attempted collections of identifying information from individuals who were male or female;
- (e) the age groups of individuals from whom identifying information was collected;
- (f) the racialized groups from whom identifying information was collected;
- (g) the number of individuals who claimed Aboriginal identity;
- (h) the neighbourhoods or areas where collections were attempted and the number of attempted collections in each;
- (i) the number of instances when officers relied on exemptions for **not**:
 - (i) providing rights notification;
 - (ii) explaining the reason for the attempted collection;
 - (iii) providing the record of attempt (**Collection of Identifying Information Receipt CPO-043B**) to the individual;
- (j) the number of times it was determined that an officer did not have appropriate reasons for the attempted collection or failed to comply with requirements regarding rights notification or providing a record of attempt (**Collection of Identifying Information Receipt CPO-043B**); and
- (k) the number of times police officers were granted access to restricted identifying information (**ref. EXE-008 Audits**);
- (l) the number of complaints (public and Chief's) resulting from or related to the Collection of Identifying Information (**ref. EXE-008 Audits**); and the number of Municipal Freedom of Information and the Protection of Privacy requests relating to the Collection of Identifying Information (**ref. EXE-008 Audits**).

HRPS Report

Metric	Approved	Pending	Total
Number of attempted collections of identifying information.	0	0	0
Number of attempted collections of identifying information in which information was collected.	0	0	0
Number of times an individual was not given a Collection of Identifying Information Receipt CPO-043B because they did not want it.	0	0	0
Number of attempted collections of identifying information from individuals who were male.	0	0	0
Number of attempted collections of identifying information from individuals who were female.	0	0	0
<i>Age groups of individuals from whom identifying information was collected:</i>			
Unknown	0	0	0
41-50	0	0	0
<i>The racialized groups from whom identifying information was collected:</i>			
South Asian	0	0	0
Caucasian	0	0	0
Black	0	0	0
Number of individuals who claimed Aboriginal identity.	0	0	0
<i>Neighbourhoods or areas where collections were attempted and the number of attempted collections in each:</i>			
Oakville	0	0	0
Halton Hills	0	0	0
Burlington	0	0	0
<i>Number of instances when officers relied on exemptions for not:</i>			
(i) providing rights notification (q1)	0	0	0
(ii) explaining the reason for the attempted collection (q2)	0	0	0
(iii) providing the Collection of Identifying Information Receipt CPO-043B to the individual (q4)	0	0	0
Number of times it was determined that an officer did not have appropriate reasons for the attempted collection or failed to comply with requirements regarding rights notification or providing an Collection of Identifying Information Receipt CPO-043B.	0	0	0
Number of times police officers were granted access to restricted identifying information (ref. EXE-008 Audits).	0	0	0
<i>Number of external requests or complaints:</i>			
The number of complaints (public and Chief's) resulting from or related to the Collection of Identifying Information (ref. EXE-008 Audits);	0	0	0
The number of Municipal Freedom of Information and the Protection of Privacy requests relating to the Collection of Identifying Information (ref. EXE-008 Audits)	0	0	0

Noteworthy information:

- Due to the absence of any CIICC data, analysis of the correlation of CIICC data to crime data is not feasible.
- A review of the above data did not reveal that identifying information was attempted to be collected disproportionately from individuals perceived to be within a group or combination of groups

Costs

HRPS Directive CPO-043 and HRPSB Policy requires that Chief provide the Board with an estimate of the cost of complying with the **Regulation** (including but not limited to staffing, training, verification time, the time it takes to complete the Collection of Identifying Information process, IT costs, etc.) has been undertaken.

A breakdown by applicable units has been considered. A narrative description of both tangible and intangible impacts has been identified.

Records Bureau – There was minimal impact to staffing and salary. Costs were considered insignificant based upon the current CIICC numbers.

Training Bureau - The Training Bureau normally provides CIICC training to experienced officers when hired (0 in 2020). In addition, new recruits receive CIICC training as part of their curriculum at the Ontario Police College (0 hours provided at HRPS). No additional training was provided in 2020 for other sworn members. The total cost for CIICC training in 2020 was zero dollars (\$0).

Information and Technology - There were no additional requirements for procurement of software, hardware, consulting or staffing.

Analytical Decision Support (ADS) Office – Reporting, analytics time and dashboard tool maintenance were of minimal impacts to the ADS office.

