



# Public Minutes

**MEETING NO.** P21-08

**DATE OF MEETING:** Thursday, September 30, 2021  
9:00 a.m.

**LOCATION:** Zoom Video Conference

**MEMBERS PRESENT (via Zoom Video Conference):** Jeff Knoll (Chair)  
Councillor Clark Somerville, Curt Allen, Don Foster, Ingrid Hann,  
Navneet Sekhon  
Gary Carr, Regional Chair

**STAFF PRESENT (via Zoom Video Conference):** Chief Stephen Tanner  
Deputy Chief Jeff Hill  
Deputy Chief Roger Wilkie  
Ken Kelertas, Director, Legal Services and Legal Counsel  
Paul Lavergne, Director, Corporate Services  
Staff Sergeant Anita Laframboise  
D/Sgt. Raf Skwarka  
Tracy Dottori, Director, Human Resources  
Bill Payne, Director, Information Technology.  
Fred Kaustinen, Chief Governance Officer  
Kimberly Calderbank, Board Media Consultant  
Graham Milne, Board Secretary

**GUESTS:** Ron LeClair, Zone 4 Advisor, Ministry of the Solicitor General

## 1. GENERAL

Chair Knoll opened the meeting by reading an acknowledgement of the Indigenous persons of this land and making some remarks regarding the National Day for Truth and Reconciliation.



### **1.1 Regrets**

None.

### **1.2 Disclosure of Conflicts of Interest**

The Chair called upon Board members to declare any conflicts of interest they might have on the agenda. No declarations were made.

### **1.3 Confirmation of Minutes of Meeting P21-07 held Thursday, August 26, 2021**

Moved by: I. Hann

Seconded by: N. Sekhon

*“THAT the Minutes of Meeting P21-07 held Thursday, August 26, 2021 be adopted as circulated.”*

Carried.

## **2. PRESENTATIONS/DELEGATIONS**

### **2.1 Cornell University - Diversity & Inclusion Resources for Leaders**

Grant Hansen, Cornell University, gave a presentation on Cornell’s online leadership course on Diversity & Inclusion for leaders, a four-part module featuring classes on improving engagement, counteracting unconscious bias, diversity and inclusion at work, and fostering an inclusive climate. Mr. Hansen provided an outline of the structure of the courses. A copy of the presentation is appended to the minutes.

## **3. CONSENT AGENDA**

### **3.1 Halton Happenings - August 2021**

### **3.2 P21-9-I-01 - Community Safety and Well-Being Plans**

### **3.3 Communications Update - September 2021**

The Board requested the preparation of a plan for expected growth in engagement.

Moved by: C. Allen

Seconded by: D. Foster



*“THAT Item Nos. 3.1 through 3.3 on the Consent Agenda be received for information.”*

Carried.

#### **4. DISCUSSION ITEMS**

##### **4.1 Minutes of Advisory Committee Meeting No. A21-01 held Wednesday, September 8, 2021**

Moved by: I. Hann

Seconded by: G. Carr

*“THAT the Minutes of Advisory Committee Meeting No. A21-01 held Wednesday, September 8, 2021 be adopted.”*

Carried.

##### **4.2 CGO21-9-R-01 - Six New Governance Policies**

Moved by: C. Somerville

Seconded by: I. Hann

*“THAT the following Governance policies be adopted:*

- *G01 – Governance Commitment*
- *G02 – Board Job Description*
- *G03 – Governance Methodology*
- *G04 – Board Member Obligations*
- *G05 – Chair’s Role*
- *G10 – Governance Support; and*

*THAT the following policies be repealed:*

- *Attendance at Closed PSB Meetings*
- *Notice of Police Service Board Meetings*
- *Placement of Reports on Agendas*
- *Board Member Conduct*
- *Board Education and Training*
- *Board Member Recognition*
- *Board Member Competencies and Qualifications”*

Carried.



#### **4.3 CGO21-9-R-03 - Preliminary 2022 HPB Governance Budget**

Fred Kaustinen, Chief Governance Officer, provided an overview of the preliminary estimates for the Board's 2022 governance budget as noted in the report. It was requested that the Secretary canvass the Board Members for a potential date for a budget workshop.

Moved by: C. Somerville

Seconded by: C. Allen

*"THAT Report No. CGO21-9-R-03 re: Preliminary 2022 HPB Governance Budget be received for information."*

Carried.

#### **4.4 Discussion - HRPS Budget 2022**

Chief Tanner provided an overview of the process in developing the annual budget proposal.

Moved by: C. Allen

Seconded by: C. Somerville

*"THAT the Chief's verbal update on the HRPS Budget 2022 be received for information."*

Carried.

#### **4.5 SEC21-9-R-01 - Sponsorship - OAPSB Labour Seminar**

Moved by: C. Allen

Seconded by: I. Hann

*"THAT the Halton Police Board authorize a Gold Level Sponsorship of \$2,000 from the Trust Fund for the Ontario Association of Police Services Boards Labour Conference to be held November 18, 2021."*

Carried.



#### **4.6 SEC21-9-R-02 - Delegation to CAPG Annual General Meeting**

Moved by: C. Somerville

Seconded by: C. Allen

*“THAT the Halton Police Board nominate Chair Jeff Knoll as its Voting Designate for the CAPG Annual General Meeting to be held Thursday, September 30, 2021 at 11:30 a.m.”*

Carried.

#### **5. OPERATIONAL VERBAL UPDATES**

Operational updates were provided regarding the following:

- Current class of recruits
- Commencement of EDI training for entire organization

#### **6. ACTION REGISTRY**

##### **6.1 Public Information Action Registry**

Item No. 4.4 to be assigned a completion date of October 28, 2021.

Moved by: C. Somerville

Seconded by: G. Carr

*“THAT the Public Information Action Registry be received.”*

Carried.

#### **7. RECEIPT OF PUBLIC CORRESPONDENCE**

Moved by: C. Somerville

Seconded by: G. Carr

*“THAT the public correspondence received since last meeting be received.”*

Carried.



**8. NEW BUSINESS**

There was no new business.

**9. MOVE INTO CLOSED SESSION**

Moved by: G. Carr  
Seconded by: C. Allen

*“THAT the Board do now convene into closed session.”*

Carried.

**10. CLOSED SESSION REPORT**

The Chair reported that during the closed session, the Board considered legal and personnel matters and motions were approved by the Board regarding these matters.

**11. ADJOURNMENT**

Moved by: D. Foster  
Seconded by: G. Carr

*“THAT the Halton Police Board do now adjourn this meeting.”*

Carried.

The meeting adjourned at 2:48 p.m.

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Jeff Knoll  
Chair

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Graham Milne  
Board Secretary