



Policy A04

Community Fund

Purpose

1. The Halton Police Board's Community Fund, consisting of the proceeds from the sale of found and seized property which lawfully comes into possession of the Police Service, may be used for any purpose that the Board considers to be in the public interest.
2. **Eligible Disbursements**. Disbursements of the Community Fund shall be restricted to:
 - 2.1. **Community Relations and Outreach**: To enable the attendance and participation of Board or Service Members at not-for-profit fundraising events for community organizations that work closely with the Halton Regional Police Service, and/or otherwise demonstrate the Board's goodwill and community involvement.
 - 2.2. **Public Education and Awareness**: To provide funding for external projects aligned with the Halton Regional Police Service Mission Statement and current Strategic Plan objectives related to Community Safety, Outreach and Collaboration in the areas of crime prevention, community policing or other public safety initiatives.
 - 2.3. **Rewards**: To incent members of the public to provide information needed to solve serious crime or to crime prevention, based on the recommendations of the Chief of Police.
 - 2.4. **Board Priorities**. To help advance Board priorities.

Requirements

3. **Restrictions**. Notwithstanding the eligibility criteria above, the following are not eligible to receive Community Fund disbursements:
 - 3.1. any funding requests that would personally benefit a Member of the Board or Service (past or present);
 - 3.2. any item included in the current operating or capital budget of the Halton Regional Police Service;

Approved 29 June 2023



- 3.3. a deficit in the current or previous operating or capital budget of the Police Service;
 - 3.4. expenditure plans that extend beyond the current fiscal year, or
 - 3.5. any political or partisan events or activities.
4. Furthermore, funding requests from Members of the Halton Regional Police Service will not be considered unless endorsed by the Chief.
5. **Additional Criteria:**
- 5.1. Disbursements are not intended to create any financial dependency, and any annual recurrences must take this into account. The approval of funding for a particular purpose will not be considered as a precedent which binds the Board.
 - 5.2. Disbursements will only be provided to the group or organization directly responsible for the activity or project being funded.
 - 5.3. Requesting organizations are required to provide, upon request:
 - 5.3.1. financial statements for the previous year;
 - 5.3.2. the budget documents for the current year;
 - 5.3.3. details of any other grants received, denied or applied for during the previous and current year;
 - 5.3.4. an outline of any fund-raising initiatives underway or to be undertaken; and
 - 5.3.5. a detailed account of what the requested funds will be used for.
 - 5.4. The Chief of Police shall verify the requesting agent/agency's validity prior to the disbursement of any Community Fund monies to them.
 - 5.5. Upon completion of any funded activity or project, an accounting for the disposition of the contribution needs to be made and the organization must return to the Board any unused Community Fund monies.

Approved 29 June 2023



6. **Authorities:**

6.1. The Board retains all authority to approve funding requests, and shall consider any written recommendations provided by the Chief of Police.

7. **Fund Administration.** The Chief will ensure that:

- 7.1. the Community Fund is held in a separate bank account;
- 7.2. Community Fund transactions are properly managed; and
- 7.3. Community Fund records are maintained.

Monitoring and Reporting Requirements

8. The Chief shall semi-annually report to the Board all Community Fund deposits and disbursements, identifying recipient organizations for each disbursement.

Legislative Reference:

PSA, s.132, 133

CSPA s258

Approved 29 June 2023