Frontline – Other than the online training described above (requiring time to complete), there were no significant impacts (cost, resources) to front line.



Stephen J. Tanner
Chief of Police

:DD



Halton Regional Police Service Public Agenda Recommendation Report

To: Chair and Board Members

From: Chief Stephen J. Tanner

Subject: MARINE FUEL SUPPLIER - SINGLE SOURCE CONTRACT

Report #: P21-2-R-08

Date: February 25, 2021

RECOMMENDATION:

"That the Halton Police Board authorize a five (5) year Single Source contract with Bronte Outer Harbour Marina for the provision of marine fuel supply. The term of the contract shall commence on March 1, 2021 and continue through to February 28, 2026. The total expenditure for the contract is \$125,000 (excluding taxes)."

A handwritten signature in black ink, appearing to be "S. J. Tanner".

Stephen J. Tanner
Chief of Police

:AL/BL

INTRODUCTION AND BACKGROUND:

The Halton Regional Police Service's Emergency Services/Marine Unit maintains a fleet of three vessels in order to fulfill its mandate of policing the waterways within the Region of Halton:

- 39 foot All Weather Hike Marine Vessel
- 26 foot Boston Whaler
- 17 foot Boston Whaler

Any one of these HRPS Marine vessels may be required for duty on a daily basis and requires a fuelling depot which is convenient, fully accessible and available as required. All vessels are currently docked at the Bronte Outer Harbour Marina.

DISCUSSION / ANALYSIS:

All Marine Vessels are mandated through internal Marine Unit protocols to ensure that all fuel tanks are full prior to commencing their patrol duties.

Bronte Outer Harbour Marina remains the closest fuelling station to the Emergency Services / Marine base station. The other option available within the Halton Region is in the Oakville Marina which is located approximately seven (7) kilometres east of the Marine base station. The fuelling pumps at the Oakville Marina are in a location which presents a manoeuvring challenge for our larger vessels and becomes congested at times with the additional non-commercial marine traffic, especially during the summer months.

ALTERNATIVES:

There is no reasonable alternative which will meet the emergency needs of the Marine Unit, given the docking location of the vessels and the protocols of the Marine Unit to ensure the vessel's tanks are fully fuelled at the start of each patrol shift.

CONSULTATION:

Insp. G. Mannella, Commander - Emergency Services

Paul Lavergne, Director - Corporate Services

S/Sgt. B. Dickson, Manager - Emergency Services

Sgt. B. Lowe, Emergency Services Unit - Marine Services (co-author)

Susan Chojnacki, Coordinator - Purchasing Services

Angeline Low, Analyst - Purchasing Services (co-author)

FINANCIAL / HUMAN RESOURCE / LEGAL ISSUES:

In 2016, The Board (P16-2-R-01) awarded a three (3) year single source contract with the option to extend for two (2) additional one (1) year terms. The award also provided the Chief of Police with the authority to extend if it was in the best interest of the Service to do so. All optional extensions were authorized by the Chief. This contract will expire on February 28, 2021.

Historically the expenses for the marine fuel have been as follows:

Yearly Actual Expenditure			
Year	Budget	Actual Expenditure	Percentage Used
2016	\$ 25,000	\$ 20,999	84%
2017	\$ 25,000	\$ 16,965	68%
2018	\$ 25,000	\$ 19,578	78%
2019	\$ 25,000	\$ 23,566	94%
2020	\$ 25,000	\$ 13,329	53%

*Note: The expenditure for 2020 reflects reduced activities related to the COVID-19 pandemic.

The 2021 approved operating budget for the supply of marine fuel is \$25,000 (including net tax). This recommendation for the amount of \$125,000 over five (5) years is based on the continuation of an annual budget amount of \$25,000 (which includes net tax).

This recommendation is in accordance with By-Law No.2016-001 (as amended), a *By-law to Regulate Procurement of Goods and Services, Section 8.9.1) - Single Source/Sole Source Purchase*:

*A Single Source or Sole Source Purchase may be used for the procurement of Goods and Services or Consulting Services, and may include negotiations, without an Open Market Process or Bid Solicitation provided that any of the following conditions apply;
d) where it is most cost effective and beneficial to the Police Service.*

STRATEGIC MANAGEMENT ISSUES:

This recommendation supports The Police Services Board's "***Halton Regional Police Service Strategic Plan 2020-2023***";

Theme 3 – Capacity and Engagement, Goals;

Article 4. Create and explore innovative opportunities to bolster service delivery and maximize strategic business initiatives

Halton Regional Police Service
Capital Projects / Programs Status Report
For The Six Month Period July 1, 2020 to December 31, 2020

Capital Projects (represent specific initiatives that have been individually approved by the Board)	Year(s) Approved	Amount(s) Approved	Unspent Balance Period Opening (July 1/20)	Spent This Period	Adjustments (see Notes)	Unspent Balance Period Closing (Dec 31/20)	Funds Committed (PO Issued)	Notes (See Below)
Radio Trunking & Related Projects								
T6888A LTE Project	2017-2020	5,289,000	2,460,113	517,792		1,942,321	1,244,549	
T6849F P25 Radio System	2019	90,964	90,964			90,964	61,565	
T6814F MWS Replacement	2018, 2020	1,642,000	342,099	76,753		265,347		2
		7,021,964	2,893,176	594,545	0	2,298,632	1,306,114	
Facilities Projects								
T6866A District 1 Facilities	2008, 2015, 2019	19,230,000	18,919,332	3,194,779		15,724,553	420,389	
T6872A HQ - New Building	2014 / 15 / 16 / 18	71,919,000	1,102,912			1,102,912	573,836	
T6860B 1 District - 11 Div Upgrade	2019	100,000	72,907	74,006		(1,098)		1
T6867B 12 Division Parking Lot	2020	165,000	165,000	8,141		156,859	5,292	
T6834B Security System for Facilities	2012	1,000,000	756,821	743,121		13,700	15,291	1
		92,414,000	21,016,972	4,020,046	0	16,996,926	1,014,808	
Other Projects								
T6875A Disaster Recovery Centre	2014	675,000	157,417	29,335		128,082	6,068	
T6853C HRIS	2016	300,000	300,000			300,000		
T6879A In-Car Camera System (ICCS)	2016	1,100,000	474,050	103,755		370,295		
T6877C Portal Re-design - Phase 4	2018, 2019, 2020	330,000	74,914			74,914		
T6883B Specialized Equipment (2017)	2017	229,000	179,000			179,000		1
T6830B Tactical Response Vehicle	2019	450,000	450,000			450,000	404,676	
T6850B Automatic Finger Printing System	2019	120,000	46,526			46,526		1
T6891A Digital Evidence Management	2019	250,000	250,000			250,000		
T6844J Video Conferencing	2018	300,000	221,606	34,915		186,691	4,549	
T6850C Automated Finger Printing	2020	200,000	200,000			200,000		
T6858B Handgun Replacement	2020	603,500	603,500			603,500		
T6864B CAD Replacement	2020	650,000	544,629	30,187		514,442	421,486	
T6876B Conducted Energy Weapons	2020	340,000	337,831	337,772		60		1
T6893A Next Generation 911	2020	825,000	825,000			825,000	64,872	
T6894A Intelligence Database	2020	200,000	200,000	31,583		168,417	1,853	
T6895A Front Desk Glass	2020	100,000	100,000	18,317		81,683	10,746	
T6896A E-Ticketing	2020	337,000	337,000			337,000		
T6897A Noise Cancelling Microphones	2020	160,000	160,000	155,994		4,006		1
T6898A Female Locker Room	2020	33,000	33,000			33,000		
T6899A Chair Replacement Program	2020	150,000	150,000			150,000	92,984	
		7,352,500	5,644,474	741,857	0	4,902,617	1,007,234	
Total Capital Projects		106,788,464	29,554,622	5,356,448	0	24,198,174	3,328,156	

Notes re: Capital Projects

- 1 Projects completed / closed; remaining funds returned to the Police Capital Reserve and Develop Charge Reserves as appropriate.
- 2 Project ongoing and requires \$70K to complete, the remaining funds are no longer required and will be returned to the Police Capital Reserve and Develop Charge Reserves as appropriate.

Capital Programs (represent the on-going replacement of existing infrastructure)		Unspent Balance Period Opening (July 1/20)	Addition Approved This Period	Spent This Period	Adjustments	Unspent Balance Period Closing (Dec 31/20)	Funds Committed (PO Issued)	Notes (See Below)
Technology Projects								
Network Servers (LAN Room Infrastructure)	T6844E	77,239		18,215		59,024		
Technology Replacements (Infrastructure to User)	T6844G	183,219		162,441		20,778	5,439	
Computer Replacement (End User Equipment)	T6836D	464,614		191,059		273,555	114,439	
System Replacements (Software Applications)	T6838C	715,131		98,665		616,466	61,005	
		1,440,203	-	470,380	-	969,823	180,884	
Other								
Building Repairs	T6865A	377,657		63,017		314,640	77,417	
Operational Support Program	T6892A	86,675		36,867		49,807		
Vehicles (2020)	T30810V	1,369,692		891,859		477,833	142,434	
Vehicles (2019)	T30809V	587,033		233,502		353,531		
Vehicles (2018)	T30808V	104,763			(104,763)	(0)		3
		2,525,820	-	1,225,245	(104,763)	1,195,811	219,851	
Total Capital Programs		3,966,023	-	1,695,625	(104,763)	2,165,635	400,735	

Notes re: Capital Programs

- 3 Projected closed and remaining funds returned to Vehicle Reserve

Consolidated Capital Summary (from above)		Unspent Balance Period Opening (July 1/20)	Addition Approved This Period	Spent This Period	Adjustments	Unspent Balance Period Closing (Dec 31/20)	Funds Committed (PO Issued)	Notes (See Below)
Total Capital Projects		29,554,622		5,356,448	-	24,198,174	3,328,156	
Total Capital Programs		3,966,023	-	1,695,625	(104,763)	2,165,635	400,735	
Total Capital Items		33,520,645	-	7,052,072	(104,763)	26,363,809	3,728,891	



Halton Regional Police Service Public Agenda Recommendation Report

To: Chair and Police Board Members

From: Chief Stephen J. Tanner

Subject: CAPITAL PROJECTS / PROGRAMS STATUS – DECEMBER 31, 2020

Report #: P21-2-R-09

Date: February 25, 2021

RECOMMENDATION:

"That the Halton Police Board approves the closure of the following Capital Accounts/Projects:

#T6834B	Facilities – Security Systems	\$ 13,700
#T6850B	Automated Finger Printing System	46,526
#T6860B	1 District – Upgrade 11 Division	(1,098)
#T6876B	Conducted Energy Weapons	60
#T6883B	Specialized Equipment (2017)	179,000
#T6897A	Noise Cancelling Microphones	<u>4,006</u>
	<i>Total</i>	<u>\$ 242,194</u>

and further,

That the combined surplus funds of \$242,192 available as a result of the above recommendation be returned to the Police Capital Reserve and the Development Charge Reserves as appropriate;"

and further,

That surplus funds of \$195,347 from T6814F MWS Replacement that are no longer required be returned to the Police Capital Reserve and the Development Charge Reserves as appropriate."

Stephen J. Tanner
Chief of Police

:PL / GK

Attachments: Capital Projects/Programs Status Report

INTRODUCTION AND BACKGROUND:

Attached is a summary of ongoing capital projects and capital programs showing the budget and expenditures to date for each as at December 31, 2020. Capital projects and capital programs are reviewed regularly to assess not only the project status but also the ongoing need for the funding to remain as originally assigned.

DISCUSSION / ANALYSIS:

Staff has reviewed the status of existing Capital Project Accounts and recommend closure/reduction of the following projects since the projects are complete and that the funds be returned to the Police Capital Reserve / Police Vehicle reserve and the Police Development Charge Reserves as appropriate:

Capital Project Name	Year Set Up	Unspent Balance	Reason for Closure/Reduction
T6834B – Facilities – Security Systems	2012	\$ 13,700	Project complete
T6850B – Automated Finger Printing System	2013	\$ 46,526	Project complete
T6860B – 1 District – Upgrade 11 Division	2019	(\$ 1,098)	Project complete
T6867B – Conducted Energy Weapons	2020	\$ 60	Project complete
T6883B – Specialized Equipment (2017)	2017	\$ 179,000	Project no longer required
T6897A – Noise Cancelling Microphones	2020	\$ 4,006	Project complete
T6814F – MWS Replacement	2020	\$ 195,347	Portion of funds no longer required.

ALTERNATIVES:

N/A

CONSULTATION:

- Paul Lavergne – Director, Corporate Services (co-author)
- Greg Kinnear – Manager, Finance Services (co-author)
- Project Managers – Capital Projects

FINANCIAL / HUMAN RESOURCE / LEGAL ISSUES:

Capital Project budgets are a guide in terms of planning for longer term expenditures of a major nature. If the original need is changed or the project is completed, the Board may authorize changes to close off accounts and allocate any remaining funds accordingly.

STRATEGIC MANAGEMENT ISSUES:

This supports Theme 3 (Capability and Engagement) Goal 3 of the 2020-2023 Strategic Plan:

Maximize the effectiveness and efficiency of the organization by:

- *Ensuring that necessary police resources are available through accountable fiscal planning and sustainable funding.*



Public Agenda Recommendation Report

To: Chair and Police Service Board Members **From:** Graham Milne
Board Secretary

Subject: Appointments to Community Safety and Well-Being Strategic Leadership Group

Report #: SEC21-2-R-01 **Date:** February 25 2021

RECOMMENDATION:

That Jeff Knoll, Chair, Halton Police Board, and Fred Kaustinen, CAO, Halton Police Board, be appointed as the Board's representatives to the Community Safety and Well-Being Strategic Leadership Group (SLG).

Graham Milne, Board Secretary

Attachments: None

INTRODUCTION AND BACKGROUND:

The System Leadership Group of Halton's Community Safety and Well-Being (CSWB) Plan is responsible to steward the ongoing implementation of Halton's CSWB Plan and direct Halton's model for collaboration, planning and action. The SLG is chaired by Halton Region's CAO and is comprised of representatives from the HRPS, Halton's Local Municipalities, School Boards, Hospitals and Ontario Health Teams.

The SLG's responsibilities may include the following key roles:

1. strategically identify and prioritize community safety and well-being issues for a potential response which may include establishing Action Tables;

2. provide oversight and guidance to Action Tables through organizational and systems expertise, resources and other support as required;
3. actively recruit Action Table participants when an issue falls within the mandate or system responsibilities of the member's organization;
4. undertake environmental scans to identify issues in consultation with Provincial Ministries and other groups;
5. lead systems change within the human services system;
6. regularly seek input from community partners; and
7. measure and report on progress and achievements.

The SLG meets quarterly throughout the year. The next SLG meeting is on Friday March 5th, 2021 1-4 pm.

The Community Safety and Well-Being Plan may be accessed at this link:

https://www.halton.ca/getmedia/8b348f60-7d3a-4e85-b503-d8166408fd6d/SCS-Community_Safety_Well_Being_report.pdf.aspx

DISCUSSION:

The purpose of this report is to seek Board support for appointing Jeff Knoll, Chair of the Board, and Fred Kaustinen, Board Chief Administrative Officer, as representatives of the Board to the SLG. Chair Knoll has extensive experience in the subject area of the CSWB as a former chair of Halton Region's Health and Social Services Committee and President of the Halton Community Housing Corporation. CAO Kaustinen has extensive experience in establishing results-based goals throughout several organizations.



Public Agenda Recommendation Report

To: Chair and Police Service Board Members From: Jeff Knoll, Chair
Subject: State of Emergency Committee Report
Report #: Date: February 25 2021

RECOMMENDATION:

That the State of Emergency Committee Report be received.

Attachments: None

INTRODUCTION AND BACKGROUND:

The State of Emergency Committee mandate approved at the special meeting of 3 April 2020 requires that the Committee report to the entire Board at each meeting of the Board, in writing, all decisions made on its behalf between meetings.

DISCUSSION:

The State of Emergency Committee has not made any decisions on behalf of the Board, since the last Board meeting.



Action Registry – Public Section

Motion Date	Motion ID	Motion	Task Assigned To	Scheduled Completion	Status/Comments
3 Apr 2020	3.1	<i>“THAT the State of Emergency Committee report to the entire Board at each meeting of the Board, in writing, all decisions made on its behalf between meetings.”</i>	Chair/CAO	Monthly until end of Provincial/Regional State of Emergency	
27 Aug 2020	4.6	<i>“THAT the CAO’s Board Governance expenditure report be issued semi-annually.”</i>	CAO	Semi-annually	

